

THE CORPORATION OF THE CITY OF COURTENAY

SPECIAL COUNCIL MEETING

DATE: **Wednesday, March 12, 2014**

PLACE: **City Hall Council Chambers**

TIME: **4:00 p.m.**

AGENDA

1.00 STAFF REPORTS

1. **2014-2018 General Capital Financial Plan**

2.00 ADJOURNMENT



THE CORPORATION OF THE CITY OF COURTENAY

STAFF REPORT

To: Mayor and Council
From: Chief Administrative Officer
Subject: 2014-2018 General Capital Financial Plan

File No.: 1705-20
Date: March 12, 2014

PURPOSE:

The purpose of this report is to consider the proposed 2014-2018 General Capital Financial Plan.

POLICY ANALYSIS:

Section 165 of the *Community Charter* requires a municipality to have a five year financial plan. The 2014 General Capital Financial Plan is a component of the annual City of Courtenay five year financial plan.

The current year financial plan proposes a 0% increase in the 2014 capital funded from general taxation. While a 0% increase is not felt to be sustainable over time, staff advise that future capital financial planning will be supported through the development and implementation of Asset Management Planning, based on condition assessments, life cycle analysis, risk management, and the implementation of associated financial policies.

EXECUTIVE SUMMARY:

The five year general capital financial plan is prepared annually and sources of funding are determined each year. A determination of the level of funding required from general property taxation is important as an increase in capital funding required from taxation can result in an increase in property tax rates.

The 2014 financial plan year provides for a total of \$5.1 million in planned capital expenditures. Capital funding sourced from taxation in \$854,355, which is a decrease over the 2013 requirement. As a result, no new taxation is required this year for general capital works.

CAO RECOMMENDATIONS:

That based on the March 12, 2014 staff report "2014-2018 General Capital Financial Plan" Council approve OPTION 1 for the 2014-2018 General Capital Financial Plan, and adopt the proposed general capital project plan; and

That staff are directed to include the capital schedules in the 2014-2018 Financial Plan Bylaw.

Respectfully submitted,

David Allen
Chief Administrative Officer

BACKGROUND:

Consideration and approval of a five year financial plan is an annual requirement under the *Community Charter*. The recommended Financial Plan for the general capital fund presented at the March 12th Special Meeting of Council provides detail for the 2014 year, as well as projections for the four years following.

The general capital financial plan is partially funded from the general property taxation levy. With Council's approval, the proposed capital projects will be included in the 2014-2018 Financial Plan Bylaw.

DISCUSSION:

The proposed 2014 – 2018 General Capital Financial Plan has been constrained to a scope and scale that recognizes the City's capacity to realistically complete the planned capital projects, and with priority given to completion of prior year projects which were already in progress or were required for previously approved developer related projects. Other asset renewal projects or new capital projects have been deferred until Asset Management is sufficiently in progress, and condition assessment information is available to assist in informing capital planning and prioritization decisions.

The 2014 financial plan year includes a total of \$5,125,957 million in planned capital expenditures. (2013 = \$13M, which included the Lewis Centre renovation/expansion project). Capital funding for the 2014 projects is sourced from reserves, prior year unexpended funds, grants, and developer contributions, and general taxation. Of the funding sources, 16% or \$854,355 is contributed from general taxation, and this element is a decrease over 2013. As a result, no new taxation is required in 2014 for capital works.

Attached is Schedule 1 – Summary of 2014 General Capital Fund Expenditures, along with the detailed capital project list at the departmental level. Senior staff from each of the departments will be in attendance to speak and respond to queries for each of their respective areas of responsibility. While not yet 100% finalized, Schedule 2 – General Fund Reserves, has been attached to provide Council with information related to capital reserve fund balances.

The following provides additional information in regards to special capital funding sources.

Use of Community Works Fund – Gas Tax Grant Revenues

The following use of the CWF – Gas Tax Grants funding is proposed in the 2014 budget year:

<u>PAGE</u>	<u>DEPARTMENT</u>	<u>CAPITAL PROJECT</u>	<u>CATEGORY/PURPOSE</u>	<u>AMOUNT</u>
C-2 Partners in Parks	Community Services	Rails to Trails Phase 4 21 st Street to 26 th Street	Paths and Trails	\$100,000
O-9 Engineering/Operational Services	Engineering	Fitzgerald Avenue Cycling Improvements	Roads & Bridges – Road System Improvements	\$ 55,000
		Total		<u>\$155,000</u>

Use of Gaming Funds

In accordance with Council's 2013-2017 adopted policy on the distribution of gaming funds, these funds continue to be utilized for the construction of three bus shelters per year.

Borrowing

No new borrowing is proposed for the current 2014 budget year. Additional borrowing in future years would be required for the following capital projects, and requires a public approval process prior to advancing.

<u>Year</u>	<u>Project</u>
2015	East Courtenay - Fire Hall No. 2 / Training Grounds
2018	Police Services Building (an anticipated corresponding 60% recovery from lease revenue is recorded as rental revenue in 2018)

FINANCIAL IMPLICATIONS:

Capital project expenditures planned for 2014 total \$5.1 million dollars. Zero new taxation is required in 2014 to fund capital work.

ADMINISTRATIVE IMPLICATIONS:

Subsequent to Council approval of the proposed 2014-2018 General Fund Capital Plan, the schedules will be included in the 2014-2018 Financial Plan Bylaw. This bylaw will be brought forward for Council adoption in early May 2014.

The financial plan information will be posted on the City's website for review and comment, and all public feedback will be provided to Council prior to adoption of the Financial Plan bylaw.

STRATEGIC PLAN REFERENCE:

Value Statement 2: A progressive, diverse and sustainable City

Goal 1: Ensure infrastructure is sustainable

Objective c) Complete an inventory and assessment of City roads, buildings, and utilities, and report on works required.

Strategic Priorities

Council:

- East Courtenay Fire Service (complete the analysis) Page D-2

Administration

- Asset Management System Page A-3
- Website Redesign Page A-3

Community Services

- Rail to Trail, Phase 3 Page C-2

Engineering

- Flood Study (complete) Page O-3

Human Resources

- Human resource Information System Page A-3

OFFICIAL COMMUNITY PLAN REFERENCE:

The 2014-2018 Financial Plan touches many areas of the OCP Goals including:

- Balanced growth
- Parks and publicly accessible natural open space
- Sustainable development
- Provision of community services including fire/rescue and policing
- An effective transportation system

REGIONAL GROWTH STRATEGY REFERENCE:

Goal 4 – Transportation

Develop and accessible, efficient and affordable multi-modal transportation network that connects Core Settlement Areas and designated Town Centres, and links the Comox Valley to neighbouring communities and regions.

Goal 5 – Infrastructure

Provide affordable, effective and efficient services and infrastructure that conserves land, water and energy resources.

Goal 8 – Climate Change

Minimize regional greenhouse gas emissions and plan for adaptation.

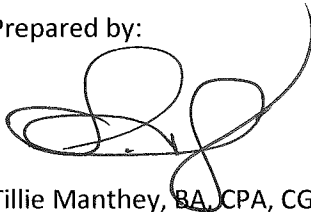
CITIZEN/PUBLIC ENGAGEMENT:

The public is notified of the upcoming changes to user fees through regular and special council meetings, media webcasts, and information posted on the City's website. In addition, staff are currently in the process of planning for the use of a new tool "Citizen Budget", which is an interactive and informative web-based communication tool.

