

**CORPORATION OF THE CITY OF COURTENAY  
COUNCIL MEETING AGENDA**

**DATE:** Tuesday, November 12, 2013  
**PLACE:** City Hall Council Chambers  
**TIME:** 4:00 p.m.

---

---

**1.00 ADOPTION OF MINUTES**

1. Adopt November 4, 2013 Regular Council

**2.00 INTRODUCTION OF LATE ITEMS**

**3.00 DELEGATIONS**

Page #

- 1 1. Bruce Walkey, Red Cross Local Operations
- 3 2. Representatives from Y.A.N.A. re: Vintage Vegas Extravaganza

**5.00 REPORTS AND CORRESPONDENCE FOR INFORMATION**

- 5 1. District of Lantzville re: E & N Rail Corridor

**6.00 REPORTS FROM COUNCIL REPRESENTATIVES**

**7.00 RESOLUTIONS OF COUNCIL**

1. In Camera Meeting

That notice is hereby given that a Special In-Camera meeting closed to the public will be held November 12, 2013 at the conclusion of the Regular Council Meeting pursuant to the following sub-sections of the *Community Charter*:

- 90 (1) (g) Litigation or potential litigation affecting the municipality.

**8.00 UNFINISHED BUSINESS**

- 7 1. FCM – Fixing Canada’s Housing Crunch proposed resolution and other actions (referred from Nov 4, 2013 Council Meeting)

**9.00 NOTICE OF MOTION**

**10.00 NEW BUSINESS**

- 13 1. AVICC Resolutions and Nomination deadline

## **11.00 BYLAWS**

### **For First, Second and Third Readings**

- 17     1.     “Inter-Community Business Licence Bylaw No. 2769, 2013”  
                  (To establish an inter-community business licence scheme)

## **12.00 COUNCIL MEMBER ROUND TABLE**

## **13.00 ADJOURNMENT**

**Ward, John**

---

**From:** Phyllis Argue <phyllis.argue@redcross.ca>  
**Sent:** October-22-13 9:53 AM  
**To:** Ward, John  
**Subject:** request to appear as a delegation

*Delegation*

Good morning Mr. Ward,

We would like to attend the November 12 City Council meeting to present the Mayor and council with a certificate of appreciation for the permissive tax exemption received for our local operations. This would also include a brief statement about the work of the Red Cross in the community.

Would this be possible?

Regards,  
Phyllis

*DELEGATION*

**Phyllis Argue**  
Regional Manager  
Coastal

*BRUCE WALKEY*

Canadian Red Cross  
Western Zone  
909 Fairfield Road | Victoria | BC | CA | V8V 3A3  
[phyllis.argue@redcross.ca](mailto:phyllis.argue@redcross.ca)  
T 250-995-3507 | F 250-382-3420 | C 250-661-8695  
[www.redcross.ca](http://www.redcross.ca)





*Delegation*



Vintage Vegas Extravaganza  
#108-2100 Guthrie Rd  
Comox, BC V9M 3P6

November 5, 2013

Dear Courtenay Council Members:

The Mortgage Centre Comox Valley and Daryl Robbins Notary Public, in partnership, would like to invite you to join them in supporting Y.A.N.A. (You Are Not Alone).

Angela and Daryl are hosting a Vegas Extravaganza Night that will include a traditional Italian five course meal, live music and entertainment, as well as a social casino and poker tournament. It has been themed "Vintage Vegas" to bring the feel of the 1920's-1930's era. We have set our sights high to reach our goal of bringing the community together to help Y.A.N.A. as much as we possibly can.

In order to achieve this goal, we are in need of some volunteers to fill various positions. Currently we are in need of approximately 15 wait staff to assist in serving the meals and helping the mealtime run smoothly. We also have open positions for casino dealers for blackjack dealers, wheel of fortune attendants and poker dealers. These volunteers would have to have a good knowledge foundation of these casino games. We also have some positions for casino and bar ticket sales, security for gaming areas and runners for the casino areas. Also if you have or know someone with serving it right certificate we also will be needing bar staff.

This event is taking place on January 14, 2014 at the Comox Community Centre on Noel Ave in Comox. The event will be starting at 5:00 and ending at approximately 11:00pm. Volunteers will be required to meet ahead of time to go over their duties and to coordinate with area supervisors.

