

THE CORPORATION OF THE CITY OF COURTENAY

SPECIAL COUNCIL MEETING

DATE: Wednesday, March 12, 2014

PLACE: City Hall Council Chambers

TIME: 4:00 p.m.

AGENDA

1.00 STAFF REPORTS

1. 2014-2018 General Capital Financial Plan

2.00 ADJOURNMENT



THE CORPORATION OF THE CITY OF COURTENAY

STAFF REPORT

To: Mayor and Council
From: Chief Administrative Officer
Subject: 2014-2018 General Capital Financial Plan

File No.: 1705-20
Date: March 12, 2014

PURPOSE:

The purpose of this report is to consider the proposed 2014-2018 General Capital Financial Plan.

POLICY ANALYSIS:

Section 165 of the *Community Charter* requires a municipality to have a five year financial plan. The 2014 General Capital Financial Plan is a component of the annual City of Courtenay five year financial plan.

The current year financial plan proposes a 0% increase in the 2014 capital funded from general taxation. While a 0% increase is not felt to be sustainable over time, staff advise that future capital financial planning will be supported through the development and implementation of Asset Management Planning, based on condition assessments, life cycle analysis, risk management, and the implementation of associated financial policies.

EXECUTIVE SUMMARY:

The five year general capital financial plan is prepared annually and sources of funding are determined each year. A determination of the level of funding required from general property taxation is important as an increase in capital funding required from taxation can result in an increase in property tax rates.

The 2014 financial plan year provides for a total of \$5.1 million in planned capital expenditures. Capital funding sourced from taxation in \$854,355, which is a decrease over the 2013 requirement. As a result, no new taxation is required this year for general capital works.

CAO RECOMMENDATIONS:

That based on the March 12, 2014 staff report "2014-2018 General Capital Financial Plan" Council approve OPTION 1 for the 2014-2018 General Capital Financial Plan, and adopt the proposed general capital project plan; and

That staff are directed to include the capital schedules in the 2014-2018 Financial Plan Bylaw.

Respectfully submitted,

David Allen
Chief Administrative Officer

BACKGROUND:

Consideration and approval of a five year financial plan is an annual requirement under the *Community Charter*. The recommended Financial Plan for the general capital fund presented at the March 12th Special Meeting of Council provides detail for the 2014 year, as well as projections for the four years following.

The general capital financial plan is partially funded from the general property taxation levy. With Council's approval, the proposed capital projects will be included in the 2014-2018 Financial Plan Bylaw.

DISCUSSION:

The proposed 2014 – 2018 General Capital Financial Plan has been constrained to a scope and scale that recognizes the City's capacity to realistically complete the planned capital projects, and with priority given to completion of prior year projects which were already in progress or were required for previously approved developer related projects. Other asset renewal projects or new capital projects have been deferred until Asset Management is sufficiently in progress, and condition assessment information is available to assist in informing capital planning and prioritization decisions.

The 2014 financial plan year includes a total of \$5,125,957 million in planned capital expenditures. (2013 = \$13M, which included the Lewis Centre renovation/expansion project). Capital funding for the 2014 projects is sourced from reserves, prior year unexpended funds, grants, and developer contributions, and general taxation. Of the funding sources, 16% or \$854,355 is contributed from general taxation, and this element is a decrease over 2013. As a result, no new taxation is required in 2014 for capital works.

Attached is Schedule 1 – Summary of 2014 General Capital Fund Expenditures, along with the detailed capital project list at the departmental level. Senior staff from each of the departments will be in attendance to speak and respond to queries for each of their respective areas of responsibility. While not yet 100% finalized, Schedule 2 – General Fund Reserves, has been attached to provide Council with information related to capital reserve fund balances.

The following provides additional information in regards to special capital funding sources.

Use of Community Works Fund – Gas Tax Grant Revenues

The following use of the CWF – Gas Tax Grants funding is proposed in the 2014 budget year:

<u>PAGE</u>	<u>DEPARTMENT</u>	<u>CAPITAL PROJECT</u>	<u>CATEGORY/PURPOSE</u>	<u>AMOUNT</u>
C-2 Partners in Parks	Community Services	Rails to Trails Phase 4 21 st Street to 26 th Street	Paths and Trails	\$100,000
O-9 Engineering/Operational Services	Engineering	Fitzgerald Avenue Cycling Improvements	Roads & Bridges – Road System Improvements	\$ 55,000
		Total		<u>\$155,000</u>

Use of Gaming Funds

In accordance with Council's 2013-2017 adopted policy on the distribution of gaming funds, these funds continue to be utilized for the construction of three bus shelters per year.

Borrowing

No new borrowing is proposed for the current 2014 budget year. Additional borrowing in future years would be required for the following capital projects, and requires a public approval process prior to advancing.

<u>Year</u>	<u>Project</u>
2015	East Courtenay - Fire Hall No. 2 / Training Grounds
2018	Police Services Building (an anticipated corresponding 60% recovery from lease revenue is recorded as rental revenue in 2018)

FINANCIAL IMPLICATIONS:

Capital project expenditures planned for 2014 total \$5.1 million dollars. Zero new taxation is required in 2014 to fund capital work.

ADMINISTRATIVE IMPLICATIONS:

Subsequent to Council approval of the proposed 2014-2018 General Fund Capital Plan, the schedules will be included in the 2014-2018 Financial Plan Bylaw. This bylaw will be brought forward for Council adoption in early May 2014.

The financial plan information will be posted on the City's website for review and comment, and all public feedback will be provided to Council prior to adoption of the Financial Plan bylaw.

STRATEGIC PLAN REFERENCE:

Value Statement 2: A progressive, diverse and sustainable City

Goal 1: Ensure infrastructure is sustainable

Objective c) Complete an inventory and assessment of City roads, buildings, and utilities, and report on works required.

Strategic Priorities

Council:

- East Courtenay Fire Service (complete the analysis) Page D-2

Administration

- Asset Management System Page A-3
- Website Redesign Page A-3

Community Services

- Rail to Trail, Phase 3 Page C-2

Engineering

- Flood Study (complete) Page O-3

Human Resources

- Human resource Information System Page A-3

OFFICIAL COMMUNITY PLAN REFERENCE:

The 2014-2018 Financial Plan touches many areas of the OCP Goals including:

- Balanced growth
- Parks and publicly accessible natural open space
- Sustainable development
- Provision of community services including fire/rescue and policing
- An effective transportation system

REGIONAL GROWTH STRATEGY REFERENCE:

Goal 4 – Transportation

Develop and accessible, efficient and affordable multi-modal transportation network that connects Core Settlement Areas and designated Town Centres, and links the Comox Valley to neighbouring communities and regions.

Goal 5 – Infrastructure

Provide affordable, effective and efficient services and infrastructure that conserves land, water and energy resources.

Goal 8 – Climate Change

Minimize regional greenhouse gas emissions and plan for adaptation.

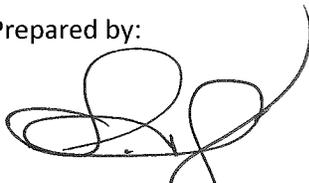
CITIZEN/PUBLIC ENGAGEMENT:

The public is notified of the upcoming changes to user fees through regular and special council meetings, media webcasts, and information posted on the City's website. In addition, staff are currently in the process of planning for the use of a new tool "Citizen Budget", which is an interactive and informative web-based communication tool.

