

Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, June 10, 2013 at 4:00 p.m.

**Attending:**

**Mayor:** L. V. Jangula  
**Councillors:** B.F. Anglin  
R-R. Leonard  
M. Theos  
S.L. Winchester

**Staff:**

D. Allen, CAO  
J. Ward, Director of Legislative Services  
T. Manthey, Director of Financial Services/Deputy CAO  
P. Crawford, Director of Development Services  
R. Wiwchar, Director of Community Services  
I. Buck, Manager of Planning  
K. Gervais, Manager of Operations

**1.00 ADOPTION OF MINUTES**

**.01** Mined by Anglin and seconded by Theos that the May 21, 2013  
MINUTES Council meeting minutes be adopted.  
**Carried**

**3.00 DELEGATIONS**

**1. Immigrant Welcome Centre re: Welcoming Community Action Plan**

Rachel Blaney of the Immigrant Welcome Centre reviewed the Welcoming Community Action Plan, and requested the City's participation in the Cultural Ambassador Program and upcoming meetings.

**4.00 COMMITTEE/STAFF REPORTS**

**.01** Moved by Winchester and seconded by Leonard that Council  
COURTENAY adopt the proposed Terms of Reference for the Courtenay Centennial  
CENTENNIAL TERMS Celebration Committee.  
OF REFERENCE

8100-01 That a public campaign to recruit members for the committee be initiated  
and the first meeting for the committee be set for September, 2013.  
**Carried**

**.02** Moved by Theos and seconded by Anglin that Council approve  
TEMP ROAD CLOSURE the temporary closure of England Avenue between 5<sup>th</sup> and 6<sup>th</sup> Streets  
FARMERS' MARKET every Wednesday from July 3, 2013 until August 28, 2013 from 7:00  
5460-08 a.m. until 1:30 p.m.; and

That the necessary insurance be provided and emergency services be advised of the event at least five working days in advance.

Moved by Winchester and seconded by Theos that the resolution be postponed to the regular Council meeting scheduled for June 17, 2013 to allow further consultation with affected business owners by the DCBIA.

**Carried with Councillors Anglin and Leonard opposed**

**.03**

CANADA DAY  
CLOSURE OF 5<sup>TH</sup>  
STREET  
5460-08

Moved by Theos and seconded by Anglin that Council receive the report on the closure of Fifth St. on July 1, 2013, and approve the closure between Lake Trail Road and Ryan Road from 9:30 a.m. to 12:30 p.m. and Fifth Street between Cliffe Avenue and Comox Road from 12:30 p.m. to 4:00 p.m.

**Carried**

**.04**

DCBIA FIN  
STMNTS  
1971-20

Moved by Anglin and seconded by Theos that

Whereas the Downtown Courtenay Business Improvement Area Bylaw No. 2264, 2003 requires that the Business Improvement Area demonstrate accountability for their annual financial statements;

Now therefore, Council approve receipt of the DCBIA Financial Statements for the year ended December 31, 2013.

**Carried**

**.05**

CAO SIGNING  
AUTHORITY  
1690-01

Moved by Winchester and seconded by Leonard that Council approves David Allen as the authorized signatory for the position of Chief Administrative Officer for the City of Courtenay in regards to all banking, investment, and financial transactions.

**Carried**

## **5.00 REPORTS AND CORRESPONDENCE FOR INFORMATION**

**.01**

HERITAGE MINUTES

Moved by Theos and seconded by Winchester that the April 24, 2013 Heritage Advisory Commission minutes be received for information.

**Carried**

**.02**

MARINA SOCIETY  
ANNUAL REPORT

Moved by Leonard and seconded by Winchester that Courtenay Marina Society Annual Report be received for information.