OPTIONS:

- OPTION 1: That Council approves the 2014-2018 General Capital Financial Plan as proposed, and directs staff to include the capital schedules in the 2014-2018 Financial Plan Bylaw.
- OPTION 2: That Council amends the proposed 2014-2018 General Capital Financial Plan, and directs staff to include the amended capital schedules in the 2014-2018 Financial Plan Bylaw.
- OPTION 3: That Council defer the endorsement of the proposed 2014-2018 General Capital Financial Plan for further discussion at a later Council meeting.

Prepared by:



Tillie Manthey, BA, CPA, CGA

Director, Financial Services/Deputy CAO

Attach: Schedule 1 – General Capital Fund, summary/detail schedules

Schedule 2 – General Fund Reserves

CITY OF COURTENAY

SUMMARY OF 2014 GENERAL CAPITAL FUND EXPENDITURES

PROVISIONAL

PAGE#	2014 PROV BUDGET	BUDGETED SOURCE OF FUNDS									
		GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	GOV'T GRANT	DCC RSV AMOUNT	CONTRIB	PRIOR YR UNEXPENDED	OTHER REVENUE	
			AMOUNT	NAME						AMOUNT	NAME
CORPORATE SERVICES											
Corp Services	A-1	-	162,000	Land Sale	30,000						192,000
Office Equip	A-2	-	75,000	NW-Off Equip							75,000
IT	A-3	-	460,000	NW-IT Reserve	55,000						515,000
Fire & Rescue	A-4	-	62,500	M&E-Fire							62,500
TOTAL CORPORATE SERVICES		-	759,500	0	85,000	0	0	0	0	0	844,500
COMMUNITY SERVICES											
Parks	C 1	67,092			136,595		46,313		75,000	BL2680	325,000
Part in Parks/Trails	C 2	21,422	100,000	NW-CWF	7,953		35,625	15,000			180,000
Recreation Equip	C 3	-	40,000	NW-Rec Equip							40,000
Cemetery	C 4	-							188,000	CVRD	188,000
TOTAL COMMUNITY SERVICES		88,514	140,000	0	144,548	0	81,938	15,000	75,000	0	733,000
PROPERTY SERVICES											
Govt Buildings	D 1	20,000									20,000
Protective Serv Bldgs	D 2	20,000			34,000						54,000
Prop Mgmt	D 3	20,000									20,000
Public Works	D 4	90,000									90,000
Rental Properties	D 5	11,000			23,000					BL 2680	34,000
Rec Facilities	D6	140,000			40,000				188,000	MIA GRANT	373,000
Outdoor Pool	D 7	-								80,000	80,000
Parks/Marina	D-8	81,694			111,162					MIA/ CVRD	212,856
Cultural Buildings	D-9	42,635	183,000	NW-Cap Bldg	69,365					Lawn Bowl	295,000
TOTAL PROPERTY SERVICES		425,329	183,000	0	277,527	0	0	0	188,000	105,000	1,178,856
OPERATIONAL SERVICES											
Curb, Gutter, Sidewalk	O 1	44,027			81,126		40,086		59,761	BL2539	225,000
Retaining Wall	O 2	-									0
Storm Drainage	O 3	143,528			311,073		152,000				606,601

1.

CITY OF COURTENAY

SUMMARY OF 2014 GENERAL CAPITAL FUND EXPENDITURES

PROVISIONAL

CITY OF COURTENAY	PAGE#	2014 PROV BUDGET	BUDGETED SOURCE OF FUNDS									
			RESERVE FUNDS		RESERVE FOR F.E.	GOV'T GRANT	DCC RSV AMOUNT	CONTRIB	PRIOR YR UNEXPENDED	OTHER REVENUE		TOTAL
			AMOUNT	NAME						AMOUNT	NAME	
Public Works Yard	O 4	90,000			90,000							90,000
Airpark	O 5	0										0
Roads & Streets	O 6/7	215,000	22,286	Road Reserve	62,408		39,187	52,800	BL 2539/ 172,938			215,000
Roads Paving	O 8	466,000			54,418		13,063		2681	125,000	Wtr/Swr	466,000
Traffic Projects	O 9	242,000	55,900	NW - CWF	41,687		4,750	15,250	21,256			242,000
			22,337	Gaming Funds					22,663		CAP UNEXPENDED	
TOTAL OPERATIONAL SERVICES		1,844,601	100,523		640,712	44,100	249,086	68,050	276,618	125,000		1,844,601
FLEET MANAGEMENT												
Fleet Summary	F 1	525,000	525,000	M & E								525,000
TOTAL FLEET		525,000	525,000		0	0	0	0	0	0		525,000
TOTAL 2014		5,125,957	1,708,023		1,147,787	44,100	331,024	83,050	539,618	418,000		5,125,957

2.

CITY OF COURTENAY
CORPORATE SERVICES
2014 - 2018 FINANCIAL PLAN

PAGE A-1

BUDGETED SOURCE OF FUNDS												
YEAR	DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	DCC RESERVE		OTHER REVENUE		TOTAL	
				AMOUNT	NAME		AMOUNT	NAME	AMOUNT	NAME		
2014	Small Land acquisition (SRW'S)	30,000	-			30,000					30,000	
	Land Acquisition-Buckerfields (completion)	162,000	-	162,000	Land Sale						162,000	
	Total	192,000	-	162,000	-	30,000	-	-	-		192,000	
2015	Small Land acquisition (SRW'S)	30,000	-			30,000					30,000	
	Total	30,000	-	-	-	30,000	-	-	-		30,000	
2016	Small Land acquisition (SRW'S)	30,000	-			30,000					30,000	
	Total	30,000	-	-	-	30,000	-	-	-		30,000	
2017	Small Land acquisition (SRW'S)	30,000	-			30,000					30,000	
	Total	30,000	-	-	-	30,000	-	-	-		30,000	
2018	Small Land acquisition (SRW'S)	30,000	-			30,000					30,000	
	Total	30,000	-	-	-	30,000	-	-	-		30,000	

3.

BUDGETED SOURCE OF FUNDS												
YEAR	DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	GOV'T GRANT	DCC RESERVE		OTHER REVENUE		TOTAL
				AMOUNT	NAME			AMOUNT	NAME	AMOUNT	NAME	
2014	Multi Function Device - Filberg	12,000	-	12,000	NW-OFF EQP							12,000
	Multi Function Device - Eng.	9,000	-	9,000								9,000
	Large format Printer Replace - Eng	15,000	-	15,000								15,000
	Multi Function Device - Tech	9,000	-	9,000								9,000
	Multi Function Device - PW	10,000	-	10,000								10,000
	Multi Function Device - Firehall	10,000	-	10,000								10,000
	Multi Function Device - Lewis	10,000	-	10,000								10,000
	Total	75,000	-	75,000	-	-	-	-	-	-	-	75,000
2015	Copier Admin/Finance	30,000	-	30,000	NW-OFF EQP							30,000
	Total	30,000	-	30,000	-		-	-	-	-	-	30,000
2016	Multi Function Device - Finance	9,000	-	9,000	NW-OFF EQP							9,000
	Multi Function Device - Building/Plat	9,000		9,000								9,000
	Total	18,000	-	18,000	-	-	-	-	-	-	-	18,000
2017	Multi Function Device - HR	9,000	-	9,000	NW-OFF EQP							9,000
	Multi Function Device - Com Serv	9,000	-	9,000								9,000
	Total	18,000	-	18,000	-	-	-	-	-	-	-	18,000
2018	Multi Function Device - PW	9,000	-	9,000	NW-OFF EQP							9,000
	Multi Function Device - Firehall	9,000	-	9,000								9,000
	Multi Function Device - Lewis	9,000	-	9,000								9,000
	Total	27,000	-	27,000	-		-	-	-	-	-	27,000

4.