OPTIONS:

- OPTION 1: That Council approves the 2014-2018 General Capital Financial Plan as proposed, and directs staff to include the capital schedules in the 2014-2018 Financial Plan Bylaw.
- OPTION 2: That Council amends the proposed 2014-2018 General Capital Financial Plan, and directs staff to include the amended capital schedules in the 2014-2018 Financial Plan Bylaw.
- OPTION 3: That Council defer the endorsement of the proposed 2014-2018 General Capital Financial Plan for further discussion at a later Council meeting.

Prepared by:



Tillie Manthey, BA, CPA, CGA

Director, Financial Services/Deputy CAO

Attach: Schedule 1 – General Capital Fund, summary/detail schedules

Schedule 2 – General Fund Reserves

CITY OF COURTENAY

SUMMARY OF 2014 GENERAL CAPITAL FUND EXPENDITURES

PROVISIONAL

PAGE#	2014 PROV BUDGET	BUDGETED SOURCE OF FUNDS										TOTAL
		RESERVE FUNDS		RESERVE FOR F.E.	GOV'T GRANT	DCCRSV AMOUNT	CONTRIB	PRIOR YR UNEXPENDED	OTHER REVENUE			
		AMOUNT	NAME						AMOUNT	NAME		
CORPORATE SERVICES												
Corp Services A-1	192,000	-	162,000 Land Sale	30,000	0	0	0	0	0	0	0	192,000
Office Equip A-2	75,000	-	75,000 NW-Off Equip									75,000
IT A-3	515,000	-	460,000 NW-IT Reserve	55,000								515,000
Fire & Rescue A-4	62,500	-	62,500 M&E-Fire									62,500
TOTAL CORPORATE SERVICES												
	844,500	-	759,500	85,000	0	0	0	0	0	0	0	844,500
COMMUNITY SERVICES												
Parks C 1	325,000	67,092		136,595		46,313		75,000 BL2680				325,000
Part in Parks/Trails C 2	180,000	21,422	100,000 NW-CWF	7,953		35,625	15,000					180,000
Recreation Equip C 3	40,000	-	40,000 NW-Rec Equip									40,000
Cemetery C 4	188,000	-								188,000 CVRD		188,000
TOTAL COMMUNITY SERVICES												
	733,000	88,514	140,000	144,548	0	81,938	15,000	75,000	0	188,000		733,000
PROPERTY SERVICES												
Govt Buildings D 1	20,000	20,000										20,000
Protective Serv Bldgs D 2	54,000	20,000		34,000								54,000
Prop Mgmt D 3	20,000	20,000										20,000
Public Works D 4	90,000	90,000										90,000
Rental Properties D 5	34,000	11,000		23,000								34,000
Rec Facilities D 6	373,000	140,000		40,000				188,000 & 2538		5,000 MIA GRANT		373,000
Outdoor Pool D 7	80,000	-								80,000 MIA/CVRD		80,000
Parks/Marina D-8	212,856	81,694		111,162						20,000 Lawn Bowl		212,856
Cultural Buildings D-9	295,000	42,635	183,000 NW-Cap Bldg	69,365								295,000
TOTAL PROPERTY SERVICES												
	1,178,856	425,329	183,000	277,527	0	0	0	188,000		105,000		1,178,856
OPERATIONAL SERVICES												
Curb, Gutter, Sidewalk O 1	225,000	44,027		81,126		40,086		59,761 BL2539				225,000
Retaining Wall O 2	0	-										0
Storm Drainage O 3	606,601	143,528		311,073		152,000						606,601

1.

CITY OF COURTENAY

SUMMARY OF 2014 GENERAL CAPITAL FUND EXPENDITURES

PROVISIONAL

PAGE#	2014 PROV BUDGET	BUDGETED SOURCE OF FUNDS										TOTAL
		GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	GOV'T GRANT	DCC RSV AMOUNT	CONTRIB	PRIOR YR UNEXPENDED	OTHER REVENUE		
			AMOUNT	NAME						AMOUNT	NAME	
		-		90,000								90,000
Public Works Yard	04											0
Airpark	05											0
Roads & Streets	06/7	38,319	22,286 Road Reserve	62,408		39,187	52,800	BL 2539/				215,000
Roads Paving	08	100,581		54,418		13,063		172,938 2681	125,000	Wtr/Swr		466,000
Traffic Projects	09	14,057	55,900 NW - CWF 22,337 Gaming Funds	41,687	44,100	4,750	15,250	21,256 BL 2681 22,663 CAP UNEXPENDED				242,000
TOTAL OPERATIONAL SERVICES		340,512	100,523	640,712	44,100	249,086	68,050	276,618			125,000	1,844,601
FLEET MANAGEMENT												
Fleet Summary	F 1	-	525,000 M & E									525,000
TOTAL FLEET		-	525,000	0	0	0	0	0	0	0	0	525,000
TOTAL 2014		854,355	1,708,023	0	44,100	331,024	83,050	539,618	418,000			5,125,957

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CITY OF COURTENAY
CORPORATE SERVICES
2014 - 2018 FINANCIAL PLAN

YEAR	DESCRIPTION OF WORK	2014 PROV	BUDGETED SOURCE OF FUNDS										TOTAL		
			GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	DCC RESERVE		OTHER REVENUE						
				AMOUNT	NAME		AMOUNT	NAME	AMOUNT	NAME					
2014	Small Land acquisition (SRW'S)	30,000	-			30,000									30,000
	Land Acquisition-Buckerfields (completion)	162,000	-	162,000	Land Sale										162,000
	Total	192,000	-	162,000	-	30,000	-	-	-	-	-	-	-	-	192,000
2015	Small Land acquisition (SRW'S)	30,000	-			30,000									30,000
	Total	30,000	-	-	-	30,000	-	-	-	-	-	-	-	-	30,000
2016	Small Land acquisition (SRW'S)	30,000	-			30,000									30,000
	Total	30,000	-	-	-	30,000	-	-	-	-	-	-	-	-	30,000
2017	Small Land acquisition (SRW'S)	30,000	-			30,000									30,000
	Total	30,000	-	-	-	30,000	-	-	-	-	-	-	-	-	30,000
2018	Small Land acquisition (SRW'S)	30,000	-			30,000									30,000
	Total	30,000	-	-	-	30,000	-	-	-	-	-	-	-	-	30,000

3.