**Carried**

## **7.00 RESOLUTIONS OF COUNCIL**

**.01** Moved by Winchester and seconded by Theos that notice is  
IN CAMERA MEETING hereby given that a Special In-Camera meeting closed to the public will  
be held June 10, 2013 at the conclusion of the Regular Council Meeting  
pursuant to the following sub-sections of the *Community Charter*:

- 90 (1)(c) Labour relations or other employee relations;
- 90 (1)(e) The acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

**Carried with Councillor Leonard opposed**

## **8.00 UNFINISHED BUSINESS**

**.01** Moved by Theos and seconded by Anglin that the response from  
PALACE THEATRE the owner of the Palace Theatre site on 5<sup>th</sup> Street declining the City's  
SITE RESPONSE offer of a co-operative development for the site to enhance the downtown  
4020-20 be received for information.

**Carried**

## **10.00 NEW BUSINESS**

**.01** Moved by Winchester and seconded by Theos that the letter from  
PORT ALBERNI the City of Port Alberni regarding the proposed shipping terminal hub be  
SHIPPING HUB received; and  
400-02

That Council support the City of Port Alberni's proposed concept to develop a Container Trans Shipment and Short Sea Shipping terminal hub by the Port Alberni Port Authority.

**Carried**

**.02** Moved by Anglin and seconded by Theos that the letter from  
ELECTED OFFICIALS Edwin Grieve, CVRD Chair advising that the Elected Officials Forum  
FORUM CVRD has been rescheduled to fall be received for information.  
470-20

**Carried**

**.03** Moved by Winchester and seconded by Theos that Council write a  
PRESS RELEASE letter to the Electoral Boundaries Commission supporting the proposed  
ELECTORAL readjustments to the boundaries for the proposed ridings of Vancouver  
BOUNDARIES Island North, Courtenay – Alberni, Nanaimo-Ladysmith, West  
430 Vancouver-Sunshine Coast, and Mission – Matsqui – Fraser Canyon as  
outlined in the Press Release by John Duncan, MP. The letter to request  
that the future potential south Courtenay boundary extension be included  
should in the riding the boundary extension proceed.

The meeting recessed at 5:00 p.m. to conduct the Public Hearing in relation to Bylaw No. 2745.

The meeting reconvened at 5:10 p.m.

**The motion was carried with Councillor Leonard opposed**

## **11.00 BYLAWS**

**.01**  
BYLAW NO. 2749  
STREET ENTERTAIN

Moved by Anglin and seconded by Winchester that “Street Entertainers Regulation Bylaw No. 2749, 2013” pass first reading.

**Carried**

**.02**  
BYLAW NO. 2745  
ZONING AMEND

Moved by Theos and seconded by Winchester that “Zoning Amendment Bylaw No. 2745, 2013” pass third reading.

**Carried**

**.03**  
BYLAW NO. 2738  
ROAD CLOSURE

Moved by Theos and seconded by Anglin that “Road Closure Bylaw No. 2738, 2013” be finally passed and adopted.

**Carried**

## **12.00 COUNCIL MEMBER ROUND TABLE**

COUNCILLOR  
WINCHESTER

Councillor Winchester reviewed her attendance at the following events:

- New Lewis Centre Wellness Centre
- NIDES (Navigate) Graduation Ceremony

COUNCILLOR  
LEONARD

Councillor Leonard reviewed her attendance at the following events:

- Elevate the Arts
- Cycling task Force Meeting
- Growers and Seed Savers AGM

MAYOR JANGULA

Mayor Jangula reviewed his attendance at the following events:

- Variety Club Fundraiser at Eagle FM
- Sunrise Rotary Club meeting
- Mayor’s open door session
- Tim Horton’s Camp Day
- CV Chamber of Commerce Workshop
- National Aboriginal Day on Eagle FM
- First Courtenay Pathfinders Citizenship Ceremony
- Young Professionals Gala event at Locals
- Motorcycle Ride for Dad in support of prostate cancer research
- Annual Royal Canadian Air Cadet review
- Grand Opening of CIBC in Crown Isle

**R15/2013 – June 10, 2013**

- Princess Mary's Scottish Regiment Cadet Graduation
- Abbyfield House Open House

**13.00 ADJOURNMENT**

**.01** Moved by Winchester and seconded by Theos that the meeting adjourn at 5:30 p.m.

**Carried**

**CERTIFIED CORRECT**

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**Director of Legislative Services**

**Adopted this 17<sup>th</sup> day of June, 2013**

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**Mayor**