

**Minutes of a Committee of the Whole meeting held Monday, October 31, 2016 at 4:00 p.m.
in the City Hall Council Chambers.**

Attending:

Mayor: L.V. Jangula

Councillors: E. Eriksson

D. Frisch

D. Hillian

R. Lennox

M. Theos

Staff:

D. Allen, CAO

J. Ward, Director of Legislative Services/Deputy CAO

B. Parschauer, Director of Financial Services

I. Buck, Director of Development Services

L. Hatch, Director of Engineering Services

C. Perry, Manager of Transportation and Utilities

1.00 STAFF REPORTS/PRESENTATIONS

.01

COUNCILLOR

LENNOX

PUBLIC ENGAGEMENT

A discussion was held regarding levels of public engagement and communications plans for City projects such as 3rd Street.

.02

TRAVEL/EXPENSE

POLICY

390-00

1650-00-02

Moved by Hillian and seconded by Frisch that based on the October 31, 2016 staff report "Corporate Travel and Expense Policy", Council approve and adopt Option 1, the Corporate Travel and Expense Policy 1650.00.02 Revision# R-7, for the City of Courtenay as presented in the attached documentation; and further that Bylaw No. 2562, 2009 be rescinded at a future Council meeting.

Amendment Motion

Moved by Eriksson and seconded by Frisch that the Corporate Travel and Expense Policy 1650.00.02 Revision # R-7 be amended to include a Compensation Per Diem allowance of \$200.00 per day or \$100 per half day portion thereof for members of Council included within the Travel Period as compensation recognizing the ancillary costs incurred in absence from a workplace or business in order to undertake the affairs of the municipality. The maximum allotment would be \$1,000 per member annually, and would be considered part of the overall budgetary allocation per member. A specific form would be used to provide compensation to applicants.

Carried with Mayor Jangula opposed

The main motion was carried as amended with Mayor Jangula opposed

.03
GRANT POLICY
1850-00

Moved by Hillian and seconded by Lennox that based on the October 31, 2016 staff report “Grants in Aid and Matching Grant Program – Affordable Housing Initiatives”, Council select Option 1 approving the Provision of Grant-in-Aid and Other Forms of Financial Support Policy #1850.00.04 as presented; and further that the Grants-in-Aid policy #1850.00.02 and Matching Grant Program-Affordable Housing Initiatives policy #1850.00.03 be rescinded.
Carried

3.00 ADJOURNMENT

.01

Moved by Hillian and seconded by Frisch that the meeting now adjourn at 5:51 p.m.
Carried

CERTIFIED CORRECT

Director of Legislative Services

Adopted this day of , 2016

Mayor