

**CORPORATION OF THE CITY OF COURTENAY
COUNCIL MEETING AGENDA
AMENDED**

*We respectfully acknowledge that the land on which we gather is the
unceded traditional territory of the K'ómoks First Nation*

DATE: July 02, 2019
PLACE: City Hall Council Chambers
TIME: 4:00 p.m.

K'OMOKS FIRST NATION ACKNOWLEDGEMENT

1.00 ADOPTION OF MINUTES

- 1 1. Adopt June 17th, 2019 Regular Council meeting minutes
9 2. Adopt June 24th Committee of the Whole meeting minutes

2.00 INTRODUCTION OF LATE ITEMS

3.00 DELEGATIONS

- 11 1. Cliff Boldt - Local Area Plan for West Courtenay

4.00 STAFF REPORTS/PRESENTATIONS

(a) Development Services

- 21 1. Development Variance Permit No. 1809 - 2300 Ryan Road
33 Staff Note: Correlates with *Section 9.00 Unfinished Business* of the July 2nd,
2019 Council agenda: May 6th, 2019 Staff Report "Development Variance
Permit No. 1809 - 2300 Ryan Road" (staff report attached)
51 2. Zoning Amendment Bylaw No. 2958 - #101 - 576 England Avenue

(b) Financial Services

- 73 3. 2020/2021 RCMP Municipal Policing Contract: Approval in Principle

(c) Engineering Services

- 97 4. Connecting Courtenay with Presentation by Dan Casey, Urban Systems
103 • DRAFT Transportation Master Plan
187 • Cycling Network Plan

(d) Public Works Services

- 243 5. DCBIA Event Street Closure and Support Request - Market Day and Summer Street Markets

5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

- 249 1. Erica and Bill Marler, Vasilli's Bread Shop - Request for Signage and Amendment to Traffic Regulation Bylaw 1926, 1996

6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

- 251 1. Briefing Note - Draft Ministerial Meeting Requests 2019 UBCM Convention
- 253 2. Briefing Note: - Draft Ministerial Meeting Request 2019 UBCM Convention: Minister of Finance - Tax Policy Branch Re: Property Transfer Tax Revenues Redistribution

7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

- Councillor Cole-Hamilton
- Councillor Frisch
- Councillor Hillian
- Councillor McCollum
- Councillor Morin
- Councillor Theos
- Mayor Wells

8.00 RESOLUTIONS OF COUNCIL

1. Mayor Wells Resolution - Cancel August 6th, 2019 Regular Council Meeting

That Council cancel the regular Council meeting scheduled Tuesday, August 6th, 2019 to accommodate the 2019 summer meeting schedule.

2. In Camera Meeting

That notice is hereby given that a Special In-Camera meeting closed to the public will be held July 2nd, 2019 at the conclusion of the Regular Council Meeting pursuant to the following sub-sections of the *Community Charter*:

- 90 (1) (c) labour relations or other employee relations.

9.00 UNFINISHED BUSINESS

33 1. Development Variance Permit No. 1809 - 2300 Ryan Road

Staff Note: At the May 6th, 2019 regular Council meeting, Council passed the following resolution:

“That Council delay consideration of the May 6th, 2019 staff report “Development Variance Permit No. 1809 - 2300 Ryan Road” for a period of time to permit staff the opportunity to consult with the Ministry of Transportation and Infrastructure regarding specifics of this particular section of Ryan Road and whether a freestanding electronic message board sign of this nature creates increased traffic risk.”

2. Delegation - Breathe Clean Air Comox Valley

Clean Air Comox Valley is asking local area governments to set goals for community wide reductions in smoke emissions to improve air quality; and, provide incentives to switch to clean heat, educate residents on health and environmental impacts and implement bylaws to regulate the use of wood stoves and prevent outdoor burning.

Staff Note: At the Comox Valley Regional District (CVRD) Board’s strategic planning session in December 2018 and at its January 2019 meeting, air quality was named as a corporate priority with the following specific direction provided:

“...investigate formation of a Regional Airshed Advisory Group, to consult with staff at The Village of Cumberland, Town of Comox and City of Courtenay and to report back to the Board by spring 2019; and that the mandate of the advisory group would be to provide a report with action items by September 2019.”

A working group, comprised of municipal and CVRD staff and representatives from Island Health and the Ministry of Environment, is developing options related to a long-term regional approach for improving Comox Valley air quality and will report back to the Board in September, 2019.

3. Assignment of Terms of Reference (TOR) - Council Select Committee on Alternative Asset Management Funding Sources and Levels of Service Options

Staff Note: As discussed at the June 24, 2019 Committee of the Whole meeting, Council is requested to appoint 3 members to the Select Committee.

Pursuant to Council’s Procedure Bylaw No. 2730, 2013 the Mayor is automatically a member of all committees:

50 (1) (e) The Mayor is a member of all committees and is entitled to vote at all committee meetings;

Unless Council wishes to amend its Procedure Bylaw (which would require 2 Council meetings and Public Notice), staff recommends that Council appoint 2 Councillors and an alternate to the committee. The Mayor could send the alternate to the committee meetings in his place if he chooses.

10.00 NOTICE OF MOTION

11.00 NEW BUSINESS

12.00 BYLAWS

For First and Second Reading

- 255 1. "Zoning Amendment Bylaw No. 2958, 2019"
(A bylaw to allow storefront cannabis retailer as permitted use - Unit #101-576
England Avenue)

13.00 ADJOURNMENT

NOTE: There is a Public Hearing scheduled for 5:00 p.m. in relation to:

Bylaw No. 2955 - Zoning Amendment to allow storefront cannabis retailer as permitted use
(#103-1025 Cliffe Avenue)

Bylaw No. 2969 - Zoning Amendment to allow for a secondary suite
(1573 Hurford Avenue)