

Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, January 4, 2016 at 4:00 p.m.

**Attending:**

**Mayor:** L.V. Jangula  
**Councillors:** E. Eriksson  
D. Frisch  
D.A. Hillian  
R. Lennox  
M. Theos

**Staff:**

D. Allen, CAO  
J. Ward, Director of Legislative Services/Deputy CAO  
I. Buck, Director of Development Services  
L. Hatch, Director of Engineering and Public Works  
B. Parschauer, Director of Finance

**1.00 ADOPTION OF MINUTES**

**.01** Moved by Lennox and seconded by Theos that the December 14,  
MINUTES 2015 Regular Council meeting minutes be adopted.  
**Carried**

**4.00 STAFF REPORTS/PRESENTATIONS**

**.01** Moved by Hillian and seconded by Theos that based on the  
AUDIT SERVICE PLAN January 4<sup>th</sup>, 2016 staff report “Audit Service Plan for Year Ending  
MNP December 31, 2015”, Council approve OPTION 1 and the Audit Service  
Plan for the year ending December 31, 2015”.

**Carried**

**.02** Moved by Frisch and seconded by Lennox that based on the  
STAT RIGHT OF WAY January 4<sup>th</sup>, 2016 staff report entitled “Statutory Right-of Way for Storm  
1240 4<sup>TH</sup> STREET Sewer Over 1240 – 4<sup>th</sup> Street”, Council approve OPTION 1 and establish  
a statutory right-of-way over 1240 – 4<sup>th</sup> Street as shown on Plan  
EPP51196 for the purpose of storm sewer servicing; and

That Council authorize the Mayor and Director of Legislative Services to sign all legal plans and related documentation.

**Carried**

**R1/2016 – January 4, 2016**

**.03** Moved by Lennox and seconded by Theos that based on the January 4<sup>th</sup>, 2016 staff report entitled “WinterJam Festival – Temporary Closure of England Avenue (5<sup>th</sup> St. to Lane North of 5<sup>th</sup> St.)”, Council approve OPTION 1 and permit the closure of England Avenue to be temporarily closed for the WinterJam Festival from January 14<sup>th</sup> to February 1<sup>st</sup>, 2016.  
WINTERJAM  
TEMPORARY ROAD  
CLOSURE  
**Carried**

**5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**.01** Moved by Hillian and seconded by Lennox that the RCMP 5 YEAR REVIEW OF AGREEMENTS correspondence from the UBCM dated December 14, 2015 regarding the 5 year review of the RCMP Police Service Agreements be received for information.  
**Carried**

**7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES**

COUNCILLOR HILLIAN Councillor Hillian reviewed his attendance at the City Christmas party, and thanked the Centennial Committee and Randy Wiwchar for all the hard work in 2015.

COUNCILLOR THEOS Councillor Theos commented on the success of the Centennial events.

COUNCILLOR ERIKSSON Councillor Eriksson reviewed his attendance at a Courtenay Little Theatre performance of “It’s a Wonderful Life”.

**10.00 NOTICE OF MOTION**

**.01** Councillor Eriksson provided notice of motion proposing to delete section 25 of the Council Procedure Bylaw.  
COUNCILLOR  
ERIKSSON

**13.00 ADJOURNMENT**

- .01** Moved by Hillian and seconded by Lennox that the meeting now adjourn at 4:35 p.m.  
**Carried**

**CERTIFIED CORRECT**

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**Director of Legislative Services**

**Adopted this 11<sup>th</sup> day of January, 2016**

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**Mayor**