

THE CORPORATION OF THE CITY OF COURTENAY

NOTICE OF COMMITTEE OF THE WHOLE MEETING

DATE: Monday, June 29, 2015
PLACE: City Hall Council Chambers
TIME: 4:00 p.m.

AGENDA

1.00 STAFF REPORTS

1. **Consideration of the Annual Municipal Report pursuant to section 99 of the *Community Charter***

Recommended Resolution: That Council consider the 2014 Annual Municipal Report and any submissions or questions from the public.

2. **5th Street Bridge Closure for July 1st**
3. **Briefing Note - UBCM Minister meetings**
4. **Centennial Events – Update from staff**

2.00 REPORTS FROM COUNCIL MEMBERS

1. **Council members FCM Conference Reports**

3.00 RESOLUTIONS OF COUNCIL

1. **In Camera Meeting:**

That notice is hereby given that a Special In-Camera meeting closed to the public will be held June 29, 2015 at the conclusion of the Committee of the Whole Meeting pursuant to the following sub-sections of the *Community Charter*:

- 90 (1) (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

4.00 ADJOURNMENT



STAFF REPORT

To: Council

File No.: 5460-08

From: Chief Administrative Officer

Date: June 29, 2015

Subject: Canada Day, July 1st – Temporary Closure of Fifth Street Bridge

PURPOSE:

To approve the temporary closure of the Fifth Street Bridge, for the purpose of the Canada Day Parade and celebration on Wednesday, July 1st, 2015.

CAO RECOMMENDATIONS:

That based on the June 29, 2015, staff report entitled, "Canada Day, July 1st – Temporary Closure of Fifth Street Bridge", Council approve Option 1 and permit the closure of Fifth Street Bridge for the Canada Day parade.

Respectfully submitted,

David Allen, BES, CLGEM, SCLGM
Chief Administrative Officer

DISCUSSION:

The Canada Day Celebration on Wednesday, July 1st, 2015, is an ongoing community event that has received Council's approval for the temporary closure of Fifth Street since 2008. The celebration requires that the following roadways be closed:

- Fifth Street between Lake Trail Road and Ryan Road from 9:00 am to 12:30 pm.
- Fifth Street between from Cliffe Avenue to Comox Road between 12:30 pm and 4:00 pm.

The Comox Valley Canada Day celebration is always well attended in the City of Courtenay and includes both the use of Fifth Street for the parade and of both Lewis Park and Simms Millennium Park for events following the parade. Council has approved the temporary closure of the Fifth Street Bridge and its approaches in previous years to allow for the passage of the parade and for the public to walk between the parks.

FINANCIAL IMPLICATIONS:

In order to support the traffic control required for this closure, staff has engaged certified traffic control personnel to be stationed at designated locations. The cost to fund operation is absorbed by the General Operating fund.

Council supports the July 1st Committee by funding the cost of the General Liability Insurance for this event. This sum of \$5,000 is provided through the Gaming Fund. Council will need to consider the renewal of this funding prior to the end of 2015 as the policy supporting the Gaming Funds distribution expires this year.

ADMINISTRATIVE IMPLICATIONS:

Staff time to process the permit and deploy traffic control barricades on the day of the event is considered statutory.

ASSET MANAGEMENT IMPLICATIONS:

None

STRATEGIC PLAN REFERENCE:

None

OFFICIAL COMMUNITY PLAN REFERENCE:

None

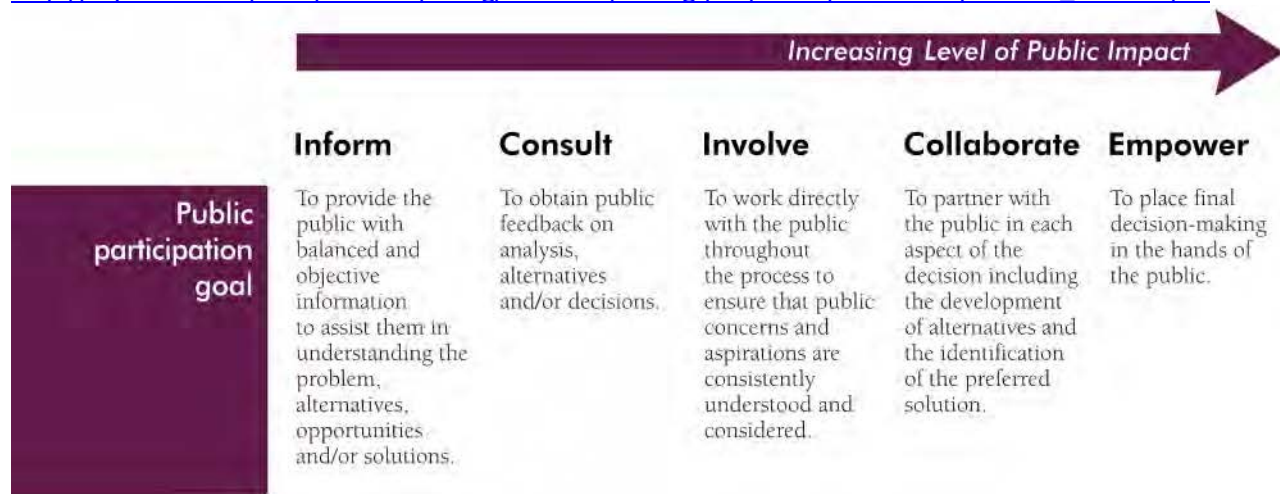
REGIONAL GROWTH STRATEGY REFERENCE:

None

CITIZEN/PUBLIC ENGAGEMENT:

There has and will continue to be public notification of the closure in advance of the event. This will be done by the Legislative Services Department, as well as by advance notification signage that will be erected prior to the closure. The public is being informed based on the IAP2 Spectrum of Public Participation:

http://c.ymcdn.com/sites/www.iap2.org/resource/resmgr/imported/IAP2%20Spectrum_vertical.pdf



OPTIONS:

1. That Council approves the temporary closure of Fifth Street Bridge for use by the July 1st Committee upon receipt of all applicable documents.
2. That Council does not approve the temporary closure of the Fifth Street Bridge and the July 1st Celebrations are cancelled.

Prepared by:



Lesley Hatch, P.Eng.

Director of Engineering & Public Works



THE CORPORATION OF THE CITY OF COURTENAY

BRIEFING NOTE

To: Council
From: Chief Administrative Officer
Subject: UBCM Minister Meetings

File No.: 410-20 (UBCM)
Date: June 29, 2015

ISSUE:

Council has the opportunity to request meetings with the Premier and/or Cabinet Ministers and provincial staff, at the upcoming UBCM annual convention in September 2015.

BACKGROUND:

Invitations from the Premier and Minister Oakes regarding UBCM meeting requests were received at the regular meeting of Council held June 15, 2015. Staff were requested to provide Council with options regarding the meeting requests.

At last year's conference, Council had the following meetings:

- Minister of Justice and Attorney General regarding the provision of policing services in the Comox Valley;
- Minister of Health regarding supports for supportive housing – in particular the mental health and addictions; and
- Minister of Natural Gas Development and Minister responsible for housing regarding capital and operational funding for a supportive housing project in the City of Courtenay.

KEY CONSIDERATIONS:

Council could choose to request meetings with the same ministers as last year in order to follow up on issues; or request meetings with new ministers.

Topics raised at the June 15, 2015 Council meeting included:

- Outstanding infrastructure grant applications;
- Policing;
- Flood mitigation;
- Environment and solid waste;
- Health regarding water filtration;
- Housing; and
- Day care funding.

Normally, due to time restraints, a total of three meetings can be accommodated at the convention. It is recommended that Council make three choices in order of priority, i.e. first, second and third choice.

Respectfully submitted,

David Allen, BES, CLGEM, SCLGM
Chief Administrative Officer