Please contact Lindsay Hepner at 250-898-8821 or [hepner.l@mortgagecentre.com](mailto:hepner.l@mortgagecentre.com) if you have any additional questions or would like more information. If you are willing and able to volunteer please contact Lindsay with names and contact information (phone numbers/email) as well as the position you are willing to fill.

Thank you for taking the time to read our request and we look forward to hearing from you!

Sincerely,

The "Vintage Vegas Extravaganza" Team.





# District of Lantzville

Incorporated June 2003

*FORD  
INFO*

November 5, 2013

Island Corridor Foundation  
P.O. Box 375 Stn A  
Nanaimo, BC V9R 5L3

**Attention: Graham Bruce, Chief Operating Officer**

Dear Mr. Bruce

**Re: Trail Establishment along E&N Rail Corridor**

Please be advised that Council at its Regular Meeting held October 21, 2013 made the following resolution with regards to Island Corridor Foundation:

**WHEREAS** the Island Corridor Foundation is working to re-establish the passenger train service on the E&N railway; and

**WHEREAS** the E&N rail corridor has other important transportation and recreation values whether or not the passenger rail service is re-established at this time;

**THEREFORE BE IT RESOLVED**, that the District of Lantzville request that the Island Corridor Foundation work with all local governments and first nations along the route on the high priority of establishing bike and walking facilities along the entire length of the corridor without compromising future or existing rail services; and

**BE IT RESOLVED**, that the Island Corridor Foundation also seek senior government funding assistance for walking and biking facilities along the rail corridor; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to all local governments and first nations along the E&N railway corridor. **CARRIED**

Council urges the Foundation to continue with trail establishment along the corridor. Such facilities are important to the well-being of communities by providing family recreation and healthy activities.

Yours truly

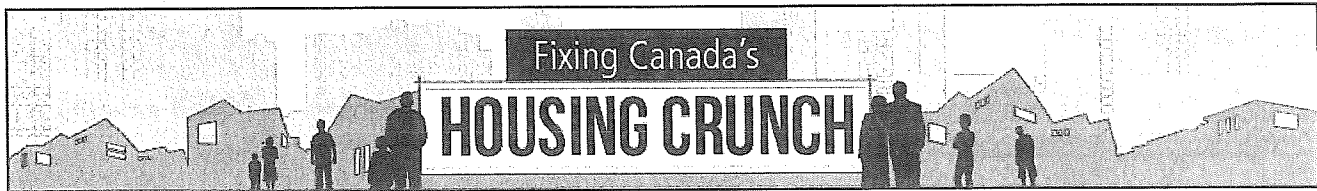
**Tamie Nohr**  
**Deputy Director of Corporate Administration**  
**District of Lantzville**

File: 0360-20-ICF  
Q: 2013\COUNCIL FOLLOWUP CORR\Oct 21\_ICF\_trail.docx  
C: Mayor and Council  
T. Graff, CAO  
All Regional Districts, Municipalities and First Nations on the E&N Corridor

Phone: (250) 390-4006 Fax: (250) 390-5188  
Email: [district@lantzville.ca](mailto:district@lantzville.ca) Website: [www.lantzville.ca](http://www.lantzville.ca)  
P.O. Box 100, 7192 Lantzville Road, Lantzville, BC V0R 2H0







## Fixing Canada's Housing Crunch



FCM has launched a national campaign calling on all orders of government in Canada to focus on the high cost of housing, the most urgent financial issue facing Canadians — **Fixing Canada's Housing Crunch**.

One in four Canadians is paying more than they can afford for housing, and mortgage debt held by Canadians now stands at just over \$1.1 trillion. These costs are undermining Canadians' personal financial security while household debt, as the Bank of Canada notes, is putting our national economy at risk.

At the same time, \$1.7 billion in annual federal affordable housing investments are set to expire, with the greatest drop, \$500 million, slated for the next five years. Those declining federal investments will put 200,000 Canadian households at risk of losing their homes and cause spillover effects throughout the Canadian economy.

Canadians need a stable and secure housing market that creates and maintains jobs and allows for a range of living options. Cities and communities need better housing options to attract new workers, meet the needs of young families and support seniors and our most vulnerable citizens.

FCM is calling on the federal government to commit to a long-term plan for housing, working with municipalities and all orders of government to address these crucial issues.

### Help to fix Canada's housing crunch

- Pass this resolution in your municipal council supporting this campaign.
- Support the campaign on Twitter with the hashtag #housingcrunch.
- Sign up to receive news on the campaign.

