

**Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, December 19, 2016 at 4:00 p.m.**

**Attending:**

**Mayor:** L. Jangula  
**Councillors:** E. Eriksson  
D. Frisch  
D.A. Hillian  
M. Theos  
B. Wells

**Staff:**

D. Allen, CAO  
J. Ward, Director of Legislative Services/Deputy CAO  
I. Buck, Director of Development Services  
D. Snider, Director of Recreation and Cultural Services  
B. Parschauer, Director of Finance  
D. Love, Senior Advisor Strategic Initiatives

**1.00 ADOPTION OF MINUTES**

**.01** Moved by Wells and seconded by Hillian that the December 5,  
MINUTES 2016 Council meeting minutes be adopted.  
**Carried**

Councillor Eriksson acknowledged the passing of Lin DiCastrì – former Councillor of the City.

**3.00 DELEGATIONS**

**1. Cathy Peters re: Human Trafficking**

Cathy Peters made a presentation regarding human trafficking and provided 10 strategies for municipalities to consider. She requested the support of Council for her to attend the next AVICC convention, and for Council to send a letter of support to the Province.

The meeting recessed at 4:26 p.m. and reconvened at 4:36 p.m.

**4.00 STAFF REPORTS/PRESENTATIONS**

**.01** Moved by Hillian and seconded by Frisch that based on the  
DC FAST CHARGE December 19, 2016 staff report “DC Fast Charging Station in Downtown  
STATION Courtenay – Feasibility of Partnering with the Province”, Council adopt  
8620-01 Option 1 that directs the City not host a DC Fast Charging Station;

That Council encourage the Courtenay Downtown Business Improvement Association, the Comox Valley Chamber of Commerce and the Comox Valley Visitors’ Centre to consider participation in future Phases of the Program; and

That Council direct staff to include cost estimates in the draft 2017-2021 Financial Plan for the installation of a Level 1 or Level 2 EV charging station for public use at City Hall.

**Carried with Councillor Eriksson and Mayor Jangula opposed**

**.02**  
FACILITY RENTAL  
RATES  
7900-02

Moved by Wells and seconded by Theos that based on the December 19, 2016 staff report “Recreation Facility and Field User Fees and Charges 2017”, Council approves Option 1 to implement two percent increases in facility rental and field user fees and charges effective January 1, 2017.

**Carried**

**.03**  
CHANCES  
COURTENAY  
FINAL APPROVAL  
4320-20

Moved by Wells and seconded by Theos that based on the December 19, 2016 staff report “Chances Courtenay Structural Change Final Approval”, Council adopt the prescribed resolution as shown in Option 1 recommending approval of the structural change application by Chances Courtenay to increase their occupant load from 419 persons to 735 persons.

**Carried**

**.04**  
OCP/ZONING  
1375 PIERCY AVE  
3360-20-1603

Moved by Frisch and seconded by Theos that based on the December 19, 2016 staff report, “OCP and Zoning Amendment for 1375 Piercy Avenue”, Council approve Option 1 and proceed to first and second reading of OCP Amendment Bylaw No. 2854, 2016;

That Zoning Amendment Bylaw No. 2855, 2016 as outlined in Option 1 proceed to first and second reading; and

That Council direct staff to schedule and advertise a statutory public hearing with respect to OCP Amendment Bylaw No. 2854, 2016 and Zoning Amendment Bylaw No. 2855, 2016 on January 16, 2017 at 5:00 p.m. in City Hall Council Chambers.

**Carried**

**.05**  
AUDIT SERVICE PLAN  
1680-01

Moved by Wells and seconded by Frisch that based on the December 19, 2016 staff report, “Audit Service Plan for Year Ending December 31, 2016”, Council approve Option 1 to receive the Audit Service Plan for the year ending December 31, 2016.

**Carried**

**.06**  
SOLID WASTE/  
RECYCLABLES  
USER FEES  
1705-20/  
1830-05

Moved by Frisch and seconded by Wells that based on the December 19, 2016 staff report, “2017 Solid Waste, Recyclables, and Yard Waste User Fees” Council approval Option 1 regarding the proposed increase to the 2017 Solid Waste and Recyclables User Fees as outlined in the attachment to this report, which is to generally increase all user fees by 2%; and

That Bylaw Number 2865, 2016 a bylaw to amend the “City of Courtenay Fees and Charges Bylaw No. 1673, 1992”, in order to reflect the proposed 2017 Solid Waste and Recyclables User Fees proceed to first, second and third reading.

**Carried**

**.07**  
SOCIAL  
PROCUREMENT  
PILOT PROJECT  
1200-01

Moved by Wells and seconded by Hillian that based on the December 19, 2016 Staff report, “Social Procurement Pilot Project” Council endorse the initiation of a Social Procurement Pilot Project, and authorize staff to proceed with Step 2 which involves the implementation of a social procurement pilot project; and

That the results of the project be summarized in a subsequent report to Council.