CITY OF COURTENAY
MANAGEMENT INFORMATION SYSTEMS (M I S)
2014-2018 FINANCIAL PLAN

PAGE A-3

BUDGETED SOURCE OF FUNDS										
YEAR		DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	GOV'T GRANT	OTHER REVENUE	
					AMOUNT	NAME			AMOUNT	NAME
2014	Network-annual	PC Replacement Plan	50,000	-	50,000					
	Network-annual	Laptops/port replicators/tablets	15,000	-	15,000					
	Network-annual	Network Upgrades	10,000	-	10,000		-			
	Network-annual	Server replacement	35,000	-	35,000					
	Network-annual	Off site Backup	5,000	-	5,000					
	2014 only	Generator (portable backup - for core network)	25,000	-			25,000			
	Network - tri-annual	Firewall	5,000	-	5,000					
	Every 4th year	Election Machines	30,000	-	30,000					
	Network - 2014-2016	VoIP - replaces phone system Phase 1	30,000	-			30,000			
	Network - as needed	Council Chambers Audio/Visual System, replace - components at end of life or failing	35,000	-	35,000					
	Initiative - 1	Corporate Capacity/Time Tracking Software development	20,000	-	20,000					
	Initiative - 2	Asset Management Software/System	30,000	-	30,000					
	Initiative - 3	Website Development	80,000	-	80,000					
	Initiative - 4	Human Resources Information System Software	120,000	-	120,000					
	Initiative - 5	Document Management - Phase 1	25,000	-	25,000					
		Total	515,000	-	460,000	-	55,000	-	-	-

5.

CITY OF COURTENAY
MANAGEMENT INFORMATION SYSTEMS (M I S)
2014-2018 FINANCIAL PLAN

PAGE A-3

BUDGETED SOURCE OF FUNDS												
YEAR		DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	GOV'T GRANT	OTHER REVENUE		TOTAL	
					AMOUNT	NAME			AMOUNT	NAME		
2015	Network-annual	Server replacement	35,000	-	35,000						35,000	
	Network-annual	Wi-Fi Remote tools GIS	6,000		6,000						6,000	
	Network-annual	Network Upgrades	10,000		10,000						10,000	
	Network-annual	PC Replacement Plan	52,000	-	52,000						52,000	
	Network-annual	laptops/port replicators/tablets	15,000	-	15,000						15,000	
	Network-annual	Off site Backup	5,000		5,000						5,000	
	Network-annual	GIS Mapping	10,000		10,000						10,000	
	Network	VoIP - to replace phone system - Phase 2	30,000		30,000						30,000	
	Network s/w upgrade	ERP module - Convert FRX Report Writer to Management Reporter - old system will no longer be supported	30,000		30,000						30,000	
	Network s/w upgrade	Class Recreation Program/Facility Booking	25,000		25,000						25,000	
	2014 Initiative-con't	Document Management - Phase 2	25,000		25,000						25,000	
	2014 Initiative-con't	Asset Management Development	30,000		30,000						30,000	
	Initiative - new	Development App Software	130,000	-	130,000						130,000	
	Initiative - new	E-Commerce	15,000		15,000						15,000	
		Total	418,000	-	418,000	-	-	-	-	-	418,000	
2016	Network-annual	Server replacement	35,000	-	35,000						35,000	
	Network-annual	Network Upgrades	10,000		10,000						10,000	
	Network-annual	PC Replacement Plan	52,000	-	52,000						52,000	
	Network-annual	laptops/port replicators/tablets	15,000	-	15,000						15,000	

6.

CITY OF COURTENAY
MANAGEMENT INFORMATION SYSTEMS (M I S)
2014-2018 FINANCIAL PLAN

PAGE A-3

BUDGETED SOURCE OF FUNDS											
YEAR		DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	GOV'T GRANT	OTHER REVENUE		TOTAL
					AMOUNT	NAME			AMOUNT	NAME	
	Network-annual	Off site Backup	5,000		5,000						5,000
	2014 Initiative-con't	Document Management	25,000		25,000						25,000
	2014 Initiative-con't	Asset Management Development	30,000		30,000						30,000
	2014 Initiative-con't	VoIP - Phase 3	30,000		30,000						30,000
	Network-annual	GIS Mapping	10,000		10,000						10,000
	Network - s/w	New ERP modules	30,000		30,000						30,000
	Network - s/w	Cemetery Software	25,000		25,000						25,000
		Total	267,000	-	267,000	-	-	-	-	-	267,000
2017	Network-annual	Server replacement	35,000	-	35,000						35,000
	Network-annual	Website Development	80,000		80,000						80,000
	Network-annual	Network Upgrades	10,000		10,000						10,000
	Network-annual	PC Replacement Plan	52,000	-	52,000						52,000
	Network-annual	laptops/port replicators/tablets	15,000	-	15,000						15,000
	Network-annual	Off site Backup	5,000		5,000						5,000
	Network-annual	GIS Mapping	10,000		10,000						10,000
	Network- tri-annual	Firewall	5,000		5,000						5,000
	Network - s/w	New ERP modules	30,000		30,000						30,000
		Total	242,000	-	242,000	-	-	-	-	-	242,000
2018	Network-annual	Server replacement	35,000	-	35,000						35,000
	Network-annual	Network Upgrades	10,000		10,000						10,000
	Network-annual	PC Replacement Plan	52,000	-	52,000						52,000

7

CITY OF COURTENAY

MANAGEMENT INFORMATION SYSTEMS (M I S)

2014-2018 FINANCIAL PLAN

PAGE A-3

BUDGETED SOURCE OF FUNDS										
YEAR		DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	GOV'T GRANT	OTHER REVENUE	
					AMOUNT	NAME			AMOUNT	NAME
	Network-annual	laptops/port replicators/tablets	15,000	-	15,000					15,000
	Network-annual	Off site Backup	5,000		5,000					5,000
	Network-annual	GIS Mapping	10,000		10,000					10,000
	Network - s/w	New ERP modules	30,000		30,000					30,000
		Total	157,000	-	157,000	-	-	-	-	157,000

8.

CITY OF COURTENAY
FIRE & RESCUE
2014-2018 FINANCIAL PLAN

PAGE A-4

YEAR	DESCRIPTION OF WORK	2014 PROV	BUDGETED SOURCE OF FUNDS							
			GENERAL	RESERVE FUNDS		OTHER REV				
			REVENUE	AMOUNT	NAME	NAME	NAME	TOTAL		
2014	Rescue Tools	55,000	-	55,000	M&E - FIRE					55,000
	Thermal Imaging Camera	7,500	-	7,500						7,500
	Total	62,500	-	62,500	-	-	-			62,500
2015	Pumper Rescue Truck	650,000		650,000	M&E - FIRE					650,000
	Van - St 2	55,000		55,000						55,000
	Total	705,000	-	705,000	-	-	-			705,000
2016	Replace Chev C18	60,000		60,000						60,000
	Total	60,000	-	60,000	-	-	-			60,000
2017	Replace Chev C10	60,000		60,000						60,000
	Total	60,000	-	60,000	-	-	-			60,000
2018	Replace Chev C-17	60,000		60,000						60,000
	Total	60,000		60,000						60,000

9.

