

**CORPORATION OF THE CITY OF COURTENAY
COUNCIL MEETING AGENDA**

*We respectfully acknowledge that the land on which we gather is the
unceded traditional territory of the K'ómoks First Nation*

Changes to Council Meetings Due to Coronavirus COVID-19 Pandemic

Due to the Coronavirus COVID-19 emergency, the City of Courtenay with the authority of Ministerial Order No. MO83 *Local Government Meetings & Bylaw Process COVID-19*; has implemented changes to its open Council meetings.

In the interest of public health and safety, public in-person attendance at Council meetings will be prohibited until further notice. Council meetings will be presided in-person by the Mayor or Acting Mayor with electronic participation by members of Council and staff. Meetings are available for viewing via live web streaming or video recording on the City of Courtenay website and will start at 1:00 p.m. during this period.

**DATE: April 06, 2020
PLACE: City Hall Council Chambers
TIME: 1:00 p.m.**

K'OMOKS FIRST NATION ACKNOWLEDGEMENT

1.00 ADOPTION OF MINUTES

- 1 1. Adopt March 2nd, 2020 Regular Council meeting minutes
- 11 2. Adopt March 30th, 2020 Committee of the Whole meeting minutes

2.00 INTRODUCTION OF LATE ITEMS

3.00 DELEGATIONS

4.00 STAFF REPORTS/PRESENTATIONS

(a) Development Services

- 17 1. Follow Up Report - Official Community Plan Amendment Bylaw No. 2972 and Zoning Amendment Bylaw No. 2973 - Lannan Road
- 23 2. Structural Change to Liquor Licence Application (Ace Brewing Company Limited) - 150 Mansfield Drive
- 29 3. Zoning Amendment Bylaw No. 2993, 2020 to Allow for a Secondary Suite at 1028 Arrowsmith Avenue

(b) Financial Services

- 43 4. 2020-2024 Consolidated Financial Plan Bylaw 2983
- 157 5. 2020 Tax Rates Report
- 167 6. Downtown Courtenay Business Improvement Association - 2020 Budget and Tax Levy Request

5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

- Councillor Cole-Hamilton
- Councillor Frisch
- Councillor Hillian
- Councillor McCollum
- Councillor Morin
- Councillor Theos
- Mayor Wells

8.00 RESOLUTIONS OF COUNCIL

1. 2020 Annual Commercial Flat Utility Billing - Solid Waste and Sewer

Suggested motion:

“Whereas physical distancing measures, quarantines and restrictions related to travel and gatherings of people has been ordered by the provincial health officer to protect the public and reduce the spread of COVID-19 (Novel Coronavirus); and,

Whereas COVID-19 exposure prevention measures has impacted consumer and business spending and earnings;

Therefore be it resolved that in support of potential revenue loss implications for local merchants during the COVID-19 pandemic,

That Council approve an extension to the payment deadline for the annual commercial flat utility billing (solid waste and sewer fees) to September 30th, 2020.”

2. 2020 1st Quarter Metered Water Utility Billing

Suggested motion:

“Whereas physical distancing measures, quarantines and restrictions related to travel and gatherings of people has been ordered by the provincial health officer to protect the public and reduce the spread of COVID-19 (Novel Coronavirus); and,

Whereas COVID-19 exposure prevention measures has impacted consumer and business spending and earnings;

Therefore be it resolved that in support of potential revenue loss implications for local merchants during the COVID-19 pandemic,

That Council approve and extension to the payment deadline for 1st quarter metered water utility billing to September 30th, 2020.”

3. Downtown Business Monthly Parking Rental Fees

“Whereas physical distancing measures, quarantines and restrictions related to travel and gatherings of people has been ordered by the provincial health officer to protect the public and reduce the spread of COVID-19 (Novel Coronavirus); and,

Whereas COVID-19 exposure prevention measures has impacted consumer and business spending and earnings;

Therefore be it resolved that in support of potential revenue loss implications for local merchants during the COVID-19 pandemic,

That Council approves waiving the monthly parking rental fees paid by downtown merchants for the months of March, April and May 2020.”

9.00 UNFINISHED BUSINESS

10.00 NOTICE OF MOTION

11.00 NEW BUSINESS

12.00 BYLAWS

For First and Second Reading

- 173 1. “Zoning Amendment Bylaw No. 2993, 2020”
(A bylaw to rezone property from Residential One Zone (R-1) to Residential One S Zone (R-1S) to allow for a secondary suite - 1028 Arrowsmith Avenue)

For First, Second and Third Reading

- 175 1. “The 2020 - 2024 Consolidated Financial Plan Bylaw No. 2983, 2020”
(A bylaw to adopt the consolidated five year financial plan)

For Final Adoption

- 175 1. “The 2020 - 2024 Consolidated Financial Plan Bylaw No. 2983, 2020”
 (A bylaw to adopt the consolidated five year financial plan)
- 199 2. “Building Bylaw No. 3001, 2020”
 (A bylaw to provide administration of the Building Code and Regulation of
 Construction)

13.00 ADJOURNMENT