

**R20/2006 – August 21, 2006**

**Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, August 21, 2006 at 4:00 p.m.**

**Attending:**

**Mayor:** S. L. Winchester  
**Councillors:** L. V. Jangula  
R-R. Leonard  
D. S. McRae  
G. T. Phelps  
J. M. Presley  
M. Theos

**Staff:**

S. Gray, Administrator  
J. Ward, Manager of Corporate Administration  
K. Lagan, Director of Operational Services  
D. Slobodan, Director of Regulatory and Property Services  
T. Manthey, Director of Financial Services  
P. Crawford, Director of Planning Services  
G. Garbutt, Planner

The meeting was called to order at 4:00 p.m.

**1.00 MINUTES**

**.01** Moved by Presley and seconded by McRae that the minutes of the regular Council meeting held August 8, 2006 be adopted.  
**Carried**

**3.00 DELEGATIONS**

**Christine Ringer-Morrow, founder of Angels for Africa**

Christine Ringer-Morrow outlined the Angels for Africa project, created to helping end the plight faced by millions of less fortunate people in Africa. She reviewed that the Comox Valley has adopted an entire village in Malawi, Africa, and the group has partnered with World Vision Canada.

**Don Jellie, re: 211 Service**

Don Jellie of the United Way outlined the proposed “211” telephone service for free access to health and human services information and retrieval, scheduled for implementation in the fall of 2008.

**4.00 COMMITTEE/STAFF REPORTS**

**.01**

DVP NO. 0625 JOHN'S  
BEDROOM BARN  
3090-20-0625

Moved by McRae and seconded by Presley that Council deny Development Variance Permit application No. 0625 from John's Bedroom Barn to provide relief from the City of Courtenay Sign Bylaw No. 2042, 1998 to vary the requirements for a portable sign as shown on Schedule No. 1 for the property legally described as Lot A, Section 61, Comox District, Plan 28098 at 101-841 Cliffe Avenue.

**Carried with Councillors Jangula and Theos opposed**

**.02**

SUB SERV AGREE  
SILVERADO LAND  
CORP  
3320-20-04442

Moved by Presley and seconded by McRae that Council approve the Subdivision Servicing Agreement for the subdivision of Part of Lots 3 and 4, Block 72, Comox District, Plan VIP74892;

That the required security be provided to the City prior to subdivision approval; and

That the Mayor and Manager of Corporate Administration be authorized to sign all documentation relating to this development.

**Carried**

**.03**

SUB SERV AGREE  
SILVERADO LAND  
CORP  
3320-20-05467

Moved by McRae and seconded by Leonard that Council approve the Subdivision Servicing Agreement for the subdivision of Part of Lot 4, Block 72, Comox District, Plan VIP74892;

That the required security be provided to the City prior to subdivision approval; and

That the Mayor and Manager of Corporate Administration be authorized to sign all documentation relating to this development.

**Carried**

**.04**

DVP NO. 0620  
WITTHOEFT HOLDINGS  
3320-20-06494  
3090-20-0620

Moved by Theos and seconded by Leonard that notice be given to the adjacent property owners of the requested development variance permit and that the application be returned to Council at the regular scheduled meeting on September 5, 2006; and

That subject to public input, Development Variance Permit No. 0620 be issued to Witthoeft Holdings Ltd., to provide relief from the City of Courtenay Subdivision Control Bylaw No. 1401, 1986 and amendments hereto, to permit Glen Urquhart Drive to remain a rural road standard as outlined in Schedule No. 1, for Lot B, Sections 46 & 47, Comox District, Plan 32237.

**Carried**

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**.05**

DVP NO. 0622  
BETTS  
3320-20-06497  
3090-20-0622

Moved by Leonard and seconded by Phelps that notice be given to the adjacent property owners of the requested development variance permit and that the application be returned to Council at the regular scheduled meeting on September 5, 2006; and

That subject to public input, Development Variance Permit No. 0622 be issued to Douglas and Wendy Betts, to provide relief from the City of Courtenay Subdivision Control Bylaw No. 1401, 1986 and amendments thereto, to permit Vanier Drive to remain a rural road standard as outlined in Schedule No. 1, for Lot 1, Section 45, Comox District, Plan 33727.

**Carried**

**.06**

DVP NO. 0623  
TACKABERRY  
3320-20-06508  
3090-20-0623

Moved by Presley and seconded by Leonard that notice be given to the adjacent property owners of the requested development variance permit and that the application be returned to Council at the regular scheduled meeting on September 5, 2006; and

That subject to public input, Development Variance Permit No. 0623 be issued to Brenda Tackaberry to provide relief from the City of Courtenay Subdivision Control Bylaw No. 1401, 1986 and amendments thereto, to permit Lupton Road and Dingwall Road adjacent to the subject property to remain a rural road standard as outlined in Schedule No. 1, for Lot B, Section 17, Comox District, Plan 17059, Except Parcel A (D.D. 386103-I).

**Carried**

**.07**

ARDEN ROAD  
PROPERTY LEASE  
2380-20

Moved by McRae and seconded by Presley that subsequent to publication of notice, Council approve a one year lease for the municipally owned property located at 656 Arden Road legally described as Lot 1, Section 79, Comox District, Plan 8249, Except Parcel A (DD6666JN) and Except those parts in Plans 8464M, 10254 and 38814 to Ryan Lavoie and Tara Emery for the rental amount of \$700.00 per month for a twelve month term; and

That the Mayor and Manager of Corporate Administration be authorized to execute the lease on behalf of the City.