2014 - 2018 FINANCIAL PLAN

BUDGETED SOURCE OF FUNDS									
YEAR PROJECT #	DESCRIPTION	2014 PROV	GENERAL REVENUE	RESERVE FUNDS AMOUNT NAME	RESERVE FOR F.E.	DCC RESERVE AMOUNT NAME	OTHER REVENUE AMOUNT NAME	TOTAL	
2014									
PT1	Tree Program- NEW trees ONLY	15,000	535			10,688 pk 71.25		15,000	
	Greenways - paved upgrades- root guard	50,000	-		50,000			50,000	
PN13	Martin Park	30,000	-		15,750	14,250 pk47.5		30,000	
PN12	Malcolm Morrison Park	30,000	-		15,750	14,250 pk47.5		30,000	
PN17	Sandwick Playground	30,000	-		22,875	7,125 pk23.75		30,000	
	Play Fields/Courts Martin park Lacrosse	75,000	46,558		28,442			75,000	
	Bleachers- 4 aluminium	20,000	20,000					20,000	
	Lewis Center landscape Phase 2 (completion)	75,000	-				75,000 BL2680 LEWIS	75,000	
	Total	325,000	67,093	-	136,595	46,313	75,000	325,000	
2015									
	Greenways paved upgrades	40,000	30,500			9,500 pk23.75		40,000	
PT1	Tree program- new trees only	15,000	4,313			10,688 pk71.25		15,000	
NP	South Courtenay phase 3	75,000	71,438			3,563 pk23.75		75,000	
	Play fields /courts	75,000	75,000					75,000	
PC7	Puntledge phase 2	50,000	32,188			17,813 pk23.75	-	50,000	
	Park furniture improvements	10,000	10,000					10,000	
	Irrigation equipment	20,000	20,000					20,000	
	Valley view walkway rehabilitation	75,000	75,000					75,000	
NP	South Courtenay park phase 2	75,000	57,188			17,813 pk23.75		75,000	
PN3	Hawk Park- playground surface	15,000	7,875			7,125 pk47.5		15,000	
PC7	Puntledge phase 1- Design/ playground	50,000	38,125	-	-	11,875 pk23.75	-	50,000	
	Small equipment > \$5000 each	20,000	20,000					20,000	
	Total	520,000	441,625	-	-	78,375	-	520,000	
2016									
	Greenways paved upgrades	30,000	30,000					30,000	
PT1	Tree program -new trees	15,000	4,313			10,688 pk71.25		15,000	
NP	South Courtenay -phase 4 phase 4	100,000	96,438			3,563 pk23.75	10	100,000	

YEAR PROJECT #	DESCRIPTION	2014 PROV	BUDGETED SOURCE OF FUNDS							
			GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	DCC RESERVE		OTHER REVENUE	
				AMOUNT	NAME		AMOUNT	NAME	AMOUNT	TOTAL
PN1	Sunrise park	40,000	32,875				7,125	pk47.5		40,000
PN26	Maple park	40,000	32,875				7,125	pk47.5		40,000
	Small equipment > \$5000 each	20,000	20,000							20,000
	Total	245,000	216,500	-	-	-	28,500	-	-	245,000
2017										
	Greenways paved upgrades	30,000	30,000							30,000
PT1	Tree program -new trees	15,000	4,313				10,688	pk71.25		15,000
	Small equipment > \$5000 each	20,000	20,000							20,000
	Total	65,000	54,313	-	-	-	10,688	-	-	65,000
2018										
	Greenways paved upgrades	50,000	50,000							50,000
	Playground TBD	40,000	40,000							40,000
	Small equipment > \$5,000	20,000	5,750				14,250	pk71.25		20,000
	Total	110,000	95,750	-	-	-	14,250	-	-	110,000

11.

CITY OF COURTENAY
PARTNERS IN PARKS
2014 - 2018 FINANCIAL PLAN

PAGE C-2

BUDGETED SOURCE OF FUNDS													
YEAR	DESCRIPTION OF WORK	DETAIL	2014 PROV	GENERAL	RESERVE FUNDS		RESERVE	GOV'T	DCC RESERVE		OTHER REVENUE		TOTAL
				REVENUE	AMOUNT	NAME	FOR F.E.	GRANT	AMOUNT	NAME	AMOUNT	NAME	
2014	Mural project		30,000	17,047			7,953				5,000	business	30,000
	Rails to trails/cycling phase 4	21ST-26TH	150,000	4,375	100,000	NW-CWF			35,625	pk 23.75	10,000	Ctny Rotary	150,000
	Total		180,000	21,422	100,000	-	7,953	-	35,625	-	15,000	-	180,000
2015	Mural project		30,000	25,000							5,000	business	30,000
	Rails to trails/cycling phase 5	26-29th	150,000	29,375	75,000	NW-CWF			35,625	pk23.75	10,000	Rotary	150,000
	Total		180,000	54,375	75,000	-	-	-	35,625	-	15,000	-	180,000
2016	Mural project		30,000	25,000							5,000	business	30,000
	Rails to trails phase 6	29th-fraser road	150,000	39,375	75,000	NW-CWF			35,625	pk23.75			150,000
	Total		180,000	64,375	75,000	-	-	-	35,625	-	5,000	-	180,000
2017	Mural project		30,000	25,000							5,000	business	30,000
	Rails to trails - phase 7	Fraser road - South Courtenay	125,000	75,313					29,688	pk23.75	20,000	Rogers	125,000
	Total		155,000	100,313	-	-	-	-	29,688	-	25,000	-	155,000
2018	Mural project		30,000	25,000							5,000	business	30,000
	Rails to trails - phase 8	networks	100,000	76,250					23,750	pk23.75			100,000
	Total		130,000	101,250	-	-	-	-	23,750	-	5,000	-	130,000

12.

CITY OF COURTENAY
RECREATION EQUIPMENT
2014-2018 FINANCIAL PLAN

PAGE C-3

BUDGETED SOURCE OF FUNDS												
YEAR	DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	DCC RESERVE		OTHER REVENUE		TOTAL	
				AMOUNT	NAME		AMOUNT	NAME	NAME	AMOUNT		
			-									
2014	Facility equipment-Lewis	20,000	-	20,000	NW-Recr Equip.						20,000	
	Facility equipment-Filberg	20,000	-	20,000	NW-Recr Equip.						20,000	
	Total	40,000	-	40,000	-	-	-	-	-	-	40,000	
			-									
2015	Facility equipment-Lewis	20,000	-	20,000	NW-Recr Equip.						20,000	
	Facility equipment-Filberg	20,000	-	20,000	NW-Recr Equip.						20,000	
	Total	40,000	-	40,000	-	-	-	-	-	-	40,000	
			-									
2016			-									
	Facility equipment-Lewis	25,000		25,000	NW-Recr Equip.						25,000	
	Facility equipment-Filberg	25,000		25,000	NW-Recr Equip.						25,000	
	Total	50,000	-	50,000	-	-	-	-	-	-	50,000	
			-									
2017			-									
	Facility equipment-Lewis	25,000		25,000	NW-Recr Equip.						25,000	
	Facility equipment-Filberg	25,000		25,000	NW-Recr Equip.						25,000	
	Total	50,000	-	50,000	-	-	-	-	-	-	50,000	
			-									
2018			-									
	Facility equipment-Lewis	25,000		25,000	NW-Recr Equip.						25,000	
	Facility equipment-Filberg	25,000		25,000	NW-Recr Equip.						25,000	
	Total	50,000	-	50,000	-	-	-	-	-	-	50,000	
			-									

