

**R12/2006 – May 1, 2006**

**Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, May 1, 2006 at 4:00 p.m.**

**Attending:**

**Mayor: S. L. Winchester**  
**Councillors: L. V. Jangula**  
**D. S. McRae**  
**G. T. Phelps**  
**J. M. Presley**  
**M. Theos**

**Staff:**

**D. Slobodan, Acting Administrator**  
**J. Ward, Manager of Corporate Administration**  
**T. Manthey, Director of Financial Services**  
**K. Lagan, Director of Operational Services**  
**P. Crawford, Director of Planning Services**  
**R. Wiwchar, Director of Community Services**

The meeting was called to order at 4:04 p.m.

**1.00 MINUTES**

**.01** Moved by McRae and seconded by Jangula that the minutes of the regular Council meeting held April 18, 2006 be adopted.  
**Carried**

**2.00 LATE ITEMS**

The Mayor approved the addition of 3 late items to the agenda.

**3.00 DELEGATIONS**

**Karen Waller, C. V. Head Injury Society**

Karen Waller, Dave Hanson, and Helen Tomaszewski made a presentation on behalf of the Comox Valley Head Injury Society. The Committee requested that Council proclaim June, 2006 as Brain Injury Awareness Month.

**Jon Toogood, Habitat for Humanity**

Jon Toogood of Habitat for Humanity provided Council with an update regarding the 2006 building project, and thanked Council for its support in the past. He also requested that Council partner with Habitat by waiving the development fees for the duplex to be constructed at 26<sup>th</sup> Street and Kilpatrick Avenue.

**4.00 COMMITTEE/STAFF REPORTS**

**.01**  
PARTNERS IN PARKS  
UPDATE  
6140-000

Moved by McRae and seconded by Presley that the report regarding Partners in Parks be received for information.

**Carried**

**.02**  
NEEDLE DISPOSAL  
PROJECT  
4940-20

Moved by Presley and seconded by Phelps that the City enter into a partnership with Vancouver Island Health Authority (VIHA) to install needle disposal boxes at various locations in the City; and

That Comox, Cumberland and the Regional District be encouraged to participate in the program as well.

**Carried**

**.03**  
BYLAW NO. 2453  
6120-01

Moved by McRae and seconded by Presley that “Property Purchase Loan Authorization Bylaw No. 2453, 2006” proceed to final adoption.

**Carried**

**.04**  
REZONING 844-3<sup>RD</sup> ST  
MITCHELL  
3360-20-0603

Moved by Theos and seconded by McRae that Council approve the application from Dianne Mitchell to amend the City of Courtenay Zoning Bylaw No. 1427 for the property legally described as Lot A and B, District Lot 127, Comox District, Plan VIP63521 from Two Family Residential (R-2) to Single Residential (R-1D) to allow for a lot line adjustment and infill of one single residential dwelling as shown in Schedule No. 1;

That City of Courtenay Zoning Amendment Bylaw No. 2463, 2006 proceed to 1<sup>st</sup> and 2<sup>nd</sup> reading; and

That a Public Hearing be held on May 15, 2006 at 5:00 p.m. in the City Hall Council Chambers in relation to Bylaw No. 2463.

**Carried**

**.05**  
DVP NO. 0610  
MITCHELL  
3090-20-0610

Moved by McRae and seconded by Phelps that notice be given to the adjacent property owners of the proposed development variance outlined below and that the application be returned to Council at a meeting on May 15, 2006; and

That subject to public input, Development Variance Permit No. 0610 be issued to Dianne Mitchell to provide relief from the City of Courtenay Zoning Bylaw No. 1427, 1986, and amendments thereto, to reduce the frontage of Lots A and B to 12m to allow the infill of one single residential dwelling, as detailed in Schedule No. 1, for the properties legally described as Lots A and B, District Lot 127, Comox District, Plan VIP63521 at 844 3<sup>rd</sup> Street.