2014 - 2018 FINANCIAL PLAN

YEAR	DESCRIPTION OF WORK	2014 PROV	BUDGETED SOURCE OF FUNDS																		
			GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	GOV'T GRANT	DCC RESERVE		OTHER REVENUE		TOTAL									
				AMOUNT	NAME			AMOUNT	NAME	AMOUNT	NAME										
2014	Multi Function Device - Filberg	12,000	-	12,000	NW-OFF EQP															12,000	
	Multi Function Device - Eng.	9,000	-	9,000																	9,000
	Large format Printer Replace - Eng	15,000	-	15,000																	15,000
	Multi Function Device - Tech	9,000	-	9,000																	9,000
	Multi Function Device - PW	10,000	-	10,000																	10,000
	Multi Function Device - Firehall	10,000	-	10,000																	10,000
	Multi Function Device - Lewis	10,000	-	10,000																	10,000
	Total	75,000	-	75,000	-																75,000
2015	Copier Admin/Finance	30,000	-	30,000	NW-OFF EQP																30,000
	Total	30,000	-	30,000	-																30,000
2016	Multi Function Device - Finance	9,000	-	9,000	NW-OFF EQP																9,000
	Multi Function Device - Building/Pla	9,000	-	9,000																	9,000
	Total	18,000	-	18,000	-																18,000
2017	Multi Function Device - HR	9,000	-	9,000	NW-OFF EQP																9,000
	Multi Function Device - Com Serv	9,000	-	9,000																	9,000
	Total	18,000	-	18,000	-																18,000
2018	Multi Function Device - PW	9,000	-	9,000	NW-OFF EQP																9,000
	Multi Function Device - Firehall	9,000	-	9,000																	9,000
	Multi Function Device - Lewis	9,000	-	9,000																	9,000
	Total	27,000	-	27,000	-																27,000

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CITY OF COURTENAY
 MANAGEMENT INFORMATION SYSTEMS (M I S)
 2014-2018 FINANCIAL PLAN

YEAR	DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	RESERVE FUNDS			RESERVE FOR F.E.	GOV'T GRANT	OTHER REVENUE		TOTAL
				AMOUNT	NAME	AMOUNT			NAME		
										BUDGETED SOURCE OF FUNDS	
2014	PC Replacement Plan	50,000	-	50,000						50,000	
	Laptops/port replicators/tablets	15,000	-	15,000						15,000	
	Network Upgrades	10,000	-	10,000						10,000	
	Server replacement	35,000	-	35,000						35,000	
	Off site Backup	5,000	-	5,000						5,000	
	Generator (portable backup - for core network)	25,000	-			25,000				25,000	
	Firewall	5,000	-	5,000						5,000	
	Election Machines	30,000	-	30,000						30,000	
	VoIP - replaces phone system Phase 1	30,000	-			30,000				30,000	
	Council Chambers Audio/Visual System, replace - components at end of life or failing	35,000	-	35,000						35,000	
	Corporate Capacity/Time Tracking Software development	20,000	-	20,000						20,000	
	Asset Management Software/System	30,000	-	30,000						30,000	
	Website Development	80,000	-	80,000						80,000	
	Human Resources Information System Software	120,000	-	120,000						120,000	
	Document Management - Phase 1	25,000	-	25,000						25,000	
	Total	515,000	-	460,000	-	55,000	-	-	-	515,000	

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CITY OF COURTENAY
 MANAGEMENT INFORMATION SYSTEMS (M I S)
 2014-2018 FINANCIAL PLAN

YEAR	DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	RESERVE FUNDS			RESERVE FOR F.E.	GOV'T GRANT	OTHER REVENUE NAME	TOTAL
				AMOUNT	NAME	AMOUNT				
				BUDGETED SOURCE OF FUNDS						
2015	Server replacement	35,000	-	35,000					35,000	
	Wi-Fi Remote tools GIS	6,000		6,000					6,000	
	Network Upgrades	10,000		10,000					10,000	
	PC Replacement Plan	52,000	-	52,000					52,000	
	laptops/port replicators/tablets	15,000	-	15,000					15,000	
	Off site Backup	5,000		5,000					5,000	
	GIS Mapping	10,000		10,000					10,000	
	VoIP - to replace phone system - Phase 2	30,000		30,000					30,000	
	ERP module - Convert FRX Report Writer to Management Reporter - old system will no longer be supported	30,000		30,000					30,000	
	Class Recreation Program/Facility Booking	25,000		25,000					25,000	
	Document Management - Phase 2	25,000		25,000					25,000	
	Asset Management Development	30,000		30,000					30,000	
	Development App Software	130,000	-	130,000					130,000	
	E-Commerce	15,000		15,000					15,000	
	Total	418,000	-	418,000				-	418,000	
2016	Server replacement	35,000	-	35,000					35,000	
	Network Upgrades	10,000		10,000					10,000	
	PC Replacement Plan	52,000	-	52,000					52,000	
	laptops/port replicators/tablets	15,000	-	15,000					15,000	

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CITY OF COURTENAY
 MANAGEMENT INFORMATION SYSTEMS (M I S)
 2014-2018 FINANCIAL PLAN

YEAR	DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	RESERVE FUNDS			RESERVE FOR F.E.	GOV'T GRANT	OTHER REVENUE AMOUNT	OTHER REVENUE NAME	TOTAL
				AMOUNT	NAME						
Network-annual	Off site Backup	5,000		5,000						5,000	
2014 Initiative-con't	Document Management	25,000		25,000						25,000	
2014 Initiative-con't	Asset Management Development	30,000		30,000						30,000	
2014 Initiative-con't	VoIP - Phase 3	30,000		30,000						30,000	
Network-annual	GIS Mapping	10,000		10,000						10,000	
Network - s/w	New ERP modules	30,000		30,000						30,000	
Network - s/w	Cemetery Software	25,000		25,000						25,000	
	Total	267,000	-	267,000	-	-	-	-	-	267,000	
2017	Server replacement	35,000	-	35,000						35,000	
Network-annual	Website Development	80,000		80,000						80,000	
Network-annual	Network Upgrades	10,000		10,000						10,000	
Network-annual	PC Replacement Plan	52,000	-	52,000						52,000	
Network-annual	laptops/port replicators/tablets	15,000	-	15,000						15,000	
Network-annual	Off site Backup	5,000		5,000						5,000	
Network-annual	GIS Mapping	10,000		10,000						10,000	
Network-tri-annual	Firewall	5,000		5,000						5,000	
Network - s/w	New ERP modules	30,000		30,000						30,000	
	Total	242,000	-	242,000	-	-	-	-	-	242,000	
2018	Server replacement	35,000	-	35,000						35,000	
Network-annual	Network Upgrades	10,000		10,000						10,000	
Network-annual	PC Replacement Plan	52,000	-	52,000						52,000	

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CITY OF COURTENAY
 MANAGEMENT INFORMATION SYSTEMS (M I S)
 2014-2018 FINANCIAL PLAN

YEAR	DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	BUDGETED SOURCE OF FUNDS					OTHER REVENUE NAME	TOTAL
				RESERVE FUNDS AMOUNT	RESERVE FUNDS NAME	RESERVE FOR F.E.	GOV'T GRANT	TOTAL		
	laptops/port replicators/tablets	15,000	-	15,000						15,000
	Off site Backup	5,000		5,000						5,000
	GIS Mapping	10,000		10,000						10,000
	New ERP modules	30,000		30,000						30,000
	Total	157,000	-	157,000	-	-	-	-	-	157,000

8.

