

Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay, B.C., on Monday, October 7, 2019 at 4:00 p.m.

Attending:

Mayor: B. Wells
Councillors: W. Cole-Hamilton
D. Frisch
M. McCollum
M. Theos

Staff:

D. Allen, CAO
J. Ward, Director of Legislative & Corporate Services/Deputy CAO
W. Sorichta, Manager of Legislative & Corporate Administrative Services
I. Buck, Director of Development Services
T. Kushner, Director of Public Works Services/Assistant CAO
J. Nelson, Director of Financial Services
D. Snider, Director of Recreation and Cultural Services
M. Fitzgerald, Manager of Development Planning
R. Matthews, Executive Assistant
A. Guillo, Manager of Communications

1.00 ADOPTION OF MINUTES

.01 Moved by Cole-Hamilton and seconded by McCollum that the
MINUTES September 16th, 2019 Regular Council meeting minutes be adopted.
0570-03 **Carried**

Moved by Cole-Hamilton and seconded by McCollum that the
September 30th, 2019 Committee of the Whole meeting minutes be
adopted.
Carried

2.00 INTRODUCTION OF LATE ITEMS

3.00 DELEGATIONS

Stefan Sidl, Sidl Masonry Heating, presented information to Council about wood burning/biomass heating and new technologies in emission and environmental impact reductions; including education programs and incentives for more efficient wood heating in masonry heaters.

Chris Bowen, Pioneer Fireplace and Tomi Wittwer, Comox Fireplace & Patio, presented information to Council regarding advances in wood stove technology; and suggested improvements to promote effective wood heating such as wood-lot storage facilities for access to seasoned dry wood and public education programs related to proper wood stove operation. Mr. Bowen further spoke to the economic benefit the wood industry provides to Vancouver Island communities as well as the security to homeowners for affordable and reliable heat source.

Jason VanGarderen, General Manager, Concorde Distributing Inc. and Board Member, Hearth, Patio and Barbecue Association of Canada, in partnership with Blaze King/Valley Comfort Systems, presented information to Council promoting clean wood heating through the transition to high-efficiency wood stove appliances to eliminate old non-efficient and non-certified appliances in the Comox Valley.

Mr. VanGarderen summarized the wood industries impact on the economy, the importance to lower income families who rely on wood heat as an affordable way to heat their homes, and the security wood heat provides during extreme weather events.

The delegation asked Council to consider options such as subsidized change-out programs targeting non-efficient woodstoves, public education opportunities i.e. “burn-it smart awareness program” and support of regulated wood-lot facilities as solutions to improve air quality.

4.00 STAFF REPORTS/PRESENTATIONS

.01

SID WILLIAMS
THEATRE SOCIETY-
REQUEST TO ACCESS
THE SID WILLIAMS
NEW WORKS CAPITAL
FUNDS
2240-20 SWTS

Moved by Frisch and seconded by McCollum that based on the October 7th, 2019 staff report, “Sid Williams Theatre Society - Request to Access the Sid Williams Theatre New Works Capital Funds”, that Council approve the Sid Williams Theatre Society’s request to draw \$21,500 from the Sid Williams Theatre New Works Capital Reserve to fund the capital equipment replacement cost of the computer work stations and the wireless microphone system before the end of the current fiscal year.

Carried

.02

FLOODPLAIN
EXEMPTION FOR
PHASED SUBDIVISION
2650 ARDEN ROAD
3320-20-1805

Moved by McCollum and seconded by Frisch that based on the October 7th, 2019 staff report “Floodplain Exemption for Phased Subdivision 2650 Arden Road”, Council supports approving OPTION 1 and grants an exemption to Floodplain Management Bylaw No. 1743, 1994 Part 4 (a)ii, for Phase 4 single family home lots G and H and the Phase 6 Multi Family lot at 2650 Arden Road, subject to a Section 219 *Land Title Act* covenant being registered on the subject properties.