**Carried with Mayor Jangula opposed**

## **6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**.01**  
BRIEFING NOTE  
'17 CITIZEN BUDGET  
SURVEY  
1705-20

Moved by Hillian and seconded by Wells that Briefing Note “2017 Citizen Budget Survey” be received for information.

**Carried**

## **7.00 REPORTS FROM COUNCIL MEMBERS REGARDING CITY RELATED ACTIVITIES INCLUDING REPORTS FROM COUNCIL AND EXTERNAL COMMITTEES**

Mayor Jangula left Council Chambers at 5:26 p.m. and returned at 5:29 p.m.

COUNCILLOR WELLS Councillor Wells reviewed his attendance at the following events:

- City staff Christmas party
- Video for CBC retired employee
- CV Chamber of Commerce Mixer
- Inaugural CVRD meeting
- Search and Rescue announcement at 19 Wing

COUNCILLOR ERIKSSON Councillor Eriksson reviewed his attendance at the following events:

- CV Chamber of Commerce mixer
- City staff Christmas party
- Marlene Oolo celebration and certificate presentation

COUNCILLOR FRISCH Councillor Frisch reviewed his attendance at the following events:

- Monthly DCBIA meeting

## **R27/2016 – December 19, 2016**

COUNCILLOR HILLIAN Councillor Hillian reviewed his attendance at the Community Justice Centre AGM

COUNCILLOR THEOS Councillor Theos reviewed his attendance at the following events:  
➤ Wayward Distillery event  
➤ Evergreen Seniors Volunteer Luncheon

MAYOR JANGULA Mayor Jangula reviewed his attendance at the following events:  
➤ Base Commander meet and greet  
➤ Pidcock House renovations event  
➤ Marlene Oolo celebration and certificate presentation  
➤ Crown Isle silent auction

### **9.00 UNFINISHED BUSINESS**

**.01** Moved by Wells and seconded by Frisch that Council appoint the following persons to Tree Protection Select Committee:  
TREE PROTECT  
SELECT COMMITTEE

David Stapley, Comox Valley Conservation Strategy  
Derek Jensen, Comox Valley Development and Construction Assoc.  
(Bob Hudson, alternate)

**Carried**

**.02** Moved by Hillian and seconded by Wells that the request from the Comox Valley Art Gallery for additional funding be considered in the 2017 budget process.  
REQ FOR FUNDING  
C.V. ART GALLERY  
1850-01

**Carried with Councillor Theos and Mayor Jangula opposed**

**.03** Moved by Eriksson and seconded by Frisch that Council provide a letter of support in principle to the Comox Valley Farmers' Institute and the Comox Valley Exhibition for a proposed agriplex facility within the Comox Valley.  
AGRIPLEX SUPPORT

Moved by Hillian and seconded by Wells that the resolution be amended to read *that Council provide a letter of support for a proposed agriplex facility within the Comox Valley.*

**Carried**

**The main motion was carried as amended**

### **12.00 BYLAWS**

**.01** Moved by Hillian and seconded by Wells that "Official Community Plan Amendment Bylaw No. 2854, 2016" pass first and second reading.  
BYLAW NO. 2854  
OCP AMEND

**Carried**

**R27/2016 – December 19, 2016**

**.02** Moved by Hillian and seconded by Wells that “Zoning  
BYLAW NO. 2855 Amendment Bylaw No. 2855, 2016” pass first and second reading.  
ZONING AMEND **Carried**

**.03** Moved by Frisch and seconded by Theos that “City of Courtenay  
BYLAW NO. 2865 Fees and Charges Amendment Bylaw No. 2865, 2016” pass first, second  
FEES/CHARGES and third reading.  
**Carried**

**.04** Moved by Theos and seconded by Wells that “Zoning  
BYLAW NO. 2861 Amendment Bylaw No. 2861, 2016” pass third reading.  
ZONING AMEND **Carried**

Moved by Theos and seconded by Wells that “Zoning  
Amendment Bylaw No. 2861, 2016” be finally passed and adopted.  
**Carried**

**.05** Moved by Eriksson and seconded by Hillian that “Zoning  
BYLAW NO. 2862 Amendment Bylaw No. 2862, 2016” pass third reading.  
ZONING AMEND **Carried**

Moved by Eriksson and seconded by Hillian that “Zoning  
Amendment Bylaw No. 2862, 2016” be finally passed and adopted.  
**Carried**

**.06** Moved by Frisch and seconded by Hillian that “Council  
BYLAW NO. 2863 Remuneration Amendment Repeal Bylaw No. 2863, 2016” be finally  
REMUN REPEAL passed and adopted.  
**Carried**

**13.00 ADJOURNMENT**

**.01** Moved by Wells and seconded by Hillian that the meeting now  
adjourn at 5:50 p.m.  
**Carried**

**CERTIFIED CORRECT**

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**Director of Legislative Services**

**Adopted this 3<sup>rd</sup> day of January, 2017**

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**Mayor**