

**CORPORATION OF THE CITY OF COURTENAY
COUNCIL MEETING AGENDA**

*We respectfully acknowledge that the land on which we gather is the
unceded traditional territory of the K'ómoks First Nation*

Changes to Council Meetings Due to Coronavirus COVID-19 Pandemic

Due to the Coronavirus COVID-19 emergency, the City of Courtenay with the authority of Ministerial Order No. MO83 *Local Government Meetings & Bylaw Process COVID-19*; has implemented changes to its open Council meetings.

In the interest of public health and safety, public in-person attendance at Council meetings will be prohibited until further notice. Council meetings will be presided in-person by the Mayor or Acting Mayor with electronic participation by members of Council and staff. Meetings are available for viewing via live web streaming or video recording on the City of Courtenay website and will start at 1:00 p.m. during this period.

**DATE: April 20, 2020
PLACE: City Hall Council Chambers
TIME: 1:00 p.m.**

K'OMOKS FIRST NATION ACKNOWLEDGEMENT

1.00 ADOPTION OF MINUTES

- 1 1. Adopt April 6th, 2020 Regular Council meeting minutes
- 9 2. Adopt April 14th, 2020 Regular Council meeting minutes

2.00 INTRODUCTION OF LATE ITEMS

3.00 DELEGATIONS

4.00 STAFF REPORTS/PRESENTATIONS

(a) Development Services

- 13 1. Official Community Plan (OCP) Update and Presentation facilitated by Jeremy Murphy, Sustainability Solutions Group (SGS), Re: OCP Greenhouse Gas (GHG) Emissions Reduction Target
- 99 2. Development Variance Permit No. 1906 - 2380 - 20th Street

(b) Financial Services

- 117 3. 5th Street Bridge Loan Authorization Bylaw 2978

5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

- 183 1. Briefing Note - Mile of Flowers 2020 - Cancellation
- 185 2. Briefing Note - Provincial Government Survey - Civic Facilities Supporting COVID-19 Response
- 187 3. Briefing Note - Emergency Resources Request Process - COVID-19 Response
- 193 4. Briefing Note - Council Update - BC Open Burning Smoke Control Regulation
- 199 5. Heritage Advisory Commission Meeting Minutes:
201 • October 23, 2019
• November 27, 2019
- 203 6. Letter of Response - Comox Valley Regional District (CVRD) - City Staff Appointment to Leadership Group (Airshed Roundtable) Re: Comox Valley Air Quality Initiatives

7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

- Councillor Cole-Hamilton
- Councillor Frisch
- Councillor Hillian
- Councillor McCollum
- Councillor Morin
- Councillor Theos
- Mayor Wells

8.00 RESOLUTIONS OF COUNCIL

1. Councillor Cole-Hamilton - Leading by Example: Implementing the Sustainable Development Goals (SDGs) in Canada Conference

Staff Note: Per City of Courtenay Allowance and Expense Reimbursement Policy No. 1650.00.02; "attendance by a Council member to any proposed Corporate Business activity requires the prior authorization of Council unless otherwise stated in this policy."

Suggested motion: that Council support Councillor Cole-Hamilton's attendance at the *Leading by Example: Implementing the Sustainable Development Goals (SDGs) in Canada* conference March 10th and 11th, 2020, hosted in Victoria, BC; and,

That the conference registration and travel expenses for Councillor Cole-Hamilton's attendance at the *Leading by Example: Implementing the Sustainable Development Goals (SDGs) in Canada* conference be funded from the 2020 regular Council travel expense budget.

2. In Camera Meeting

That notice is hereby given that a Special In-Camera meeting closed to the public will be held April 20th, 2020 at the conclusion of the Regular Council Meeting pursuant to the following sub-sections of the *Community Charter*:

- 90 (1) (c) labour relations or other employee relations.

9.00 UNFINISHED BUSINESS

10.00 NOTICE OF MOTION

11.00 NEW BUSINESS

12.00 BYLAWS

For First, Second and Third Reading

- 207 1. “5th Street Bridge Rehabilitation Loan Authorization Bylaw No. 2978, 2020”
(A bylaw to authorize the borrowing of the estimated cost of rehabilitation of the 5th Street Bridge)

13.00 ADJOURNMENT