

**Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, July 16, 2012 at 4:00 p.m.**

**Attending:**

**Mayor:** L. V. Jangula  
**Councillors:** J. K. Ambler  
B. F. Anglin  
D. A. Hillian  
R-R. Leonard  
M. Theos  
S. L. Winchester

**Staff:**

S. Gray, CAO  
J. Ward, Director of Legislative Services  
T. Manthey, Director of Financial Services/Deputy CAO  
R. Wiwchar, Director of Community Services  
P. Crawford, Director of Planning Services  
I. Buck, Senior Planner  
N. Hofer, Environmental Planner  
E. Ferguson, Planning Technician

**1.00 ADOPTION OF MINUTES**

**.01** Moved by Ambler and seconded by Winchester that the July 3,  
MINUTES 2012 Council meeting minutes be adopted.  
**Carried**

**3.00 DELEGATIONS**

**1. John Watson, Economic Development Society re: Hotel Room Tax**

John Watson reviewed the proposed initiative for an additional hotel room tax in the City of Courtenay.

**Mayor Jangula approved the addition of one late delegation to the meeting agenda.**

**2. Honourable John Duncan, MP Vancouver Island North**

Minister Duncan provided Council with some comments regarding the proposed closure of the Coast Guard Communications Centre in Comox. He reviewed that all of the union employees have been offered positions in other centres, and that the proposed closure is a result of new technology. He also indicated that a number of federal fisheries staff have been moved to the area recently.

**3. Laurie Schmidt, Agent for Target re: Development Permit No. 1204**

Laurie Schmidt and Damon Oriente reviewed the application for Development Permit No. 1204 to allow façade upgrades and a 2307 square metre addition to the new Target store located at 2701 Cliffe Avenue.

The meeting recessed at 5:05 p.m. and reconvened at 5:10 p.m.

**4.00 COMMITTEE/STAFF REPORTS**

**.01** Moved by Ambler and seconded by Hillian that the report from the  
DEVELOPMENT CAO regarding the development services review be received for  
SERVICES REVIEW information.  
505-01 **Carried**

**.02** Moved by Winchester and seconded by Theos that Development  
DP NO. 1204 Permit No. 1204 be issued for the property legally described as Lot A,  
2701/2801 CLIFFE Section 66 & 67, Comox District, Plan 44811 Except Parts in Plans  
AVENUE 49234, VIP66865 and VIP68598 (2701 Cliffe Avenue) subject to the  
3060-20-1204 following conditions:

- a. Development shall comply with the drawings and elevations shown in Attachments 2-4;
- b. Submission of a landscape bond in the amount of \$77,753.00;
- c. Landscaping must be completed within 6 months of the date of issuance of an occupancy permit by the City;
- d. Issuance of a sign permit in compliance with the City of Courtenay Sign Bylaw No. 2402, 1998 and the Commercial Development Permit Guidelines is required for all signage. Signage must not be internally illuminated. For clarity, this permit does not approve the signs shown on all attached elevations.
- e. All new building, site and sign lighting must be full cut off/flat lens in accordance with the City's Dark Skies Policy. A lighting plan must be submitted to the City for review and approval prior to issuance of a building permit.

**Carried**

**.03** Moved by Theos and seconded by Winchester that Development  
DEV APPLICATION Application Procedures Bylaw No. 2699, 2012 proceed to first, second  
PROCEDURES and third reading and be returned for final consideration on August 7,  
BYLAW 2012.  
**Carried**

The meeting recessed at 6:20 p.m. and reconvened at 6:25 p.m.

**.04**

FITZGERALD AVE  
STREET ENHANCE  
CYCLING LANES  
360-20  
5400-15

Moved by Hillian and seconded by Ambler that the report from the Director of Development Services on the public and consultant comments from the Fitzgerald Avenue street enhancement concepts be received;

That the proposed street enhancement concepts, particularly the cycling lanes, be subject to further refinement, based upon input received at the public open house and recommendations from the cycling consultant; and

That Council consider the allocation of \$50,000 from the 2013 budget to go towards a cycling lane concept on Fitzgerald Avenue (details to be determined), in order that the City may be eligible for a Provincial 2012/2013 Cycling Infrastructure Partnership Program (CIPP) grant which is a 50:50 cost sharing grant.

**Carried**

**.05**

CLASSIC CRUISERS  
GRAFFITI CAR SHOW  
5460-08

Moved by Hillian and seconded by Winchester that 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> Streets between Cliffe Ave and Fitzgerald Ave. including the cross streets of Duncan and England Avenues and two one-way sections of Cumberland Road, between England and Fitzgerald be temporarily closed to traffic, on July 29, 2012 from 6:30 a.m. to 4:00 p.m. for the Comox Valley Classic Cruisers Annual Graffiti Bash Car Show;

That Duncan Ave. and England Ave. are not blocked by vehicles in order to allow the passage of emergency vehicles; and

That the necessary insurance be forwarded to the City and the emergency services are advised of the temporary closure, at least five working days before the event.