YEAR	DESCRIPTION OF WORK	AMOUNT	BUDGETED SOURCE OF FUNDS					
			GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	CVRD CNTRB	
				AMOUNT	NAME		carry fwd \$	new \$
2014	Niche Area Development - carry forward of 2013 works	15,000	-				15,000	
	Infant/Children's Section - carry forward of 2013 works	15,000	-				15,000	
	Niche Area Development	50,000	-					50,000
	Irrigation	7,500	-					7,500
	General Work	7,500	-					7,500
	Fencing	30,000	-					30,000
	New Plantings	5,000	-					5,000
	Lawn Crypts	22,000	-					22,000
	Infant/Children's Section	25,000	-					25,000
	Upright Marker Section	5,000	-					5,000
	New Garbage Receptacles	6,000	-					6,000
	TOTAL	188,000	-	-	-	-	30,000	158,000
2015	Niche Area Development	10,000	-					10,000
	Irrigation	7,500	-					7,500
	General Work	7,500	-					7,500
	Entrance Upgrade	20,000	-					20,000
	Hedging	5,000	-					5,000
	Lawn Crypts	20,000	-					20,000
	Infant/Children's Section	25,000	-					25,000
	Redo Corner Gardens	15,000	-					15,000
	New Garbage Receptacles	5,000	-					5,000
	TOTAL	115,000	-	-	-	-	-	115,000
2016	Niche Area Development	50,000	-					50,000
	Irrigation	7,500	-					7,500
	General Work	7,500	-					7,500
	Lawn Crypts	20,000	-					20,000
	TOTAL	85,000	-	-	-	-	-	85,000

YEAR	DESCRIPTION OF WORK	AMOUNT	BUDGETED SOURCE OF FUNDS						TOTAL
			GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	CVRD CNTRB		
				AMOUNT	NAME		carry fwd \$\$	new \$\$	
2017	Niche Area Development	10,000	-					10,000	10,000
	Irrigation	12,500	-					12,500	12,500
	General Work	12,500	-					12,500	12,500
	Lawn Crypts	25,000	-					25,000	25,000
	TOTAL	60,000	-	-	-	-	-	60,000	60,000
2018	Niche Area Development	50,000	-					50,000	50,000
	Irrigation	7,500	-					7,500	7,500
	General Work	12,500	-					12,500	12,500
	Lawn Crypts	25,000	-					25,000	25,000
	Parking/Laneways Improvements	45,000	-					45,000	45,000
	TOTAL	140,000	-	-	-	-	-	140,000	140,000

CITY OF COURTENAY
GENERAL GOVT BUILDINGS
2014-2018 FINANCIAL PLAN

PAGE D-1

BUDGETED SOURCE OF FUNDS											
YEAR	BUILDING	DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	DCC RESERVE		OTHER REVENUE	
					AMOUNT	NAME		AMOUNT	NAME	AMOUNT	NAME
											TOTAL
2014	CITY HALL	HVAC Replacement Contingency	20,000	20,000							20,000
		Total	20,000	20,000	-	-	-	-	-	-	20,000
2015	CITY HALL	HVAC Replacement	20,000	20,000							20,000
	CITY HALL	Roof Replacement	100,000	-	100,000	NW-CAP BLDG					100,000
		Total	120,000	20,000	100,000	-	-	-	-	-	120,000
2016		HVAC Replacement Contingency	40,000	40,000							40,000
		Total	40,000	40,000	-	-	-	-	-	-	40,000
2017		HVAC Replacement Contingency	40,000	40,000							40,000
		Total	40,000	40,000	-	-	-	-	-	-	40,000
2018		HVAC Replacement Contingency	40,000	40,000							40,000
		DDC Controls	20,000	20,000							20,000
		Total	60,000	60,000	-	-	-	-	-	-	60,000

16

CITY OF COURTENAY

PROTECTIVE SERVICES BUILDINGS

2014 - 2018 FINANCIAL PLAN

PAGE D-2

YEAR	BUILDING	DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	BUDGETED SOURCE OF FUNDS						OTHER REVENUE	
					RESERVE FUNDS		RESERVE FOR F.E.	GOV'T GRANT	DCC RESERVE		AMOUNT	NAME
					AMOUNT	NAME			AMOUNT	NAME		
2014	FIRE 1	HVAC Equipment	20,000	20,000								
	FIRE 2	E Crny Firehall & Training	34,000	-			34,000					
		Total	54,000	20,000	-	-	34,000	-	-	-	-	-
2015	FIRE	HVAC Equipment	20,000	20,000								
	FIRE 2	Firehall No.2 / training grounds - East Courtenay	TBD									DEBT
		Total	20,000	20,000	-	-	-	-	-	-	-	-
2016	FIRE	HVAC Equipment	20,000	20,000								
		Total	20,000	20,000	-	-	-	-	-	-	-	-
2017	FIRE	HVAC Equipment	20,000	20,000								
		Total	20,000	20,000	-	-	-	-	-	-	-	-
2018	POLICE	Public Safety Building	30,000,000	-							30,000,000	
		ANTICIPATE 60% LEASE RECOVERY TO OFFSET ANNUAL DEBT PYMT										
			30,000,000	-	-	-	-	-	-	-	30,000,000	-

17

CITY OF COURTENAY
PROPERTY MANAGEMENT SHOP / EQUIPMENT
2014 - 2018 FINANCIAL PLAN

PAGE D-3

YEAR	BUILDING	DESCRIPTION OF WORK	2014 PROV	BUDGETED SOURCE OF FUNDS							
				GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	DCC RESERVE		OTHER REVENUE	
					AMOUNT	NAME		AMOUNT	NAME	AMOUNT	TOTAL
2014	EQUIP	Scissor Lift Trailer	10,000	10,000							10,000
	SHOP	Dust Collection System	10,000	10,000							10,000
		Total	20,000	20,000	-	-	-	-	-	-	20,000
2015				-							
2016											
2017	SHOP	New Shop	500,000	-						500,000	500,000
		Total	500,000	-	-	-	-	-	-	500,000	500,000
2018											

18

2014 - 2018 FINANCIAL PLAN

[illegible]

CITY OF COURTENAY
RENTAL PROPERTIES

2014 - 2018 FINANCIAL PLAN

PAGE D-5

BUDGETED SOURCE OF FUNDS													
YEAR	BUILDING	DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	GOV'T GRANT	DCC RESERVE		OTHER REVENUE		
					AMOUNT	NAME			AMOUNT	NAME	AMOUNT	NAME	
2014	Lake Trail	Demolish outbuildings	10,000	10,000									10,000
	247-4th St	upgrade space	10,000	-			10,000						10,000
	Chamber Building	Re-Roofing	14,000	1,000			13,000						14,000
		Total	34,000	11,000	-	-	23,000	-	-	-	-	-	34,000
2015	810 Braidwood	Demolish/clean up site	15,000	15,000									15,000
	210 Anderton	Design/Remediation work for Retaining Wall	-	-									-
		Total	15,000	15,000	-	-	-	-	-	-	-	-	15,000
2016	2099 Atlas Road	Demolish/clean up site	15,000	15,000									15,000
	210 Anderton	Demolish/clean up site	15,000	15,000									15,000
		Total	30,000	30,000	-	-	-	-	-	-	-	-	30,000
2017													
2018													

