

**CORPORATION OF THE CITY OF COURTENAY
COUNCIL MEETING AGENDA**

DATE: July 20, 2015
PLACE: City Hall Council Chambers
TIME: 4:00 p.m.

1.00 ADOPTION OF MINUTES

1. Adopt July 6, 2015 Regular Council meeting minutes

2.00 INTRODUCTION OF LATE ITEMS

3.00 DELEGATIONS

1. BC Municipal Safety Assoc. Certificate of Recognition Award Presentation
- 1 2. World Hepatitis PowerPoint Presentation

4.00 STAFF REPORTS/PRESENTATIONS

Pg #

(a) CAO and Legislative Services

(b) Community Services

(c) Development Services

- 3 1. CVRD Curling Centre – Extension of Hours for Construction

(d) Engineering and Operations

(e) Financial Services

5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

- 7 1. Briefing Note: 2015 Pavement Maintenance and Capital Roadworks

7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

8.00 RESOLUTIONS OF COUNCIL

1. In Camera Meeting

That notice is hereby given that a Special In-Camera meeting closed to the public will be held July 20, 2015 at the conclusion of the Regular Council meeting pursuant to the following sub-sections of the *Community Charter*:

- 90 (1) (g) litigation or potential litigation affecting the municipality.

9.00 UNFINISHED BUSINESS

10.00 NOTICE OF MOTION

11.00 NEW BUSINESS

12.00 BYLAWS

13.00 ADJOURNMENT



July 15, 2015

Dear Mayor Larry Jangula and Council,

AIDS Vancouver Island is inviting Campbell River and Comox Valley Community leaders to take a lead to inspire baby boomers and others to get tested for Hepatitis C.

On July 28th, World Hepatitis Day, AIDS Vancouver Island in partnership with Public Health in Courtenay and Campbell River will be setting up a Hepatitis C testing station for our local politicians and First Nations leaders. Testing will take place between 1 pm and 3pm at our office on 355 6th Street. We are hoping the press will be there to document our community leaders 'rolling up their sleeves' to emphasize the importance of HCV testing, particularly for Baby Boomers, who may not know they are infected.

Hepatitis C, also known as HCV and Hep C, is a serious and often deadly liver disease. It is caused by a virus that attacks one of the most important organs of your body – the liver.

The liver is essential to life. It removes harmful substances from the body, fights infection, helps digest food, and stores energy that your body needs to survive. Over time, Hep C can cause liver cancer and damage your liver to the point it can't do its job.

Hep C is spread from person to person by contact with infected blood and items that have infected blood on them, such as non-sterile needles.

Anyone can get Hepatitis C, but it is believed that the majority of people with Hepatitis C are baby-boomers, adults born between 1945 and 1970. We are not exactly sure why baby boomers, but it could be that modern procedures to prevent blood exposure only started in the 1980s. Wide-spread screening of our blood supplies were not adopted until 1992. This means that some baby boomers may have been exposed to infected blood during transfusions and medical procedures. Others may have been infected through unsterile piercings or tattoos, or from injecting drugs, even if they only did it once in the past.

In Canada, an estimated 220,000 people may be infected with HCV. One in 5 may not know they are infected. That's because most people don't have symptoms until their liver is already damaged. This can take 20 years or more. Because symptoms don't show up for a long time, people can spread HCV to others without realizing it.

Even if you don't have symptoms getting tested for HCV is a good idea because symptoms may not show up until your liver is already damaged. A simple, free blood test can show whether or not you have the virus.

Getting tested and treated early can prevent or slow down liver damage, and can even cure the infection. New treatments are available that make treatment shorter than it used to be and with very high cure rates.

Thank you for taking the time to hear our presentation. I hope that you will seriously consider coming by our office on July 28th and rolling up your sleeve for Hepatitis C awareness.

Sincerely,

Jeanette Reinhardt

Health Promotion Educator



STAFF REPORT

To: Council

File No.: 4020-20

From: Chief Administrative Officer

Date: July 20, 2015

Subject: CVRD Curling Centre – Extension of Hours of Construction

PURPOSE:

The purpose of this report is to consider an exemption to allow construction outside the designated hours established in the City's "Prevention of Public Nuisances Bylaw No. 2804, 2014."