CITY OF COURTENAY
 FIRE & RESCUE
 2014-2018 FINANCIAL PLAN

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YEAR	DESCRIPTION OF WORK	2014 PROV	BUDGETED SOURCE OF FUNDS					
			GENERAL	RESERVE FUNDS		OTHER REV	NAME	TOTAL
			REVENUE	AMOUNT	NAME			
2014	Rescue Tools	55,000	-	55,000	M&E - FIRE		55,000	
	Thermal Imaging Camera	7,500	-	7,500			7,500	
	Total	62,500	-	62,500	-	-	62,500	
2015	Pumper Rescue Truck	650,000		650,000	M&E - FIRE		650,000	
	Van -St 2	55,000		55,000			55,000	
	Total	705,000	-	705,000	-	-	705,000	
2016	Replace Chev C18	60,000		60,000			60,000	
	Total	60,000	-	60,000	-	-	60,000	
2017	Replace Chev C10	60,000		60,000			60,000	
	Total	60,000	-	60,000	-	-	60,000	
2018	Replace Chev C-17	60,000		60,000			60,000	
	Total	60,000		60,000			60,000	

9.

2014 - 2018 FINANCIAL PLAN

YEAR PROJECT #	DESCRIPTION	2014 PROV	GENERAL REVENUE	RESERVE FUNDS				RESERVE FOR F.E.		DCC RESERVE		OTHER REVENUE	
				AMOUNT	NAME	AMOUNT	NAME	AMOUNT	NAME	AMOUNT	NAME	AMOUNT	NAME
2014													
PT1	Tree Program- NEW trees ONLY	15,000	535				3,778	10,688	pk 71.25				15,000
	Greenways - paved upgrades- root guard	50,000	-				50,000						50,000
PN13	Martin Park	30,000	-				15,750	14,250	pk47.5				30,000
PN12	Malcolm Morrison Park	30,000	-				15,750	14,250	pk47.5				30,000
PN17	Sandwick Playground	30,000	-				22,875	7,125	pk23.75				30,000
	Play Fields/Courts Martin park Lacrosse	75,000	46,558				28,442						75,000
	Bleachers- 4 aluminium	20,000	20,000										20,000
	Lewis Center landscape Phase 2 (completion)	75,000	-								75,000	BL2680 LEWIS	75,000
	Total	325,000	67,093	-	-	-	136,595	46,313	-	-	75,000	-	325,000
2015													
	Greenways paved upgrades	40,000	30,500					9,500	pk23.75				40,000
PT1	Tree program- new trees only	15,000	4,313					10,688	pk71.25				15,000
NP	South Courtenay phase 3	75,000	71,438					3,563	pk23.75				75,000
	Play fields /courts	75,000	75,000										75,000
PC7	Puntledge phase 2	50,000	32,188					17,813	pk23.75				50,000
	Park furniture improvements	10,000	10,000										10,000
	Irrigation equipment	20,000	20,000										20,000
	Valley view walkway rehabilitation	75,000	75,000										75,000
NP	South Courtenay park phase 2	75,000	57,188					17,813	pk23.75				75,000
PN3	Hawk Park- playground surface	15,000	7,875					7,125	pk47.5				15,000
PC7	Puntledge phase 1- Design/ playground	50,000	38,125					11,875	pk23.75				50,000
	Small equipment > \$5000 each	20,000	20,000										20,000
	Total	520,000	441,625	-	-	-	-	78,375	-	-	-	-	520,000
2016													
	Greenways paved upgrades	30,000	30,000										30,000
PT1	Tree program -new trees	15,000	4,313					10,688	pk71.25				15,000
NP	South Courtenay -phase 4 phase 4	100,000	96,438					3,563	pk23.75				100,000

2014 - 2018 FINANCIAL PLAN

YEAR PROJECT #	DESCRIPTION	2014 PROV	BUDGETED SOURCE OF FUNDS												
			GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	DCC RESERVE		OTHER REVENUE		TOTAL				
				AMOUNT	NAME		AMOUNT	NAME	AMOUNT	NAME					
PN1	Sunrise park	40,000	32,875				7,125	pk47.5							40,000
PN26	Maple park	40,000	32,875				7,125	pk47.5							40,000
	Small equipment > \$5000 each	20,000	20,000												20,000
	Total	245,000	216,500	-	-	-	28,500		-	-	-				245,000
2017															
	Greenways paved upgrades	30,000	30,000												30,000
PT1	Tree program -new trees	15,000	4,313				10,688	pk71.25							15,000
	Small equipment > \$5000 each	20,000	20,000												20,000
	Total	65,000	54,313	-	-	-	10,688		-	-	-				65,000
2018															
	Greenways paved upgrades	50,000	50,000												50,000
	Playground TBD	40,000	40,000												40,000
	Small equipment > \$5,000	20,000	5,750				14,250	pk71.25							20,000
	Total	110,000	95,750	-	-	-	14,250		-	-	-				110,000

11.

YEAR	DESCRIPTION OF WORK	DETAIL	2014 PROV	BUDGETED SOURCE OF FUNDS										TOTAL
				GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	GOV'T GRANT	DCC RESERVE		OTHER REVENUE			
					AMOUNT	NAME			AMOUNT	NAME	AMOUNT	NAME		
2014	Mural project		30,000	17,047			7,953					5,000	business	30,000
	Rails to trails/cycling phase 4	21ST-26TH	150,000	4,375	100,000	NW-CWF				pk 23.75		10,000	Ctny Rotary	150,000
	Total		180,000	21,422	100,000	-	7,953					15,000	-	180,000
2015	Mural project		30,000	25,000								5,000	business	30,000
	Rails to trails/cycling phase 5	26-29th	150,000	29,375	75,000	NW-CWF				pk23.75		10,000	Rotary	150,000
	Total		180,000	54,375	75,000	-	-					15,000	-	180,000
2016	Mural project		30,000	25,000								5,000	business	30,000
	Rails to trails phase 6	29th-fraser road	150,000	39,375	75,000	NW-CWF				pk23.75				150,000
	Total		180,000	64,375	75,000	-	-					5,000	-	180,000
2017	Mural project		30,000	25,000								5,000	business	30,000
	Rails to trails - phase 7	Fraser road - South Courtenay	125,000	75,313						pk23.75		20,000	Rogers	125,000
	Total		155,000	100,313	-	-						25,000	-	155,000
2018	Mural project		30,000	25,000								5,000	business	30,000
	Rails to trails - phase 8	networks	100,000	76,250						pk23.75				100,000
	Total		130,000	101,250	-	-						5,000	-	130,000

12.

CITY OF COURTENAY
 RECREATION EQUIPMENT
 2014-2018 FINANCIAL PLAN

YEAR	DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	BUDGETED SOURCE OF FUNDS							TOTAL
				RESERVE FUNDS		RESERVE FOR F.E.	DCC RESERVE		OTHER REVENUE		
				AMOUNT	NAME		AMOUNT	NAME	NAME	AMOUNT	
2014	Facility equipment-Lewis	20,000	-	20,000	NW-Recr Equip.						20,000
	Facility equipment-Filberg	20,000	-	20,000	NW-Recr Equip.						20,000
	Total	40,000	-	40,000	-						40,000
2015	Facility equipment-Lewis	20,000	-	20,000	NW-Recr Equip.						20,000
	Facility equipment-Filberg	20,000	-	20,000	NW-Recr Equip.						20,000
	Total	40,000	-	40,000	-						40,000
2016	Facility equipment-Lewis	25,000	-	25,000	NW-Recr Equip.						25,000
	Facility equipment-Filberg	25,000	-	25,000	NW-Recr Equip.						25,000
	Total	50,000	-	50,000	-						50,000
2017	Facility equipment-Lewis	25,000	-	25,000	NW-Recr Equip.						25,000
	Facility equipment-Filberg	25,000	-	25,000	NW-Recr Equip.						25,000
	Total	50,000	-	50,000	-						50,000
2018	Facility equipment-Lewis	25,000	-	25,000	NW-Recr Equip.						25,000
	Facility equipment-Filberg	25,000	-	25,000	NW-Recr Equip.						25,000
	Total	50,000	-	50,000	-						50,000
	Facility equipment-Lewis	25,000	-	25,000	NW-Recr Equip.						25,000
	Facility equipment-Filberg	25,000	-	25,000	NW-Recr Equip.						25,000
	Total	50,000	-	50,000	-						50,000

