

Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, May 12, 2014 at 4:00 p.m.

Attending:

Mayor: L. V. Jangula
Councillors: J. K. Ambler
W. F. Anglin
D. A. Hillian
R-R. Leonard
M. Theos
S. Winchester

Staff:

D. Allen, CAO
J. Ward, Director of Legislative Services
T. Manthey, Director of Financial Services/Deputy CAO
R. Wiwchar, Director of Community Services
P. Crawford, Director of Development Services
L. Hatch, Senior Manager of Engineering
A. Clark, Development Engineer
I. Buck, Manager of Planning
Y. Bernard, Information Systems Manager
A. Guillo, Communications Coordinator

1.00 ADOPTION OF MINUTES

.01 Moved by Ambler and seconded by Theos that the May 5, 2014
MINUTES Regular Council meeting minutes be adopted.
Carried

3.00 DELEGATIONS

1. Angela Holmes and Ian Heselgrave re: Active School Program

Angela Holmes and Ian Heselgrave provided Council with an update regarding the Active School Travel pilot program.

4.00 STAFF REPORTS

.01 John Jessup, Social Planning Consultant was present to give Council a
BRAIDWOOD verbal report on the two Braidwood Neighbourhood Open Houses held
HOUSING PROJECT on April 23 and 24, 2014.
5040-20

Moved by Anglin and seconded by Theos that the Mayor and CAO meet with Minister McRae to discuss the Braidwood Supportive Housing Project and forward the City's request for ongoing operating funding for the project to Minister Coleman.

Carried

R14/2014 – May 12, 2014

.02
C.R. TEMP
SHELTER PROGRAM
5040-20

Moved by Leonard and seconded by Hillian that the report regarding the temporary shelter program be forwarded to the AHERO group requesting comment on the appropriateness of the shipping container solution.

Carried

The meeting recessed at 5:12 p.m. and reconvened at 5:19 p.m.

.03
DEVELOPMENT
PROCESS REVIEW

Moved by Hillian and seconded by Theos that based on the May 12, 2014 staff report “Development Process Review”, Council approve OPTION 1 and direct staff to prepare amendments to the *Development Applications Procedure Bylaw* and implement the associated changes to administrative processes.

Carried

.04
APPROVING OFFICER
2770-01

Moved by Hillian and seconded by Ambler that based on the May 12, 2014 Staff Report “Approving Officer Appointment”, Council appoint Mr. Alan Clark, P. Eng. as the City of Courtenay’s Approving Officer, pursuant to Section 77 of the *Land Title Act*.

Carried

.05
DCC BYLAW
REVISION PROJECT
3150-01

Fraser Smith, P. Eng, MBA City’s consultant was present to answer any questions Council may have concerning the DCC Bylaw Revision Project.

Moved by Hillian and seconded by Theos that based on the May 12, 2014 Staff Report “DCC Bylaw Revision Project”, Council receive this report and DCC presentation in support of the upcoming revision to the City’s DCC Bylaw No. 2426, 2005.

Carried

5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

.01
HERITAGE MINUTES

Moved by Ambler and seconded by Hillian that the March 26, 2014 Heritage Advisory Commission minutes be received for information.

Carried

Mike Byblow and Ryan Cawker from Atomic Crayon were in attendance to present Council the new City’s website and to answer any questions.

.02
ATOMIC CRAYON
PRESENT NEW
WEBSITE

Moved by Leonard and seconded by Anglin that the Atomic Crayon presentation be received.

Carried

6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

R14/2014 – May 12, 2014

.01 Moved by Hillian and seconded by Anglin that the Briefing Note
BN-MUSEUM HVAC titled “The Courtenay & District Museum & Palaeontology Centre –
UPGRADE HVAC Upgrade – Capital Budget 2014” be received for information.
7930-02 **Carried**

8.00 RESOLUTIONS OF COUNCIL

.01 Moved by Anglin and seconded by Theos that notice is hereby
INCAMERA MTG given that a Special In-Camera meeting closed to the public will held
May 12, 2014 at the conclusion of the Regular Council meeting pursuant
to the following sub-section of the *Community Charter*:

-90 (1)(i) The receipt of advice that is subject to solicitor-client
privilege, including communications necessary for that purpose.
Carried

12.00 BYLAWS

.01 Moved by Winchester and seconded by Theos that “Zoning
BYLAW NO. 2789 Amendment Bylaw No. 2789, 2014” pass third reading.
ZONING AMEND **Carried**

Moved by Winchester and seconded by Ambler that “Zoning
Amendment Bylaw No. 2789, 2014” be finally passed and adopted.
Carried

.02 Moved by Winchester and seconded by Hillian that “The 2014 –
BYLAW NO. 2785 2018 Financial Plan Bylaw No. 2785, 2014” be finally passed and
FIN PLAN adopted.
Carried

.02 Moved by Winchester and seconded by Anglin that “Tax Rates
BYLAW NO. 2786 Bylaw No. 2786, 2014” be finally passed and adopted.
TAX RATES **Carried**

13.00 ADJOURNMENT

.01

Moved by Hillian and seconded by Theos that the meeting adjourn at 7:03 p.m.

Carried

CERTIFIED CORRECT

Director of Legislative Services

Adopted this 20th day of May, 2014

Mayor