CAO RECOMMENDATIONS:

That based on the July 20, 2015 staff report "CVRD Curling Centre – Extension of Hours of Construction", Council approve Option 1, to allow an extension of the hours of construction for the CVRD Curling Centre renovation project at 4835 Headquarters Road, subject to the CVRD consulting with property owners within 100m of the work site.

Respectfully submitted,

David Allen, BES, CLGEM, SCLGM
Chief Administrative Officer

BACKGROUND:

The City has received a request from the Comox Valley Regional District in an email dated July 9th, 2015 (copy attached) requesting that Council extend the hours of construction for the Curling Centre to facilitate pouring a new concrete slab on the evening of July 30th and ending early morning July 31st.

The 'Preventions of Public Nuisances Bylaw' limits construction from 7:00 am to 10:00 pm Monday to Saturday and from 8:00 am to 10:00 pm Sunday or Statutory Holidays. The Bylaw also includes a provision to allow Council, upon receipt of an application, to consider approving work outside these prescribed hours.

The request is to have the limitation on the hours of construction not apply for the evening of July 30th starting at approximately 9 pm and ending the morning of July 31st at approximately 6 am.

DISCUSSION:

It is the understanding of staff that in order to produce a quality floor for the curling rink, a continuous pour in moderate temperatures is required. The recent unusually hot weather has triggered the request to conduct the pour in the cooler late evening/early morning hours.

To date the City has not received any complaints related to construction noise from this project. There are two residential homes within 100 meters of the curling rink property. As outlined in the resolution, Staff suggests Council direct the CVRD to consult with these property owners to make them aware of the potential for noise and to mitigate impacts as much as possible.

FINANCIAL IMPLICATIONS:

N/A

ADMINISTRATIVE IMPLICATIONS:

Staff have spent approximately 1 hour preparing this request.

ASSET MANAGEMENT IMPLICATIONS:

N/A

STRATEGIC PRIORITIES REFERENCE:

N/A

OFFICIAL COMMUNITY PLAN REFERENCE:

N/A

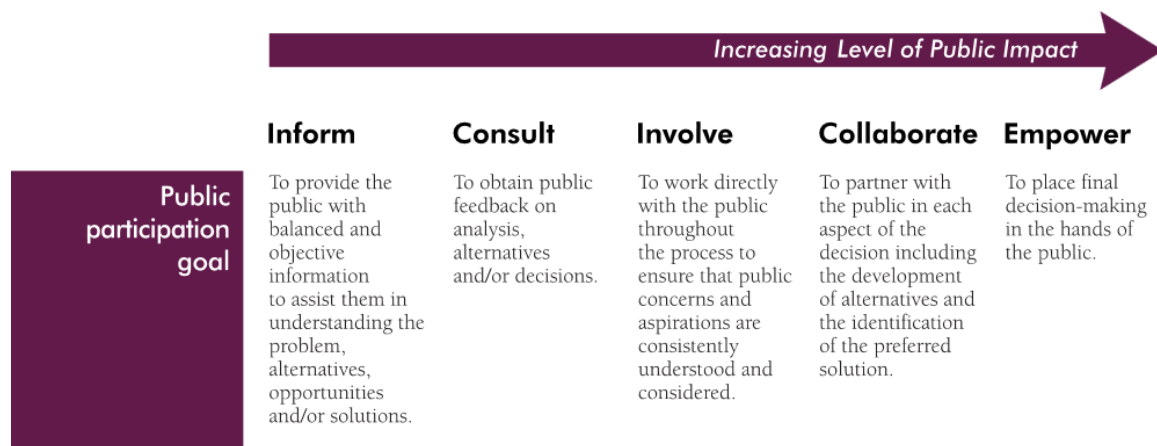
REGIONAL GROWTH STRATEGY REFERENCE:

N/A

CITIZEN/PUBLIC ENGAGEMENT:

Staff suggest that Council direct the applicant to Inform the immediate neighbours based on the IAP2 Spectrum of Public Participation:

http://c.ymcdn.com/sites/www.iap2.org/resource/resmgr/imported/IAP2%20Spectrum_vertical.pdf



OPTIONS:

- OPTION 1: That Council approve the Comox Valley Regional District to perform concrete work beyond the hours of construction which would normally be prohibited under Section 5 (b) of the Prevention of “Public Nuisance Bylaw No. 2804, 2014” for the Comox Valley Curling Centre at 4835 Headquarters Road on the evening of July 30th and early morning hours of July 31st. (recommended).
- OPTION 2: That Council not approve this request.
- OPTION 3: That Council directs staff to provide addition information.

