

**UNOFFICIAL CONSOLIDATED VERSION**

**THE CORPORATION OF THE CITY OF COURTENAY**

**BYLAW NO. 2435**

**A bylaw to implement a Municipal Ticketing System**

**(Consolidated for convenience with Bylaw Nos. 2557, 2581, 2807, 2884, 3006, and 3080).**

WHEREAS Sections 264 and 265 of the *Community Charter* authorizes Council, by bylaw, to:

- (a) Designate those bylaws which may be enforced by means of a form of ticket prescribed by regulation;
- (b) Designate Bylaw Enforcement Officers for the purpose of enforcing bylaws by means of a prescribed form of ticket;
- (c) Designate an offence against a bylaw by means of a word or expression on a ticket; and
- (d) Set fines not greater than the amount prescribed by regulation.

NOW THEREFORE, the Council of the City of Courtenay in open meeting assembled, enacts as follows:

**CITATION**

- 1. This bylaw may be cited as “Municipal Ticket Information Bylaw No. 2435, 2006”.

**ENFORCEMENT**

- 2. The bylaws, which shall include any amendments thereto, as listed in Column 1 of Schedule 1 attached hereto and forming part of this bylaw may be enforced by means of a ticket in the form prescribed for the purpose of Section 264 of the *Community Charter*.
- 3. The persons appointed to the job positions or titles listed in Column 2 of Schedule 1 attached hereto and forming part of this bylaw are designated a Bylaw Enforcement Officers pursuant to Section 264(b) of the *Community Charter* for the purpose of enforcing the bylaw listed in Column 1 of Schedule 1 opposite the respective job positions.
- 4. The words or expressions set forth in Column 1 of the Appendices to Schedule 1 attached hereto and forming part of this bylaw designate the offence committed under the bylaw section number appearing in Column 2 opposite the respective words or expressions.
- 5. The amounts appearing in Column 3 of the Appendices to Schedule 1 attached hereto and forming part of this bylaw are the fines set pursuant to Sections 265 (1)(a) and 265 (1) (b) of the *Community Charter* for the corresponding offences designated in Column 1.

6. This Bylaw shall take effect upon the date of its adoption.

**REPEAL**

7. “City of Courtenay Ticket Information Bylaw No. 1790, 1994” and amendments thereto are hereby repealed.

Read a first time this 20<sup>th</sup> day of March, 2006

Read a second time this 20<sup>th</sup> day of March, 2006

Read a third time this 20<sup>th</sup> day of March, 2006

Finally passed and adopted this 3<sup>rd</sup> day of April, 2006

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer (BYLAW 3080)

## SCHEDULE 1 (BYLAW 2807)

### Column 1

### Column 2

#### Designated Bylaws

#### Designated Bylaw Enforcement Officers

- |   |  |
|---|--|
| 1. Animal Control Bylaw No. 1897, 1996                                      | Bylaw Enforcement Officer, Director of Corporate Services (BYLAW 3080), Manager of Bylaw Services (BYLAW 3080), Members of the Comox Valley Detachment of the Royal Canadian Mounted Police and Building Officials (BYLAW 3006), and employees of the Society for the Prevention of Cruelty to Animals |
| 2. Building Bylaw No. 3001, 2020 (BYLAW 3006)                               | Director of Corporate Services (BYLAW 3080), Manager of Bylaw Services (BYLAW 3080), Building Officials (BYLAW 3006), Bylaw Enforcement Officer (BYLAW 3080), and Members of the Comox Valley Detachment of the Royal Canadian Mounted Police  |
| 3. Business License Bylaw No. 2523, 2008                                    | Director of Corporate Services (BYLAW 3080), Manager of Bylaw Services (BYLAW 3080), Building Officials (BYLAW 3006), Bylaw Enforcement Officer, Members of the Comox Valley Detachment of the Royal Canadian Mounted Police, (deletion BYLAW 3080)  |
| 4. Refuse Materials Collection, Removal and Regulation Bylaw No. 2244, 2002 | Director of Corporate Services (BYLAW 3080), Manager of Bylaw Services (BYLAW 3080), Bylaw Enforcement Officer and Members of the Comox Valley Detachment of the Royal Canadian Mounted Police   |
| 5. Prevention of Public Nuisances Bylaw No. 2804, 2014                      | Director of Corporate Services (BYLAW 3080), Manager of Bylaw Services (BYLAW 3080), Bylaw Enforcement Officer, (deletion BYLAW 3080), Building Officials (BYLAW 3006) and Members of the Comox Valley Detachment of the Royal Canadian Mounted Police   |

