

**THE CORPORATION OF THE CITY OF COURTENAY**

**BYLAW NO. 2737**

**A bylaw to amend City of Courtenay Fees and Charges Bylaw No. 1673, 1992**

The Council of the Corporation of the City of Courtenay, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as **“City of Courtenay Fees and Charges Amendment Bylaw No. 2737, 2012”**.
2. That City of Courtenay Fees and Charges Bylaw No. 1673, 1992 be amended as follows:  

That **“Schedule of Fees and Charges Section I, Miscellaneous Fees”** be hereby repealed and substituted with the **“Schedule of Fees and Charges Section I, Miscellaneous Fees”** attached hereto and forming part of this bylaw.
3. This bylaw shall come into effect upon final adoption hereof.

Read a first time this 10<sup>th</sup> day of December, 2012

Read a second time this 10<sup>th</sup> day of December, 2012

Read a third time this 10<sup>th</sup> day of December, 2012

Finally passed and adopted this 17<sup>th</sup> day of December, 2012

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Mayor

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Director of Legislative Services

**SCHEDULE OF FEES AND CHARGES  
CITY OF COURTENAY FEES AND CHARGES AMENDMENT BYLAW  
NO. 2737, 2012**

**SECTION I  
MISCELLANEOUS FEES**

<b>Description</b>	<b>Fee or Charge</b>
1. Print or reproduce copy of "List of Electors"	\$ 0.10 per page
2. Copy of minutes of the proceedings of Council	\$ 0.25 per page
3. Copies of bylaws and of Council minutes (excepting Special InCamera Meeting Minutes)	\$ 0.25 per page
4. Copy of tax notice – per parcel	\$ 2.00
5. Property Tax Prepayment Program-cancellation and refund of prepaid taxes	\$50.00
6. Statement of taxes levied or taxes outstanding – per parcel	
<b>Certified Rate:</b>	
- Current tax year	\$10.00
- One year prior to current tax year up to and including ten years prior to current tax year – per year	\$15.00
- Greater than ten years prior to current tax year-per year	\$50.00
- Mortgage companies-notice of current year levy	\$ 5.00
Estimate of taxes levied in prior years using property Assessment and tax rates bylaw – per parcel/per year	\$10.00
7. Returned Cheque Fee (NSF)	\$20.00
8. Freedom of Information and Protection of Privacy Act Fees and Charges	see attached <b>Appendix I</b>
9. False Alarm Fees – Fire Alarm and Security Alarm	see attached <b>Appendix II</b>
10. Waste Management Act-Review Schedule 1 Site Profile	\$50.00 plus GST

**SCHEDULE OF FEES AND CHARGES  
CITY OF COURTENAY FEES AND CHARGES AMENDMENT BYLAW  
NO. 2737, 2012**

**SECTION I  
MISCELLANEOUS FEES**

<b>Description</b>	<b>Fee or Charge</b>
<b>11. RCMP Fees:</b>	
Police Information Record Check	\$50.00
Fingerprints (Municipal Administration Fee including Pardon Kit Fingerprints)	\$25.00
Photographs/CD Disk – reproduction of Photographs	\$25.00
MV6020-Collision Report	\$25.00
Police Investigation Report	\$40.00
WCB Report	\$30.00
ICBC Reports-CL 152 (Records will process CL-59 and all requests for copies of MV104 as there is no charge for these reports for ICBC)	\$20.00
Field Diagram	\$30.00
Scale Diagram	\$30.00
Mechanical Investigation Report	\$400.00
Photocopy of files (\$.30 per page minimum)	\$40.00
Traffic Analyst Report	\$150.00