

**Comox Valley Cycling Task Force  
Minutes of Meeting – Tuesday, May 15, 2007  
Comox Strathcona Regional District Boardroom**

**Recording Secretary:**  
Camille Nero, CSRD

**Present:**

Patti Fletcher  
Judy Walker  
Barry Minaker  
Ray Boogaards

Gwyn Sproule  
Barbara Price  
Suzanne Murray  
Ronna-Rae Leonard

Randy Wiwchar  
Richard Kanigan

**Introductions**                      Introductions were provided for the recording secretary; there was one member of the public present.

**Minutes**                              Leonard/ Sproule: “That the minutes of the April 19, 2007 Comox Valley Cycling Task Force meeting be adopted.”

CARRIED

**Confirmation of Meeting Schedule**                      Future meeting dates were scheduled as follows:

- Thursday, June 21 (Cumberland)
- Tuesday, July 17 (Comox)
- Tuesday, August 21 (Courtenay)
- Tuesday, September 18 (CSRD)
- Tuesday, October 16 (Cumberland)
- Tuesday, November 20 (Comox)
- Tuesday, December 18 (Courtenay)

Meetings are scheduled to commence at 3:00 p.m.

**Dyke Road**

- Ray Boogaards provided an air photo of Dyke Road, as no surveyed information is available.
- Ronna-Rae Leonard will submit a letter on behalf of the Cycling Task Force to Terry Christie at MOT regarding resurfacing and survey work inquiries. The task force must also determine road right of ways and the width of the road to know what is available. It was noted that scheduled sweeping of the shoulder is required.
- Ronna-Rae Leonard and Barbara Price will meet with the K'omox First Nation to provide information and request input.

## **Implementation Strategy**

- Ray Boogaards provided a verbal report regarding the CTF implementation strategy and staff resources. He suggested that the task force consider the hiring of a student or consultant, as well as seek funding for obtaining baseline information for the task force. He noted that a review of the existing transportation studies and reports is required.
- The task force discussed various options for funding, and continued to identify further objectives. Patti Fletcher suggested that the task force maintain the current terms of reference.
- Ronna-Rae Leonard suggested that the task force review the current draft bicycle strategies of each area, and connect those plans.
- Richard Kanigan suggested that each municipality should review their own plans and establish common standards. He emphasized that the task force should identify what is currently in place in order to establish future objectives.
- It was established that the task force must endorse the proposal before it moves forward to each individual municipality. Staff will meet to determine strategy, gather budget info, and establish funding options. They will report back next meeting with a proposal based on terms of reference and will provide a general budget.

## **Earth Day Event Follow-up**

- It was noted that participation was excellent.
- Ronna-Rae Leonard reported that over 50 public response forms were gathered from Earth Day, and that the public is assisting in identifying the main cycling routes.
- Ray Boogaards indicated that the CSRD would consolidate the response data, and bring it back to committee.
- Dr. Conradi of Cumberland has offered to provide funding towards web support. Staff to report regarding website. Information and/ or CTF minutes should be emailed to interested members of the public.

## **Public Engagement**

- Following throughout discussion, it was decided to hold off on public engagement until a project consultant is in place. The CTF must first establish how the public can insert themselves into the process.
- Planning for the fall 2007 “community event” will be postponed until a consultant is in place. Ronna-Rae Leonard will provide a document containing bike rodeo information to

Randy Wiwchar for conversion to PDF format.

- Barry Minaker reminded the task force that there are issues with staffing and resources, while Ronna-Rae Leonard emphasized that she would like to engage the community.
- Gwyn Sproule indicated that a full plan is required so that the task force can budget for further work. The fall may provide a target for the CTF 'roll out event'.

**Next Meeting**

- Thursday, June 21, 2007 - Cumberland

**Public Comments**

- One member of the gallery stated that she would like to see something happen with the Comox Valley Cycling Task Force, and suggested that task force members review the Federation of Municipalities website in regards to Partners in Climate Change.