

**CORPORATION OF THE CITY OF COURTENAY  
COUNCIL MEETING AGENDA**

**DATE:** January 3, 2017  
**PLACE:** City Hall Council Chambers  
**TIME:** 4:00 p.m.

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**1.00 ADOPTION OF MINUTES**

1. Adopt December 19, 2016 Regular Council meeting minutes

**2.00 INTRODUCTION OF LATE ITEMS**

**3.00 DELEGATIONS**

- Pg # 1. David Stapley – Comox Valley Conservation Strategy re: Request for Funding  
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**4.00 REPORTS FROM COUNCIL MEMBERS REGARDING CITY RELATED  
ACTIVITIES INCLUDING REPORTS FROM COUNCIL AND  
EXTERNAL COMMITTEES**

**5.00 UNFINISHED BUSINESS**

**Delegation from December 19, 2016 Council Meeting**

1. Cathy Peters re: Human trafficking

Request for letter of support to the AVICC for a presentation/workshop opportunity at the spring convention.

**6.00 NOTICE OF MOTION**

**7.00 BYLAWS**

- Pg # **For Final Adoption**  
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1. “City of Courtenay Fees and Charges Amendment Bylaw No. 2865, 2016  
(increase fees 2017 solid waste and recyclables user fees).

**8.00 ADJOURNMENT**



**David Stapley**

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**Partner Organizations**

Brooklyn Creek Watershed Society  
Comox Valley Land Trust  
Comox Valley Nature (CVNS)  
C.V. Water Watch Coalition  
Mack Laing Heritage Society  
Millard-Piercy Watershed Stewards  
Morrison Creek Streamkeepers  
Project Watershed Society

**Supporter Organizations**

Arden Area Residents Association  
Black Creek Streamkeepers  
Comox Town Residents Association  
Cumberland Community Forest Society  
Forbidden Plateau Road Residents Association  
Friends of Comox Lazo Forest Reserve  
Friends of Strathcona Park  
Macdonald Wood Park Society  
Perseverance Creek Streamkeepers  
Merville Area Resident's & Ratepayers Association  
Mountaineer Avian Rescue Society  
Saratoga and Miracle Beach Residents Association  
Tsolum River Restoration Society  
Vancouver Island Whitewater Paddling Society

**Funding Partners**

Real Estate Foundation of B.C.  
Community Gaming Grant  
RBC Blue Water Fund  
Comox Valley Regional District

[www.cvconservationstrategy.org](http://www.cvconservationstrategy.org)

December 19, 2016

Mayor and Council,  
City of Courtenay

**Request for Funding for Eco-Asset Symposium: Discovering Nature's Infrastructure Potential**

Mayor and Council:

The Comox Valley Land Trust is requesting Council to consider a funding request for \$5,000 from the Gaming Grants Fund - Green capital Projects/Innovation category to assist with costs for the Eco-Asset Symposium: Discovering Nature's Infrastructure Potential.

Our community's natural assets have the potential to play a powerful and cost effective role in addressing current and future infrastructure needs. They provide free eco-system services that are less expensive to operate than traditional infrastructure, appreciate over time and can help to address significant infrastructure challenges such as flooding, water quality and storm surges.

The Symposium is planned as a two day event starting with an evening forum with presentations on eco-asset opportunities and challenges and a conversation about eco-assets under stress from climate change. The forum will include a presentation from the Town of Gibsons on how they are implementing Eco-Asset Management principles.

The following day will include a series of workshops that will let participants explore how to apply eco-asset management. One of the workshops of particular interest to Council will explore how to mitigate flooding and storm surges in the Courtenay River floodplain.

The purpose of the Symposium is to build local knowledge and interest in how to apply eco-asset management principles at the local level. The event is being planned by the Comox Valley Conservation Strategy Community Partnership with support from Real Estate Foundation of BC and community partners including Project Watershed.

We are currently seeking sponsorships and are requesting Council to consider this request. You will find attached to this letter: more information about the Symposium, sponsorship and an event budget.

Thanks for considering this request.

Regards,

David Stapley  
Program Manager

## **Eco-Assets Symposium:** *Discovering Nature's Infrastructure Potential*

The natural assets of our community have the potential to play a powerful and cost effective role in addressing current and future community infrastructure needs.