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CITY OF COURTENAY
CEMETERY

2014-2018 FINANCIAL PLAN

YEAR	DESCRIPTION OF WORK	AMOUNT	GENERAL REVENUE	RESERVE FUNDS				RESERVE FOR F.E.	CVRD CNTRB carry fwd \$	CVRD CNTRB new \$	TOTAL
				AMOUNT	NAME	AMOUNT	NAME				
				BUDGETED SOURCE OF FUNDS							
2014	Niche Area Development - carry forward of 2013 works	15,000	-					15,000		15,000	
	Infant/Children's Section - carry forward of 2013 works	15,000	-					15,000		15,000	
	Niche Area Development	50,000	-						50,000	50,000	
	Irrigation	7,500	-						7,500	7,500	
	General Work	7,500	-						7,500	7,500	
	Fencing	30,000	-						30,000	30,000	
	New Plantings	5,000	-						5,000	5,000	
	Lawn Crypts	22,000	-						22,000	22,000	
	Infant/Children's Section	25,000	-						25,000	25,000	
	Upright Marker Section	5,000	-						5,000	5,000	
	New Garbage Receptacles	6,000	-						6,000	6,000	
	TOTAL	188,000	-	-	-	-	-	30,000	158,000	188,000	
2015	Niche Area Development	10,000	-						10,000	10,000	
	Irrigation	7,500	-						7,500	7,500	
	General Work	7,500	-						7,500	7,500	
	Entrance Upgrade	20,000	-						20,000	20,000	
	Hedging	5,000	-						5,000	5,000	
	Lawn Crypts	20,000	-						20,000	20,000	
	Infant/Children's Section	25,000	-						25,000	25,000	
	Redo Corner Gardens	15,000	-						15,000	15,000	
	New Garbage Receptacles	5,000	-						5,000	5,000	
	TOTAL	115,000	-	-	-	-	-	-	115,000	115,000	
2016	Niche Area Development	50,000	-						50,000	50,000	
	Irrigation	7,500	-						7,500	7,500	
	General Work	7,500	-						7,500	7,500	
	Lawn Crypts	20,000	-						20,000	20,000	
	TOTAL	85,000	-	-	-	-	-	-	85,000	85,000	

CITY OF COURTENAY
CEMETERY

2014-2018 FINANCIAL PLAN

YEAR	DESCRIPTION OF WORK	AMOUNT	BUDGETED SOURCE OF FUNDS					TOTAL	
			GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	CVRD CNTRB		
				AMOUNT	NAME		carry fwd \$\$		new \$\$
2017	Niche Area Development	10,000	-				10,000	10,000	
	Irrigation	12,500	-				12,500	12,500	
	General Work	12,500	-				12,500	12,500	
	Lawn Crypts	25,000	-				25,000	25,000	
	TOTAL	60,000	-	-	-	-	60,000	60,000	
2018	Niche Area Development	50,000	-				50,000	50,000	
	Irrigation	7,500	-				7,500	7,500	
	General Work	12,500	-				12,500	12,500	
	Lawn Crypts	25,000	-				25,000	25,000	
	Parking/Laneways Improvements	45,000	-				45,000	45,000	
	TOTAL	140,000	-	-	-	-	140,000	140,000	

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CITY OF COURTENAY
 GENERAL GOVT BUILDINGS
 2014-2018 FINANCIAL PLAN

YEAR	BUILDING	DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	RESERVE FUNDS				RESERVE FOR F.E.		DCC RESERVE		OTHER REVENUE		TOTAL
					AMOUNT	NAME	AMOUNT	NAME	AMOUNT	NAME	AMOUNT	NAME			
													AMOUNT	NAME	
2014	CITY HALL	HVAC Replacement Contingency	20,000	20,000											20,000
		Total	20,000	20,000	-										20,000
2015	CITY HALL	HVAC Replacement	20,000	20,000											20,000
		Total	20,000	20,000											20,000
2016	CITY HALL	Roof Replacement	100,000	-	100,000	NW-CAP BLDG									100,000
		Total	120,000	20,000	100,000										120,000
2017		HVAC Replacement Contingency	40,000	40,000											40,000
		Total	40,000	40,000	-										40,000
2018		HVAC Replacement Contingency	40,000	40,000											40,000
		Total	40,000	40,000	-										40,000
		HVAC Replacement Contingency	40,000	40,000											40,000
		Total	20,000	20,000											20,000
		Total	60,000	60,000	-									60,000	

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YEAR	BUILDING	DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	BUDGETED SOURCE OF FUNDS						TOTAL		
					RESERVE FUNDS		RESERVE FOR F.E.	GOV'T GRANT	DCC RESERVE			OTHER REVENUE	
					AMOUNT	NAME			AMOUNT	NAME		AMOUNT	NAME
2014	FIRE 1	HVAC Equipment	20,000	20,000								20,000	
	FIRE 2	E Ctrny Firehall & Training	34,000	-			34,000					34,000	
		Total	54,000	20,000			34,000					54,000	
2015	FIRE	HVAC Equipment	20,000	20,000								20,000	
	FIRE 2	Firehall No.2 / training grounds - East Courtenay	TBD								DEBT	-	
		Total	20,000	20,000								20,000	
2016	FIRE	HVAC Equipment	20,000	20,000								20,000	
		Total	20,000	20,000								20,000	
2017	FIRE	HVAC Equipment	20,000	20,000								20,000	
		Total	20,000	20,000								20,000	
2018	POLICE	Public Safety Building	30,000,000	-								30,000,000	
		ANTICIPATE 60% LEASE RECOVERY TO OFFSET ANNUAL DEBT PYMT											
			30,000,000									30,000,000	