Prepared by:



Ian Buck, MCIP, RPP
Director of Development Services

Attachments:

1. *Attachment No. 1 : Email request.*

Attachment No.1 – Email Request

From: Darcy Walters [<mailto:dwalters@comoxvalleyrd.ca>]
Sent: July-09-15 3:30 PM
To: Usher, Gary
Cc: Kristy Morro
Subject: noise bylaw exemption

Good morning Gary – following up on our telephone conversation on Thursday July 9th.
The CVRD is presently renovating the Curling Centre which includes the pouring of a new concrete slab. There are a number of factors that produce a quality floor which include a “continuous pour” and pouring in moderate temperatures.
Due to the hot weather we are requesting permission to do this work during the late evening/early morning hours.
Our schedule is for the pour to commence July 30th at 9 pm and end on July 31 at approximately 6 am. Things may change due to unforeseen circumstances but I will keep you up to date.
Thank-you for considering our request.
I look forward to your reply.

Darcy Walters
Senior manager of recreation facilities
Comox Valley Regional District
3001 Vanier Drive
V9N 5Y2
Tel: 250-334-9622 Ext 242
Cel: 250-897-6841
Fax: 250-334-1042



The CVRD has now moved to stage three water restrictions for those connected to the Comox Valley water system.
For more information, visit: www.comoxvalleyrd.ca/restrictions.



BRIEFING NOTE

To: Council
From: Chief Administrative Officer
Subject: 2015 Pavement Maintenance and Capital Roadworks

File No.: 5400-10
Date: July 15, 2015

ISSUE:

The Engineering & Public Works Department wishes to advise Council of the planned 2015 pavement maintenance and roadwork capital activities.

BACKGROUND:

In fall of 2014 staff engaged IMS Infrastructure Management Services to perform a pavement assessment for all roadways within the City. The resulting data and analytical report (April, 2015) provided a number of recommendations relating to pavement management and resurfacing, as well as a prioritized list of streets for these applications. Both the 2015 General Operating Fund and General Capital Fund budgets include funds allocated for various road maintenance projects throughout the City informed by the IMS report.

DISCUSSION:

The following road reconstruction capital projects are scheduled for delivery this construction season:

| Street Name | From | To | Program Type | Distance (m) | Status |
|-------------------------|--------------------|---------------|-------------------------|--------------|---------------|
| 2 nd Street | Cliffe Ave | England Ave | Full Reconstruction | 230m | Tender Closed |
| 12 th Street | Stewart Ave | Urquhart Ave | Full Reconstruction | 110m | Tender Closed |
| Lerwick Road | Thrifty's Entrance | Malahat Drive | Road Widening & Overlay | 420m | Tendered |

The following streets are being considered for resurfacing or patching pavement maintenance this construction season:

| Street Name | From | To | Program Type | Status |
|---------------|------------------------|------------------|---------------------------------|---------------------------------|
| Drabble Place | 8 th Street | End | Resurface | Estimate & Contract Preparation |
| Malahat Drive | Sitka Avenue | Evergreen Avenue | Patching & Resurfacing Sections | Estimate & Contract Preparation |

| | | | | |
|---------------------------|-------------------|----------------|-------------|---------------------------------|
| 12 th Street E | Hobson Avenue | Hurford Avenue | Resurfacing | Estimate & Contract Preparation |
| Mclaughlin Drive Area | Various Locations | | Patching | Estimate & Contract Preparation |
| Lerwick Road | McDonald Road | NIC Entrance | Patching | Complete |

The above projects were chosen based on both the condition assessment and field observations at locations where it would have the least impact on underground/ adjacent infrastructure (water mains, sidewalks, etc.) or projects which are currently identified in the City's 5-year Capital Plan. Proceeding with the work for the balance of the project is subject to receipt of contractor pricing and available budget.

In addition to the above resurfacing projects, routine pavement maintenance activities throughout the City such as crack sealing and pothole repairs are being performed around the City.

Prepared by,



Tyler Madsen, ASCT
Manager of Infrastructure Planning



Lesley Hatch, P.Eng.
Director of Engineering & Public Works