20

2014 - 2018 FINANCIAL PLAN

21

CITY OF COURTENAY
RECREATION FACILITIES

2014 - 2018 FINANCIAL PLAN

PAGE D-6

BUDGETED SOURCE OF FUNDS												
YEAR	BUILDING	DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	DEBT-NSH BL2538	DEBT-LEWIS BL2680	OTHER REVENUE		
					AMOUNT	NAME				AMOUNT	NAME	
2015	Linc Youth Ctr	Exterior Flood Protection Wall	25,000	25,000								25,000
	Filberg	Storage/Meeting Room expansion & Washroom Reconfigurations	160,000	160,000								160,000
	Filberg	Facility equipment Heat Pumps	15,000	15,000								15,000
	Filberg	Replace Upper level Store Front Glas	30,000	30,000								30,000
	Lewis	Exterior Store front Glass	20,000	20,000								20,000
	Native Sons	Re-stain West Section	20,000	20,000								20,000
		Total	270,000	270,000	-	-	-	-	-	-	-	270,000
2016	Lewis	Facility equipment - HRVs	10,000	10,000								10,000
	Filberg	Facility equipment Heat Pumps	15,000	15,000								15,000
	Lewis	Exterior Store front Glass	20,000	20,000								20,000
		Total	45,000	45,000	-	-	-	-	-	-	-	45,000
2017	Lewis	Facility equipment - HRVs	10,000	10,000								10,000
	Filberg	Facility equipment Heat Pumps	15,000	15,000								15,000
	Lewis	Exterior Store front Glass	20,000	20,000								20,000
		Total	45,000	45,000	-	-	-	-	-	-	-	45,000
2018	Lewis	Facility equipment - HRVs	10,000	10,000								10,000
	Filberg	Facility equipment Heat Pumps	15,000	15,000								15,000
	Lewis	Exterior Store front Glass	30,000	30,000								30,000
		Total	55,000	55,000	-	-	-	-	-	-	-	55,000

22

City of Courtenay
MEMORIAL POOL

2014 - 2018 FINANCIAL PLAN

PAGE D-7

BUDGETED SOURCE OF FUNDS											
YEAR	DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	RESERVE FUNDS AMOUNT	RESERVE FUNDS NAME	RESERVE FOR F.E.	OTHER REV AMOUNT	OTHER REV NAME	CVRD C/FWD FUNDS	CVRD GRANT NEW FUNDS	TOTAL
2014	New Solar Blankets	15,000	-						12,000	3,000	15,000
	Assessible Pool Lift	15,000	-						12,735	2,265	15,000
	Deck Rubberized non skid coating/wadding & main pool resurface	10,000	-				10,000	MIA Grant			10,000
	Infrastructure Assessment	15,000	-						7,415	7,585	15,000
	Bleacher Upgrades (north section)	25,000	-							25,000	25,000
	Total	80,000	-	-	-	-	10,000	-	32,150	37,850	80,000
2015	Replace-West section bleachers	15,000	-							15,000	15,000
	Estimated Building repair	15,000	-							15,000	15,000
	Total	30,000	-							30,000	30,000
2016	Estimated Equipment	15,000	-							15,000	15,000
	Estimated Building repair	15,000	-							15,000	15,000
	Change room Addition & Renovation - Pool Infrastructure Upgrades	150,000	-							150,000	150,000
	Total	180,000	-							180,000	180,000
2017	Estimated Equipment	15,000	-							15,000	15,000
	Estimated Building repair	15,000	-							15,000	15,000
	Total	30,000	-							30,000	30,000
2018	Estimated Equipment	15,000	-							15,000	15,000
	Estimated Building repair	15,000	-							15,000	15,000
	Total	30,000	-							30,000	30,000

23

CITY OF COURTENAY
PARKS / MARINA BUILDINGS
2014 - 2018 FINANCIAL PLAN

PAGE D-8

BUDGETED SOURCE OF FUNDS											
YEAR	PARK LOCATION	DESCRIPTION OF WORK	2014 PROV	GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	DCC RSV AMOUNT	OTHER REVENUE		TOTAL
					AMOUNT	NAME			AMOUNT	NAME	
2014											
	Bill Moore	Lawn Bowling Addition Design	21,856	694			21,162				21,856
	Bill Moore	Lawn Bowling Addition possible grant \$25,000	145,000	50,000			75,000		20,000	Lawn Bowl Assoc	145,000
	Valley View	Valley View Replace lifting Flooring	15,000	-	-		15,000				15,000
	Valley View	Valley View Re-Siding	15,000	15,000							15,000
	Bill Moore	Field house exterior stair replacement (Wood to Metal)	16,000	16,000							16,000
		Total	212,856	81,694	-	-	111,162	-	20,000	-	212,856
2015											
	Lewis Park Washroom	Addition Storage Room	20,000	20,000							20,000
		Total	20,000	20,000	-	-	-	-	-	-	20,000
2016											
2017											
2018											

24

CITY OF COURTENAY
CULTURAL BUILDINGS
2014 - 2018 FINANCIAL PLAN

PAGE D-9

YEAR	BUILDING	DESCRIPTION OF WORK	2014 PROV	BUDGETED SOURCE OF FUNDS							
				GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	DCC RESERVE		OTHER REVENUE	
					AMOUNT	NAME		AMOUNT	NAME	AMOUNT	TOTAL
2014											
	ARTS CTR	Signage	15,000	-			15,000				15,000
	ARTS CTR	DDC Controls Upgrade	15,000	15,000							15,000
	LIBR	Mechanical Upgrades - Separate roof top unit SE Corner	10,000				10,000				10,000
	MUSEUM	HVAC Upgrade design/structural	15,000	10,635			4,365				15,000
	MUSEUM	HVAC Upgrades Heat Pump & DDC Control	160,000	-	160,000	NW Cap Building					160,000
	SID	Computer Equipment	13,000	-	13,000	NW- THEATRE					13,000
	SID	Replace Black Curtains	10,000	-	10,000	NW-THEATRE EQUIP					10,000
	SID	Viewing Window - Special Needs possible accessibility grant	15,000				15,000				15,000
	SID	Exterior Signage/Lighting	11,000	11,000							11,000
	SID	Lower Level Store Front Window Replacement	16,000	1,000			15,000				16,000
	SID	HVAC Equipment Contingency	15,000	5,000			10,000				15,000
		Total	295,000	42,635	183,000	-	69,365	-	-	-	295,000
2015	SID	HVAC Equipment Contingency	15,000	15,000							15,000
		Total	15,000	15,000	-	-	-	-	-	-	15,000

25

CULTURAL BUILDINGS
2014 - 2018 FINANCIAL PLAN

PAGE D-9

YEAR	BUILDING	DESCRIPTION OF WORK	2014 PROV	BUDGETED SOURCE OF FUNDS							
				GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	DCC RESERVE		OTHER REVENUE	
					AMOUNT	NAME		AMOUNT	NAME	AMOUNT	TOTAL
2016	MUSEUM	Loading bay extension design	15,000	15,000							15,000
	MUSEUM	Loading bay extension	150,000	150,000							150,000
	SID	HVAC Equipment Contingency	20,000	20,000							20,000
		Total	185,000	185,000	-	-	-	-	-	-	185,000
2017	SID	HVAC Equipment Contingency	20,000	20,000							20,000
		Total	20,000	20,000	-	-	-	-	-	-	20,000
2018	MUSEUM	Remove asbestos covered pipes & reinsulate	20,000	20,000							20,000
	SID	HVAC Equipment Contingency	20,000	20,000							20,000
		Total	40,000	40,000	-	-	-	-	-	-	40,000

