

Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, March 4, 2013 at 4:00 p.m.

Attending:

Mayor: L. V. Jangula
Councillors: J. K. Ambler
B.F. Anglin
D. A. Hillian
R-R. Leonard
M. Theos
S.L. Winchester

Staff:

S. Gray, CAO
J. Ward, Director of Legislative Services
T. Manthey, Director of Financial Services/Deputy CAO
K. Lagan, Director of Operational Service
R. Wiwchar, Director of Community Services
P. Crawford, Director of Development Services
Lis Pedersen, Director of Employee and Technology Services
I. Buck, Manager of Planning
L. Hatch, Municipal Engineer
A. Gornall, Sustainability Planner
N. Hofer, Environmental Planner

1.00 ADOPTION OF MINUTES

.01

MINUTES

Moved by Ambler and seconded by Winchester that the February 18, 2013 Council meeting minutes and February 25, 2013 Committee of the Whole minutes be adopted.
Carried

3.00 DELEGATIONS

1. Jody Young, Vancouver Island Tourism Presentation

Jody Young provided Council with an overview of the Tourism Vancouver Island organization.

2. Wayne Peck, Development Permit No. 1225 (LA-Z-BOY)

Wayne Peck of Technifield Contracting reviewed the application for Development Permit No. 1225 to allow exterior facade upgrades and rebranding of the existing commercial building located at 2937 Kilpatrick Avenue.

4.00 COMMITTEE/STAFF REPORTS

.01
SPCA SPAY/NEUTER
PROGRAM
2320-20

Moved by Leonard and seconded by Winchester that Council approve \$5000.00 in funding in the 2013 financial plan to the Society for the Prevention of Cruelty to Animals (SPCA) to administer the Low Income Spay and Neuter Program for cats.

Carried

.02
WEBCASTING
COUNCIL MTGS
1400-00

Moved by Anglin and seconded by Leonard that the report from the Director of Employee and Technology Services regarding webcasting of Council meetings be received.

Carried

Moved by Theos and seconded by Ambler that Council approve Webcasting Option #1 – Stationary Camera.

Carried

.03
DEVELOPMENT
ACTIVITY FOR 2012

Moved by Ambler and seconded by Anglin that Council receive the report from the Director of Development Services on the development activity for 2012.

Carried

.04
DP NO. 1225
LA-Z-BOY
KILPATRICK AVE
3060-20-1225

Moved by Hillian and seconded by Theos that Development Permit No. 1225, to allow exterior facade upgrades and rebranding of the existing commercial building on the property legally described as Strata Lot 1, Section 67, Comox District, Strata Plan VIS3732, Together with an Interest in the Common Property in Proportion to the Unit Entitlement of the Strata Lot as Shown on Form 1 (2937 Kilpatrick Ave.) be issued subject to the following conditions:

- a. Development in conformance with the plans and elevations contained in Attachment No. 2;
- b. Submission of landscape security in the amount of (125% x \$23,724.50) \$29,655.63;
- c. Landscaping must be completed within six months of the date of issuance of the occupancy permit by the City;
- d. The following minimum depth of topsoil or amended organic soil is required on all landscaped areas of the property: shrubs – 450mm; groundcover and grass – 300mm; trees – 300mm around and below the root ball;
- e. Issuance of a sign permit in compliance with the City of Courtenay Sign Bylaw No. 2042, 1998 or the bylaw in effect at the time of application and the Commercial Development Permit Guidelines is required for all signage.

Signage must not be internally illuminated unless otherwise permitted by the sign bylaw in effect at the time of application. For clarity this permit does not approve any signage;

- f. All building, site and sign lighting must be full cut off, flat lens in accordance with the City’s Dark Skies Policy. Submission of a lighting plan and specifications is required prior to issuance of a building permit and all lighting must be approved by the City prior to installation; and
- g. If the permit holder has not substantially commenced any construction to which the permit was issued within twelve (12) months after the date it was issued, the permit lapses.

Carried

The meeting recessed at 5:05 p.m. and reconvened at 5:08 p.m.

Council agreed to vary the agenda to consider final adoption of Bylaws 2722 and 2723.

11.00 BYLAWS

.01
BYLAW NO. 2722
OCP AMEND

Moved by Winchester and seconded by Theos that “Official Community Plan Amendment Bylaw 2722, 2013” be finally passed and adopted.

Carried

.02
BYLAW NO. 2723
ZONING AMEND

Moved by Winchester and seconded by Hillian that “Zoning Amendment Bylaw No. 2723, 2013” be finally passed and adopted.

Carried

4.00 COMMITTEE/STAFF REPORTS CONTINUED

.05
CLIMATE ACTION
AND
ENVIRONMENTAL
MEASURES UPDATE
5280-12

Moved by Hillian and seconded by Leonard that Council receive the following update on the City’s corporate and community-wide climate and environmental initiatives and progress towards achieving environmental-related goals.

Carried

.06
CLIMATE ACTION
CHARTER UPDATE
6960-20

Moved by Ambler and seconded by Winchester that the report from the Directors of Financial Services and Development Services be received for information, and that Council endorse the plan to satisfy the requirements of the Climate Action Charter by “making progress” towards carbon neutrality for the year 2012; and

That funds held in reserve be used to support corporate climate action projects which would result in a reduction of corporate emissions.

Carried

Sandy Gray, CAO left the meeting.

.07

TRAFFIC CALMING
MEASURES 4TH AND
HARMSTON
5460-06

Moved by Ambler and seconded by Anglin that no traffic calming measures be implemented at this time in the vicinity of Harmston Avenue and 4th Street.

