

**CORPORATION OF THE CITY OF COURTENAY  
COUNCIL MEETING AGENDA**

**Date:** July 6, 2020  
**Time:** 4:00 p.m.  
**Location:** City Hall Council Chambers

**AMENDED AGENDA**

*We respectfully acknowledge that the land on which we gather is the unceded traditional territory of the K'ómoks First Nation*

**Changes to Council Meetings Due to Coronavirus COVID-19 Pandemic**

Due to the Coronavirus COVID-19 emergency, the City of Courtenay with the authority of Ministerial Order No. M0192 *Local Government Meetings & Bylaw Process (COVID-19) Order No. 3*; has implemented changes to its open Council meetings.

In the interest of public health and safety, in-person attendance by members of the public at Council meetings will be prohibited until further notice. Council meetings will be presided over by the Mayor or Acting Mayor with electronic participation by Council and staff. Meetings are available for viewing via live web streaming or video recording on the City of Courtenay website and will start at 4:00 p.m. during this period.

**K'OMOKS FIRST NATION ACKNOWLEDGEMENT**

**Pages**

**1. ADOPTION OF MINUTES**

1.1 Adopt June 29th, 2020 Regular Council meeting minutes

7

**2. INTRODUCTION OF LATE ITEMS**

### 3. DELEGATIONS

#### 3.1 Integrated Regional Transportation Select Committee (IRTSC) - Draft Memorandum of Understanding (MOU) Re: Regional Transportation Planning

Presentation Facilitated By:

- David Frisch, Director, Comox Valley Regional District and Chair, IRTSC
- Angela Holmes, Vice-Chair, IRTSC
- Alana Mullaly, Senior Manager Sustainability and RGS Planning, Comox Valley Regional District (CVRD)

##### 3.1.1 Regional Transportation DRAFT Memorandum of Understanding (MOU) 17

#### 3.2 LOLA Architecture Inc. - Whistlestop Development Presentation Re: Use, Design, Access, Parking and Zoning

3.2.1 Presentation Facilitated By:

- Erica Lowe, Architect, LOLA Architecture Inc.
- Chantal Richard, Engineer, McElhanney

### 4. STAFF REPORTS/PRESENTATIONS

#### 4.1 Development Services

##### 4.1.1 Zoning Amendment Bylaw No. 2977 - 2355 Mansfield Drive 23

##### 4.1.2 Zoning Amendment Bylaw 2990 - Third Reading Report - 1025 Ryan Road 157

##### 4.1.3 Zoning Amendment Bylaw No. 2992 to Allow for Office Use at 2459 Cousins Avenue 161

##### 4.1.4 Development Permit with Variance No. 2005 - 508 - 3rd Street 171

#### 4.2 Financial Services

##### 4.2.1 Financial Information Act - 2019 Statement of Financial Information (SOFI) 197

<b>5.</b>	<b>EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION</b>	
5.1	Letter from The John Howard Society North Island in Response to June 8th, 2020 Delegation Presentation from Comox Valley Kiwanis Village	235
5.2	Letter from the Comox Valley Cycling Coalition - East-West (Connector Multi-use Pathway)	239
<b>6.</b>	<b>INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION</b>	
6.1	Briefing Note - Rotary Water Park - 2020 Operational Season	243
6.2	Briefing Note - New Ministerial Order 192 (MO192) - Updated Local Government Meetings & Bylaw Process COVID-19	245
<b>7.</b>	<b>REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES</b>	
7.1	Councillor Cole-Hamilton	
7.2	Councillor Frisch	
7.3	Councillor Hillian	
7.4	Councillor McCollum	
7.5	Councillor Morin	
7.6	Councillor Theos	
7.7	Mayor Wells	
<b>8.</b>	<b>RESOLUTIONS OF COUNCIL</b>	
8.1	Councillor Frisch Resolution - 17th Street Bike Lane Design	
	That Council direct staff to reallocate the \$30,000 approved in the 2020 General Capital Budget for the buffered bike lane painting on 17 <sup>th</sup> Street, Fitzgerald Avenue to McPhee Avenue, to be used to fund design work for a protected bike lane for that section of 17th Street; and furthermore,	
	That staff also include in that work, the design for a protected bike lane on 17 <sup>th</sup> Street, McPhee Avenue to Willemar Avenue.	

8.2 Councillor Cole-Hamilton Resolution - 6th Street Multiuse PedestrianBike Bridge Options Analysis

That Council request staff to produce a preliminary report on options and costs for the 6<sup>th</sup> Street Multi-use Pedestrian Bike Bridge to assist Council in refining the number of options to be further developed.

9. UNFINISHED BUSINESS

9.1 Development Permit with Variances No. 1906 – 925 Braidwood Road

259

**Staff Note:** At its June 1<sup>st</sup>, 2020 regular Council meeting, Council passed the following resolution:

*"That based on the June 1<sup>st</sup>, 2020 staff report "Development Permit with Variances No. 1906 - 925 Braidwood Road" Council approve OPTION 1 and proceed with issuing Development Permit with Variances No. 1906.*

***Subsidiary motion:***

*That Council postpones consideration of the main motion for a period of one month to allow time for receipt of additional information through the public consultation process."*

10. NOTICE OF MOTION

11. NEW BUSINESS

12. BYLAWS

12.1 For First and Second Reading

12.1.1 Zoning Amendment Bylaw No. 2977, 2020

311

(A bylaw to rezone property from Commercial Two Zone (C-2) to Comprehensive Development Zone Twenty Eight (CD-28) - 2355 Mansfield Drive)

12.1.2 Zoning Amendment Bylaw No. 2992, 2020

321

(A bylaw to rezone property to permit office use - 2459 Cousins Avenue)

12.2	For Third Reading	
12.2.1	Zoning Amendment Bylaw No. 2990, 2020	323
	(A bylaw to amend zoning to develop a 118 unit rental apartment building with amenities - 1025 Ryan Road)	
12.2.2	Zoning Amendment Bylaw No. 2993, 2020	331
	(A bylaw to rezone property from Residential One Zone (R-1) to Residential One S Zone (R-1S) to allow for a secondary suite - 1028 Arrowsmith Avenue)	
12.2.3	Zoning Amendment Bylaw No. 2999, 2020	333
	(A bylaw to amend Zoning Bylaw No. 2500, 2007 to rezone property from Residential Two Zone (R-2) to Residential Two B Zone (R-2B) to facilitate subdivision into two lots - 820 Urquhart Avenue)	

13. ADJOURNMENT