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|---|--|
| 6. Parks Control Bylaw No. 1664, 1992                       | Director of Corporate Services (BYLAW 3080),<br>Manager of Bylaw Services (BYLAW 3080),<br>Bylaw Enforcement Officer, (deletion BYLAW<br>3080), and Members of the Comox Valley<br>Detachment of the Royal Canadian Mounted<br>Police                                  |
| 7. Sign Bylaw No. 2042, 1998                                | Director of Corporate Services (BYLAW 3080),<br>Manager of Bylaw Services (BYLAW 3080),<br>Bylaw Enforcement Officer, (deletion BYLAW<br>3080), Building Officials (BYLAW 3006) and<br>Members of the Comox Valley Detachment of the<br>Royal Canadian Mounted Police  |
| 8. Traffic Regulation Bylaw No. 1926, 1996                  | Director of Corporate Services (BYLAW 3080),<br>Manager of Bylaw Services (BYLAW 3080),<br>Bylaw Enforcement Officer, Members of the<br>Comox Valley Detachment of the Royal Canadian<br>Mounted Police and (deletion BYLAW 3080)                                      |
| 9. Zoning Bylaw No. 2500, 2007                              | Director of Corporate Services (BYLAW 3080),<br>Manager of Bylaw Services (BYLAW 3080),<br>Bylaw Enforcement Officers, (deletion BYLAW<br>3080), Building Officials (BYLAW 3006) and<br>Members of the Comox Valley Detachment of the<br>Royal Canadian Mounted Police |
| 10. Truck Route Bylaw No. 1988, 1997                        | Director of Corporate Services (BYLAW 3080),<br>Manager of Bylaw Services (BYLAW 3080),<br>Bylaw Enforcement Officer, (deletion BYLAW<br>3080), and Members of the Comox Valley<br>Detachment of the Royal Canadian Mounted<br>Police                                  |
| 11. Fill Placement and Soil Removal Bylaw<br>No. 2359, 2004 | Director of Corporate Services (BYLAW 3080),<br>Manager of Bylaw Services (BYLAW 3080),<br>Bylaw Enforcement Officer, (deletion BYLAW<br>3080), and Members of the Comox Valley<br>Detachment of the Royal Canadian Mounted<br>Police                                  |

12. Tree Management and Protection Bylaw No. 2850, 2017 (BYLAW 2884) Director of Corporate Services (BYLAW 3080), Manager of Bylaw Services (BYLAW 3080), Bylaw Enforcement Officer, Building Officials (BYLAW 3006), (deletion BYLAW 3080), and Members of the Comox Valley Detachment of the Royal Canadian Mounted Police
13. Second-Hand Dealers Bylaw No. 2524, 2008 Director of Corporate Services (BYLAW 3080), Manager of Bylaw Services (BYLAW 3080), Bylaw Enforcement Officer, Building Officials (BYLAW 3006) and Members of the Comox Valley Detachment of the Royal Canadian Mounted Police
14. Storm Sewer Bylaw No. 1402, 1986 Director of Corporate Services (BYLAW 3080), Manager of Bylaw Services (BYLAW 3080), Bylaw Enforcement Officer, Building Officials (BYLAW 3006) and Members of the Comox Valley Detachment of the Royal Canadian Mounted Police