Carried

.03

STRUCTURAL
CHANGE TO LIQUOR
LICENCE
APPLICATION
(CROWN ISLE GOLF
CLUB) - 399
CLUBHOUSE DRIVE
4320-20

Moved by Frisch and seconded by McCollum that based on the October 7th, 2019 staff report, “Structural Change to Liquor Licence Application (Crown Isle Golf Club) - 399 Clubhouse Drive”, Council approve OPTION 1 and direct staff to post notice on the City’s website requesting public input on Crown Isle Golf Club’s proposed structural change application.

Carried

.04
AUDIT SERVICE PLAN
FOR YEAR ENDING
DECEMBER 31, 2019
1680-01

Moved by Frisch and seconded by Theos that based on the, October 7th, 2019 staff report “Audit Service Plan for Year Ending December 31, 2019”, Council approve OPTION 1 to receive the Audit Service Plan for the year ending December 31, 2019.
Carried

5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

.01
CORRESPONDENCE
LETTER OF
APPRECIATION HOPE
DISPLAY, JUDITH
CONWAY
0220-01

Moved by Frisch and seconded by Cole-Hamilton that the correspondence dated July 5th, 2019 from Judith Conway, thanking Mayor and Council for helping to increase awareness of the current opioid crisis by allowing the HOPE display to be set up at the Courtenay Airpark, be received for information.
Carried

.02
CORRESPONDENCE -
PROJECT WATERSHED
SOCIETY - REQUEST
TO WAIVE RENTAL
FEES FOR
FUNDRAISING EVENT
“PAINTINGS BY THE
NUMBERS”
0400-20

The correspondence dated September 9th, 2019 from Comox Valley Project Watershed Society, requesting that the City waive rental fees for their May 2nd, 2020 fundraising event “Paintings by the Numbers” at Native Son’s Hall was received for information.

Moved by Frisch and seconded by McCollum that Council direct staff to investigate the cost and implications of providing a grant to Project Watershed Society for the value of the facility rental fees for their May 2nd, 2020 fundraising event “Paintings by the Numbers” hosted at Native Son’s Hall; and,

That staff provide funding source options for the grant monies allocated to the facility rental for Project Watershed Society’s May 2nd, 2020 fundraising event.
Carried

.03
CORRESPONDENCE
SID WILLIAMS
THEATRE SOCIETY -
PROPOSAL FOR
EXTERIOR FACILITY
PAINTING AND
COLOUR SCHEME
OPTIONS
0250-20

Moved by Cole-Hamilton and seconded by Frisch that the correspondence dated September 18th, 2019 from Deborah Renz, General Manager, Sid Williams Theatre Society, proposing a change to the exterior colour scheme of the Sid Williams Theatre building, be received for information.
Carried

.04
CORRESPONDENCE
COMOX VALLEY
COALITION TO END
HOMELESSNESS
AND
HOMELESSNESS
RESPONSE TEAM
(HRT) WARMING
CENTRE REQUEST
0400-20

Moved by McCollum and seconded by Cole-Hamilton that the correspondence dated October 1st, 2019 from Andrea Cupelli of the Comox Valley Coalition to End Homelessness (CVCEH), on behalf of the Homelessness Response Team (HRT), requesting the temporary use of a City-owned building for a seasonal warming centre, be received for information.

Carried

Moved by McCollum and seconded by Frisch that Council direct staff to continue to work with the Comox Valley Coalition to End Homelessness to identify a possible site to be used as a temporary seasonal warming centre by the Homelessness Response Team.

Carried

6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

.01
BRIEFING NOTE:
DRAFT ASSET
MANAGEMENT
BYLAW UPDATE
1670-01

Moved by Frisch and seconded by Cole-Hamilton that the September 19th, 2019 Briefing Note, “Draft Asset Management Bylaw Update”, be received for information.