These “Eco-Assets” provide free eco-system services that are less expensive to operate than traditional infrastructure, appreciate over time and can help to address significant infrastructure challenges such as flooding, water quality and storm surges. Eco assets are carbon neutral or even carbon positive. Eco-Asset Management is critical to preserve and restore the natural ecological function of our community for future generations.

***What are examples of Traditional Infrastructure Assets?*** Roads, Sewers, Ditches, Treatment Facilities, Dams, Pumping Stations, Pipes.

***What are examples of Eco-Assets?*** Aquifers, Green Spaces, Forests, Creeks, Wetlands, Trees, Natural Shorelines, Foreshore Areas, Flood Plains, Estuaries and Marine Environments

***What kind of issues can Eco-Assets help manage?*** Flood Deterrence, Turbidity, Carbon Emission Targets, Water Storage, Drought Management, Rainwater and Storm Drain Management, Storm Protection.

***You are invited*** to be part of an exciting and engaging professional development opportunity as we learn from professionals and community leaders about their work with Eco-Asset Management.

***Who should attend?*** Anyone who has a professional or personal interest in infrastructure management and ecological function in our community. Municipal, regional and First Nations government staff, elected officials, developers, planners, engineers, designers, biologists, ecologists, conservationists, watershed stewards, landscape professionals, writers, teachers and students.

***What will the format be?*** This 2-day event starts with an engaging evening forum with presentations on eco asset opportunities and challenges and a conversation about eco-assets under stress from climate change. The forum will also include a presentation from the Town of Gibsons on the implementation of their Eco-Asset Management principles.

The following day will include a series of participatory workshops to more deeply explore Eco-Asset opportunities and challenges. The afternoon will feature concurrent design workshops where participants apply their learning to specific local opportunities and challenges.

***What are the goals of the Symposium?*** To build local knowledge, interest, passion and engagement in Eco-Asset Management principles that inspires action at the local level.

***Who is presenting this symposium?*** Planning for this event is currently being led by the Comox Valley Conservation Strategy (CVCS) with support from key community partners including Project Watershed.

The CVCS is currently seeking presenting partners for this **Eco-Assets Symposium**. To be part of the leadership team bringing this Eco-Asset Management conversation to the Comox Valley contact David Stapley at: 250-897-1271 [info@cvconservationstrategy.org](mailto:info@cvconservationstrategy.org).

# **Eco-Assets Symposium:**

## *Discovering Nature's Infrastructure Potential*

### **Sponsorships**

The Eco-Assets Symposium requires sponsors. There are many opportunities to participate as a sponsor. There are three levels of tiered sponsorship to choose from. Each level offers varying amounts of benefits and opportunities to engage in event planning.

### **Co-Presenters**

\$5,000 and all benefits below

Top Level Co-Presenting Status

Logo on Event Materials as Presenting Partner

Distribution of Promo through Network (e-blast, ads places, social media)

Opportunity to Participate in Planning Meetings

5 full registrations

### **Presenting Partners**

Cash Contribution, and/or value of goods or services provided \$2,500

- venue rentals, media/advertising, food/beverage/rentals/tech)

Logo on Event Materials as Presenting Partner

Distribution of Promo through Network (e-blast, ads places, social media)

Opportunity to Participate in Planning Meetings

3 full registrations

### **Community Partners:**

Cash, Goods or Services \$500-\$2000

Distribution of Promo through Network (e-blast, ads places, social media)

Listed on promo as community partner

### Eco-Asset Symposium Budget

	Amount	Cash	In-kind	Description
<b>Revenue</b>				
Project Watershed	2,000	0	2,000	registration, volunteer & paid staff on event planning committee
CVCS Event Planning Committee	2,200	2,200	1,400	CVCS contractors paid staff time, PW and other volunteers
Forum speakers & workshop leaders	2,000	0	2,000	Waiving of fees by speakers and workshop leaders
Event Contractor	2,000	0	2,000	In kind contribution of 1/3 of contract fee
Media & promotion sponsors	1,000	0	1,000	Value of contribution from media and graphic design sponsors
Event technical support	400	0	400	Value of technical support provided at no charge at event
Videographer	500	0	500	Reduction of event videographer fee
Sponsorships (cash)	14,800	13,400	0	Sponsorship Requests
<b>Total</b>	<b>24,900</b>	<b>15,600</b>	<b>9,300</b>	
<b>Expenses</b>				
Event manager, outreach & communications	6,000	4,000	2,000	Event contractor: event management, outreach & communications
Communication, promotions	2,500	1,500	1,000	Graphic design, printing, media advertising
Event Administration	2,000	0	2,000	bookkeeping, coordination of volunteers, registration, rental (venue, equip)
Video Production	1,000	500	500	Event videographer
Venue & equipment rentals	1,600	1,600	0	Venue rental for evening and workshop venues, equipment
Forum speakers & workshop leaders	6,000	4,000	2,000	Cash: travel, accommodation, sundry; In-kind: speaker fees
Technical Support	1,200	800	400	Technical support for evening forum & day workshops
Event Planning Committee	3,600	2,200	1,400	90 hours of event planning committee time
Food & Beverage	1,000	1,000	0	50 people x \$20 for refreshments & lunch during workshops
<b>Total</b>	<b>24,900</b>	<b>15,600</b>	<b>9,300</b>	