**APPENDIX 1 TO SCHEDULE 1 (BYLAW 2807)**

**“Animal Control Bylaw No. 1897, 1996”**

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<b><u>OFFENCE</u></b>	<b><u>SECTION</u></b>	<b><u>FINE</u></b>
No dog license	III .4	\$100.00
Fail to affix licence tag	III .7	\$100.00
Remove licence tag	III .8	\$100.00
Unlawful keeping of animal	IV.12	\$200.00
Keeping more than 3 dogs	IV.14	\$100.00
Fail to have dog on leash no longer than 6’	IV.16	\$100.00
Dog at large	IV.16	\$200.00
Fail to remove excrement	IV.17	\$100.00
Fail to confine vicious dog	IV.19	\$500.00
Fail to muzzle vicious dog	IV.19	\$500.00
Obstruct Animal Control Officer	VII.41	\$500.00

**APPENDIX 2 TO SCHEDULE 1 (BYLAW 3006)**

**Building Bylaw No. 3001, 2020**

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<b>OFFENCE</b>	<b>BYLAW SECTION NO.</b>	<b>FINE</b>
Interference with building officials right of entry	7.6	\$300.00
Construction without building permit	11.1	\$300.00
Demolition without building permit	11.1(c)	\$300.00
Moving building without permit	11.1(b)	\$300.00
Unsafe site	8.5 (c)	\$500.00
Failure to post civic address	8.5(a)	\$100.00
Failure to comply with permit conditions	8.3(a)	\$200.00
Failure to obtain Occupancy inspection notice	11.53	\$500.00
Unsafe condition	7.7(i)	\$500.00
Failure to obtain building officials acceptance prior to concealing work	11.34	\$100.00
Failure to stop work after a registered professional's services are terminated	11.38	\$100.00
Violation of Stop Work Order	11.36	\$100.00
Violation of Do Not Occupy Notice	11.43	\$500.00

**APPENDIX 3 TO SCHEDULE 1 (BYLAW 2807)**

**Business Licence Bylaw No. 2523, 2008**

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<b>OFFENCE</b>	<b>BYLAW SECTION NO.</b>	<b>FINE</b>
No business licence	2.1	\$500.00
Fail to pay for separate licence	2.2	\$100.00
Fail to display licence	2.3	\$100.00
Fail to transfer licence	2.9	\$100.00
Fail to notify if change to licence	2.9	\$100.00
Selling of goods or merchandise on highway	2.10	\$500.00
Fail to issue auctioneer's receipt	4.1	\$100.00
Fail to keep auctioneer's records	4.2	\$100.00
Fail to permit inspection of records	4.3	\$200.00
Exotic Dancing outside maximum days permitted	5.2	\$1000.00
Fail to post list of subtrades	7.1	\$100.00
Fail to state name of business	8.1 (a)	\$100.00
Fail to state name	8.1 (b)	\$100.00
Fail to display identification	8.1 (c)	\$100.00
Fail to display business licence	8.1 (d)	\$100.00
Fail to obtain business licence for Escort	9.1 (a)	\$500.00



**APPENDIX 3 TO SCHEDULE 1 (CONTINUED)**

**Business Licence Bylaw No. 2523, 2008**

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<b>OFFENCE</b>	<b>BYLAW SECTION NO.</b>	<b>FINE</b>
Mobile store fail to have sanitary interior	10.1	\$100.00
Fail to maintain mobile premises as required	10.2	\$100.00
Overtime parking of mobile premises	10.4	\$100.00
Mobile store without permit	10.4	\$100.00
Music or amplified device	10.5	\$100.00
Push cart in residential zone or park	10.6	\$100.00
Sale of improper goods	10.7	\$100.00
Waste receptacles not provided	10.8	\$100.00
Vending cart improper clearance on sidewalk or boulevard	10.9	\$100.00
Mobile operation later than 11:00 p.m.	10.10	\$100.00

**APPENDIX 4 TO SCHEDULE 1 (BYLAW 2807)**

**Refuse Materials Collection, Removal and Regulation Bylaw No. 2244, 2002**

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<b>OFFENCE</b>	<b>BYLAW SECTION NO.</b>	<b>FINE</b>
Fail to provide garbage receptacles	2.1	\$200.00
Fail to provide regulation garbage receptacle	2.2	\$200.00
Improper placing of garbage receptacle	2.4	\$100.00
Improper placing of recyclable materials	4.1 & 4.2	\$200.00
Improper placing of restricted materials	5.1	\$200.00