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CITY OF COURTENAY
RECREATION FACILITIES
2014 - 2018 FINANCIAL PLAN

YEAR	BUILDING	DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	RESERVE FUNDS				RESERVE FOR F.E.	DEBT-NSH BL2538	DEBT-LEWIS BL2680	OTHER REVENUE		TOTAL
					RESERVE FUNDS		AMOUNT	NAME				AMOUNT	NAME	
					AMOUNT	NAME								
2014	Filberg	Enclose Balcony Exterior + Washroom Reconfiguration Design	15,000	15,000									15,000	
	Filberg	Replace main entrance store front glass and double doors	40,000	20,000			20,000						40,000	
	Filberg	Acoustical Panels - Upper Hall	30,000	30,000									30,000	
	Filberg	Staff Shower	10,000	-			10,000						10,000	
	Filberg	Replace HVAC #7	15,000	15,000									15,000	
	Filberg	Re and Re interior doors	20,000	20,000									20,000	
	Lewis	Divider Wall MPH	60,000	-						60,000			60,000	
	Lewis	Storage Room Cabinetry	15,000	15,000									15,000	
	Lewis	Renovation/Expansion Project	35,000	-						35,000			35,000	
	Lewis	Renovation/Expansion Project	13,000	-						13,000			13,000	
	Native Sons	Native Son's Renovations	10,000				10,000						10,000	
	Native Sons	Upper level shingle replacement	50,000	-					50,000				50,000	
	Native Sons	Re-stain East, North Section, Replace Rotting Handrails	30,000						30,000				30,000	
	Linc Youth Ctr	Roof Top AC Unit Staff Offices	20,000	20,000									20,000	
	Linc Youth Ctr	Facility Skate Park Upgrades	10,000	5,000							5,000	MIA Risk Grant	10,000	
		Total	373,000	140,000			40,000		80,000	108,000	5,000		373,000	

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CITY OF COURTENAY
RECREATION FACILITIES

2014 - 2018 FINANCIAL PLAN

YEAR	BUILDING	DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	DEBT-NSH		DEBT-LEWIS		TOTAL
					AMOUNT	NAME		BL2538	BL2680	AMOUNT	NAME	
					BUDGETED SOURCE OF FUNDS							
2015	Linc Youth Ctr	Exterior Flood Protection Wall	25,000	25,000								25,000
	Filberg	Storage/Meeting Room expansion & Washroom Reconfigurations	160,000	160,000								160,000
	Filberg	Facility equipment Heat Pumps	15,000	15,000								15,000
	Filberg	Replace Upper level Store Front Glas	30,000	30,000								30,000
	Lewis	Exterior Store front Glass	20,000	20,000								20,000
	Native Sons	Re-stain West Section	20,000	20,000								20,000
		Total	270,000	270,000	-	-	-	-	-	-	-	270,000
2016	Lewis	Facility equipment - HRVs	10,000	10,000								10,000
	Filberg	Facility equipment Heat Pumps	15,000	15,000								15,000
	Lewis	Exterior Store front Glass	20,000	20,000								20,000
		Total	45,000	45,000	-	-	-	-	-	-	-	45,000
2017	Lewis	Facility equipment - HRVs	10,000	10,000								10,000
	Filberg	Facility equipment Heat Pumps	15,000	15,000								15,000
	Lewis	Exterior Store front Glass	20,000	20,000								20,000
		Total	45,000	45,000	-	-	-	-	-	-	-	45,000
2018	Lewis	Facility equipment - HRVs	10,000	10,000								10,000
	Filberg	Facility equipment Heat Pumps	15,000	15,000								15,000
	Lewis	Exterior Store front Glass	30,000	30,000								30,000
		Total	55,000	55,000	-	-	-	-	-	-	-	55,000

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City of Courtenay
MEMORIAL POOL

2014 - 2018 FINANCIAL PLAN

YEAR	DESCRIPTION OF WORK	2014 PROV	BUDGETED SOURCE OF FUNDS							TOTAL		
			GENERAL REVENUE	RESERVE FUNDS AMOUNT	RESERVE FUNDS NAME	RESERVE FOR F.E.	OTHER REV AMOUNT	OTHER REV NAME	CVRD C/FWD FUNDS		CVRD GRANT NEW FUNDS	
2014	New Solar Blankets	15,000	-							12,000	3,000	15,000
	Assessible Pool Lift	15,000	-							12,735	2,265	15,000
	Deck Rubberized non skid coating/wadding & main pool resurface	10,000	-					10,000	MIA Grant			10,000
	Infrastructure Assessment	15,000	-							7,415	7,585	15,000
	Bleacher Upgrades (north section)	25,000	-								25,000	25,000
	Total	80,000	-					10,000	-	32,150	37,850	80,000
2015	Replace-West section bleachers	15,000	-								15,000	15,000
	Estimated Building repair	15,000	-								15,000	15,000
	Total	30,000	-								30,000	30,000
2016	Estimated Equipment	15,000	-								15,000	15,000
	Estimated Building repair	15,000	-								15,000	15,000
	Change room Addition & Renovation - Pool Infrastructure Upgrades	150,000	-								150,000	150,000
	Total	180,000	-								180,000	180,000
2017	Estimated Equipment	15,000	-								15,000	15,000
	Estimated Building repair	15,000	-								15,000	15,000
	Total	30,000	-								30,000	30,000
2018	Estimated Equipment	15,000	-								15,000	15,000
	Estimated Building repair	15,000	-								15,000	15,000
	Total	30,000	-								30,000	30,000

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CITY OF COURTENAY
 PARKS / MARINA BUILDINGS
 2014 - 2018 FINANCIAL PLAN

YEAR	PARK LOCATION	DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	BUDGETED SOURCE OF FUNDS						TOTAL
					RESERVE FUNDS		RESERVE FOR F.E.	OTHER REVENUE		TOTAL	
					AMOUNT	NAME		AMOUNT	NAME		
2014											
	Bill Moore	Lawn Bowling Addition Design	21,856	694			21,162				21,856
	Bill Moore	Lawn Bowling Addition possible grant \$25,000	145,000	50,000			75,000	20,000	Lawn Bowl Assoc		145,000
	Valley View	Valley View Replace lifting Flooring	15,000	-			15,000				15,000
	Valley View	Valley View Re-Siding	15,000	15,000							15,000
	Bill Moore	Field house exterior stair replacement (Wood to Metal)	16,000	16,000							16,000
		Total	212,856	81,694	-	-	111,162	20,000	-	-	212,856
2015											
	Lewis Park	Washroom	20,000	20,000							20,000
		Total	20,000	20,000	-	-	-	-	-	-	20,000
2016											
2017											
2018											

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CITY OF COURTENAY
CULTURAL BUILDINGS
2014 - 2018 FINANCIAL PLAN

YEAR	BUILDING	DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	BUDGETED SOURCE OF FUNDS						TOTAL	
					RESERVE FUNDS		RESERVE FOR F.E.	DCC RESERVE		OTHER REVENUE		
					AMOUNT	NAME		AMOUNT	NAME	AMOUNT		NAME
2014												
	ARTS CTR	Signage	15,000	-			15,000					15,000
	ARTS CTR	DDC Controls Upgrade	15,000	15,000								15,000
	LIBR	Mechanical Upgrades - Separate roof top unit SE Corner	10,000				10,000					10,000
	MUSEUM	HVAC Upgrade design/structural	15,000	10,635			4,365					15,000
	MUSEUM	HVAC Upgrades Heat Pump & DDC Control	160,000	-	160,000	NW Cap Building						160,000
	SID	Computer Equipment	13,000	-	13,000	NW-THEATRE						13,000
	SID	Replace Black Curtains	10,000	-	10,000	NW-THEATRE EQUIP						10,000
	SID	Viewing Window - Special Needs possible accessibility grant	15,000				15,000					15,000
	SID	Exterior Signage/Lighting	11,000	11,000								11,000
	SID	Lower Level Store Front Window Replacement	16,000	1,000			15,000					16,000
	SID	HVAC Equipment Contingency	15,000	5,000			10,000					15,000
		Total	295,000	42,635	183,000		69,365					295,000
2015												
	SID	HVAC Equipment Contingency	15,000	15,000								15,000
		Total	15,000	15,000								15,000

