

**R25/2006 – October 10, 2006**

**Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Tuesday, October 10, 2006 at 4:00 p.m.**

**Attending:**

**Mayor: S. L. Winchester**  
**Councillors: L. V. Jangula**  
**R-R. Leonard**  
**D. S. McRae**  
**G.T. Phelps**  
**J. M. Presley**  
**M. Theos**

**Staff:**

**K. Lagan, Acting Administrator**  
**J. Ward, Manager of Corporate Administration**  
**D. Slobodan, Director of Regulatory and Property Services**  
**T. Manthey, Director of Financial Services**  
**P. Crawford, Director of Planning Services**  
**R. Wiwchar, Director of Community Services**  
**G. Garbutt, Planner**

The meeting was called to order at 4:02 p.m.

**1.00 MINUTES**

**.01** Moved by Jangula and seconded by Presley that the minutes of the regular Council meeting held October 2, 2006 be adopted.  
**Carried**

**2.00 INTRODUCTION OF LATE ITEMS**

Mayor Winchester approved the addition of one late item to the agenda.

**4.00 COMMITTEE/STAFF REPORTS**

**01** Moved by Theos and seconded by Presley that Council approve Fees and Charges Amendment Bylaw No. 2480, 2006, Official Community Plan Amendment Bylaw No. 2479, 2006 and Development Applications Procedures Amendment Bylaw No. 2478, 2006;  
GUIDELINES FOR  
SIGNAGE

That Fees and Charges Amendment Bylaw No. 2480, 2006 and Development Applications Procedures Amendment Bylaw No. 2478, 2006 proceed to 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading;

That Official Community Plan Amendment Bylaw No. 2479, 2006 proceed to 1<sup>st</sup> and 2<sup>nd</sup> reading; and

That a Public Hearing be held on November 6, 2006 at 5:00 p.m. in the City Hall Council Chambers in relation to Bylaw No. 2479, 2006.  
**Carried**

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**.02**  
ENCROACHMENT  
AGREEMENT  
WESTCOR PROP  
2250-20

Moved by McRae and seconded by Presley that Council approve the attached encroachment agreement between the City of Courtenay and Westcor Properties;

That the agreement be registered on title at the expense of the property owner; and

That the Mayor and Manager of Corporate Administration be authorized to execute all documentation relating to this agreement.

**Carried**

**.03**  
DP NO. 0615  
MITCHELL  
3060-20-0615

Moved by Presley and seconded by Leonard that the application from Tim Mitchell for Development Permit No. 0615 to allow the construction of a 1087.4m<sup>2</sup> storage building at 1491 McPhee Avenue, including landscape materials, irrigation, fencing and installation valued at \$19,208.50, be approved as outlined in Schedule Nos. 1-4; and

That if the permit holder has not substantially commenced any construction to which the permit was issued within twelve (12) months after the date it was issued, the permit lapses.

**Carried**

**.04**  
BOUNDARY  
EXTENSION SOUTH  
COURTENAY  
3720-20

Moved by Jangula and seconded by Presley that Council proceed with a boundary extension for the area south of the current City boundaries as shown on Schedule No. 1 pursuant to the notification requirements of the Local Government Act.

**Carried with Councillor Leonard opposed**

**.05**  
2006 BC BUILDING  
CODE  
3800-00

Moved by McRae and seconded by Phelps that the letter from the Minister Responsible for Housing regarding the implementation of the 2006 BC Building Code be received for information.

**Carried**

**5.00 REPORTS AND CORRESPONDENCE FOR INFORMATION**

**.01**  
HERITAGE MINUTES

Moved by Presley and seconded by Phelps that the Heritage Advisory Commission minutes of September 27, 2006 be received for information.

**9.00 NEW BUSINESS**

**.01**  
PROTOCOL ON  
GROWTH  
MANAGEMENT  
2280-20

A discussion was held regarding the Comox Valley Growth Management meetings and the recently signed protocol.

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**.02**  
STREET NAMES  
Moved by McRae and seconded by Leonard that staff prepare a report regarding the feasibility of a program for the public to submit recommendations for the naming of streets in the City in honour of deserving citizens.  
**Carried**

**10.00 BYLAWS**

**.01**  
BYLAW NO. 2479  
Moved by Presley and seconded by Jangula that “Official Community Plan Amendment Bylaw No. 2479, 2006” pass first and second reading.  
**Carried**

**.02**  
BYLAW NO. 2478  
Moved by McRae and seconded by Presley that “Development Application Procedures Amendment Bylaw No. 2478. 2006” pass first, second and third reading.  
**Carried**

**.03**  
BYLAW NO. 2480  
Moved by Theos and seconded by Leonard that “City of Courtenay Fees and Charges Amendment Bylaw No. 2480, 2006” pass first, second and third reading.  
**Carried**

**11.00 COUNCIL MEMBER ROUNDTABLE**

- COUNCILLOR PRESLEY Councillor Presley outlined his attendance at the following events:
- Economic Development Service Review
  - Economic Development meeting with visitors from China.
- COUNCILLOR MCRAE Councillor McRae outlined his attendance at the Youth Advisory Committee meeting, and reminded Council of the Idiens Park Opening on Saturday October 14.
- COUNCILLOR THEOS Councillor Theos reminded Council of the Kidney Foundation Roundup for Research on October 11 and 12.
- COUNCILLOR PHELPS Councillor Phelps reviewed his attendance at a Comox Council meeting to provide an update of the Drug Strategy Committee.
- COUNCILLOR JANGULA Councillor Jangula reviewed his attendance at a meeting regarding Citizens on Patrol and funding from all areas of the Comox Valley.
- MAYOR WINCHESTER Mayor Winchester outlined her attendance at the following events:
- Citizens on Patrol
  - ICBC Office regarding Zero Crash Month
  - Youth Advisory Committee meeting

