

Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, April 2, 2012 at 4:00 p.m.

Attending:

Mayor: Mayor L. V. Jangula

Councillors: J. K. Ambler

B. F. Anglin

D. A. Hillian

R-R. Leonard

S. L. Winchester

Staff: Sandy Gray, CAO

J. Ward, Director of Legislative Services

T. Manthey, Director of Financial Services

K. Lagan, Director of Operational Services

P. Crawford, Director of Planning Services

I. Buck, Senior Planner

A. Gornall, Sustainability Planner

Nancy Hofer, Environmental Planner

Erin Ferguson, Planning Technician

1.00 ADOPTION OF MINUTES

.01

MINUTES

Moved by Ambler and seconded by Anglin that the March 19, 2012 Council meeting minutes and March 26, 2012 Committee of the Whole minutes be adopted.

Carried

2.00 DELEGATIONS

1. Presentation to Tom Gray, OIC RCMP Comox Valley Detachment (ret.)

Mayor Jangula presented a certificate of appreciation from Council to retired Inspector Tom Gray.

2. Kelly Klassen, Development Permit No. 1133

Kelly Klassen reviewed the application for Development Permit No. 1133 to allow the construction of a multi-family residential building located at 1537 Dingwall Road.

3. Comox Strathcona Solid Waste Management

The following representatives from the CVRD reviewed the Comox Strathcona solid waste management plan consultation process:

- Maura Walker, Environmental Consultant, Maura Walker & Associates
- Todd Baker, Senior Environmental Engineer, AECOM
- Ian Smith, General Manager of Community Services, CVRD

- Tom Boatman, Manager of Solid Waste, CVRD
- Vince Van Tongeren, Engineering Analyst, CVRD

4.00 COMMITTEE/STAFF REPORTS

.01

COUNCIL MTG
SCHEDULE
570-01

Moved by Winchester and seconded by Ambler that the following 2012 meetings be cancelled:

- June 4th Council (FCM)
- July 9th Council
- July 31st Strategic Planning
- August 13th Council
- August 27th Strategic Planning
- September 24th Strategic Planning (UBCM)

Carried

.02

VALLEY VIEW PARK
MAINTENANCE AND
USE AGREEMENT

Moved by Ambler and seconded by Hillian that the City enter into an agreement for a five year term with School District 71 for the use and maintenance of Valley View Park.

Carried

.03

DP NO. 1133
1537 DINGWALL RD
3060-20-1133

Moved by Hillian and seconded by Ambler that notice be given to the adjacent property owners of proposed Development Permit with Variances No. 1133 as outlined below, and that the application be returned to Council on April 16, 2012;

That subject to public input, Development Permit with Variances No. 1133 to allow construction of a six unit multi-residential project, and to reduce the minimum building setback provisions of the Residential Three Zone (R-3) of the City of Courtenay Zoning Bylaw No. 2500, 2007 from 7.5 metres to 7.0 metres for the front yard, to reduce the landscaping requirement from 3.0 metres to 1.0 metres in width for the side yard, and to reduce the amount of useable open space required from 260m² to 190m² for the property legally described as Lot B, Section 16, Comox District, Plan 29080 (1537 Dingwall Road) be issued subject to the following conditions:

- a. Development in conformance with the plans and elevations contained in Attachment Nos. 2-3;
- b. Submission of landscape security in the amount of (125% x \$29,978.00) \$37,472.50;
- c. Landscaping must be completed within six months of the date of issuance of the occupancy permit by the City;

- d. All building, site and sign lighting must be full cut off, flat lens in accordance with the City's Dark Skies Policy. All proposed lighting must be approved by the City prior to installation;
- e. Parking areas must be developed in accordance with Zoning Bylaw No. 2500, 2007, Division 7, Off-Street Parking and Loading Spaces. Visitor parking spaces must be clearly marked;
- f. Applicant to provide confirmation of easement area securing access to the property from the adjacent property;
- g. Approval of the sediment and erosion control plan;
- h. That if the permit holder has not substantially commenced any construction to which the permit was issued within twelve (12) months after the date it was issued, the permit lapses.

Carried

.04
ROAD CLOSURE
ARTS EVENT
5460-08

Moved by Winchester and seconded by Anglin that Council approve the temporary closure of the alleyway between Fourth and Fifth Streets and Simms Street from Cliffe Avenue to Duncan Avenue from 9:00 a.m. to 10:00 p.m. May 5th, 2012; and

That the necessary insurance be provided and emergency services be advised of the event at least five working days in advance.

Carried

.05
CYCLING/PED
BRIDGE
1845-20
5400-02

Moved by Ambler and seconded by Winchester that Council receive the report regarding the proposed Wood Timber Frame Cycling/Pedestrian Bridge.

