

Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, July 18, 2016 at 4:01 p.m.

**Attending:**

**A/Mayor:** D.A. Hillian  
**Councillors:** E. Eriksson at 5:10 pm  
D. Frisch  
D.A. Hillian  
M. Theos  
B. Wells

**Staff:**

D. Allen, CAO  
I. Buck, Director of Development Services  
B. Parschauer, Director of Financial Services  
D. Love, Senior Advisor, Strategic Initiatives  
C. Perry, Manager of Transportation & Utilities – Engineering  
A. Guillo, Manager of Communications

APPOINTMENT OF  
ACTING MAYOR

Moved by Wells and seconded by Theos that Councillor Hillian be appointed as Acting Mayor for the July 18, 2016 Council Meeting.  
**Carried**

**1.00 ADOPTION OF MINUTES**

**.01**  
MINUTES

Moved by Wells and seconded by Frisch that the July 4, 2016 Council meeting minutes be adopted.  
**Carried**

**3.00 DELEGATIONS**

**1. Angela Holmes, SD 71 Sustainability Coordinator re: active transportation**

Angela Homes provided Council with an update on active transportation initiatives at various Courtenay schools, and the efforts to increase the number of students using alternate transportation to get to and from school. The Active Transportation program through SD71 is coming to an end in August 2016, and Holmes is seeking alternate funding sources to enable the program to continue. Holmes requested \$15,000 from the City of Courtenay.

**4.00 STAFF REPORTS/PRESENTATIONS**

**.01**  
ANNUAL MUNICIPAL  
REPORT

Moved by Wells and seconded by Theos that pursuant to section 99 of the Community Charter, Council consider the 2015 Annual Municipal Report.  
**Carried**

**.02**  
DVP NO. 1408  
519-12<sup>TH</sup> ST  
3090-20-1408

Moved by Frisch and seconded by Theos that based on the July 18, 2016 staff report, “Development Variance Permit No. 1408 – 519 12<sup>th</sup> Street” Council approve Development Permit No., 1408.  
**Carried**

**.03**  
'17 PERMISSIVE  
EXEMPTION  
1960-20-2017

Moved by Wells and seconded by Theos that based on the July 18, 2016 staff report “2017 Permissive Property Tax Exemptions”, Council approve OPTION 1 as follows:

That Council consider the list of new applications for permissive exemption from taxation in 2017 as detailed on Schedule A attached to this report;

That Council approve exemptions for new applicants as recommended in Schedule A;

That Council direct staff to prepare the applicable bylaws for permissive tax exemption in 2017 based on the attached schedules A, B, C, D and E; and

That statutory notice of the proposed permissive exemption bylaws pursuant to Section 227 of the Community Charter be published for two consecutive weeks prior to final adoption of the bylaws.

**Carried**

**.04**  
'17/18 RCMP  
CONTRACT  
1660-20

Moved by Frisch and seconded by Wells that based on the July 18, 2016 staff report “2017/2018 RCMP Municipal Policing Contract: Approval in Principle”, Council approve OPTION 1 which provides “approval in principle” for a one-member increase in the established strength and an expenditure cap of \$6,020,724 for the 2017/18 Municipal Policing Contract of which Courtenay is responsible for 90% (\$5,418,651), pending a presentation during the 2017 budget process by Inspector Tim Walton to explain why the additional member is needed.

**Carried**

**6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**.01**  
SOCIAL  
PROCUREMENT  
POLICY  
1200-00

Moved by Wells and seconded by Frisch that Staff Memo “Social Procurement Policy” be received for information.

**Carried**

**.02**  
ANDERTON  
DIKE WALL  
5225-04-20

Moved by Wells and seconded by Frisch that Staff Memo “Anderton Dike Wall Project Update” be received for information.

**Carried**

**7.00 REPORTS FROM COUNCIL MEMBERS REGARDING CITY RELATED ACTIVITIES INCLUDING REPORTS FROM COUNCIL AND EXTERNAL COMMITTEES**

COUNCILLOR WELLS Councillor Wells reported on his attendance at the following events:  
➤ Vancouver Island Music-Fest  
➤ Downtown Courtenay Market Day  
➤ Regional District Water Committee meeting

COUNCILLOR ERIKSSON Councillor Eriksson reported on his attendance at the following events:  
➤ Regional District Water Committee meeting

COUNCILLOR FRISCH Councillor Frisch reported on his attendance at the following events:  
➤ Downtown Courtenay Market Day

COUNCILLOR HILLIAN Councillor Hillian reported on his attendance at the following events:  
➤ Community Justice Centre meeting  
➤ Project Watershed meeting re: Field Sawmill site

COUNCILLOR THEOS Councillor Theos reported on his attendance at the following events:  
➤ Downtown Courtenay Market Day  
➤ Downtown Farmers' Market

## **8.00 RESOLUTIONS OF COUNCIL**

**.01** Moved by Wells and seconded by Theos that notice is hereby  
IN CAMERA MTG given that a Special In-Camera meeting closed to the public will be held  
July 18, 2016 at the conclusion of the Regular Council Meeting pursuant  
to the following sub-sections of the Community Charter:

- 90(1)(a) personal information about an individual who holds or is being considered for a position of an officer, employee or agent of the municipality or another position appointed by the municipality; and
- 90(1)(b) personal information about an individual who holds is being considered for a municipal award or honour, or who is offered to provide a gift to the municipality on condition of anonymity.

**Carried**

## **11.00 NEW BUSINESS**

**.01** Moved by Wells and seconded by Theos that the City of  
CVRD ECONOMIC Courtenay consent to the adoption of Comox Valley Regional District  
DEV. SERV. Bylaw No. 345 being "Comox Valley Economic Development Service  
CONVERSION BYLAW Conversion Bylaw No. 345, 2016" under section 346 of the Local  
470-20 Government Act (RSBC 2015 c.1).

**Carried**

**.02** Moved by -Wells and seconded by Theos that the report from the CSRHD PARKING AT Comox Strathcona Regional Hospital District regarding parking at the NEW HOSPITALS new Campbell River and Comox Valley hospital sites be received for information.  
470-20  
**Carried**

**13.00 ADJOURNMENT**

**.01** Moved by Wells and seconded by Theos that the meeting now adjourn at 5:50 p.m.  
**Carried**

**CERTIFIED CORRECT**

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**Director of Legislative Services**

**Adopted this 2<sup>nd</sup> day of August, 2016**

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**Mayor**