Carried

.02
MINUTES OF
PARKS &
RECREATION
ADVISORY
COMMISSION
MEETING
JUNE 6, 2019
0360-20

Moved by Theos and seconded by McCollum that the Parks & Recreation Advisory Commission meeting minutes for June 6th, 2019 be received for information.

Carried

.03
MINUTES OF
HERITAGE ADVISORY
COMMISSION
MEETING
JUNE 22, 2019
0360-20

Moved by McCollum and seconded by Cole-Hamilton that the Heritage Advisory Commission meeting minutes for June 22nd, 2019 be received for information.

Carried

7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

COUNCILLOR
COLE-HAMILTON

Councillor Cole-Hamilton reviewed his attendance at the following events:

- Panel Member at “Addressing the Climate Crisis: Activism, Adaptation, and Resilience” communications event
- Climate Caucus Communication Group conference call
- Variety the Children’s Charity Radiothon fundraising event volunteer
- Drive Electric Comox Valley: EV Show and Shine event
- 2019 Union of British Columbia Municipalities (UBCM) Annual Convention and Minister meetings
- Courtenay Kiwanis Club 70th Anniversary celebration
- Red Dress Awareness Campaign
- Comox Rotary and Dawn to Dawn Action on Homelessness Society “WeCanShelter” project announcement
- Comox Strathcona Solid Waste Management meeting
- Development Permit Process Review Lunch and Learn session with staff and Council
- CVRD Board meeting
- Meeting with staff and Lindsay McGinn, Coordinator of Comox Valley Community Health Network
- Downtown Courtenay Business Improvement Association Board meeting
- Healthy Communities Forum event
- Climate Caucus Coordinating Group meeting
- All Candidates Forum - Canada and the Climate Crisis debate
- Participated in Panel Discussion at “Beyond Climate” Communities Protecting Our Coast event

COUNCILLOR
FRISCH

Councillor Frisch reviewed his attendance at the following events:

- CVRD Committee of the Whole meeting
- CVRD Water Committee meeting
- CVRD Sewage Commission meeting
- Comox Strathcona Regional Hospital Board meeting
- 2019 Union of British Columbia Municipalities (UBCM) Annual Convention and Minister meetings:
 - Minister Robinson, Municipal Affairs and Housing; Ministry of Public Safety and Solicitor General; BC Transit; Premier Horgan; BC Hydro; Minister James, Finance; Ministry of Transportation and Infrastructure - BikeBC
- Lewis Park and River Clean-up
- Comox Valley Chamber of Commerce 100 Year Anniversary celebration event
- Glacier View Lodge Housing Panel with University of Victoria
- CVRD Board meeting
- Comox Valley Cooperative Housing Citizen meeting

R18/2019 - October 7, 2019

COUNCILLOR
MCCOLLUM

Councillor McCollum reviewed her attendance at the following events:

- 2019 Union of British Columbia Municipalities (UBCM) Annual Convention and Minister meetings
- Joint local governments meeting Courtenay, Cumberland and Comox with Malcolm McNaughton, Director Regional Development, BC Housing
- Red Dress Awareness Campaign
- Development Permit Process Review Lunch and Learn session with staff and Council
- CVRD Board meeting
- Meeting with Gord Johns, MP
- Meeting with Jenn Dykstra, Founder/Publisher CV Collective Magazine
- All Candidates Forum - Canada and the Climate Crisis debate

COUNCILLOR
THEOS

Councillor Theos reviewed his attendance at the following events:

- Vancouver Island Regional Library Board meeting
- 2019 Union of British Columbia Municipalities (UBCM) Annual Convention and Minister meetings

MAYOR
WELLS

Mayor Wells reviewed his attendance at the following events:

- 11th Annual Mayor's Golf Charity Classic fundraising event
- CVRD Water Committee meeting
- Variety the Children's Charity Radiothon fundraising event
- Comox Strathcona Regional Hospital Board meeting
- Drive Electric Comox Valley: EV Show and Shine event
- Comox Rotary and Dawn to Dawn Action on Homelessness Society "WeCanShelter" project announcement
- 2019 Union of British Columbia Municipalities (UBCM) Annual Convention and Minister meetings:
 - Minister Robinson, Municipal Affairs and Housing; Ministry of Public Safety and Solicitor General; BC Transit; Premier Horgan; BC Hydro; Minister James, Finance; Ministry of Transportation and Infrastructure – BikeBC
 - Received Grant for \$10,000 towards Eco Assets
 - Mayors Caucus meeting
 - Climate Caucus meeting
 - Joint local governments meeting Courtenay, Cumberland and Comox with Malcolm McNaughton, Director Regional Development, BC Housing
 - Shaw/TransLink event
 - Attended Student Climate Strike
- Rotary Club of Courtenay Beer and Cider Fest event
- Merville Centennial celebration "Centennial Tea" event
- Comox Valley Chamber of Commerce Centennial Milestones Awards event
- 2019 Pacific Salmon Foundation Dinner/Dance & Auction fundraising event

- Comox Valley Chamber of Commerce 100 Year Anniversary celebration event
- Red Dress Awareness Campaign
- Pizzeria Guerilla 5th Anniversary event
- Comox Valley Community Justice Centre - Restorative Justice Volunteer Appreciation dinner
- Glacier View Lodge Housing Panel with University of Victoria
- Stroller Brigade for Childcare Programs event
- Sunrise Veterinary Clinic Grand Re-opening
- Rotary Club of Cumberland Extravaganza Italiana dinner and fundraising event

8.00 RESOLUTIONS OF COUNCIL

.01 IN CAMERA MEETING

Moved by McCollum and seconded by Theos that a Special In-Camera meeting closed to the public will be held October 7th, 2019 at the conclusion of the Regular Council Meeting pursuant to the following sub-sections of the *Community Charter*:

- 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- 90 (1) (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

Carried

9.00 UNFINISHED BUSINESS

10.00 NOTICE OF MOTION

11.00 NEW BUSINESS

12.00 BYLAWS

.01 TAX EXEMPTION BYLAW NO. 2974, 2019, TO EXEMPT CERTAIN LANDS AND IMPROVEMENTS FROM TAXATION FOR THE YEAR 2020

Moved by Cole-Hamilton and seconded by McCollum that “Tax Exemption 2020 Bylaw No. 2974, 2019”, be finally adopted.

Carried

R18/2019 - October 7, 2019

.02
BYLAW NO. 2975,
2019, TO EXEMPT
CERTAIN LANDS AND
IMPROVEMENTS, SET
APART FOR PUBLIC
WORSHIP, FROM
TAXATION FOR THE
YEAR 2020

Moved by Cole-Hamilton and seconded by Theos that “Tax Exemption Churches 2020 Bylaw No. 2975, 2019”, be finally adopted.
Carried

.03
BYLAW NO. 2976,
2019, TO EXEMPT
CERTAIN LANDS AND
IMPROVEMENTS
FROM TAXATION FOR
THE YEARS 2020-
2024

Moved by Frisch and seconded by McCollum that “Tax Exemption 2020-2024 Bylaw No. 2976, 2019” be finally adopted.
Carried

.04
BYLAW NO. 2979,
2019, TO AUTHORIZE
EXPENDITURES FROM
DEVELOPMENT COST
CHARGE RESERVE
FUNDS

Moved by Frisch and seconded by McCollum that “Development Cost Charge Reserve Fund Expenditure Bylaw No. 2979, 2019” be finally adopted.
Carried

13.00 ADJOURNMENT

.01

Moved by Cole-Hamilton and seconded by Theos that the meeting now adjourn at 5:52 p.m.
Carried

CERTIFIED CORRECT

Corporate Officer

Adopted this 21st day of October, 2019

Mayor