### Help spread the news!



I want workers, families, seniors and the vulnerable to have affordable housing. Do you? Join #housingcrunch! <http://bit.ly/175fIP3>  
#CDNmuni

Page Updated: 31/10/2013

Federation of Canadian Municipalities

24 Clarence Street

Ottawa, Ontario

K1N 5P3

T. 613-241-5221

F. 613-241-7440

Email: [info@fcm.ca](mailto:info@fcm.ca)

© 2013 Copyright Federation of Canadian Municipalities | [Privacy Policy](#) | [Site Map](#) | [Accessibility](#)

## **SAMPLE MODEL HOUSING RESOLUTION FOR SUPPORT FROM COUNCIL**

Please customize as appropriate, particularly by providing examples of high-priority housing projects that require continued federal support.

### **RESOLUTION**

#### **Development of a New Long-Term Federal Plan to Fix Canada's Housing Crunch**

**WHEREAS**, a stable and secure housing system that creates and maintains jobs and allows for a range of living options is essential to attracting new workers, meeting the needs of young families and supporting seniors and our most vulnerable citizens; and,

**WHEREAS** the high cost of housing is the most urgent financial issue facing Canadians with one in four people paying more than they can afford for housing, and mortgage debt held by Canadians now standing at just over \$1.1 trillion; and,

**WHEREAS** housing costs and, as the Bank of Canada notes, household debt, are undermining Canadians' personal financial security, while putting our national economy at risk; and,

**WHEREAS** those who cannot afford to purchase a home rely on the short supply of rental units, which is driving up rental costs and making it hard to house workers in regions experiencing strong economic activity; and,

**WHEREAS** an inadequate supply of subsidized housing for those in need is pushing some of the most vulnerable Canadians on to the street, while \$1.7 billion annually in federal investments in social housing have begun to expire; and,

**WHEREAS** coordinated action is required to prevent housing issues from being offloaded onto local governments and align the steps local governments have already taken with regard to federal/provincial/territorial programs and policies; and,

**WHEREAS**, the Federation of Canadian Municipalities (FCM) has launched a housing campaign, "Fixing Canada's Housing Crunch," calling on the federal government to increase housing options for Canadians and to work with all orders of government to develop a long-term plan for Canada's housing future; and,

**WHEREAS** FCM has asked its member municipalities to pass a council resolution supporting the campaign;

**AND WHEREAS**, our community has continuing housing needs, such as the XX and the XX, that can only be met through the kind of long-term planning and investment made possible by federal leadership;

**THEREFORE BE IT RESOLVED** that council endorses the FCM housing campaign and urges the minister of employment and social development to develop a long-term plan for housing that puts core investments on solid ground, increases predictability, protects Canadians from the planned expiry of \$1.7 billion in social housing agreements and ensures a healthy stock of affordable rental housing for Canadians.

**BE IT FURTHER RESOLVED** that a copy of this resolution be sent to the minister noted above, to the (provincial/territorial) minister of municipal affairs, to (Name of local MP), to the Federation of Canadian Municipalities and to the (Name provincial/Territorial association).

## **Template News Release re: Council's Passing of Housing Campaign Resolution**

We ask that municipal governments adapt this sample news release to publicize the passage of the housing campaign resolution.

### **Canada's housing crunch requires partnership and long-term solutions, council tells federal partners**

[INSERT NAME OF MUNICIPALITY AND PROVINCE] – Council has passed a resolution in support of FCM's national housing campaign urging the federal government to work together with its partners on a long-term plan for housing.

In passing this resolution, council urged federal ministers to recognize that the high-cost of housing in Canada is the most urgent financial issue facing Canadians and that a coordinated partnership between all orders of government is required to address it.

Housing costs and, as the Bank of Canada notes, household debt, are undermining Canadians personal financial security, while putting our national economy at risk. One in four Canadians is paying more than they can afford for housing, and mortgage debt held by Canadians now stands at over \$1.1 trillion.

At the same time, \$1.7 billion in annual federal housing investments are set to expire with the greatest drop in funding, up to \$500 million a year, coming between 2014 and 2019. This will put 200,000 people at risk of losing their homes and will bring other spillover effects unless federal, provincial, territorial and municipal governments take action. The loss of this vital investment could have serious consequences for [INSERT NAME OF COMMUNITY], including [CITE LOCAL EXAMPLES].