**Carried**

**R12/2006 – May 1, 2006**

**.06**

DEVELOPMENT APP  
PROCEDURES  
BYLAW

Moved by Presley and seconded by Jangula that Council approve Development Applications Procedures Bylaw No. 2459, 2006; and

That Development Applications Procedures Bylaw No. 2459, 2006 proceed to 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading.

**Carried**

**.07**

RIPARIAN AREA  
REGS  
6960-01

Moved by Theos and seconded by McRae that Council approve Official Community Plan Amendment Bylaw No. 2460, 2006 and Tree Management and Protection Bylaw No. 2461, 2006;

That Tree Management and Protection Bylaw No. 2461, 2006 proceed to 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading;

That Official Community Plan Amendment Bylaw No. 2460, 2006 proceed to 1<sup>st</sup> and 2<sup>nd</sup> reading; and

That a Public Hearing be held on May 15, 2006 at 5:00 p.m. in City Hall Council Chambers in relation to Bylaw No. 2460.

**Carried**

**.08**

OCP/ZONING AMEND  
BLOCK 71  
3360-20-0507

Moved by Phelps and seconded by Jangula that “Official Community Plan Amendment Bylaw No. 2429, 2006” and “City of Courtenay Zoning Amendment Bylaw No. 2430, 2006” proceed to 1<sup>st</sup> and 2<sup>nd</sup> reading; and

That a Public Hearing be held on Thursday, May 18, 2006 in the Conference Hall at the Florence Filberg Centre, 410 Anderton Avenue commencing at 7:00 p.m. in relation to bylaws 2429 and 2430.

**Carried**

**.09**

DCBIA 2005 AUDITED  
FIN STMNTS  
1971-20

Moved by Presley and seconded by McRae that Council accept the audited financial statements for the Downtown Courtenay Business Improvement Area (DCBIA) for the Year Ended December 31, 2005.

**Carried**

**.10**

DCBIA  
2006 PROPOSED  
BUDGET AND LEVY  
1971-20

Moved by McRae and seconded by Phelps that Council approve the DCBIA 2006 proposed budget and requested tax levy for the amount of \$60,000.00.

**Carried**

**.11**

RDCS VICTIM  
SERVICES PROGRAM  
470-20  
1971-20

Moved by Jangula and seconded by Presley that the City of Courtenay support the adoption of Regional District of Comox-Strathcona Bylaw No. 2895, being the Victim Services Program Extended Service Conversion Bylaw No. 2250, 2000 Amendment No. 1.

**Carried**

**R12/2006 – May 1, 2006**

**.12** Moved by Presley and seconded by Phelps that Council approve  
PERMISSIVE TAX Policy Number 1960.00.01 – Permissive Property Tax Exemption.  
EXEMPT POLICY **Carried**  
1960-00

**.13** Moved by Jangula and seconded by Presley that Council grant final  
2006/07 RCMP approval to the 2006/07 Municipal Contract Policing Resource request in  
POLICING CONTRACT the amount of \$3,029,315 representing 90% of the contract cost of  
1660-20 \$3,365,906 for an established strength of 25.7 members.  
**Carried**

**6.00 RESOLUTIONS OF COUNCIL**

**.01** Moved by Presley and seconded by Phelps that under the provisions  
INCAMERA of Section 90 (1)(k) of the *Community Charter*, notice is hereby given that a  
MEETING Special In-Camera meeting closed to the public, will be held May 1, 2006 at  
the conclusion of the Regular Council Meeting.  
**Carried**

**7.00 UNFINISHED BUSINESS**

**.01** Moved by Phelps and seconded by Presley that Council proclaim  
BRAIN INJURY June 2006 as Brain Injury Awareness Month.  
AWARENESS MONTH **Carried**

**9.00 NEW BUSINESS**

**.01** Moved by McRae and seconded by Presley that the request from  
HABITAT FOR Habitat for Humanity to waive development fees for the proposed duplex at  
HUMANITY 26<sup>th</sup> Street and Kilpatrick Avenue be referred to staff for a Report to  
Council.  
**Carried**

**.02** Mayor Winchester reviewed that the Comox Valley Economic Development  
EDS ANNUAL Society Annual General Meeting will be held on Thursday May 4<sup>th</sup>, 2006 at  
GENERAL MEETING 4:00 p.m. in the Comox Band Hall, and encouraged all members of Council  
and staff to attend.

