

**Minutes of a Committee of the Whole meeting held Monday, April 25, 2016 at 4:00 p.m. in the City Hall Council Chambers.**

**Attending:**

**Mayor: L.V. Jangula**

**Councillors: E. Eriksson**

**D. Frisch**

**H. Hillian**

**M. Theos**

**B. Wells**

**Staff:**

**D. Allen, CAO**

**J. Ward, Director of Legislative Services/Deputy CAO**

**B. Parschauer, Director of Financial Services**

**L. Hatch, Director of Engineering**

**I. Buck, Director of Development Services**

**T. Madsen, Manager of Infrastructure Planning**

**N. Gothard, Environmental Planner**

**T. Setta, Manager of Planning**

**A. Berard, Financial Analyst**

**Council approved the addition of two late items to the agenda.**

**1.00 STAFF REPORTS/PRESENTATIONS**

**.01**

SUBDIVISION/DEV  
SERVICING  
PRESENTATION

Dan Todd and Dan Huang from Urban Systems made a presentation regarding the proposed Subdivision and Development Servicing Bylaw.

**.02**

DOWNTOWN DESIGN  
CHARRETTE  
6520-20

Moved by Wells and seconded by Frisch that based on the April 25, 2016 staff report "Downtown Design Charrette Summary", Council receive the report for information and direct staff to continue with the proposed next steps.

**Carried**

**The meeting recessed at 6:09 p.m. and reconvened at 6:15 p.m.**

VARY AGENDA

Moved by Wells and seconded by Theos that the agenda be varied to consider the financial plan feedback from Council.

**.03**

FINANCIAL PLAN  
FEEDBACK

A discussion was held regarding the proposed financial plan.

Moved by Frisch and seconded by Wells that staff bring forward the issue of fees for secondary suites and carriage houses to a future Council meeting.

**Carried**

**.04**

TRAVEL/  
CONFERENCE POLICY

Moved by Frisch and seconded by Hillian that based on the April 25, 2016 staff report “Council Travel and Expenses” report, Council approve Option 1 for the development of a policy that assigns a fixed budget amount for travel and related expenses to conferences, training or other events for each Council member with a larger amount assigned to the Mayor.

**Carried**

**.05**

COUNCIL REPORTS ON  
AVICC AND OTHER  
EVENTS

Councillor Wells reported on his attendance at the following events:

- Candlelight vigil for Azur Children
- Maple Lake meeting
- AVICC annual convention
- CVRD meetings
- Lions Convention
- L’Arche “I Belong” sod turning
- VIHA water quality meeting

Councillor Eriksson reported on his attendance at the following events:

- AVICC annual convention
- VIHA water quality meeting

Councillor Frisch reported on his attendance at the following events:

- Monthly DCBIA meeting
- AVICC annual conference

Councillor Hillian reported on his attendance at the AVICC annual conference

Councillor Theos reported on his attendance at the following events:

- AVICC conference
- CVRD meetings

Mayor Jangula reported on his attendance at the following events:

- AVICC annual convention
- VIHA water quality meeting
- CVRD and CSRD meetings
- Salvation Army quarterly luncheon
- SD71 volunteer appreciation event
- Salvation Army Volunteer Dinner
- Lions Convention
- L’Arche “I Belong” sod turning
- McDonalds grand re opening
- Special Olympics Gala
- Snow to Surf Relay Race

Mayor Jangula advised that an agreement has been reached regarding parking for workers near the Comox Valley Hospital site

**2.00 ADJOURNMENT**

**.01**

Moved by Hillian and seconded by Wells that the meeting now adjourn at 7:50 p.m.

**Carried**

**CERTIFIED CORRECT**

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**Director of Legislative Services**

**Adopted this    day of                    , 2016**

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**Mayor**