"This resolution sends a strong message to the federal government that we need to work together," said [INSERT NAME OF HEAD OF COUNCIL]. "Like any other community, [INSERT NAME OF COMMUNITY] needs better housing options to attract new workers, meet the needs of young families, and support seniors and our most vulnerable citizens. We need a stable and secure housing market that creates and maintains jobs, while ensuring a range of living options for our residents."

"We are writing to the Minister of Employment and Social Development, Jason Kenney to reiterate the importance of developing a long-term plan for housing that increases predictability, protects Canadians from the expiry of social housing agreements and ensures that the housing needs of this community are appropriately considered," added [INSERT NAME OF HEAD OF COUNCIL].

For more information:

**Template Letter to the Minister of Employment and Social Development Canada  
Conveying Council's Resolution**

Please adapt this template as appropriate to advise the minister of employment and social development of your council's resolution.

The Honourable Jason Kenney, P.C., M.P.  
Minister of Employment and Social Development and Minister for Multiculturalism  
House of Commons  
Ottawa, Ontario  
K1A 0A6

Dear Minister Kenney,

Please find attached our council's resolution supporting the campaign launched by the Federation of Canadian Municipalities (FCM), "Fixing Canada's Housing Crunch."

We are very pleased that your government has worked so closely with municipalities in the past and are encouraged by the importance you have placed on jobs, the economy and families in Canada.

The most urgent financial issue facing families and the economy is the high cost of housing across the country. One in four Canadians spends more than 30 per cent of their income on housing and the Bank of Canada ranks household debt as the number one domestic risk facing the economy. We believe that working together, we can help mitigate these risks and put housing on solid footing for years to come.

Our council is joining with colleagues across the country and FCM's 2,000 member municipalities in calling for a federal long-term plan for housing to improve affordability and create jobs in the housing sector. The attached resolution is our first step in communicating our interest in the issue, as well as our belief that a long-term plan for housing is essential to the prosperity of our cities and communities and the economic competitiveness of Canada.

We look forward to hearing from you and would be delighted to meet you when you are next in our region.

Sincerely,

**Head of Council**

**CC:**

Minister of Finance

Minister of State (Social Development)

Local MP

Provincial/Territorial Minister of Municipal Affairs

Provincial/Territorial Association

FCM

## **Housing Template Letter to the Editor**

Please adapt this sample letter to the editor regarding the passage of the campaign resolution by council.

To the editor:

"Fixing Canada's Housing Crunch"

Our council is joining the Federation of Canadian Municipalities' new national campaign to fix Canada's housing crunch. We're joining communities across Canada who are passing council resolutions and writing to members of the federal cabinet to ask them to help Canadians deal with the high cost of housing, their most urgent financial challenge.

One in four Canadians is now paying more than they can afford for housing, and mortgage debt held by Canadians stands at just over \$1.1 trillion, putting our national economy at risk.

Canadians need a stable and secure housing market that creates and maintains jobs and allows for a range of living options. Cities and communities need better housing options to attract new workers, meet the needs of families, and support seniors and our most vulnerable citizens.

As it stands, \$1.7 billion in annual federal housing investments are set to expire with the greatest drop, \$500 million, slated for the next five years. This will put 200,000 Canadians at risk of losing their homes and will cause spillover effects on other parts of the housing sector. The loss of this vital investment could have serious consequences for [INSERT NAME OF COMMUNITY], including [CITE LOCAL EXAMPLES].

We are inviting everyone in [INSERT NAME OF COMMUNITY] who is concerned about this issue to visit [www.fcm.ca/housingcrunch](http://www.fcm.ca/housingcrunch) and voice your concerns. We hope service clubs, businesses and other community groups will involve their members in the issue and ask them to get in touch with their member of Parliament and communicate the importance of continued federal investment in our community.

