

**CORPORATION OF THE CITY OF COURTENAY
COUNCIL MEETING AGENDA**

*We respectfully acknowledge that the land on which we gather is the
unceded traditional territory of the K'ómoks First Nation*

DATE: March 02, 2020
PLACE: City Hall Council Chambers
TIME: 4:00 p.m.

K'OMOKS FIRST NATION ACKNOWLEDGEMENT

1.00 ADOPTION OF MINUTES

- 1 1. Adopt February 18th, 2020 Regular Council meeting minutes
- 15 2. Adopt February 24th, 2020 Committee of the Whole meeting minutes

2.00 INTRODUCTION OF LATE ITEMS

3.00 DELEGATIONS

- 19 1. Lindsay McGinn, Comox Valley Community Health Network, and Pam Munroe, Comox Valley Social Planning Society, - November 2019 Social Planning Workshop and Report - Summary of Results and Recommendations

4.00 STAFF REPORTS/PRESENTATIONS

(a) CAO and Legislative Services

- 25 1. Greenwood Trunk Sewer Alternative Approval Process Results

(b) Development Services

- 29 2. Building Bylaw No. 3001, 2020

(c) Financial Services

- 35 3. 2020-2024 General Capital and Operating Financial Plan Revisions
- 49 4. Parcel Tax Review Panel - 2020

5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

- 53 1. Downtown Courtenay Business Improvement Association - Downtown Courtenay Illegal Activity Survey

6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

- 73 1. Heritage Advisory Commission Meeting Minutes January 22nd, 2020

7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

- Councillor Cole-Hamilton
- Councillor Frisch
- Councillor Hillian
- Councillor McCollum
- Councillor Morin
- Councillor Theos
- Mayor Wells

8.00 RESOLUTIONS OF COUNCIL

1. Councillor Hillian - 5th Street Bridge - Claire Trevena, Minister of Transportation and Infrastructure

Whereas the City is seeking additional funding support to alleviate the burden on local taxpayers for the rehabilitation of the 5th Street Bridge;

Therefore be it resolved that the City write to Transportation and Infrastructure Minister Claire Trevena thanking her for visiting Courtenay to view the bridge on February 3rd, 2020 and request her assistance in identifying alternative funding for the 5th Street Bridge rehabilitation project.

2. Councillor Hillian - Public Safety Enhancements - Downtown Courtenay

Whereas incidents have occurred in downtown Courtenay that have raised concerns for public safety;

Therefore be it resolved that staff investigate and report to Council on the potential installation of on-street video cameras outside the Courtenay Library (300 - 6th Street) and other strategic locations, and other environmental design features to enhance public safety downtown.

3. Councillor Hillian - Public Toilet Facility - Downtown Courtenay

Whereas there is limited accessibility to public toilets in downtown Courtenay, resulting in incidents of significant inconvenience for citizens, undue pressure on businesses, and unhygienic practices to seek relief in some cases;

Therefore be it resolved that staff investigate the potential for locating a “Portland Loo” or similar such facility in the downtown area.

Staff Note: Information regarding the “Portland Loo” may be located here <http://bit.ly/PORTLAND-LOO>

9.00 UNFINISHED BUSINESS

- 75 1. 2020 - 2024 General Capital Financial Plan

Staff Note: On February 24th, 2020 Council passed the following resolution:

“That Council postpone approval of the 2020 - 2024 General Capital Financial Plan until the March 2nd, 2020 regular Council meeting.”

- 89 2. 2020 - 2024 General Operating Financial Plan

Staff Note: On February 24th, 2020 Council passed the following resolution:

“That Council postpone approval of the 2020 - 2024 General Operating Financial Plan until the March 2nd, 2020 regular Council meeting; and,

That staff provide a report with options to reduce the general taxation rate by incorporating the proposed amendments discussed at the February 24th, 2020 Committee of the Whole meeting as follows:

- *utilizing \$100,000 from gas tax toward cycling infrastructure improvement outlined in the 2020 Capital budget,*
- *utilizing the park amenity reserve toward park improvements outlined in the 2020 General Operating Capital Plan; and,*
- *allocating \$110,000 from gaming funds into the 2020 operating budget to implement the recommendations from the 2019 Cultural Services Report.”*

3. Delegation - Kumugwe Cultural Society - Red Dress Legacy Totem Pole Project

The delegation is seeking \$5,000 in funding from the City to contribute toward the society’s “Red Dress Legacy Totem Pole Project” to design, carve and erect a 20-ft totem pole as a monument to murdered and missing Indigenous women with provision for an install where families and friends can commemorate their loved ones; and, to serve as a permanent memorial and community education tool to the history of Indigenous people in our country.

10.00 NOTICE OF MOTION

11.00 NEW BUSINESS

- 115 1. Comox Valley Snow to Surf Event - Sunday, April 26th, 2020

12.00 BYLAWS

For First, Second and Third Reading

- 117 1. “Building Bylaw No. 3001, 2020”
(A Bylaw to provide administration of the Building Code and Regulation of Construction)

For Final Adoption

- 165 1. “2020 Greenwood Trunk Connection Sanitary Sewer Capital Loan Authorization Bylaw No. 2985, 2019”
(A bylaw to authorize the borrowing of the estimated cost of constructing the Greenwood Sewer Trunk Connection to the sanitary sewer system)
- 167 2. “Official Community Plan Amendment Bylaw No. 2963, 2019”
(A bylaw to change the land use designation from Commercial to Multi Residential - 2600 Mission Road)
- 169 3. “Zoning Amendment Bylaw No. 2964, 2019”
(A bylaw to rezone from Multi Use Four Zone (MU-4) to Residential Four A Zone (R-4A) and Schedule No. 8, Zoning Map be amended accordingly - 2600 Mission Road)
- 171 4. “City of Courtenay Fees and Charges Amendment Bylaw No. 2982, 2020”
(A bylaw to amend the Schedule of Fees and Charges Section III, Appendix IV - Solid Waste Collection Fees)
- 175 5. “Officer’s Designation and Establishment of Powers, Duties, and Responsibilities Bylaw No. 3000, 2020”
(A bylaw to designate and establish the powers, duties, and responsibilities of Officers for the City of Courtenay)

13.00 ADJOURNMENT