

**Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, May 2, 2016 at 4:00 p.m.**

**Attending:**

**Mayor:** L.V. Jangula  
**Councillors:** E. Eriksson  
D. Frisch  
D.A. Hillian  
M. Theos  
B. Wells

**Staff:**

D. Allen, CAO  
A. Guillo, Manager of Communications  
I. Buck, Director of Development Services  
B. Parschauer, Director of Financial Services  
D. Snider, Director of Recreation and Cultural Services  
D. Love, Special Advisor Strategic Initiatives

**1.00 ADOPTION OF MINUTES**

**.01**  
MINUTES

Moved by Frisch and seconded by Wells that the April 18, 2016 Regular Council and April 25, 2016 Committee of the Whole meeting minutes be adopted.  
**Carried**

**4.00 STAFF REPORTS/PRESENTATIONS**

**.01**  
MTG SCHEDULE  
0570-01

Moved by Wells and seconded by Theos that based on the May 2, 2016 staff report “Summer Meeting Schedule – 2016” Council approve OPTION 1 and cancel the following scheduled meetings:

- July 25, 2016 Committee of the Whole meeting;
- August 29, 2016 Committee of the Whole meeting;

That the June 6, 2016 Regular Council meeting be cancelled and rescheduled to June 13, 2016; and

That a Special Council meeting for the 2016 Five Year Financial Plan be held May 9, 2016.

**Carried**

**.02**  
BILLY D’S PUB  
STRUCTURAL  
CHANGE  
4320-20

Moved by Hillian and seconded by Theos that based on the May 2, 2016 staff report “Billy D’s Pub and Bistro Structural Change”, Council approve Option 1 and direct staff to post notice on the City’s website requesting public input on the proposed structural change for an outdoor patio for Council consideration at the regular meeting schedule for May 16, 2016; and

That the Downtown Courtenay Business Improvement Association

(DCBIA) be advised of the application.

**Carried**

**The meeting recessed at 4:11 p.m. and reconvened at 4:15 p.m.**

### **3.00 DELEGATIONS**

#### **1. Jeff Lucas Cascadia Liquor re: Retail Liquor Policy Changes**

Jeff Lucas, representing liquor retailers within the City of Courtenay, gave a presentation on Retail Liquor Policy changes by the Province of British Columbia, and requested that Council implement a one kilometre distance criterion preventing concentrations of all versions of liquor retail, and review current zoning bylaws and definitions regarding retail liquor outlets.

#### **2. RCMP Inspector Tim Walton re: Priorities for 2016-17**

RCMP Inspector Tim Walton presented a 2015 year-end report, including 2014 vs. 2015 crime statistics for the Comox Valley Detachment, along with 2014 vs. 2015 crime statistics for City of Courtenay. In 2015 there was a 4 % drop in calls from the City of Courtenay compared to 2014. Staff vacancies were a challenge for the department in 2015.

### **4.00 STAFF REPORTS/PRESENTATIONS (continued)**

**.03**  
2016 -5 YEAR  
FINANCIAL PLAN  
1705-20

Moved by Frisch and seconded by Wells that based on the May 2, 2016 Staff Report “2016-2020 Financial Plan”, Council endorse OPTION 1 and approve the proposed 2016-2020 Financial which includes a 4.00% increase in revenue from property taxation to support general operations and infrastructure renewal.

**Carried**

**The meeting recessed at 5:15 p.m. and reconvened at 5:23 p.m.**

### **5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**.01**  
HERITAGE MINUTES

Moved by Hillian and seconded by Wells that the March 23, 2016 Heritage Advisory Commission minutes be received for information.

**Carried**

### **6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**.01**  
RV PARKING SQUARE  
DANCERS  
730-02

Moved by Wells and seconded by Theos that Staff Memo RV Parking for Square Dance event Labour Day long weekend be received for information.

**Carried**

**.02** Moved by Wells and seconded by Theos that Staff Memo Pilot  
CR. ISLE BENCH Project for Crown Isle Bench Program be received for information.  
PROGRAM **Carried**  
6280-01

**.03** Moved by Wells and seconded by Hillian that Staff Briefing Note  
COMPLETE STREETS 5<sup>th</sup> Street Complete Streets Pilot Project – Schedule and Consultation  
8620-01 Opportunities be received for information.  
**Carried**

**.04** Moved by Wells and seconded by Frisch that Staff Memo User  
USER FEE SUITES Fee Rates – Suites in Single Family Dwellings be received for  
1705-20 information.  
1830-05 **Carried**

Moved by Frisch and seconded by Wells that staff review user fee rates for suites in single family dwellings for the 2017 budget.  
**Carried**

**7.00 REPORTS FROM COUNCIL MEMBERS REGARDING CITY RELATED ACTIVITIES INCLUDING REPORTS FROM COUNCIL AND EXTERNAL COMMITTEES**

COUN. WELLS Councillor Wells reported on his attendance at the following events:  
➤ Day of Mourning Ceremony at Simms Park  
➤ Variety Radiothon  
➤ Dawn to Dawn Fundraiser

COUN. ERIKSSON Councillor Eriksson reported on his attendance at the following events:  
➤ Habitat for Humanity Fundraiser  
➤ CVRD board meeting  
➤ Accepted certificate from Wounded Warrior Run

COUN. FRISCH Councillor Frisch reported on his attendance at the following events:  
➤ Variety Radiothon

COUN. HILLIAN Councillor Hillian reported on his attendance at the following events:  
➤ Day of Mourning Ceremony at Simms Park

MAYOR JANGULA Mayor Jangula reported on his attendance at the following events:  
➤ Island Corridor Foundation meeting  
➤ Honour House visit  
➤ Commemoration of the Battle of the Atlantic

**9.00 UNFINISHED BUSINESS**

**.01** Moved by Eriksson and seconded by Wells that:  
N.I. STUDENTS Be it resolved that Council requests the Mayor to write a letter to  
UNION Minister Andrew Wilkinson stating support for Adult Basic Education

and requesting the Ministry to reinstate funding for Adult Basic Education programs and that the letter be copied to the Canadian Federation of Students BC and the North Island Students' Union.

**Carried**

**12.00 BYLAWS**

**.01**  
BYLAW NO. 2847  
BUS LIC

First, second and third reading of Business License Bylaw No 2847 was postponed to a future Council meeting so that staff may investigate further changes to the bylaw.

**.02**  
BYLAW NO. 2848  
'16-'20 FIN PLAN

Moved by Frisch and seconded by Wells that "2016-2020 Financial Plan Bylaw No. 2848, 2016" pass first and second reading.

**Carried**

Moved by Wells and seconded by Theos that "2016-2020 Financial Plan Bylaw No. 2848, 2016" pass third reading.

**Carried.**

**.03**  
BYLAW NO. 2849  
TAX RATES

Moved by Hillian and seconded by Wells that "Tax Rates Bylaw No. 2849, 2016" pass first and second reading.

**Carried**

Moved by Hillian and seconded by Frisch that "2016-2020 Financial Plan Bylaw No. 2848, 2016" pass third reading.

**Carried**

**.01**  
BYLAW NO. 2840  
DCC

Moved by Hillian and seconded by Frisch that "Development Cost Charges Bylaw No. 2840, 2016" be finally passed and adopted.

**Carried**

**13.00 ADJOURNMENT**

**.01**

Moved by Theos and seconded by Frisch that the meeting now adjourn at 6:30 p.m.

**Carried**

**CERTIFIED CORRECT**

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**Director of Legislative Services**

**Adopted this 16<sup>th</sup> day of May, 2016**

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**Mayor**