Sincerely,

**Karvalics, Susie**

---

**From:** AVICC <avicc=ubcm.ca@mail120.us2.mcsv.net> on behalf of AVICC <avicc@ubcm.ca>  
**Sent:** November-01-13 1:56 PM  
**To:** Karvalics, Susie  
**Subject:** 2014 AVICC Resolutions Notice/Call for Nominations

*New  
EWS*

2014 AVICC Resolutions and Call for Nominations Notice

Is this email not displaying correctly?  
[View it in your browser.](#)



The Association of Vancouver Island and Coastal Communities

Representing Local Government On:  
Vancouver Island - The Sunshine Coast - Powell River and The Central Coast  
British Columbia, Canada

*Please forward this notice to the Mayor and Council or Chair and Board, CAO and Corporate Officer.*

## MEMORANDUM

Please note that the deadline for this year's AVICC resolutions and nomination is **Monday, February 24, 2014**. Please click on the links below to download the notices and submission forms:

1. [2014 AVICC Resolutions Notice/Request for Submissions](#)
2. [2014 Call for Nominations for the AVICC Executive](#)

Both AVICC and UBCM members strongly believe in the value of resolutions debate. Both organizations continually seek ways to improve the process. AVICC strives to mirror and complement UBCM's processes in order to develop efficiency and ease of understanding for delegates. Twice each year, following both the AVICC AGM & Convention and the UBCM Convention, AVICC Executive reviews the resolutions process to see if there are any opportunities for improvement.

*Review of the 2013 Resolutions Process*

### Debating of Resolutions by the Area Association in Advance of Submission to UBCM

Last year, we asked for members' assistance in bringing forward resolutions for consideration at the Area Association rather than submitting them directly to UBCM. We appreciated that you responded and that we improved by having 78% of resolutions considered by the Area Association in advance (as compared to last year with only 39%). Thank you—let's continue to strive to improve that statistic.

### Number of Resolutions

Fewer resolutions overall were received by UBCM this past year (156 in comparison to 203 in 2012). AVICC submitted the highest number of the 5 area associations (45). Last year, we heard from delegates during the AVICC Resolutions Sessions that some of the resolutions being considered were too general. Other delegates noted that bringing forward too many resolutions detracted from debate on the most important issues and might not be to the benefit of local government because other levels of government could get side tracked on issues that are of lesser importance. Executive encourages members to focus the resolutions submissions on important new issues or on topics that the policy direction needs changing.

### Late Resolutions

Last year, AVICC received four resolutions after the regular resolutions deadline of February 25. Only two were admitted for debate as a result of meeting the late resolutions criteria. At the recent UBCM Convention, AVICC members submitted five resolutions after UBCM's June 30th deadline. Only two were admitted for debate as a result of meeting the late resolutions criteria.

### **Request of Our Members:**

All three issues noted above will continue to be improved by implementing the following two recommendations:

- ✓ Forward your resolutions for debate first to our AVICC AGM & Convention by the regular resolutions deadline of **Monday, February 24, 2014**.
- ✓ Focus resolutions on new issues of provincial or AVICC-wide interest avoiding repeat resolutions by checking the UBCM Resolutions database available through the website at [www.ubcm.ca](http://www.ubcm.ca). Click on the Resolutions and Policy tab at the top of the page. It will be possible to locate any Resolutions on the same topic that have



been considered in the past and what the response has been.

Included with the Resolutions Notice are guidelines for preparing and submitting resolutions. We appreciate all efforts to expedite and facilitate the debate among members.

[forward this communication](#)

*Copyright © 2013 Association of Vancouver Island and Coastal Communities, All rights reserved.*

You are currently subscribed to this list because your organization identified you as the primary recipient of communication from the Association of Vancouver Island Coastal Communities.

**Our mailing address is:**

Association of Vancouver Island and Coastal Communities  
525 Government St  
Victoria, BC V8V 0A8  
Canada

[Add us to your address book](#)

[unsubscribe from this list](#) | [update subscription preferences](#)

This email was sent to [skarvalics@courtenay.ca](mailto:skarvalics@courtenay.ca)

[why did I get this?](#) [unsubscribe from this list](#) [update subscription preferences](#)

Association of Vancouver Island and Coastal Communities · 525 Government St · Victoria, BC V8V 0A8 · Canada





THE CORPORATION OF THE CITY OF COURTENAY

BYLAW NO. 2769

**A bylaw to establish a scheme for inter-community business licencing and regulation of trades, occupations and businesses**

WHEREAS Council may, pursuant to Section 8(6) of the *Community Charter*, regulate in relation to business;

AND WHEREAS pursuant to Section 14 of the *Community Charter*, two or more municipalities may, by bylaw adopted by the Council of each participating municipality, establish an Inter-Community scheme in relation to one or more matters;

AND WHEREAS pursuant to Section 15(1) of the *Community Charter*, Council may provide terms and conditions that may be imposed for obtaining, continuing to hold or renewing a licence, permit or approval and specify the nature of the terms and conditions and who may impose them;

AND WHEREAS Council has given notice of its intention to adopt this bylaw by publishing such notice in two consecutive issues of a newspaper and has provided an opportunity for persons who consider they are affected by this bylaw to make representations to Council pursuant to Section 59 of the *Community Charter*,

NOW THEREFORE the Council of the City of Courteany in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Title

This Bylaw may be cited as "**Inter-Community Business Licence Bylaw No. 2769, 2013**".

