

**Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Tuesday, February 2, 2015 at 4:00 p.m.**

**Attending:**

**Mayor:** L.V. Jangula  
**Councillors:** E. Eriksson  
D. Frisch  
D.A. Hillian  
R. Lennox  
M. Theos  
B. Wells

**Staff:**

D. Allen, CAO  
J. Ward, Director of Legislative Services  
T. Manthey, Director of Financial Services/Deputy CAO  
L. Hatch, Director of Engineering and Public Works  
P. Crawford, Director of Development Services  
J. Nelson, Manager of Financial Planning  
M. Donley, Manager of Human Resources  
D. Love, Senior Advisor Strategic Initiatives

**1.00 ADOPTION OF MINUTES**

**.01** Moved by Theos and seconded by Hillian that the February 2,  
MINUTES 2015 Regular Council minutes and February 4, 2015 Special Council  
minutes be adopted.  
Carried

**3.00 DELEGATIONS**

**1. Tim Walton, OIC RCMP Comox Valley Detachment**

Inspector Tim Walton reviewed the Comox Valley RCMP detachment 3<sup>rd</sup> quarter statistics, the 2014/2015 Annual Performance Plan, and issues surrounding the Courtenay Library.

**2. Emily Priestly and Kathleen Johnson, Courtenay & District SPCA re: Low Income Spay and Neuter Program**

Kathleen Johnson and Emily Priestly reviewed the low income cat spay and neuter program, and requested that Council continue the funding into the future.

**3. Miles Armstead and Jen Wrye re: LUSH 15<sup>th</sup> Anniversary**

Miles Armstead and Jen Wrye reviewed the programs and achievements of LUSH Comox Valley.

**4.00 STAFF REPORTS/PRESENTATIONS**

**.01** Moved by Wells and seconded by Eriksson that Council approve the Comox Valley Economic Development Society 2015 Discover Comox Valley Tourism Annual Budget and Work Plan.  
AHRT-CVED 2015  
CVEDS TOURISM  
BUDGET/WORKPLAN  
1890-20  
**Carried**

**The meeting recessed at 5:19 p.m. and reconvened at 5:25 p.m.**

**.02** Moved by Lennox and seconded by Theos that the revised Respectful Workplace Policy #2640.00.07 be referred back to staff for further potential amendments.  
RESPECTFUL  
WORKPLACE POLICY  
2640-00  
**Carried**

**.03** Moved by Lennox and seconded by Hillian that based on the February 10, 2015 staff report “Development Variance Permit No. 1501 – 3332 Majestic Drive” Council approve Development Variance Permit No. 1501.  
DVP NO. 1501  
3332 MAJESTIC DR  
3090-20-1501  
**Carried**

**.04** Moved by Frisch and seconded by Hillian that based on the February 10, 2015 report “Development Cost Charges (DCC) Bylaw Revision – Project Overview and Presentation by Urban Systems Ltd.,” Council approve Option 1 and receive the report and DCC presentation in support of the upcoming revisions to the City’s DCC Bylaw #2426 (2005).  
DCC REVIEW PROJECT  
OVERVIEW  
3150-01  
**Carried**

**.05** Moved by Theos and seconded by Wells that based on the February 10, 2015 staff report “New Building Canada Fund – Small Communities: Project Selection for Application” Council approve Option 1 – 5<sup>th</sup> Street Bridge Recoating as the preferred project for this grant intake.  
NEW BUILDING  
CANADA FUND  
PROJECT SELECTION  
5400-02  
**Carried with Councillor Eriksson opposed**

**5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**.01** Moved by Hillian and seconded by Wells that the December 10, 2014 Heritage Advisory Commission minutes be received for information.  
HERITAGE ADVISORY  
MINUTES  
**Carried**

**8.00 RESOLUTIONS OF COUNCIL**

**.01**  
IN CAMERA MTG

Moved by Wells and seconded by Theos that notice is hereby given that a Special In-Camera meeting closed to the public will be held February 10, 2015 at the conclusion of the Regular Council meeting pursuant to the following sub-sections of the Community Charter:

- 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and
- 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at the preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if there were held in public.

**Carried**

**11.00 NEW BUSINESS**

**.01**  
JOHN HOWARD  
SOCIETY  
KIDSTART

Moved by Lennox and seconded by Wells that the letter from the John Howard Society of North Island regarding the KidStart Volunteer Mentoring Program be received for information.

**Carried**

Moved by Hillian and seconded by Wells that Council request a representative from the John Howard Society of North Island make a presentation at a Council meeting on the KidStart Champion Initiative.

**Carried**

**12.00 BYLAWS**

**.01**  
BYLAW NO. 2811  
FEES/CHARGES

Moved by Hillian and seconded by Wells that “City of Courtenay Fees and Charges Amendment Bylaw No. 2811, 2015” pass first, second and third reading.

**Carried**

**.02**  
BYLAW NO. 2805  
ZONING AMEND

**Councillor Frisch declared a potential conflict of interest regarding the next bylaw due to a family relationship with the applicant, and vacated Council Chambers at 6:45 p.m.**

Moved by Hillian and seconded by Wells that “Zoning Amendment Bylaw No. 2805, 2014” pass third reading.

**Carried**

Moved by Hillian and seconded by Lennox that “Zoning Amendment Bylaw No. 2805, 2014” be finally passed and adopted.

**Carried**

**Councillor Frisch returned to Council Chambers and took his seat at 6:46 p.m.**

**.03**  
BYLAW NO. 2813  
ZONING AMEND

Moved by Theos and seconded by Frisch that “Zoning Amendment Bylaw No. 2813, 2015” pass third reading.  
**Carried**

Moved by Theos and seconded by Wells that “Zoning Amendment Bylaw No. 2813, 2015” be finally passed and adopted.  
**Carried**

**13.00 ADJOURNMENT**

**.01**

Moved by Hillian and seconded by Theos that the meeting now adjourn at 6:47 p.m.  
**Carried**

**CERTIFIED CORRECT**

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**Director of Legislative Services**

**Adopted this 16<sup>th</sup> day of February, 2015**

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**Mayor**