

**Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, December 17, 2012 at 4:00 p.m.**

**Attending:**

**Acting Mayor: M. Theos**

**Councillors: J. K. Ambler  
B. F. Anglin  
D. A. Hillian  
R-R. Leonard  
S.L. Winchester**

**Staff:**

**S. Gray, CAO  
J. Ward, Director of Legislative Services  
T. Manthey, Director of Financial Services/Deputy CAO  
K. Lagan, Director of Operational Service  
R. Wiwchar, Director of Community Services  
I. Buck, Manager of Planning  
E. Ferguson, Planning Technician**

**1.00 ADOPTION OF MINUTES**

**.01** Moved by Ambler and seconded by Winchester that the December  
MINUTES 10, 2012 Council meeting minutes be adopted.  
**Carried**

**3.00 DELEGATIONS**

**1. Deborah Griffiths, Courtenay Museum Presentation**

Deborah Griffiths provided an update regarding the Courtenay and District Museum and Palaeontology Centre.

**4.00 COMMITTEE/STAFF REPORTS**

Councillor Ambler declared a potential conflict of interest regarding the following item due to his wife's employment position at St. Joseph's hospital and vacated Council Chambers at 4:22 p.m.

**.01** Moved by Hillian and seconded by Anglin that Council approve  
PURCHASE & SALE the attached Agreement of Purchase and Sale between the City of  
AGREEMENT Courtenay and the Vancouver Island Health Authority for property  
VIHA located at 95 Lerwick Road; and  
2260-20  
That the Mayor and Director of Legislative Services be authorized to sign  
all documentation relating to the property sale.  
**Carried**

Councillor Ambler returned to Council Chambers and took his seat at 4:26 p.m.

**.02**  
DP NO. 1223  
932-5<sup>TH</sup> ST  
3060-20-1223

Acting Mayor Theos inquired whether there were any members of the public wishing to make a submission regarding DP1223 and there were none.

Moved by Winchester and seconded by Ambler that Development Permit with Variances No. 1223 be approved for the construction of a four unit multi-residential building with the following variance to the City of Courtenay Zoning Bylaw No. 2500, 2007;

- Section 8.4.25(3), reducing the side yard setback adjacent to a lane from 3.5 metres to 2.3 metres; and

That Development Permit with Variances No. 1223 be issued for the property legally described as Amended Lot 5 (DD40086N) Block 1, District Lot 127, Comox District, Plan 1951 (932 5<sup>th</sup> Street) subject to the following conditions:

- a. Development must be in conformance with the plans and elevations contained in Attachment No. 2;
- b. Submission of landscape security in the amount of (125% x \$14,100.00) \$17,625.00;
- c. Landscaping must be completed within six months of the date of issuance of the occupancy permit by the City;
- d. All building and site lighting must be full cut off, flat lens in accordance with the City's Dark Skies Policy;
- e. Parking area must be development in accordance with Zoning Bylaw No. 2500, 2007, Division 7, Off-Street Parking and Loading Spaces;
- f. That if the permit holder has not substantially commenced any construction to which the permit was issued within twelve (12) months after the date it was issued, the permit lapses.

**Carried**

## **6.00 REPORTS FROM COUNCIL REPRESENTATIVES**

COUNCILLOR  
AMBLER

Councillor Ambler reviewed his attendance at the CVRD Inaugural meeting

## **R33/2012 – December 17, 2012**

COUNCILLOR HILLIAN Councillor Hillian reviewed his attendance at the following meetings:  
➤ Community Drug Strategy Committee meeting  
➤ CV Social Planning Society meeting

COUNCILLOR WINCHESTER Councillor Winchester reviewed her attendance at the following meetings:  
➤ CVRD Inaugural meeting  
➤ CVRD Water Committee meeting

COUNCILLOR THEOS Councillor Theos reviewed his attendance at the CVRD Inaugural meeting

### **7.00 RESOLUTIONS OF COUNCIL**

**.01** Moved by Hillian and seconded by Anglin that under the provisions of Section 90(1)(a) of the Community Charter, notice is hereby given that a Special In-Camera meeting closed to the public, will be held December 17, 2012 at the conclusion of the Regular Council meeting.  
IN CAMERA MEETING  
**Carried**

### **11.00 BYLAWS**

**.01** Moved by Ambler and seconded by Winchester that “Revenue Anticipation Borrowing Bylaw No. 2734, 2012” be finally passed and adopted.  
BYLAW NO. 2734  
REV ANTICIPATION  
**Carried**

**.02** Moved by Anglin and seconded by Winchester that “City of Courtenay Fees and Charges Amendment Bylaw No. 2737, 2012” be finally passed and adopted.  
BYLAW NO. 2737  
FEES & CHARGES  
**Carried**

### **12.00 COUNCIL MEMBER ROUNDTABLE**

COUNCILLOR LEONARD Councillor Leonard reviewed her attendance at the following events:  
➤ Evergreen Seniors Dinner  
➤ Labour Council Christmas event  
➤ LUSH Valley event

COUNCILLOR HILLIAN Councillor Hillian reviewed his attendance at the following events:  
➤ Community Justice Centre meeting  
➤ Evergreen Seniors Dinner  
➤ Comox Valley MLA Don McRae reception

COUNCILLOR  
WINCHESTER

Councillor Winchester reviewed her attendance at MP John Duncan reception

**13.00 ADJOURNMENT**

**.01**

Moved by Hillian and seconded by Ambler that the meeting adjourn at 4:42 p.m.

**Carried**

**CERTIFIED CORRECT**

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**Director of Legislative Services**

**Adopted this 7<sup>th</sup> day of January, 2013**

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**Mayor**