2. Definitions

In this bylaw, unless the context otherwise requires,

“Business” has the meaning as defined by the “*Community Charter Schedule – Definitions and Rules of Interpretation*”.

“Excluded Business” means a Business excluded from application for an Inter-Community Business Licence and includes those Businesses referred to in Schedule 'A' attached hereto and forming part of this Bylaw.

“Inter-Community Business”	means a Business that performs a service or activity within more than one Participating Municipality by moving from client to client rather than having clients come to them.
	This includes but is not limited to trades, plumbers, electricians, cleaning services, pest control or other similar Businesses. This does not include fruit stands, flea markets, trade shows or other similar Businesses.
“Inter-Community Business Licence”	means a Business Licence which authorizes Inter-Community Business to be carried on within the boundaries of any or all of the Participating Municipalities in accordance with this Bylaw and will be in addition to a Municipal Business Licence.
“Municipal Business Licence”	means a licence or permit, other than an Inter-Community Business Licence, issued by a Participating Municipality that authorizes a Business to be carried on within the jurisdictional boundaries of that Participating Municipality.
“Participating Municipality”	means the following local governments that have adopted the Inter-Community Business Licence Bylaw:
	City of Campbell River City of Courtenay City of Duncan City of Nanaimo City of Parksville City of Port Alberni District of North Cowichan District of Lantzville Town of Comox Town of Lake Cowichan Town of Ladysmith Town of Qualicum Beach Village of Cumberland
“Person”	has the meaning ascribed to it by the <i>Interpretation Act</i> .
“Premise”	means a fixed or permanent location where the applicant ordinarily carries on Business.

“Principal Municipality” means the Participating Municipality where a Business is physically located, or has a Premise, or, where the licensee does not maintain a Premise in any of the Participating Municipalities, the municipality that issues the Inter-Community Business Licence.

3. Regulations

- (a) Subject to Section (c) and (e), a person who has obtained an Inter-Community Business Licence may carry on business within a Participating Municipality for the term authorized by the Inter-Community Business Licence without obtaining a Municipal Business Licence in the other Participating Municipalities.
- (b) A Participating Municipality may issue an Inter-Community Business Licence to an applicant for an Inter-Community Business Licence provided the Business type is an Inter-Community Business and is not an Excluded Business, the applicant has a valid Municipal Business Licence issued by that Participating Municipality, and the applicant meets the requirements of this Bylaw.
- (c) A person holding an Inter-Community Business Licence must comply with all other regulations and bylaws of the Participating Municipality in which they are carrying on Business.
- (d) A Business that operates under an Inter-Community Business Licence in more than one Participating Municipality shall only apply for an Inter-Community Business Licence from the Participating Municipality in which they maintain a Premise.
- (e) Notwithstanding the issuance of an Inter-Community Business Licence, every person who carries on, maintains, owns or operates, within a Participating Municipality, any profession, business, trade, occupation, calling, undertaking or thing in or from more than one branch, office, place, premise or store shall obtain a separate Municipal Business Licence for each branch, office, place, premise or store. And further, notwithstanding Sections (b), (c), and (d), the Participating Municipalities agree that where an applicant for an Inter-Community Business Licence:
  - i. does not maintain Premises in any of the Participating Municipalities, then the applicant may apply at any one of them; or
  - ii. maintains a Premise in more than one of the Participating Municipalities, the applicant must apply at one of the Participating Municipalities where they maintain a Premise.

4. Fees

- (a) The fee for an Inter-Community Business Licence is \$150 and shall be paid in full at the time of application and will be retained by the Participating Municipality that issues the licence.
- (b) The fee for an Inter-Community Business Licence is separate and additional to any Municipal Business Licence fee that may be required.