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**CULTURAL BUILDINGS
2014 - 2018 FINANCIAL PLAN**

YEAR	BUILDING	DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	BUDGETED SOURCE OF FUNDS						TOTAL	
					RESERVE FUNDS		RESERVE FOR F.E.	DCC RESERVE		OTHER REVENUE		
					AMOUNT	NAME		AMOUNT	NAME	AMOUNT		NAME
2016	MUSEUM	Loading bay extension design	15,000	15,000							15,000	
	MUSEUM	Loading bay extension	150,000	150,000							150,000	
	SID	HVAC Equipment Contingency	20,000	20,000							20,000	
		Total	185,000	185,000	-	-	-	-	-	-	185,000	
2017	SID	HVAC Equipment Contingency	20,000	20,000							20,000	
		Total	20,000	20,000	-	-	-	-	-	-	20,000	
	MUSEUM	Remove asbestos covered pipes & reinsulate	20,000	20,000							20,000	
2018	SID	HVAC Equipment Contingency	20,000	20,000							20,000	
		Total	40,000	40,000	-	-	-	-	-	-	40,000	

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BUDGETED SOURCE OF CAPITAL FUNDS													
PAGE	PROJECT NAME	2014 PROV	GENERAL REVENUE	RESERVE FUNDS		RSV for FE	GOVT GRANT	DCC RESERVE		DEBT PROCEEDS		OTHER REVENUE	
				AMOUNT	NAME			AMOUNT	%	AMOUNT	BYLAW NO	AMOUNT	BYLAW NO
	CURB GUTTER SIDEWALK												
O-1	5th & Menzies Ave 5th Street	150,000	26,402			29,688		34,149	R2375	59,761	BL2539		150,000
O-1	6th Street East/Back Road Intersection	10,000	7,625			-		2,375	R2375				10,000
O-1	Walkway - Valley View to Glacier View Lodge CONSTRUCTION	50,000	10,000			40,000							50,000
O-1	Willenar Ave, 21st to 26th DESIGN	15,000	-			11,438		3,562	R2375				15,000
	TOTAL C.G.S	225,000	44,027			81,126		40,086		59,761			225,000
	STORM DRAINAGE												
O-3	STUDY / MODELING: Storm Management Plan (Upper Brooklyn Creek Tributary)	60,000	-			45,750		14,250	D2375				60,000
O-3	STUDY - City Storm Study Full capacity review & DCC Project list update	80,000	8,625			52,375		19,000	D2375				80,000
O-3	Woods Culvert & 4th Storm Rehabilitation Design is complete	90,000	90,000										90,000
O-3	Annual Storm Pond & 100yr Flood route Study/Implementation	1,601	-			1,601							1,601
O-3	Morrison Cr culvert @ 1st Street (Rehab) tied to Sewer Projects Repairs 1st St @Morrison CONSTRUCTION	80,000	18,026			61,974							80,000
O-3	Tsolum River Flood Protection Project	45,000	-			45,000							45,000
O-3	Culvert (Box) Replacement Arden (south) (ex Wood) - CONSTRUCT	250,000	26,877			104,373		118,750	D475				250,000
	TOTAL STORM DRAINAGE	606,601	143,528			311,073		152,000					606,601

BUDGETED SOURCE OF CAPITAL FUNDS															
PAGE	PROJECT NAME	2014 PROV	GENERAL		RESERVE FUNDS		RSV for FE	GOV'T GRANT	DCC RESERVE		DEBT PROCEEDS		OTHER REVENUE		
			REVENUE	AMOUNT	AMOUNT	NAME			AMOUNT	%	BYLAW NO	AMOUNT	BYLAW NO	AMOUNT	NAME
	PUBLIC WORKS YARD														
O-4	Yard Expansion Phase 3 - Design	75,000	-			75,000								75,000	
O-4	Vehicle Exhaust System - upgrade	15,000	-			15,000								15,000	
	TOTAL PUBLIC WORKS YARD	90,000	-	-	-	90,000	-	-	-	-	-	-	-	90,000	
	ROADS AND STREETS														
O-6	Willemar at 26th St - DESIGN	55,000	-			9,138			13,062	D2375				32,800	55,000
O-6	Crown Isle - Lerwick Phase 2 (Uplands MHP to Malahat) 2014 Design only	80,000	38,319			2,681			19,000	D2375				20,000	80,000
O-7	10th St Plercy to Willemar - Design	30,000	-			22,875			7,125	R23.75					30,000
O-7	15th Street west of Willemar Ave Design	30,000	-		22,286	7,714									30,000
O-7	12th Street - Stewart Ave to Urquhart Ave Design	20,000	-			20,000									20,000
	TOTAL ROADS AND STREETS	215,000	38,319	22,286	0	62,408	0	39,187	0	0	0	0	0	52,800	215,000
	PAVING														
O-8	Paving Reinstatement after water & sewer rehab works	125,000	-			-								125,000	125,000
O-8	Plercy Avenue, 17th Street to 26th Street, includes road base 0.9km DESIGN	55,000	(0)			-			13,063	R2375	41,938	BL 2539			55,000
O-8	Majestic Dr, York Place and adjacent streets re & re asphalt bleeding (Annual) 2017 Construct	50,000	45,582			4,418									50,000

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BUDGETED SOURCE OF CAPITAL FUNDS														
PAGE	PROJECT NAME	2014 PROV	GENERAL REVENUE	RESERVE FUNDS		RSV for FE	GOV'T GRANT	DCC RESERVE		DEBT PROCEEDS		OTHER REVENUE		
				AMOUNT	NAME			AMOUNT	%	AMOUNT	BYLAW NO	AMOUNT	BYLAW NO	AMOUNT
O-8	England Ave - 10th-12th Str DESIGN	50,000	-			-				50,000	BL 2681			50,000
O-8	2nd Street: Cliffe Ave to England Ave DESIGN	81,000	-			-				81,000	BL 2681			81,000
O-8	17th Street Crossing @ Railway Crossing	20,000	20,000											20,000
O-8	Paving Projects - contingency provision	50,000	-			50,000								50,000
O-8	Parking Lot resurface-Duncan/4th PATCHING	35,000	35,000											35,000
	TOTAL PAVING	466,000	100,582	0	0	54,418	0	13,063	0	172,938	0	0	125,000	466,000
	TRAFFIC SIGNALS AND CONTROLS													
O-9	Audible Pedestrian Crossings - 2 @ 8,000 ea - Ph 1	16,000	-			16,000								16,000
O-9	Bus Shelters Construction - 3 per year @ \$15,000 each	45,000	-	22,337	Gaming Funds - 3 per yr	-	-						22,663	45,000
O-9	Traffic Signal - Uninterrupted Power Supply (2)	36,000	11,400			24,600								36,000
O-9	Pedestrian signals - location to be determined (reuse Ped signals from Lerwick/Mission)	25,000	2,657			1,087				21,256	BL 2681			25,000
O-9	Lerwick/Malahat-signal base and ducting and signal	20,000	-			-	-	4,750	R2375				15,250	20,000
O-9	Fitzgerald Ave Cycle Improvements	100,000	-	55,900	NW-CWF	-	44,100	Prov Grant						100,000
	TOTAL TRAFFIC SIGNALS AND CONTROLS	242,000	14,057	78,237		41,687	44,100	4,750	-	21,256	-	-	37,913	242,000
	TOTAL 2014	1,844,601	340,513	100,523		640,712	44,100	249,086	-	253,955	-	-	215,713	1,844,601