**Carried**

**.08**

TENDER FOR  
PUBLIC WKS MAIN  
SHOP  
1220-20

Moved by Jangula and seconded by Presley that Council award the contract for the construction of the Public Works Maintenance Shop to Kinetic Construction for the tendered amount of \$949,000.00; and

That the Mayor and Manager of Corporate Administration be authorized to sign the contract documents.

**Carried**

## **R20/2006 – August 21, 2006**

**.09** Moved by McRae and seconded by Leonard that Council consider  
LOAN AUTH BYLAW Public Works Maintenance Building Loan Authorization Bylaw No. 2458,  
NO. 2458 2006, and  
1760-02

That the 2006-2010 Financial Plan be amended to reduce the building construction budget provision to \$1,500,000.00 (from \$1,700,000.00) and increase the site works budget provision to \$165,000.00 (from \$100,000.00).

**Carried**

### **5.00 REPORTS AND CORRESPONDENCE FOR INFORMATION**

**.01** Moved by Presley and seconded by Theos that the month end report  
BUILDING REPORT for building permits for July 2006 and the list of pending applications be  
650-20 received for information.

**Carried**

**.02** Moved by Phelps and seconded by Presley that the submission from  
HERITAGE Julie Fortin and Judy Hagen regarding the recent Heritage Conference held  
CONFERENCE in Nanaimo be received for information.  
UPDATE

**Carried**

**.03** Moved by McRae and seconded by Presley that the press release  
PRESS RELEASE regarding the Award of Excellence for Innovation for the Comox Valley  
C.V. CENTRE FOR THE Centre for the Arts be received for information.  
ARTS

**Carried**

### **6.00 RESOLUTIONS OF COUNCIL**

**.01** Moved by Theos and seconded by Presley that under the provisions  
INCAMERA MTG of Section 90(1)(c)(k) of the *Community Charter*, notice is hereby given that  
a Special In-Camera meeting closed to the public, will be held August 21,  
2006 at the conclusion of the Regular Council meeting.

**Carried**

**.02** Moved by Presley and seconded by McRae that Council request the  
REG DIST ADMIN following information from the Regional District of Comox Strathcona:  
COSTS

470-20

1. The latest version of the Support Services and Other Cost Allocations Policy;
2. The 2006 Financial Detail entry for Support Services Allocations; and
3. A detailed account breakdown of the costs charged to the Administration and General Government Functions in which the City participates for departments 100 to 119 inclusive, including but not limited to, the number of staff charged to each department along with their respective position title.

**Carried**

**7.00 UNFINISHED BUSINESS**

Mayor Winchester inquired whether there were any members of the public wishing to make a submission regarding Development Variance Permit No. 0621, and there were none.

**.01** Moved by Presley and seconded by McRae that Development Variance Permit No. 0621 be issued to Silverado Land Corp. to provide relief from the City of Courtenay Subdivision Control Bylaw No. 1401, 1986 and amendments thereto, to allow the construction of a cul de sac as a dead-end roadway for Lot 4, Block 71, Comox District, Plan VIP74892 (Dover Place), as outlined on Schedule No.1.  
DVP NO. 0621  
SILVERADO LAND  
CORP  
3090-20-0621  
**Carried**

Mayor Winchester inquired whether there were any members of the public wishing to make a submission regarding Development Variance Permit No. 0618, and there were none.

**.02** Moved by Jangula and seconded by Theos that Development Variance Permit No. 0618 be issued to Robert Parkin to provide relief from the *City of Courtenay Zoning Bylaw No. 1427, 1986*, and amendments thereto, to reduce the front yard setback to 4.0 m to allow the addition of a carport, as detailed in *Schedule No. 1*, for the property legally described as Lot A, Block 71, Plan VIP 60028 at 106-4714 Muir Road.  
DVP NO. 0618  
PARKIN  
3090-20-0618  
**Carried**

**10.00 BYLAWS**

**.01** Moved by Theos and seconded by Jangula that “Public Works Maintenance Building Loan Authorization Bylaw No. 2458, 2006” pass first, second and third reading.  
PUBLIC WKS MAIN  
BUILDING LOAN  
NO. 2458  
**Carried**

**.02** Moved by Presley and seconded by Jangula that “Development Application Procedures Amendment Bylaw No. 2472, 206” be finally passed and adopted.  
DP APP PROCEDURES  
AMEND BYLAW  
NO. 2472  
**Carried**

**11.00 COUNCIL MEMBER ROUNDTABLE**

COUNCILLOR PHELPS Councillor Phelps outlined his attendance at the funeral service for Cpl. Andrew Eykelenboom

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- COUNCILLOR MCRAE Councillor McRae outlined his attendance at the following events:
- Opening night of “The Taming of the Shrew” at the Sid Williams Theatre
  - Greeting the public at the Comox Valley Tourism Office
  - Closing ceremonies at HMCS Quadra Cadet Camp
  - 50<sup>th</sup> anniversary celebration of HMCS Quadra
  - Lush Valley event
  - Hire a Student end of season event
  - Gliding School Graduation at CFB Comox

**12.00 ADJOURNMENT**

- .01** Moved by Phelps and seconded by Jangula that the meeting now adjourn at 5:18 p.m.  
**Carried**

**CERTIFIED CORRECT**

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**Manager of Corporate Administration**

**Adopted this 5<sup>th</sup> day of September, 2006**

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**Mayor**