**APPENDIX 5 TO SCHEDULE 1 (BYLAW 2807)**

**Prevention of Public Nuisances Bylaw No. 2804, 2014**

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<b>OFFENCE</b>	<b>BYLAW SECTION NO.</b>	<b>FINE</b>
<b>Noise Control</b>		
Noise which disturbs	5 (a)	\$500.00
Construction outside of permitted hours	5 (b)	\$500.00
Operation of power gardening tool/power tool/ machine outside of permitted hours	5 (c)	\$500.00
Keeping of animal or bird which disturbs	5 (d)	\$500.00
Feeding or keeping of pigeons on private Property	5 (e)	\$500.00
Operate radio, stereophonic equipment or public address system which disturbs	5 (g)	\$500.00
<b>Property Maintenance</b>		
Unightly property	3 (a)	\$100.00
Fail to remove graffiti	3 (b)	\$200.00
Fail to remove rubbish	3 (b)	\$100.00
Fail to clear vegetation	4 (i)	\$100.00
Fail to clear insects	4 (ii)	\$100.00
Accumulation of rubbish/stagnant water	2 (a)	\$100.00
Deposit rubbish	2 (b)	\$100.00
Place graffiti	2 (c)	\$500.00
Emission of nuisance smoke (BYLAW 3080)	8	\$500.00
Fail to keep sidewalk clean	9	\$100.00
Fail to remove snow from roof	10	\$75.00

Fail to keep overhanging trees/shrubs trimmed	13 (c)	\$100.00
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**APPENDIX 6 TO SCHEDULE 1 (BYLAW 2807)**

**Parks Control Bylaw No. 1664, 1992**

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<b>OFFENCE</b>	<b>BYLAW SECTION NO.</b>	<b>FINE</b>
Damage park vegetation	1 (a)	\$500.00
Damage park improvement	1 (b)	\$500.00
Damage park building	1 (c)	\$500.00
Damage park equipment	1 (d)	\$500.00
Operate unauthorized loudspeaker	2 (a)	\$200.00
Unauthorized address/demonstration	2 (b)	\$200.00
Unauthorized gathering in park	2 (c)	\$100.00
Unleashed dog	3	\$100.00
Dog in a prohibited park	3	\$100.00
Unlawful use of animal in park	4	\$100.00
Unauthorized dumping of material	5 (a)	\$500.00
Deposit rubbish	5 (b)	\$500.00
Deposit household/trade waste in park receptacle	5 (c)	\$200.00
Unauthorized vehicle use	6	\$100.00
Unauthorized parking	6	\$100.00
Unauthorized camping	7	\$100.00
Dangerous activity	8	\$100.00
Unauthorized advertising	10	\$100.00
Unauthorized business	11	\$100.00

**APPENDIX 7 TO SCHEDULE 1 (BYLAW 2807)**

**Sign Bylaw No. 2042, 1998**

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<b>OFFENCE</b>	<b>BYLAW SECTION NO.</b>	<b>FINE</b>
No sign permit	3.1	\$500.00
Sign placement without permit	3.2	\$500.00
Fail to obtain inspection	3.5.2	\$500.00
Prohibited sign	4.1.1	\$1000.00
Unauthorized sign	4.1.2	\$1000.00
Unauthorized sign	7.1.1	\$1000.00
Sign causing obstruction	7.1.2	\$500.00
Sign causing obstruction	7.1.3	\$500.00
No encroachment agreement	7.1.4	\$500.00
Fail to maintain sign	7.2.1	\$500.00
Fail to remove abandoned sign	8.1	\$200.00