**.03** Mayor Winchester reviewed that the Canadian Cancer Society relay for Life  
24 HOUR RELAY FOR is being held June 9<sup>th</sup>, 2006 and inquired whether any Council members  
LIFE would be interested in forming a team.

**R12/2006 – May 1, 2006**

**.04**  
UBCM RESOLUTION  
Moved by McRae and seconded by Jangula that staff assist Council in the preparation of a UBCM Resolution to request the creation of a service that would reduce the costs to local governments in conducting remuneration studies; and

That the resolution be forwarded for consideration at the annual UBCM convention with a copy to the Regional District of Comox Strathcona.

**Carried**

**10.00 BYLAWS**

**.01**  
OCP AMEND  
NO. 2460  
Moved by Presley and seconded by Jangula that “Official Community Plan Amendment Bylaw No. 2460, 2006” pass first and second reading.  
**Carried**

**.02**  
OCP AMEND  
NO. 2429  
Moved by McRae and seconded by Jangula that “Official Community Plan Amendment Bylaw No. 2429, 2006” pass first and second reading.  
**Carried**

**.03**  
ZONING AMEND  
NO. 2463  
Moved by Theos and seconded by Jangula that “City of Courtenay Zoning Amendment Bylaw No. 2463, 2006” pass first and second reading.  
**Carried**

**.04**  
ZONING AMEND  
NO. 2430  
Moved by Presley and seconded by Theos that “City of Courtenay Zoning Amendment Bylaw No. 2430, 2006” pass first and second reading.  
**Carried**

**.05**  
DEV APP PROCEDURE  
NO. 2459  
Moved by McRae and seconded by Presley that “Development Applications Procedures Bylaw No. 2459, 2006” pass first, second and third reading.  
**Carried**

**.06**  
TREE MAN & PROT  
NO. 2461  
Moved by Theos and seconded by McRae that “Tree Management and Protection Bylaw No. 2461, 2006” pass first, second and third reading.  
**Carried**

**.07**  
PROP PURCHASE LOAN  
AUTH. NO. 2453  
Moved by Presley and seconded by Jangula that “Property Purchase Loan Authorization Bylaw No. 2453, 2006” be finally passed and adopted.  
**Carried**

**11.00 COUNCIL MEMBER ROUNDTABLE**

COUNCILLOR PHELPS Councillor Phelps outlined his attendance at the following events:

- Drug Strategy Committee meeting
- “A” Channel mid Island bureau announcement
- CV Chamber of Commerce annual general meeting

COUNCILLOR MCRAE Councillor McRae outlined his attendance at the following events:

- Pulse event
- Opening of the Courtenay Lawn Bowling season

COUNCILLORS PRESLEY/JANGULA Councillors Presley and Jangula reviewed their attendance at the Comox Valley growth management meeting

MAYOR WINCHESTER Mayor Winchester outlined her attendance at the following events:

- Red Hat Ladies event
- Meeting with Royston residents regarding south Courtenay boundary extension
- Comox Valley growth management meeting
- Unveiling of the Equalizer
- Meeting with MLA Stan Hagen
- 60<sup>th</sup> District meeting of the Royal Purple
- Volunteer Appreciation Luncheon
- Habitat 2006 construction project ground-breaking

**12.00 ADJOURNMENT**

**.01** Moved by Jangula and seconded by Presley that the meeting now adjourn at 5:11 p.m.  
**Carried**

**CERTIFIED CORRECT**

---

**Manager of Corporate Administration**

**Adopted this 8<sup>th</sup> day of May, 2006**

---

**Mayor**