**THE CORPORATION OF THE CITY OF COURTENAY**

**BYLAW NO. 2865**

**A bylaw to amend City of Courtenay Fees and Charges Bylaw No. 1673, 1992**

The Council of the Corporation of the City of Courtenay in open meeting assembled enacts as follows:

1. This bylaw may be cited for all purposes as **“City of Courtenay Fees and Charges Amendment Bylaw No. 2865, 2016.”**
2. That “City of Courtenay Fees and Charges Bylaw No. 1673, 1992” be amended as follows:
  - (a) That Schedule of Fees and Charges, Section III, Appendix IV “Garbage Collection Fees” be hereby repealed and substituted therefore by the following attached hereto and forming part of this bylaw:

“Schedule of Fees and Charges Section III, Appendix IV – Solid Waste Collection Fees”
3. This bylaw shall come into effect upon final adoption hereof.

Read a first time this 19<sup>th</sup> day of December, 2016

Read a second time this 19<sup>th</sup> day of December, 2016

Read a third time this 19<sup>th</sup> day of December, 2016

Finally passed and adopted this     day of     , 2017

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Mayor

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Director of Legislative Services

**SCHEDULE OF FEES AND CHARGES**  
**CITY OF COURTENAY FEES AND CHARGES AMENDMENT BYLAW NO. 2865**  
**SECTION III, APPENDIX IV**  
**SOLID WASTE COLLECTION FEES**

- A. Dwelling Basis Fee per unit per year  
     -includes recyclables & yard waste pickup \$155.60
- Extra Bag Ticket (50 litre) - each \$2.50
- B. Residential Multifamily, Apartment, Strata per unit per year  
     (Fee for yard waste, recyclables not included) \$136.70
- Additional service fee – yard waste pickup, per unit per year \$18.40
- C. Trade Premises

Where mixed waste containers are determined to include recyclable materials, the fee imposed shall be two times the regular pickup fee.

<b>Cans – mixed waste (contains no recyclable material)</b>	<b>Per Pickup</b>
1 can or equivalent (1 can = 121 litres)	\$2.70
Every additional can or equivalent 121 litres shall be charged at the rate of	\$2.70
DCBIA – per unit/premise per year (includes two cans per week plus recyclables/cardboard pickup – this fee is charged to those units that are constrained by space and cannot implement a mixed waste bin or cardboard bin service)	\$297.80

**Containers - Mixed, Non-compacted (contains no recyclable material)**

2 cubic yards	\$16.20
3 cubic yards	\$24.30
6 cubic yards	\$48.60
12 cubic yards	\$97.20
20 cubic yards	\$162.00



<b>Compactors – Mixed Waste (contains no recyclable material)</b>	<b>Per Pickup</b>
27 cubic yards	\$437.90
28 cubic yards	\$454.10
30 cubic yards	\$486.50
35 cubic yards	\$567.50
40 cubic yards	\$648.50

<b>Refuse to Recycling Centre (no tipping fees)</b>	<b>Per Pickup</b>
<b><i>Containers</i></b>	
2 cubic yards	\$8.90
3 cubic yards	\$13.35
6 cubic yards	\$26.70
Sizes other than listed above charged at a rate per cubic yard per pickup of	\$4.45
<b><i>Compactors</i></b>	<b>Per Pickup</b>
27 cubic yards	\$146.00
30 cubic yards	\$162.20
35 cubic yards	\$189.25
40 cubic yard	\$216.31
Sizes other than listed above charged at a rate per cubic yard per pickup of	\$ 5.41

