

THE CORPORATION OF THE CITY OF COURTENAY

NOTICE OF COMMITTEE OF THE WHOLE MEETING

DATE: Monday, March 26, 2018
PLACE: City Hall Council Chambers
TIME: 4:00 p.m.

AGENDA

1.00 STAFF REPORTS/PRESENTATIONS

1. Lake Trail Road Sidewalk – Source of Funding

2.00 RESOLUTIONS OF COUNCIL

1. In Camera Meeting

That notice is hereby given that a Special In-Camera meeting closed to the public will be held March 26th, 2018 at the conclusion of the Committee of the Whole Meeting pursuant to the following sub-sections of the *Community Charter*:

- 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.
- 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

3.00 ADJOURNMENT



THE CORPORATION OF THE CITY OF COURTENAY

STAFF REPORT

To: Council
From: Deputy Chief Administrative Officer
Subject: Lake Trail Road Sidewalk – Source of Funding

File No.: 1705-20
Date: March 26, 2018

PURPOSE:

The purpose of this report is for Council to consider the use of Gaming Funds to cover the initial planning costs related to the Lake Trail Road Sidewalk.

EXECUTIVE SUMMARY:

At the March 19, 2018 Council meeting, Councillor Frisch presented a motion to Council with respect to the initial work for a safe pathway for children to walk to Arden Elementary School and Lake Trail Middle School along Lake Trail Road. Council approved the implementation of this project. Staff suggest using Gaming Funds, under the category of Council Initiatives, to pay for this work.

CAO RECOMMENDATIONS:

That based on the March 26, 2018 Staff Report “Lake Trail Road Sidewalk – Source of Funding” Council approve the use of Gaming Funds, under the Category of Council Initiatives, to pay \$25,000 for the initial costs for surveying, concept design and options analysis for the Lake Trail Road Sidewalk.

Respectfully Submitted,

John Ward, CMC
Deputy Chief Administrative Officer

BACKGROUND:

At the March 19, 2018 Council meeting, a delegation from Arden Elementary School on Lake Trail Road, presented Council with a petition to construct a sidewalk and bike lanes on Lake Trail Road.

Councillor Frisch also submitted a Resolution to Council that was approved.

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Moved by Frisch and seconded by Wells that

COUNCILLOR FRISCH LAKE TRAIL
ROAD SIDEWALK MOTION

WHEREAS all Courtenay children should have safe access to school within the City of Courtenay boundaries by walking and by bike,

THEREFORE BE IT RESOLVED that the City of Courtenay designs and implements a safe pathway between Arden Elementary School and Lake Trail Middle School along Lake Trail Road, and furthermore,

BE IT RESOLVED that the 2018 budget include \$25,000 for surveying, concept design, and options analysis.

Carried

DISCUSSION:

This project will be included in the 2018 General Fund Operating budget and staff suggest using Gaming Funds, under the category of Council Initiatives, as the funding source. The City has sufficient capacity (approximately \$170,000) within this category to provide funding for this request.

The Consolidated Financial Plan will be revised to include this Council request.

FINANCIAL IMPLICATIONS:

There will be no impact to property taxes if Gaming Funds are used to fund this request.

ADMINISTRATIVE IMPLICATIONS:

Revisions to the Financial Plan will take a minimum of two hours. Engineering intends to work with a local engineering firm to complete the planning and design of this project.

ASSET MANAGEMENT IMPLICATIONS:

The initial planning work will have no impact on City Assets. However, once design work is complete the additional linear sidewalk length and road revisions will be incorporated into the City's asset category.

STRATEGIC PRIORITIES REFERENCE:

This project is within the parameters of Council's strategic priorities.

We invest in our key relationships

- We will continue to engage and partner with service organizations for community benefit

We value multi-modal transportation in our community

- We support developing multi-modal transportation network plans

OFFICIAL COMMUNITY PLAN REFERENCE:

Policy 5.2 – Goals – “2. development of a transportation system that provides choices for different modes of travel including vehicle, transit, pedestrian, cycling and people with mobility impairments.”

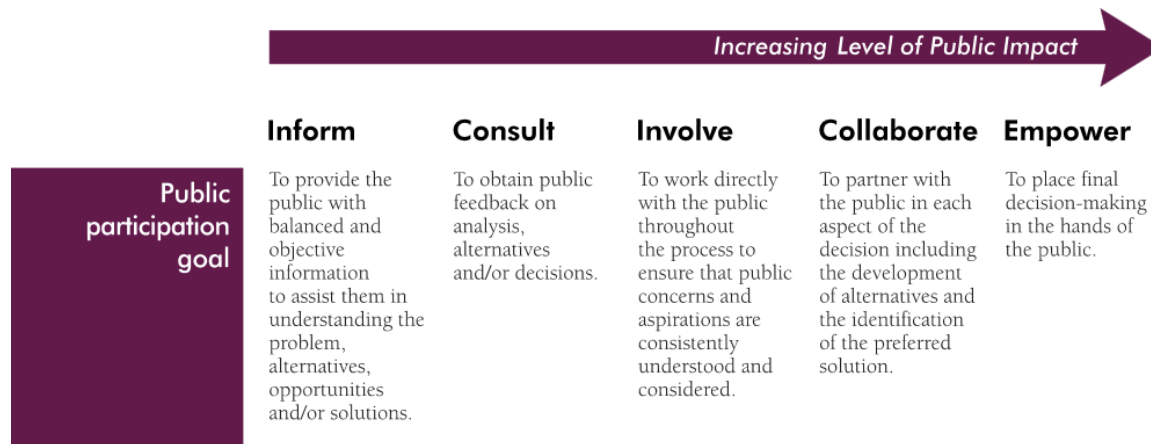
REGIONAL GROWTH STRATEGY REFERENCE:

N/A

CITIZEN/PUBLIC ENGAGEMENT:

Staff would **inform** the public based on the IAP2 Spectrum of Public Participation:

<http://www.iap2canada.ca/page-1020549>



OPTIONS:

1. That Council support the use of Gaming Funds under the Category of Council Initiatives, to pay \$25,000 for the initial costs for surveying, concept design and options analysis to fund the Lake Trail Road Sidewalk. **RECOMMENDED**

Prepared by:

Brian Parschauer, BA, CPA-CMA
Director of Finance