**APPENDIX 8 TO SCHEDULE 1 (BYLAW 2807)**

**Traffic Regulation Bylaw No. 1926, 1996**

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<b>OFFENCE</b>	<b>BYLAW SECTION NO.</b>	<b>FINE</b>
<i>Stand or loiter to obstruct, impede</i>	26(a)	\$100.00
<i>Solicit to cause obstruction</i>	26(b)	\$100.00
Cycle/skateboard on sidewalk	67	\$100.00
Cycle/skateboard in restricted area	67	\$100.00
Park cycle on sidewalk	68	\$100.00
Dig up highway	70(a)	\$500.00
Excavate under highway	70(a)	\$500.00
Cut down/remove trees	70(a)	\$500.00
Damage to City property	70(b)	\$500.00
Change highway level	70(c)	\$100.00
Stop flow of water	70(c)	\$100.00
Place device/structure on highway	70(d)	\$500.00
Construct/maintain ditch causing damage	70(e)	\$500.00
Deface highway/structure	70(f)	\$500.00
Erect sign on highway	70(g)	\$200.00
Remove/alter sign on highway	70(g)	\$100.00
Move vehicle/animal over boulevard	70(h)	\$100.00
Construct boulevard crossing	70(i)	\$100.00
Fail to place safety devices	78	\$500.00

**APPENDIX 9 TO SCHEDULE 1 (BYLAW 2807)**

**Zoning Bylaw No. 2500, 2007**

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<b>OFFENCE</b>	<b>BYLAW SECTION NO.</b>	<b>FINE</b>
Obstruct vision at intersection	6.6.1	\$500.00
Overheight fence	6.7.1	\$500.00
Overheight fence	6.7.2	\$500.00
No fence around private swimming pool	6.7.6	\$1000.00
Improper maintenance of fence	6.7.9	\$200.00
Derelict vehicle storage	6.10.1	\$500.00
Storage of unauthorized vehicles	6.10.3	\$500.00



**APPENDIX 10 TO SCHEDULE 1 (BYLAW 2807)**

**Truck Route Bylaw No. 1988, 1997**

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<b>OFFENCE</b>	<b>BYLAW SECTION NO.</b>	<b>FINE</b>
Failure to remain on truck route	4	\$200.00
Failure to obtain a permit	6	\$500.00
Park truck off truck route	8	\$500.00

**APPENDIX 11 TO SCHEDULE 1 (BYLAW 2807)**

**Fill Placement and Soil Removal Bylaw No. 2359, 2004**

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<b>OFFENCE</b>	<b>BYLAW SECTION NO.</b>	<b>FINE</b>
Placement of fill or removal of soil without permit	5.1	\$1000.00
Placement of Other Material without permit	5.2	\$1000.00
Placement of fill or removal of soil in Agricultural Land Reserve without written approval of Agricultural Land Commission	5.3	\$1000.00
Failure to remove fill placed on land without permit or failure to replace soil removed without permit	5.4	\$1000.00

**APPENDIX 12 TO SCHEDULE 1 (BYLAW 2884)**

**Tree Protection and Management Bylaw No. 2850, 2017**

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<b>OFFENCE</b>	<b>BYLAW SECTION NO.</b>	<b>FINE</b>
Cutting or removal of tree without permit	6.1	\$1000.00
Carrying out tree damaging activities	6.1	\$1000.00
Failure to comply with terms of permit	6.1	\$1000.00
Removal of remains of a tree subject to this bylaw, prior to completion of investigation by a Designated Bylaw Enforcement Officer	6.2	\$1000.00

**APPENDIX 13 TO SCHEDULE 1 (BYLAW 2807)**

**Second-Hand Dealers Bylaw No. 2524, 2008**

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<b><u>OFFENCE</u></b>	<b><u>BYLAW SECTION NO.</u></b>	<b><u>FINE</u></b>
Fail to establish/maintain register	2.1	\$500.00
Fail to record address	2.2(a)	\$200.00
Fail to confirm identity	2.2(b)	\$200.00
Fail to record description of goods	2.2(c)	\$200.00
Fail to record price	2.2(e)	\$200.00
Fail to record date	2.2(f)	\$200.00
Fail to transmit	2.3 (b)	\$300.00
Receive property from minor	2.9	\$500.00
Dispose of property within 30 days	2.11 (a)	\$500.00
Allow disposal of property within 30 days	2.11(b)	\$500.00

**APPENDIX 14 TO SCHEDULE 1 (BYLAW 2807)**

**Storm Sewer Bylaw No. 1402, 1986**

<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>
<b>OFFENCE</b>	<b>BYLAW SECTION NO.</b>	<b>FINE</b>
Prohibited Discharges	2.8 (a) through (i)	\$500.00