PAGE	PROJECT NAME	BUDGETED SOURCE OF CAPITAL FUNDS														TOTAL
		2014 PROV	GENERAL REVENUE		RESERVE FUNDS		RSV for FE	GOV'T GRANT	DCC RESERVE		DEBT PROCEEDS		OTHER REVENUE			
			AMOUNT	NAME	AMOUNT	%			BYLAW NO	AMOUNT	BYLAW NO	AMOUNT	NAME	AMOUNT		
															AMOUNT	
O-1	England and Simms Square - Phase 1 concept design	30,819	-	-	-	-	-	-	-	30,819	BL2539	-	-	-	-	30,819
O-1	Mansfield Drive PHASE 2 and Phase 3 - 2016 Re Rotary Sky Park	269,157	-	-	-	-	-	-	-	269,157	BL2681	-	-	-	-	269,157
O-1	Cliffe Ave, 1st Street to 3rd St- KFN	10,637	(0)	8,111	NW- ROADS	-	2,526	R2375	-	-	-	-	-	-	-	10,637
	TOTAL C C S	310,613	(0)	8,111			2,526			299,976						310,613
O-3	Dingwall Road, McLaughlin Drive to Open ditch MH 34-022 to MH 34-025 DESIGN/CONSTRUCT	3,064	-	-	-	-	-	-	-	3,064	BL 2539	-	-	-	-	3,064
O-3	Lane between 5th & 6th from Duncan to England	80,000	-	-	-	-	-	-	-	80,000	BL 2681	-	-	-	-	80,000
O-3	13th Street - Fitzgerald Ave to England Ave Ph 2 - Design/Construct	39,284	-	-	-	-	-	-	-	39,284	BL 2539	-	-	-	-	39,284
O-3	Suffield Road Drainage re-alignment	100,000	100,000	-	-	-	-	-	-	-	-	-	-	-	-	100,000
	TOTAL STORM DRAINAGE	222,348	100,000							122,348						222,348
O-6	Lerwick N/S of Cummings	50,000	37,312	-	-	12,688	-	-	-	-	-	-	-	-	-	50,000
O-6	Crown Isle - Lerwick Phase 2 (Uplands MHP to Malahat) 2015 construction budget subject to revision	347,000	13,036	-	-	-	82,413	D2375	-	67,225	BL2681	-	-	-	184,327	347,000
O-6	Arden Rd - Morrison Creek Crossing	525,563	0	30,500	Road Reserve	1,537	374,464	R7125	-	-	-	-	-	-	119,062	525,563
O-6	Cumberland Road, Willemar to Ptery Creek Developments (design)	45,000	-	-	-	34,313	10,687	D2375	-	-	-	-	-	-	-	45,000

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BUDGETED SOURCE OF CAPITAL FUNDS																
PAGE	PROJECT NAME	2014 PROV	GENERAL REVENUE	RESERVE FUNDS		RSV for FE	GOV'T GRANT	DCC RESERVE		DEBT PROCEEDS		OTHER REVENUE				
				AMOUNT	NAME			AMOUNT	%	AMOUNT	BYLAW NO	AMOUNT	BYLAW NO	AMOUNT	NAME	TOTAL
O-6	Fitzgerald Avenue, 17th Street Intersection Upgrade - Design Only	50,000	-		26,250			23,750	R475				50,000			
O-6	Waters Pl - Design	50,000	1,018		48,982								50,000			
O-7	Anderton Ave. Reconstruct Phase 2 (includes CGS02) (ON HOLD Pending KFN discussions)	602,400	-					143,071	R2375	262,500	BL 2539	137,250	BL2226	59,579	Unexpended Dev	602,400
O-7	Cliffe Ave. 1st Street to 3rd St - Design (ON HOLD Pending KFN discussions)	5,000	-		3,813			1,187	R23.75							5,000
	TOTAL ROADS AND STREETS	1,674,963	51,366	30,500	127,583	0	635,571	0	0	329,725	0	137,250	0	362,968	0	1,674,963
O-8	Piercy Avenue, 17th Street to 26th Street, includes road base 0.9km	495,000	(1)		-			117,563	R2375	158,247	BL 2539	219,191	BL 2681			495,000
O-8	Sheraton 1/2 Road at Hawk	20,000	-		4,427					15,573	BL 2539					20,000
O-8	26th Street - Cliffe to Fitzgerald	50,000	5,062		-			44,938		BL 2681						50,000
O-8	Parking Lot resurface-Duncan/4th PATCHING completed in 2014, review project in 2017		-													-
	TOTAL PAVING	565,000	5,062	0	4,427	0	117,563	0	0	218,758	0	219,191	0	0	0	565,000
	TOTAL 2015 - 2018	2,772,924	156,427	38,611	132,010	-	755,660	-	-	970,807	-	356,441	-	362,968	-	2,772,924

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SCHEDULE 2

City of Courtenay
General Fund Reserves
2014 General Reserve Fund Summary - Anticipated Position

2014	New Works Reserve BL 1835										DCC Reserves			Total			
	Surplus	Capital Funds C/Fwd	Gaming Revenue	Unexpended Capital Borrowing	Traffic Fine Revenue	Capital Building Fund	Community Works Fund	Other New Works Funds	Amenity Reserves	Machinery & Equipment Reserve	Public Parking Reserve	Land Sale Reserve	Parkland Acquisition Reserve		Roads	Storm	Parks
Dec 31, 2013 balance forward	2,933,480	1,147,787	1,187,757	3,184,526	877,298	810,359	3,121,717	2,119,168	315,811	1,662,559	25,375	1,016,825	141,686	1,613,514	759,999	71,266	20,989,127
Grants					198,024			20,000									218,024
Estimated Contributions			815,000					50,000									1,105,000
Transfer from Operating Fund						50,000		355,000		4,500							964,500
Estimated Interest Earnings			5,939		4,386	4,052	15,609	10,596	1,579	8,313	127	5,084	708	8,068	3,800	356	68,617
Subtotal	2,933,480	1,147,787	2,008,696	3,184,526	1,079,708	864,411	3,137,326	2,554,764	317,390	2,225,872	30,002	1,021,909	142,395	1,766,582	833,799	96,622	23,345,267
Budgeted Use - Operating	TBD		(792,663)		TBD		TBD										(792,663)
Budgeted Use - Gen Capital		(1,147,787)	(22,337)	(539,618)		(183,000)	(155,900)	(597,286)		(587,500)		(162,000)		(97,086)	(152,000)	(81,938)	(3,726,452)
Budgeted Use - Wtr Capital																	(2,750)
Dec 31, 2014 projected year end	2,933,480	-	1,193,696	2,644,908	1,079,708	681,411	2,978,676	1,957,478	317,390	1,638,372	30,002	859,909	142,395	1,669,496	681,799	14,684	18,823,402

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