

**CORPORATION OF THE CITY OF COURTENAY
COUNCIL MEETING AGENDA**

Date: December 6, 2021
Time: 4:00 p.m.
Location: CVRD Civic Room, 770 Harmston Ave, Courtenay

*We respectfully acknowledge that the land on which we gather is the
Unceded traditional territory of the K'ómoks First Nation*

AMENDED AGENDA

K'OMOKS FIRST NATION ACKNOWLEDGEMENT

	Pages
1. ADOPTION OF MINUTES	
1.1. Adopt November 29th, 2021 Regular Council meeting minutes	5
1.2. Adopt December 3rd, 2021 Special Council meeting minutes	13
2. INTRODUCTION OF LATE ITEMS	
3. DELEGATIONS	
3.1. Comox Valley Project Watershed Society RE: Kus-kus-sum Restoration Presentation by:	
• Caitlin Pierzchalski, Executive Director	
• Jennifer Sutherst, Estuary Coordinator/ Staff Biologist	
• Tim Ennis, Project Manager	
4. STAFF REPORTS/PRESENTATIONS	
4.1. Recreation, Culture and Community Services	
4.1.1. Earl Naswell Community Christmas Dinner Request to use Florence Filberg Centre	17
4.2. CAO and Legislative Services	
4.2.1. 2022 Council Meeting Calendar	21

4.3.	Development Services	
4.3.1.	Release of Covenant Restricting Secondary Suite - 2948 Cascara Crescent	27
4.3.2.	Updated Proposal Development Permit with Variances No. 2107 - 1600 Riverside Lane	39
4.4.	Engineering Services	
4.4.1.	Air Quality and Wood Smoke in the Comox Valley	63

5. EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

6. INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

7. REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

- 7.1. Councillor Cole-Hamilton
- 7.2. Councillor Frisch
- 7.3. Councillor Hillian
- 7.4. Councillor McCollum
- 7.5. Councillor Morin
- 7.6. Councillor Theos
- 7.7. Mayor Wells

8. RESOLUTIONS OF COUNCIL

8.1. In Camera Meeting

That a Special In-Camera meeting closed to the public will be held December 6, 2021 at the conclusion of the Regular Council Meeting pursuant to the following sub-sections of the *Community Charter*:

- 90 (1) (c) labour relations or other employee relations;
- 90 (1) (d) the security of the property of the municipality.

9. UNFINISHED BUSINESS

10. NOTICE OF MOTION

11. NEW BUSINESS

12. BYLAWS

12.1. For First, Second and Third Reading

- 12.1.1. City of Courtenay Fees and Charges Amendment Bylaw No. 3055, 2021 (2022 Water User Fees) 493

(A bylaw to amend City of Courtenay Fees and Charges Bylaw No. 1673, 1992, to amend the water user fees for 2022)

- 12.1.2. City of Courtenay Fees and Charges Amendment Bylaw No. 3056, 2021 (2022 Sanitary Sewer User Fees) 499

(A bylaw to amend City of Courtenay Fees and Charges Bylaw No. 1673, 1992, to amend the sanitary sewer user fees for 2022)

- 12.1.3. City of Courtenay Fees and Charges Amendment Bylaw No. 3057, 2021 (2022 Solid Waste Collection User Fees) 505

(A bylaw to amend City of Courtenay Fees and Charges Bylaw No. 1673, 1992, to amend the solid waste collection user fees for 2022)

12.2. For Third Reading

- 12.2.1. Zoning Amendment Bylaw No. 3021, 2021 (2099 Hawk Drive) 509

(A bylaw to amend Zoning Bylaw No. 2500, 2007 to rezone 2099 Hawk Drive from Residential One Zone (R-1) to Residential One S Zone (R-1S) to allow for a secondary suite, and that Schedule No. 8 Zoning Map be amended accordingly)

- 12.2.2. Zoning Amendment Bylaw No. 3043, 2021 (1544 Dingwall Road) 511

(A bylaw to amend Zoning Bylaw No. 2500, 2007, Section 8.6.1 (5) by adding "notwithstanding any provision of this bylaw, a secondary suite is a permitted use on Lot B, Section 17, Comox District, Plan EPP72243 (1544 Dingwall Road)" and renumbering accordingly)

12.3. For Final Adoption

12.3.1. Zoning Amendment Bylaw No. 3021, 2021 (2099 Hawk Drive)

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13. **ADJOURNMENT**