

**SCHEDULE OF FEES AND CHARGES
CITY OF COURTENAY FEES AND CHARGES AMENDMENT BYLAW
NO. 1802, 1994**

**SECTION I
APPENDIX I**

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

SCHEDULE OF MAXIMUM FEES

1. For applicants other than commercial applicants:
 - (a) for locating and retrieving a record \$7.50 per ¼ hour after the first 3 hours
 - (b) for producing a record manually \$7.50 per ¼ hour
 - (c) for producing a record from a machine readable record \$16.50 per minute for cost of use of central mainframe processor and all locally attached devices plus 7.50 per ¼ hour for developing a computer program to produce the record
 - (d) for preparing a record for disclosure and handling a record \$7.50 per ¼ hour
 - (e) for shipping copies actual costs of shipping method chosen by applicant

(f)	for copying records	
(i)	photocopies and computer printouts	\$.25 per page (8.5" x 11", 8.5" x 14") \$.30 per page (11" x 17")
(ii)	floppy disks	\$10.00 per disk
(iii)	computer tapes	\$40.00 per tape, up to 2400 feet
(iv)	microfiche	\$10.00 per fiche
(v)	16 mm microfilm duplication	\$25.00 per roll
(vi)	35 mm microfilm duplication	\$40.00 per roll
(vii)	microfilm to paper duplication	\$.50 per page
(viii)	photographs (colour or black and white)	\$5.00 to produce a negative \$12.00 each for 16" x 20" \$9.00 each for 11" x 14" \$4.00 each for 8" x 10" \$3.00 each for 5" x 7"
(ix)	photographic print of textual, graphic or cartographic record (8" x 10") black and white	\$12.50 each
(x)	hard copy laser print, B/W, 300 dots/inch	\$.25 each
(xi)	hard copy laser print, B/W, 1200 dots/inch	\$.40 each
(xii)	hard copy laser print, colour	\$1.65 each
(xiii)	photomechanical reproduction of 105 mm cartographic record/plan	\$3.00 each
(xiv)	slide duplication	\$.95 each
(xv)	plans	\$1.00 per square metre
(xvi)	audio cassette duplication	\$10.00 plus \$7.00 per ¼ hour of recording
(xvii)	video cassette (¼" or 8 mm) duplication	\$11.00 per 60 minute cassette plus \$7.00 per ¼ hour of recording; \$20.00 per 120 minute cassette plus \$7.00 per ¼ hour of recording
(xviii)	video cassette (½") duplication	\$15.00 per cassette plus \$11.00 per ¼ hour of recording
(xix)	video cassette (¾") duplication	\$40.00 per cassette plus \$11.00 per ¼ hour of recording

2. For commercial applicants for each service listed in item 1 the actual cost of providing that service