Carried

Moved by Anglin and seconded by Winchester that staff continue to investigate funding options and grant opportunities and provide a further report to Council.

Carried with Councillors Hillian and Leonard opposed

The meeting recessed at 5:35 p.m. and reconvened at 5:41 p.m.

6.00 REPORTS FROM COUNCIL REPRESENTATIVES

COUNCILLOR
AMBLER

Councillor Ambler reviewed his attendance at Regional District meetings

R10/2012 – April 2, 2012

COUNCILLOR
LEONARD Councillor Leonard reviewed her attendance at the following meetings:

- Vancouver Island Regional Library Board meeting
- CV Cycling Task Force meeting
- CV Housing Task Force meeting

COUNCILLOR
WINCHESTER Councillor Winchester reviewed her attendance at the following events:

- Regional District meetings
- MFA AGM on behalf of the Regional District

7.00 RESOLUTIONS OF COUNCIL

.01 Moved by Anglin and seconded by Ambler that under the
INCAMERA MTG provisions of Section 90(1)(e) of the *Community Charter*, notice is
hereby given that a Special In-Camera meeting closed to the public, will
be held April 2, 2012 at the conclusion of the Regular Council Meeting.
Carried

.02 Moved by Ambler and seconded by Anglin that
COUNCILLOR
AMBLER WHEREAS pursuant to section 786 (2.1)(b) of the *Local Government*
CVRD ALTERNATE *Act*, Council may appoint a number of alternate directors and establish a
DIRECTORS system to determine which alternate director is to act in the place of any
470-20 absent municipal director;
AND WHEREAS Council appointed 3 alternate directors on December
5, 2011;

THEREFORE BE IT RESOLVED that Council establish the following
system for alternate directors to act in the place of an absent director:

When a Council appointed CVRD director anticipates requiring an
alternate for an upcoming meeting or meetings;

That the director inform the Mayor and the City’s Director of
Legislative Services in writing;

That the Mayor identify an alternate director, confirm the alternate’s
availability to attend, and advise the Director of Legislative Services
or designate; and

That the Director of Legislative Services or designate advise the CVRD
which alternate director will be attending.

Moved by Leonard and seconded by Hillian that the resolution be
amended by striking out “*That the Mayor identify an alternate director,*
confirm the alternate’s availability to attend, and advise the Director of
Legislative Services or designate” and replacing with

“That the Director of Legislative Services or designate call upon the alternates in order, in conformance with the resolution of Council, dated December 5, 2011”.

Defeated

In favour – Councillors Hillian and Leonard

Opposed – Councillors Ambler, Anglin, Winchester and Mayor Jangula

Moved by Winchester and seconded by Anglin that the resolution be amended by including the following paragraph:

“That Mayor Jangula be appointed as an alternate Regional District municipal director”.

Carried with Councillors Hillian and Leonard opposed

The main motion as amended was carried with Councillors Hillian and Leonard opposed

11.00 BYLAWS

.01

BYLAW NO. 2707
FEES & CHARGES

Moved by Hillian and seconded by Ambler that “City of Courtenay Fees and Charges Amendment Bylaw No. 2707, 2012” pass first, second and third reading.

Carried

.02

BYLAW NO. 2704
DCC RESERVE

Moved by Winchester and seconded by Ambler that “Development Cost Charge Reserve Fund Expenditure Bylaw No. 2704, 2012” be finally passed and adopted.

Carried

.03

BYLAW NO. 2705
RESERVE FUND
EXPENDITURE

Moved by Hillian and seconded by Anglin that “Reserve Fund Expenditure Bylaw No. 2705, 2012” be finally passed and adopted.

Carried

12.00 COUNCIL MEMBER ROUND TABLE

COUNCILLOR
LEONARD

Councillor Leonard reviewed her attendance at the following events:

- City of Courtenay Heritage Commission workshop
- Tom Gray retirement celebration
- Habitat for Humanity Build Kick-off

COUNCILLOR
AMBLER

Councillor Ambler reviewed his attendance at the following events:

- Tom Gray retirement celebration
- K'ómoks First Nation Signing Ceremony

R10/2012 – April 2, 2012

MAYOR JANGULA Mayor Jangula reviewed his attendance at the following events:

- Island Corridor Foundation meeting
- 19 Wing Comox Open House
- Meeting with RCMP Chief Superintendent Randy Wilson
- Last day of Tourist Bureau on Cliffe Avenue
- Tom Gray retirement celebration

COUNCILLOR HILLIAN Councillor Hillian reviewed his attendance at the Columbia Institute Forum for local government.

13.00 ADJOURNMENT

.01 Moved by Ambler and seconded by Anglin that the meeting now adjourn at 6:20 p.m.
Carried

CERTIFIED CORRECT

Director of Legislative Services

Adopted this 10th day of April, 2012

Mayor