Carried

Sandy Gray, CAO returned to the meeting.

.08

PARCEL TAX REVIEW
1950-02

Moved by Winchester and seconded by Ambler that Council establish the time and place for the sitting of the Parcel Tax Review Panel as Wednesday, April 17, 2013 at 4:00 p.m. in the Council Chambers.

Carried

.09

CUMMINGS/
SHERATON WATER/
SEWER EXT BYLAWS
1970-01
5320-20
5600-20

Moved by Hillian and seconded by Theos that Council endorse the Local Service Area Cummings/Sheraton Water Main Extension Bylaw No. 2739, 2013; and

That Council endorse the Local Service Area Cummings/Sheraton Sanitary Sewer Extension Bylaw No. 2740, 2013.

Carried

5.00 REPORTS AND CORRESPONDENCE FOR INFORMATION

.01

ST. GEORGE'S 100TH
630-01

Moved by Hillian and seconded by Leonard that the proclamation proclaiming St. George's United Church 100th Anniversary be received for information.

Carried

.02

HOST AVICC
GRANTED

Moved by Ambler and seconded by Winchester that the information from AVICC advising that the City of Courtenay was chosen to host the 2015 AVICC AGM and Convention be received for information.

Carried

7.00 RESOLUTIONS OF COUNCIL

.01

INCAMERA MTG

Moved by Anglin and seconded by Theos that under the provisions of Section 90(1)(c)(e) of the *Community Charter*, notice is hereby given that a Special In-Camera meeting closed to the public, will be held March 4, 2013 at the conclusion of the Regular Council Meeting.

Carried

10.00 NEW BUSINESS

.01
COUNCILLOR
LEONARD
HOMELESSNESS
5040-20

Moved by Leonard and seconded by Hillian that

WHEREAS Council has heard a recent delegation regarding the need to raise awareness about homelessness in Courtenay and to address the situation by supporting a new shelter, transitional housing and improved resources, and

WHEREAS there are a variety of opinions about what services are available and what are needed to address the dependent-end of the housing continuum, and clear information and community education are needed to inform the public and to provide for more informed decision-making,

THEREFORE BE IT RESOLVED that the City host a community forum to hear from service providers and experts in affordable housing provision regarding the dependent-end of the housing continuum; and

BE IT FURTHER RESOLVED that the Comox Valley Housing Task Force be requested to organize and fund such an event.

Moved by Winchester and seconded by Ambler that paragraph 3 be amended to read

THEREFORE BE IT RESOLVED that the Comox Valley Regional District host a community forum to hear from service providers and experts in affordable housing provision regarding the dependent-end of the housing continuum; and

**Carried with Councillor Leonard opposed
The main motion was carried as amended**

11.00 BYLAWS CONTINUED

.03
BYLAW NO. 2739
CUMMINGS/
SHERATON WATER
MAIN

Moved by Ambler and seconded by Winchester that “Local Service Area Cummings/Sheraton Water Main Extension Bylaw No. 2739, 2013” pass first, second and third reading.

Carried

.04
BYLAW NO. 2720
CUMMINGS/
SHERATON SEWER
MAIN

Moved by Winchester and seconded by Theos that “Local Services Area Cummings/Sheraton Sewer Main Extension Bylaw No. 2720, 2013” pass first, second and third reading.

Carried

R06/2013 – March 4, 2013

.05
BYLAW NO. 2741
HWY 19A SEWER

Moved by Theos and seconded by Winchester that “Highway 19A Sanitary Sewer Service Area Extension Parcel Tax Bylaw No. 2741, 2013” be finally passed and adopted.

Carried

.06
BYLAW NO. 2743
WATER FRONTAGE

Moved by Theos and seconded by Winchester that “Water Frontage Rates Amendment Bylaw No. 2743, 2013” be finally passed and adopted.

Carried

.07
BYLAW NO. 2744
SEWER FRONTAGE

Moved by Theos and seconded by Winchester that “Sanitary Sewer Frontage Rates Amendment Bylaw No. 2744, 2013” be finally passed and adopted.

Carried

.08
BYLAW NO. 2742
FEES AND CHARGES

Moved by Theos and seconded by Ambler that “City of Courtenay Fees and Charges Amendment Bylaw No. 2742, 2013” be finally passed and adopted.

Carried

12.00 COUNCIL MEMBER ROUND TABLE

COUNCILLOR
AMBLER

Councillor Ambler reviewed his attendance at the Local Government Leadership Academy.

COUNCILLOR
LEONARD

Councillor Leonard reviewed her attendance at the meeting regarding the BC Police Services Agreement.

COUNCILLOR HILLIAN

Councillor Hillian reviewed his attendance at the following events:

- July 1st Committee meeting
- Rotary 100th Anniversary Celebration.

COUNCILLOR
WINCHESTER

Councillor Winchester reviewed her attendance at a luncheon with the Comox Valley Mayors and RD Chair.

MAYOR JANGULA

Mayor Jangula reviewed his attendance at the following events:

- Rotary Club flag raising
- St. Joseph’s Hospital 100 year celebration
- Courtenay and District Fish and Game Protective Association Annual Banquet Fundraiser

13.00 ADJOURNMENT

- .01** Moved by Hillian and seconded by Ambler that the meeting adjourn at 6:28 p.m.
Carried

CERTIFIED CORRECT

Director of Legislative Services

Adopted this 11th day of March, 2013

Mayor