26

BUDGETED SOURCE OF CAPITAL FUNDS														
PAGE	PROJECT NAME	2014 PROV	GENERAL	RESERVE FUNDS		RSV for FE	GOV'T GRANT	DCC RESERVE		DEBT PROCEEDS			OTHER REVENUE	
			REVENUE	AMOUNT	NAME			AMOUNT	%	AMOUNT	BYLAW NO	AMOUNT	BYLAW NO	AMOUNT
	CURB GUTTER SIDEWALK													
O-1	5th & Menzies Ave 5th Street	150,000	26,402			29,688		34,149	R2375	59,761	BL2539			150,000
O-1	6th Street East/Back Road Intersection	10,000	7,625			-		2,375	R2375					10,000
O-1	Walkway - Valley View to Glacier View Lodge CONSTRUCTION	50,000	10,000			40,000								50,000
O-1	Willemar Ave, 21st to 26th DESIGN	15,000	-			11,438		3,562	R2375					15,000
	TOTAL C G S	225,000	44,027	-	-	81,126	-	40,086	-	59,761	-	-	-	225,000
	STORM DRAINAGE													
O-3	STUDY / MODELING: Storm Management Plan (Upper Brooklyn Creek Tributary)	60,000	-			45,750		14,250	D2375					60,000
O-3	STUDY - City Storm Study Full capacity review & DCC Project list update	80,000	8,625			52,375		19,000	D2375					80,000
O-3	Woods Culvert & 4th Storm Rehabilitation Design is complete	90,000	90,000											90,000
O-3	Annual Storm Pond & 100yr Flood route Study/Implementation	1,601	-			1,601								1,601
O-3	Morrison Cr culvert @ 1st Street (Rehab) tied to Sewer Projects Repairs 1st St @Morrison CONSTRUCTION	80,000	18,026			61,974								80,000
O-3	Tsolum River Flood Protection Project	45,000	-			45,000								45,000
O-3	Culvert (Box) Replacement Arden (south) (ex Wood) - CONSTRUCT	250,000	26,877			104,373		118,750	D475				27	250,000
	TOTAL STORM DRAINAGE	606,601	143,528	-	-	311,073	-	152,000	-	-	-	-	-	606,601

27

BUDGETED SOURCE OF CAPITAL FUNDS														
PAGE	PROJECT NAME	2014 PROV	GENERAL		RESERVE FUNDS		RSV for FE	GOV'T GRANT	DCC RESERVE		DEBT PROCEEDS		OTHER REVENUE	
			REVENUE	AMOUNT	AMOUNT	NAME			AMOUNT	%	BYLAW NO	AMOUNT	BYLAW NO	AMOUNT
	PUBLIC WORKS YARD													
O-4	Yard Expansion Phase 3 - Design	75,000	-				75,000							75,000
O-4	Vehicle Exhaust System - upgrade	15,000	-				15,000							15,000
	TOTAL PUBLIC WORKS YARD	90,000	-	-	-	-	90,000	-	-	-	-	-	-	90,000
	ROADS AND STREETS													
O-6	Willemar at 26th St - DESIGN	55,000	-				9,138		13,062	D2375				32,800
													Viewland Dev Corp 3320-20-10611 005-11-4-055-0550	55,000
O-6	Crown Isle - Lerwick Phase 2 (Uplands MHP to Malahat) 2014 Design only	80,000	38,319				2,681		19,000	D2375				20,000
													Dev Contrib 005-11-4-055-0550 06541	80,000
O-7	10th St Piercy to Willemar - Design	30,000	-				22,875		7,125	R23.75				30,000
O-7	15th Street west of Willemar Ave Design	30,000	-	22,286		NW-Road Reserve	7,714							30,000
O-7	12th Street - Stewart Ave to Urquhart Ave Design	20,000	-				20,000							20,000
	TOTAL ROADS AND STREETS	215,000	38,319	22,286	0	62,408	0	39,187	0	0	0	0	0	52,800
	PAVING													
O-8	Paving Reinstatement after water & sewer rehab works	125,000	-				-							125,000
													W/S	125,000
O-8	Piercy Avenue, 17th Street to 26th Street, includes road base 0.9km DESIGN	55,000	(0)				-		13,063	R2375	41,938	BL 2539		55,000
O-8	Majestic Dr, York Place and adjacent streets re & re asphalt bleeding (Annual) 2017 Construct	50,000	45,582				4,418							50,000

28

BUDGETED SOURCE OF CAPITAL FUNDS														
PAGE	PROJECT NAME	2014 PROV	GENERAL		RESERVE FUNDS		RSV for FE	GOV'T GRANT	DCC RESERVE		DEBT PROCEEDS		OTHER REVENUE	
			REVENUE	AMOUNT	NAME	AMOUNT			AMOUNT	%	AMOUNT	BYLAW NO	AMOUNT	NAME
O-8	England Ave - 10th-12th Str DESIGN	50,000	-				-				50,000	BL 2681		
O-8	2nd Street: Cliffe Ave to England Ave DESIGN	81,000	-				-				81,000	BL 2681		
O-8	17th Street Crossing @ Railway Crossing	20,000	20,000											
O-8	Paving Projects - contingency provision	50,000	-				50,000							
O-8	Parking Lot resurface-Duncan/4th PATCHING	35,000	35,000											
	TOTAL PAVING	466,000	100,582	0	0	0	54,418	0	13,063	0	172,938	0	0	125,000
	TRAFFIC SIGNALS AND CONTROLS													
O-9	Audible Pedestrian Crossings - 2 @ 8,000 ea - Ph 1	16,000	-				16,000							
O-9	Bus Shelters Construction - 3 per year @ \$15,000 each	45,000	-	22,337	Gaming Funds - 3 per yr		-	-						Balance of Unexpended
O-9	Traffic Signal - Uninterrupted Power Supply (2)	36,000	11,400				24,600							
O-9	Pedestrian signals - location to be determined (reuse Ped signals from Lerwick/Mission)	25,000	2,657				1,087				21,256	BL 2681		
O-9	Lerwick/Malahat-signal base and ducting and signal	20,000	-				-	-	4,750	R2375			15,250	Dev Contr:Crown Isle 005-11-4-055- 0550-06541
O-9	Fitzgerald Ave Cycle Improvements	100,000	-	55,900	NW-CWF		-	44,100	Prov Grant					
	TOTAL TRAFFIC SIGNALS AND CONTROLS	242,000	14,057	78,237	-	-	41,687	44,100	4,750	-	21,256	-	37,913	-
	TOTAL 2014	1,844,601	340,513	100,523	-	-	640,712	44,100	249,086	-	253,955	-	215,713	-
														1,844,601