**Carried**

**.06**

HOTEL ROOM TAX  
250-20

Moved by Anglin and seconded by Leonard that Council receive the information presented by the Comox Valley Economic Development Society/hotel representatives, and

That Council consider the implementation of an additional Hotel Room Tax (AHRT) within the City of Courtenay; and

That Council provide staff with direction on proceeding with preparation of the required municipal bylaw as well as the formal application to the Province of BC.

**Carried**

**5.00 REPORTS AND CORRESPONDENCE FOR INFORMATION**

**.01** Moved by Hillian and seconded by Ambler that the Police Report  
POLICE REPORT for June 2012 be received for information  
7550-01 **Carried**

**.02** Moved by Hillian and seconded by Winchester that the Vancouver  
VIRL UPDATE Island Regional Library June 2012 update be received for information.  
**Carried**

**7.00 RESOLUTIONS OF COUNCIL**

**.01** Moved by Theos and seconded by Winchester that under the  
IN CAMERA MTG provisions of Section 90(1)(c) of the *Community Charter*, notice is  
hereby given that a Special In-Camera meeting closed to the public, will  
be held July 16, 2012 at the conclusion of the Regular Council meeting.  
**Carried**

**10.00 NEW BUSINESS**

**.01** Moved by Hillian and seconded by Theos that  
COUNCILLOR HILLIAN  
LONG TERM FED WHEREAS the Building Canada Plan and a number of important  
PLAN FOR MUNC. federal-provincial transfer agreements vital to Canada’s cities and  
INFRASTRUCTURE communities, will expire in March 2014;  
FUNDING  
  
AND WHEREAS Federal investments over the last few years have  
helped to slow the decline of our cities and communities, and the  
Government of Canada has committed to develop a new long-term plan  
for municipal infrastructure funding in consultation with municipal and  
provincial/territorial governments;  
  
AND WHEREAS a seamless transition from the Building Canada Plan to  
a new long term plan is necessary to ensure that municipalities can  
continue planning their capital spending effectively;  
  
AND WHEREAS the Federation of Canadian Municipalities (FCM) has  
launched a campaign to ensure the new plan reflects municipal priorities  
across the country and asks its member municipalities to pass a Council  
resolution supporting the campaign;  
  
AND WHEREAS our community has continuing infrastructure needs  
such as the water and sewer infrastructure upgrades and transportation  
infrastructure upgrades, that can only be met through the kind of long-  
term planning and investment made possible by a national plan;

NOW THEREFORE BE IT RESOLVED that Council endorse the FCM campaign and urges the Minister of Transport, Infrastructure and Communities to work with FCM to ensure the new long-term infrastructure plan meets the core infrastructure needs of cities and communities.

BE IT FURTHER RESOLVED that Council urge the Minister of Transport, Infrastructure and Communities to ensure that the new long-term plan is fully in place when existing programs expire in 2014; and

That a copy of this resolution be sent to the Minister of Transport, Infrastructure and Communities, to Honourable Ida Chong, Minister of Community, Sport and Cultural Development, Honourable John Duncan, the Federation of Canadian Municipalities and the UBCM.

**Carried**

## **11.00 BYLAWS**

**.01**  
BYLAW NO. 2699  
DEV APP PROCEDURE

Moved by Hillian and seconded by Winchester that “Development Application Procedures Bylaw No. 2699, 2012” pass first, second and third reading.

**Carried**

**.02**  
BYLAW NO. 2695  
ZONING AMEND

Moved by Winchester and seconded by Ambler that “Zoning Amendment Bylaw No. 2695, 2012” be finally passed and adopted.

**Carried**

**.03**  
BYLAW NO. 2682  
OCP AMEND

Moved by Theos and seconded by Hillian that “Official Community Plan Amendment Bylaw No. 2682, 2011” be finally passed and adopted.

**Carried**

**.04**  
BYLAW NO. 2683  
ZONING AMEND

Moved by Theos and seconded by Winchester that “Zoning Amendment bylaw No. 2683, 2011” be finally passed and adopted.

**Carried**

## **12.00 COUNCIL MEMBER ROUND TABLE**

MAYOR JANGULA

Mayor Jangula reviewed his attendance at the following events:

- Queen Elizabeth Diamond Jubilee Medal Ceremony at the Florence Filberg Centre
- Meeting on site with residents in the Sandpiper Drive area regarding a sewage lift station

**13.00 ADJOURNMENT**

- .01**                                      Moved by Hillian and seconded by Winchester that the meeting  
now adjourn at 6:50 p.m.  
**Carried**

**CERTIFIED CORRECT**

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**Director of Legislative Services**

**Adopted this 7<sup>th</sup> day of August, 2012**

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**Mayor**