5. Application

- (a) Every Inter-Community Business Licence shall be issued on a standard form provided for that purpose, as agreed upon from time to time by the Participating Municipalities and including, as a minimum, the following information:
  - i. Disclosing the nature and character of the profession, business, trade, occupation, calling, undertaking or thing to be carried on, maintained, owned or operated by the applicant;
  - ii. Declaring the mailing address and contact information for such profession, business, trade, occupation, calling, undertaking or thing;
  - iii. Declaring the number of persons engaged or occupied in such profession, business, trade, occupation, calling, undertaking or thing;
  - iv. Disclosing the number of distinctive lines of goods sold or offered for sale;
  - v. Including any other information concerning the profession, business, trade, occupation, calling, undertaking or thing which the Participating Municipality may require.
- (b) Each Participating Municipality shall provide to all other Participating Municipalities standardized information regarding the Inter-Community Business Licences issued, by way of at least weekly updates on a shared database available to all Participating Municipalities.

6. Suspension or Cancellation of an Inter-Community Business Licence

- (a) A Council or Designated Officer or Employee of a participating municipality may exercise the authority of the Principal Municipality in accordance with Sections 15 and 60 of the *Community Charter* to suspend or cancel an Inter-Community Business Licence. The suspension or cancellation shall be in effect throughout all of the Participating Municipalities and it shall be unlawful for the holder to carry on the Business authorized by the Inter-Community Business Licence in any Participating Municipalities for the period of the suspension or cancellation.

- (b) Before suspending or canceling an Inter-Community Business Licence under Section 6(a), the Participating Municipality must give the licence holder notice of the proposed action and must inform the licence holder of their right to be heard.
  - i. If the licence holder wishes to exercise this right, the Participating Municipality shall communicate in writing to the licence holder and Principal Municipality that issued the Inter-Community Business Licence, together with such documentary evidence of the reasons for suspension or cancellation as may be available and the request to be heard. Such Principal Municipality shall then, as soon thereafter as reasonably possible, provide the Licence Holder an opportunity to address their respective Council who will then consider whether to suspend or cancel the Inter-Community Business Licence.
  - ii. If the licence holder does not exercise their right to be heard, the Participating Municipality may suspend or cancel the Inter-Community Business Licence in accordance with Section 6(a).
- (c) Any conduct by a licence holder resulting in a hearing made under Section 6(b)(i) shall be considered by the Council of the Principal Municipality as though it happened within the jurisdiction of the Principal Municipality.
- (d) A decision by a Principal Municipality or Participating Municipality to cancel or suspend an Inter-Community Business Licence under Section 6 (b) shall be honoured by all Participating Municipalities.
- (e) Nothing in this Bylaw impedes the authority of a Participating Municipality to suspend or cancel any Business Licence issued by that Municipality, or to enact regulations in respect of any class of Business Licence in accordance with Section 15 of the *Community Charter* and amendments thereto.

7. Miscellaneous

- (a) A Participating Municipality may, by notice in writing to each of the other Participating Municipalities, withdraw from the Inter-Community Business Licence scheme established by this Bylaw.

Notice must:

- i. Set out the date on which the withdrawing Municipality will no longer recognize the validity within its boundaries of business licences issued pursuant to this Bylaw, which date must be at least six months from the date of the notice; and
- ii. Include a certified copy of the Bylaw authorizing the withdrawal.

- (b) An Inter-Community Business Licence issued prior to the effective date of the withdrawal shall, until it expires, remain valid within the boundaries of the withdrawing Municipality.

8. Severability

- (a) If any section, paragraph or phrase in this Bylaw is for any reason held to be invalid by a decision of a Court of competent jurisdiction, that portion shall be severed and the remainder of this Bylaw shall continue in full force and effect.

9. Effective Date:

This Bylaw shall come into full force and effect on the first day January 2014.

Read a first time this 12<sup>th</sup> day of November, 2013

Read a second time this 12<sup>th</sup> day of November, 2013

Read a third time this    day of        , 2013

Finally passed and adopted this    day of        , 2013



## SCHEDULE 'A'

### EXCLUDED BUSINESSES

The following Business types are Excluded Businesses for the purposes of application for an Inter-Community Business Licence under the Inter-Community Business Licence Scheme set out in the bylaw:

1. Social escort services.
2. Vehicles for hire (for example, taxis, limousines, or buses).
3. Body-rub services (which includes the manipulating, touching or stimulating by any means, of a Person or part thereof, but does not include medical, therapeutic or cosmetic massage treatment given by a person duly licensed or registered under any statute of the Province of British Columbia governing such activities or a therapeutic touch technique).