

Comox Valley Cycling Task Force

Minutes of Meeting - January 25, 2007

Comox Strathcona Regional District Board Room

Present: Patti Fletcher, Barry Minaker, Suzanne Murray, Richard Kanigan, Richard Kanigan, Gwyn Sproule, Randy Wiwchar, Ronna-Rae Leonard, Caroline Robinson, Peter Crawford, Kevin Lagan, Judy Walker, Beth Rees

Members of the Public: Three members of the public were present.

Introductions

Election of Task Force Chair

- 🚲 Ronna-Rae Leonard was elected as Chair of the Task Force.
- 🚲 It was agreed that the individuals hosting the meeting would take minutes of each meeting. Draft minutes would then be forwarded to the Chair for review and distribution.

City of Courtenay Transportation Study Report (Cycling Highlights)

- 🚲 Kevin Lagan provided an overview of cycling related initiatives undertaken by the City, highlighting details of the cycling recommendations contained within the City's recently completed transportation study. Key points of the presentation included the following:
 - 🚲 Due to rapid growth in the Valley, projected road (transportation) capacity is being used up sooner than projected.
 - 🚲 Outlined MoT bike lane standards (addition of 0.7 m width versus a full designated 1.5 metre width)
 - 🚲 Economic considerations (to a significant degree) have led the City to a shared bike lane system on arterial and collector roadways.
 - 🚲 Mapping from the study was shown (showing the existing and proposed cycle routes) and the multi-jurisdictional aspect of transportation planning, road development and maintenance in the Valley was highlighted.
 - 🚲 Kevin provided information on the signing of shared bicycle routes and highlighted costs in the painting of designated routes.
 - 🚲 Question was asked as to what the threshold is for marking (painting) a lane. (Traffic volume triggers consideration.)
 - 🚲 Question was asked as to whether climate change, or peak oil, considerations has been taken into account as part of the transportation study. (These matters were not given consideration due to their scope and complexity.)
 - 🚲 Traffic study can be found at the City of Courtenay website (Note 15.52 MB file
http://www.city.courtenay.bc.ca/media/1885/2005_traffic_study_1628_report.pdf)

Terms of Reference

- ⓐ A review and discussion of the draft terms of reference took place. It was agreed that a revised draft would be brought forward for further review and discussion at the next meeting.
- ⓐ It was mentioned that Regional Director Quin, Electoral Area 'K' had expressed an interest in the Task Force. It was discussed that minutes could be sent to Director Quin and other interested, or potentially affected parties, for information; i.e. Ministry of Transportation.
- ⓐ Caroline Robinson (ICBC) indicated that she would bring cycle related educational materials to the next meeting.

Dyke Road

- ⓐ A copy of the Comox Road Greenway Report (CSRD) was distributed to members for information. Due to time constraints, it was agreed that discussion of the report would be referred to the next meeting.

Advertising – Recreation Reporter

- ⓐ Randy Wiwchar outlined information regarding the opportunity to promote awareness/education on all aspects of cycling through the Recreation Reporter, a recreation publication that is distributed to ± 20,000 residents (spring, summer, fall & winter issues).
- ⓐ Advertising costs (for up to 2 pages) in the summer and fall issues could be covered by the City of Courtenay if the Task Force wishes to utilize the opportunity to provide information through this venue.
- ⓐ It was agreed that all members would bring possible content, layout & design ideas to the next meeting.

Grant Information /Opportunities

- ⓐ Peter Crawford outlined details with respect to grant application through the Ministry of Transportation's Cycling Infrastructure Partnerships Program (CIPP). <http://www.th.gov.bc.ca/popular-topics/cycling/cipp.htm>
- ⓐ Mapping and details of the proposed \$100,00 extension of the Sheridan Trail (2007/2008) were outlined.
- ⓐ A brief discussion as to other grant opportunities (i.e. gas tax agreement / innovation fund / local motion) took place.
- ⓐ It was agreed that staff would discuss other potential projects/funding opportunities for review and discussion at a future meeting.

Next Meeting:

- ⓐ Next meeting to be hosted by the Village of Cumberland on February 22, 2007 (Council Chambers) commencing at 3:00 p.m.

To Do's:

Old Business Item: staff to bring valley mapping that shows potential bicycle routes, trail linkage (such as it is) and school locations.

- 🚲 Grants: Staff: to bring forward potential projects/funding opportunities for review and discussion
- 🚲 Recreation Reporter Advertising Ideas: To bring possible content items, layout & design ideas to the next meeting.