

**CORPORATION OF THE CITY OF COURTENAY  
COUNCIL MEETING AGENDA**

**Date:** March 1, 2021  
**Time:** 4:00 p.m.  
**Location:** City Hall Council Chambers

We respectfully acknowledge that the land on which we gather is the *unceded traditional territory of the K'ómoks First Nation*

Due to the Coronavirus COVID-19 emergency, the City of Courtenay with the authority of Ministerial Order No. M192 Local Government Meetings & Bylaw Process (COVID-19) Order No. 3 implemented changes to its open Council meetings.

In the interest of public health and safety, and in accordance with section 3(1) of Ministerial Order No. 3 M192, in-person attendance by members of the public at Council meetings will not be permitted until further notice. Council meetings are presided over by the Mayor or Acting Mayor with electronic participation by Council and staff via live web streaming.

**K'OMOKS FIRST NATION ACKNOWLEDGEMENT**

	<b>Pages</b>
<b>1. ADOPTION OF MINUTES</b>	
1.1. Adopt February 16th, 2021 Regular Council meeting minutes	5
1.2. Adopt February 22nd, 2021 Committee of the Whole meeting minutes	19
<b>2. INTRODUCTION OF LATE ITEMS</b>	

### 3. DELEGATIONS

#### 3.1. Royal Canadian Legion Branch 17 - Courtenay "Leave the Streets Behind" program

To bring awareness to the "Leave the Streets Behind" program developed by The Royal Canadian Legion to identify and assist homeless Veterans and those at-risk of homelessness; and, bring awareness to the number of homeless veterans in the Comox Valley.

Presentation facilitated by:

- Bill Webb, Service Officer, Courtenay Legion, Branch 17
- Don Taylor, Qualicum Beach Legion, Branch 76
- Scott Harrison, Councillor, Town of Qualicum Beach

3.1.1.	Leave the Streets Behind Poster	27
3.1.2.	Homeless Flyer - Branch 17 - Courtenay Legion	29
3.1.3.	Town of Qualicum Beach - Certified Resolution	31

### 4. STAFF REPORTS/PRESENTATIONS

#### 4.1. Development Services

4.1.1.	Development Variance Permit No. 2004 - #700 - 444 Lerwick Road	33
4.1.2.	Zoning Amendment Bylaw No. 3026 to Allow for a Secondary Residence at 2011 Cummings Road	47

#### 4.2. Financial Services

4.2.1.	Parcel Tax Review Panel - 2021	103
4.2.2.	Security Issuing Resolution - Long Term Debenture Loan Authorization Bylaw 2978, 2020	107

#### 4.3. Engineering Services

4.3.1.	5th Street Bridge Rehabilitation Project Update	115
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<b>5.</b>	<b>EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION</b>	
5.1.	Comox Valley Sewage Commission - Next Steps Approved for Comox Valley Sewer Service Planning RE: Preferred Conveyance Route for the Comox Valley Sewer Service's Liquid Waste Management Plan (LWMP)	123
<b>6.</b>	<b>INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION</b>	
6.1.	Courtenay Fire Department - 2020 Annual Report	125
<b>7.</b>	<b>REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES</b>	
7.1.	Councillor Cole-Hamilton	
7.2.	Councillor Frisch	
7.3.	Councillor Hillian	
7.4.	Councillor McCollum	
7.5.	Councillor Morin	
7.6.	Councillor Theos	
7.7.	Mayor Wells	
<b>8.</b>	<b>RESOLUTIONS OF COUNCIL</b>	
8.1.	Councillor Morin Resolution - Speed Limits & Safety Signage on Multi-use Paths	
	<i>"WHEREAS the City's multi use paths have become increasingly busy, with pedestrian, bicycle, and e-bike traffic; and,</i>	
	<i>WHEREAS significant safety concerns have been expressed by path users, particularly around cycling speeds and pathway sharing;</i>	
	<i>THEREFORE BE IT RESOLVED that staff prepare a report that outlines options for implementation of increased safety measures such as speed limits and signage, that researches these measures and their impacts in other communities, and that pilots these measures on the Airpark/Riverway Trail and the steep section of the McDonald Road/Lerwick Road area."</i>	

8.2. In Camera Meeting

That a Special In-Camera meeting closed to the public will be held March 1<sup>st</sup>, 2021 at the conclusion of the Regular Council Meeting pursuant to the following sub-section of the *Community Charter*:

- 90 (1) (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

9. UNFINISHED BUSINESS

10. NOTICE OF MOTION

11. NEW BUSINESS

12. BYLAWS

12.1. For First and Second Reading

12.1.1. Zoning Amendment Bylaw No. 3026, 2021 (2011 Cummings Road) 133

(A bylaw to amend Zoning Bylaw No. 2500, 2007, S. 8.1.28 (6) adding “notwithstanding any provision of this bylaw, a secondary residence is a permitted use - 2011 Cummings Road”)

12.2. For Third Reading

12.2.1. Zoning Amendment Bylaw No. 3010, 2020 - #301 & #303 - 444 Lerwick Road) 135

(A bylaw to amend Zoning Bylaw No. 2500, 2007, S. 8.32.2(4) adding “notwithstanding any provision of this bylaw, a storefront cannabis retailer is a permitted use - #301 & #302 - 444 Lerwick Road”)

12.3. For Final Adoption

12.3.1. Zoning Amendment Bylaw No. 3010, 2020 - #301 & #302 - 444 Lerwick Road

(A bylaw to amend Zoning Bylaw No. 2500, 2007, S. 8.32.2(4) adding “notwithstanding any provision of this bylaw, a storefront cannabis retailer is a permitted use - #301 & #302 - 444 Lerwick Road”) **BYLAW ON PAGE 135**

13. ADJOURNMENT