BUDGETED SOURCE OF CAPITAL FUNDS																	
PAGE	PROJECT NAME	2014 PROV	GENERAL		RESERVE FUNDS		RSV for FE	GOV'T		DCC RESERVE		DEBT PROCEEDS				OTHER REVENUE	
			REVENUE	AMOUNT	NAME	GRANT		%	AMOUNT	NO	BYLAW	AMOUNT	NO	BYLAW	NAME	TOTAL	
2015-2018 PROJECTS																	
O-1	England and Simms Square - Phase 1 concept design	30,819	-			-						30,819	BL2539				30,819
O-1	Mansfield Drive PHASE 2 and Phase 3 - 2016 Re Rotary Sky Park	269,157	-			-						269,157	BL 2681				269,157
O-1	Cliffe Ave, 1st Street to 3rd St- KFN	10,637	(0)	8,111	NW- ROADS	-				2,526	R2375						10,637
	TOTAL C G S	310,613	(0)	8,111	-	-				2,526	-	299,976	-	-	-	-	310,613
O-3	Dingwall Road, McLaughlin Drive to Open ditch MH 34-022 to MH 34-025 DESIGN/CONSTRUCT	3,064	-			-						3,064	BL 2539				3,064
O-3	Lane between 5th & 6th from Duncan to England	80,000	-			-						80,000	BL 2681				80,000
O-3	13th Street - Fitzgerald Ave to England Ave Ph 2 - Design/Construct	39,284	-			-						39,284	BL 2539				39,284
O-3	Suffield Road Drainage re-alignment	100,000	100,000														100,000
	TOTAL STORM DRAINAGE	222,348	100,000	-		-						122,348	-	-	-	-	222,348
O-6	Lerwick N/S of Cummings	50,000	37,312			12,688											50,000
O-6	Crown Isle - Lerwick Phase 2 (Uplands MHP to Malahat) 2015 construction budget subject to revision	347,000	13,036							82,413	D2375	67,225	BL2681		184,327	Dev Contrib 005-11-4-055-0550- 06541	347,000
O-6	Arden Rd - Morrison Creek Crossing	525,563	0	30,500	Road Reserve	1,537				374,464	R7125				119,062	3320-20-10601 funds 005-11-4- 055-0550-06683	525,563
O-6	Cumberland Road, Willemar to Piercy Creek Developments (design)	45,000	-			34,313				10,687	D2375					30	45,000

BUDGETED SOURCE OF CAPITAL FUNDS															
PAGE	PROJECT NAME	2014 PROV	GENERAL		RESERVE FUNDS		RSV for FE	GOV'T		DCC RESERVE		DEBT PROCEEDS		OTHER REVENUE	
			REVENUE	AMOUNT	NAME	AMOUNT		GRANT	AMOUNT	%	AMOUNT	BYLAW NO	AMOUNT	BYLAW NO	TOTAL
O-6	Fitzgerald Avenue, 17th Street Intersection Upgrade - Design Only	50,000	-				26,250			23,750 R475					50,000
O-6	Waters Pl - Design	50,000	1,018				48,982								50,000
O-7	Anderton Ave. Reconstruct Phase 2 (includes CGS02) (ON HOLD Pending KFN discussions)	602,400	-							143,071 R2375		262,500 BL 2539	137,250 BL2226	Unexpended Dev	602,400
O-7	Cliffe Ave. 1st Street to 3rd St - Design (ON HOLD Pending KFN discussions)	5,000	-				3,813			1,187 R23.75					5,000
	TOTAL ROADS AND STREETS	1,674,963	51,366	30,500	0	127,583	0	635,571	0	329,725	0	137,250	0	362,968	1,674,963
O-8	Piercy Avenue, 17th Street to 26th Street, includes road base 0.9km	495,000	(1)				-			117,563 R2375		158,247 BL 2539	219,191 BL 2681		495,000
O-8	Sheraton 1/2 Road at Hawk	20,000	-				4,427					15,573 BL 2539			20,000
O-8	26th Street - Cliffe to Fitzgerald	50,000	5,062				-					44,938 BL 2681			50,000
O-8	Parking Lot resurface-Duncan/4th PATCHING completed in 2014, review project in 2017		-												-
	TOTAL PAVING	565,000	5,062	0	0	4,427	0	117,563	0	218,758	0	219,191	0	0	565,000
	TOTAL 2015 - 2018	2,772,924	156,427	38,611	-	132,010	-	755,660	-	970,807	-	356,441	-	362,968	2,772,924

31

CITY OF COURTENAY
CITY FLEET REPLACEMENT PLAN
2014 - 2018 FINANCIAL PLAN

PAGE F-1

YEAR	DESCRIPTION OF WORK	2014 PROV	BUDGETED SOURCE OF FUNDS							
			GENERAL REVENUE	RESERVE FUNDS		RESERVE FOR F.E.	DEBT PROCEEDS		OTHER REVENUE	
				AMOUNT	NAME		AMOUNT	BYLAW NO	AMOUNT	NAME
2014	light vehicles	455,000	-	455,000						
	heavy vehicles	70,000	-	70,000						
	heavy equipment	-	-							
	Total	525,000	-	525,000	-	-	-	-	-	-
2015	light vehicles	70,000	-	70,000						
	heavy vehicles	-	-							
	heavy equipment	295,000	-	295,000						
	Total	365,000	-	365,000	-	-	-	-	-	-
2016	light vehicles	35,000	-	35,000						
	heavy vehicles	135,000	-	135,000						
	heavy equipment	260,000	-	260,000						
	Total	430,000	-	430,000	-	-	-	-	-	-
2017	light vehicles	70,000	-	70,000						
	heavy vehicles	135,000	-	135,000						
	heavy equipment	150,000	-	150,000						
	Total	355,000	-	355,000	-	-	-	-	-	-
2018	light vehicles	70,000	-	70,000						
	heavy vehicles	135,000	-	135,000						
	heavy equipment	150,000	-	150,000						
	Total	355,000	-	355,000	-	-	-	-	-	-

32

City of Courtenay

SCHEDULE 2

General Fund Reserves

2014 General Reserve Fund Summary - Anticipated Position

2014	New Works Reserve BL 1835										DCC Reserves						
	Surplus	Capital Funds C/fwd	Gaming Revenue	Unexpended Capital Borrowing	Traffic Fine Revenue	Capital Building Fund	Community Works Fund	Other New Works Funds	Amenity Reserves	Machinery & Equipment Reserve	Public Parking Reserve	Land Sale Reserve	Parkland Acquisition Reserve	Roads	Storm	Parks	Total
Dec 31, 2013 balance forward	2,933,480	1,147,787	1,187,757	3,184,526	877,298	810,359	3,121,717	2,119,168	315,811	1,662,559	25,375	1,016,825	141,686	1,613,514	759,999	71,266	20,989,127
Grants					198,024			20,000									218,024
Estimated Contributions			815,000					50,000						145,000	70,000	25,000	1,105,000
Transfer from Operating Fund						50,000		355,000		555,000	4,500						964,500
Estimated Interest Earnings			5,939		4,386	4,052	15,609	10,596	1,579	8,313	127	5,084	708	8,068	3,800	356	68,617
Subtotal	2,933,480	1,147,787	2,008,696	3,184,526	1,079,708	864,411	3,137,326	2,554,764	317,390	2,225,872	30,002	1,021,909	142,395	1,766,582	833,799	96,622	23,345,267
Budgeted Use - Operating	TBD		(792,663)		TBD		TBD										(792,663)
Budgeted Use - Gen Capital		(1,147,787)	(22,337)	(539,618)		(183,000)	(155,900)	(597,286)		(587,500)		(162,000)		(97,086)	(152,000)	(81,938)	(3,726,452)
Budgeted Use - Wtr Capital																	(2,750)
Dec 31, 2014 projected year end	2,933,480	-	1,193,696	2,644,908	1,079,708	681,411	2,978,676	1,957,478	317,390	1,638,372	30,002	859,909	142,395	1,669,496	681,799	14,684	18,823,402

33