

**CORPORATION OF THE CITY OF COURTENAY
COUNCIL MEETING AGENDA**

Date: September 8, 2020
Time: 4:00 p.m.
Location: City Hall Council Chambers

We respectfully acknowledge that the land on which we gather is the unceded traditional territory of the K'ómoks First Nation

Due to the Coronavirus COVID-19 emergency, the City of Courtenay with the authority of Ministerial Order No. M192 Local Government Meetings & Bylaw Process (COVID-19) Order No. 3 implemented changes to its open Council meetings.

In the interest of public health and safety, and in accordance with section 3(1) of Ministerial Order No. 3 M192, in-person attendance by members of the public at Council meetings will not be permitted until further notice. Council meetings are presided over by the Mayor or Acting Mayor with electronic participation by Council and staff via live web streaming.

K'OMOKS FIRST NATION ACKNOWLEDGEMENT

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1. ADOPTION OF MINUTES	
1.1 Adopt August 17th, 2020 Regular Council meeting minutes	5
2. INTRODUCTION OF LATE ITEMS	
3. DELEGATIONS	
4. STAFF REPORTS/PRESENTATIONS	
4.1 Engineering Services	
4.1.1 5th Street Bridge Rehabilitation Project - Traffic Management Strategy Presentation	
Presentation facilitated by:	
• Dan Casey, Transportation Planner, Urban Systems	
• Eric Sears, Municipal Engineer, Urban Systems	
• Katie Hamilton, Principal, Tavola Strategy Group	

4.2	Recreation and Cultural Services	
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6.1	Briefing Note - Recreation Fall Registration & Comox Valley Recreation Guide	113
6.2	Briefing Note - 5th Street Bridge Rehabilitation Update	115
7.	REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES	
7.1	Councillor Cole-Hamilton	
7.2	Councillor Frisch	
7.3	Councillor Hillian	
7.4	Councillor McCollum	
7.5	Councillor Morin	
7.6	Councillor Theos	
7.7	Mayor Wells	

8. RESOLUTIONS OF COUNCIL

8.1 Councillor Morin Resolution - Home Occupation Business

Whereas the onset of COVID-19 has created significant challenges for local businesses, and in some cases, has contributed to their permanent closures;

Whereas businesses are adapting to these challenges by reducing costs such as rent by working from home, and the City's zoning bylaw is considered restrictive in the types of allowable home occupations, particularly in relation to other local jurisdictions; and

Whereas the City of Courtenay has joined with other local governments to implement a COVID economic recovery task force, and has identified economic growth as a strategic priority;

Therefore be it resolved that Council expand support of small business by directing staff to look at options for an amendment to the zoning bylaw to expand permitted home occupations to include (but is not limited to) hairdressing, dog grooming, counselling, massage, and acupuncture; and other such businesses that do not create additional noise and parking challenges.

8.2 Councillor McCollum Resolution - Air Quality - Wood Burning

Whereas, the impact of wood smoke to local air quality and health is a major concern in our community; and

Whereas, the proper storage of wood and operation of a wood burning appliance significantly reduces the negative impacts on local air quality;

Therefore be it resolved, that Council direct staff to prepare a report to consider options for a bylaw to address nuisance wood burning and ensure responsible storage of wood and operation of wood burning appliances.

8.3 In Camera Meeting

That a Special In-Camera meeting closed to the public will be held September 8th, 2020 at the conclusion of the Regular Council Meeting pursuant to the following sub-sections of the *Community Charter*.

- 90 (1) (c) labour relations or other employee relations;
- 90 (1) (g) litigation or potential litigation affecting the municipality;
- 90 (1) (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

9. UNFINISHED BUSINESS

10. NOTICE OF MOTION

11. NEW BUSINESS

12. BYLAWS

12.1 For First and Second Reading

- 12.1.1 Zoning Amendment Bylaw No. 2989, 2020 (4070 Fraser Road) 175

(A bylaw to amend Zoning Bylaw No. 2500, 2007 to rezone property from Rural Eight (RU-8) to Comprehensive Development Zone Twenty-One Zone (CD-21) and Public Use and Assembly Two Zone (PA-2); and amend Schedule No. 8 Zoning Map to facilitate a 12 lot subdivision and City parkland - 4070 Fraser Road).

- 12.1.2 Zoning Amendment Bylaw No. 3012, 2020 (1520 Thorpe Avenue) 179

(A bylaw to amend Zoning Bylaw No. 2500, 2007 to rezone property from Residential One Zone (R-1) to Residential One S Zone (R-1S); and amend Schedule No. 8 Zoning Map to permit the addition of a secondary suite - 1520 Thorpe Avenue)

12.2 For First, Second and Third Reading

- 12.2.1 Tax Exemption 2021 Bylaw No. 3019, 2020 181

(A bylaw to exempt certain lands and improvements from taxation for the year 2021)

- 12.2.2 Tax Exemption Churches 2021 Bylaw No. 3020, 2020 187

(A bylaw to exempt certain lands and improvements, set apart for public worship, from taxation for the year 2021)

13. ADJOURNMENT