

Minutes of a Committee of the Whole meeting held April 28, 2004 at 4:00 p.m. in the City Hall Council Chambers.

Attending:

Mayor: S. L. Winchester

Councillors: N.A. Ahmed
L. V. Jangula
D. S. McRae
J. M. Presley

Staff:

S. T. Gray, Administrator
J. Ward, City Clerk
K. Lagan, Director of Operational Services
T. Manthey, Director of Financial Services
R. Wiwchar, Director of Community Services
P. Crawford, Senior Planner
G. Garbutt, Planner
Y. Bernard, Information Systems Manager
J. Nelson, Accounting Supervisor
S. Todd, Purchasing Agent/Finance Assistant

The meeting was called to order at 4:11 p.m.

LONG RANGE PLANNING

Downtown Courtenay Business Improvement Area

DCBIA Board of Directors members Blaine Douglas, Derek Newnes, Lara Greasley, Rita Timberley, Charlie Zerkee, and Trevor Bruce were in attendance. Blaine Douglas reviewed the DCBIA Business Plan, and the history of the association and the significant achievements to date.

A discussion was held regarding future plans for downtown including the Board's desire to work with the City to achieve goals such as infrastructure improvements on 4th Street and 5th Street, increasing commercial/residential combination development, and to bring more offices downtown.

Councillor Ahmed reviewed the report regarding revitalization and tax incentive schemes from the Director of Financial Services dated October 9, 2003.

The DCBIA will be invited to meet with Council in September 2004 to discuss budget issues for the following year.

Gordon Gunn, KPMG re: City of Courtenay Information Systems Strategic Plan

Gordon Gunn reviewed the Information Systems Strategic Plan prepared by KPMG LLP. A discussion was held regarding the Plan.

Moved by Ahmed and seconded by McRae that Council endorse the Information Systems Strategic Plan.

Carried

Yves Bernard – Information Systems Manager

Yves Bernard provided an update regarding information technology current being used in the City, as well as plans for the future, contained in the Strategic Plan.

The meeting adjourned at 6: 25 p.m.

CERTIFIED CORRECT

Clerk

Mayor