

**CORPORATION OF THE CITY OF COURTENAY  
COUNCIL MEETING AGENDA**

**Date:** May 19, 2020  
**Time:** 1:00 p.m.  
**Location:** City Hall Council Chambers

We respectfully acknowledge that the land on which we gather is the *unceded traditional territory of the K'ómoks First Nation*

**Changes to Council Meetings Due to Coronavirus COVID-19 Pandemic**

Due to the Coronavirus COVID-19 emergency, the City of Courtenay with the authority of Ministerial Order No. MO83 *Local Government Meetings & Bylaw Process COVID-19*; has implemented changes to its open Council meetings.

In the interest of public health and safety, public in-person attendance at Council meetings will be prohibited until further notice. Council meetings will be presided by the Mayor or Acting Mayor with electronic participation by Council and staff. Meetings are available for viewing via live web streaming or video recording on the City of Courtenay website and will start at 1:00 p.m. during this period.

**K'OMOKS FIRST NATION ACKNOWLEDGEMENT**

	<b>Pages</b>
<b>1. ADOPTION OF MINUTES</b>	
1.1 Adopt May 11th, 2020 Regular Council meeting minutes	5
<b>2. INTRODUCTION OF LATE ITEMS</b>	
<b>3. DELEGATIONS</b>	
<b>4. STAFF REPORTS/PRESENTATIONS</b>	
4.1 Development Services	
4.1.1 Update to the Sidewalk Patio Guidelines	11
4.1.2 Amendments to Fees and Charges Bylaw 1673 and Municipal Ticket Information Bylaw 2435	21

<b>5.</b>	<b>EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION</b>	
5.1	Correspondence - BC Restaurant & Foodservices Association (BCRFA) - Request for Flexible, Innovative & Expedited Patio Permitting	25
<b>6.</b>	<b>INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION</b>	
6.1	Briefing Note - Summary of BC Restart Plan Near-term Impacts on City Operations: Phase 2	29
<b>7.</b>	<b>REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES</b>	
7.1	Councillor Cole-Hamilton	
7.2	Councillor Frisch	
7.3	Councillor Hillian	
7.4	Councillor McCollum	
7.5	Councillor Morin	
7.6	Councillor Theos	
7.7	Mayor Wells	
<b>8.</b>	<b>RESOLUTIONS OF COUNCIL</b>	
8.1	Councillor Cole-Hamilton - Parklet Program Downtown Courtenay	
	"Whereas 'revitalizing our downtown' is a strategic priority of the City of Courtenay; and	
	Whereas social distancing now requires more space to be available for patrons of downtown businesses and other members of the public;	
	Therefore be it resolved that staff provide a report to Council regarding options and implications of a parklet program for downtown Courtenay."	

## 8.2 In Camera Meeting

That notice is hereby given that a Special In-Camera meeting closed to the public will be held May 19<sup>th</sup>, 2020 at the conclusion of the Regular Council Meeting pursuant to the following sub-sections of the *Community Charter*:

- 90 (1) (c) labour relations or other employee relations;
- 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

## 9. UNFINISHED BUSINESS

## 10. NOTICE OF MOTION

## 11. NEW BUSINESS

### 11.1 Comox Valley Regional District (CVRD) - Regional Poverty Reduction Assessment and Strategy Funding Application

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#### **Staff Note:**

This item was previously scheduled to come forward at the March 16<sup>th</sup>, 2020 regular Council Meeting (meeting was CANCELLED to implement control measures for Coronavirus (COVID-19)).

#### **Suggested motion:**

“That the correspondence dated March 6<sup>th</sup>, 2020 from the Comox Valley Regional District (CVRD) to create a regional poverty reduction action plan in support of the Province’s “TogetherBC” poverty reduction strategy, be received for information; and,

That the City of Courtenay support the CVRD’s application to the Union of BC Municipalities (UBCM) Poverty Reduction Action and Planning Program for grant funding on behalf of Comox Valley local governments to develop a Regional Poverty Action Plan focused on affordable housing, transportation, children and youth, and food security.”

## 12. BYLAWS

### 12.1 For First, Second and Third Reading

12.1.1 "Municipal Ticket Information Amendment Bylaw No. 3006, 2020" 49

(A bylaw to amend Municipal Ticket Information Bylaw No. 2435, 2006)

12.1.2 "City of Courtenay Fees and Charges Amendment Bylaw No. 3007, 2020" 51

(A bylaw to amend City of Courtenay Fees and Charges Bylaw No. 1673, 1992)

### 12.2 For Final Adoption

12.2.1 "Municipal Ticket Information Amendment Bylaw No. 3006, 2020"

(A bylaw to amend Municipal Ticket Information Bylaw No. 2435, 2006)

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12.2.2 "City of Courtenay Fees and Charges Amendment Bylaw No. 3007, 2020"

(A bylaw to amend City of Courtenay Fees and Charges Bylaw No. 1673, 1992)

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## 13. ADJOURNMENT