

**Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, November 7, 2016 at 4:00 p.m.**

**Attending:**

**Mayor:** L. Jangula  
**Councillors:** E. Eriksson (via telephone until 5:20 p.m.)  
D. Frisch  
D.A. Hillian  
R. Lennox (via telephone until 5:20 p.m.)  
M. Theos  
B. Wells

**Staff:**

D. Allen, CAO  
J. Ward, Director of Legislative Services/Deputy CAO  
L. Hatch, Director of Engineering Services  
I. Buck, Director of Development Services  
D. Snider, Director of Recreation and Cultural Services  
C. Perry, Manager of Transportation and Utilities  
N. Gothard, Environmental Planner

**1.00 ADOPTION OF MINUTES**

**.01** Moved by Wells and seconded by Theos that the October 17, 2016  
MINUTES Council and October 31, 2016 Committee of the Whole meeting minutes  
be adopted.  
**Carried**

**3.00 DELEGATIONS**

**1. Richard Cook, C.V. Development & Construction Association re: Tree Protection Bylaw**

Richard Cook expressed concerns regarding the proposed Tree Protection and Management Bylaw, and urged Council to reconsider proceeding with the bylaw at this time.

Moved by Wells and seconded by Theos that Council vary the agenda to consider the staff report “Tree Protection and Management Bylaw No. 2850”.  
**Carried**

**.01** Moved by Wells and seconded by Theos that the Tree Protection  
TREE BYLAW NO. and Management Bylaw be referred to staff to investigate the creation of  
2850 a Select Committee of Council relating to tree protection and  
4530-01 management.  
**Carried with Councillors Frisch, Hillian and Lennox opposed**  
**Councillors Eriksson and Lennox left the meeting at 5:20 p.m.**

The meeting recessed at 5:20 p.m. and reconvened at 5:25 p.m.

**2. Residents of Royal Vista Way re: speeding**

Cliff Craig and Brian McKay outline the concerns of residents in the area of Royal Vista Way regarding speeding, and suggested various options to Council including reduced speed limits, and traffic calming.

The Mayor left the Council Chambers at 6:11 p.m. and returned at 6:15 p.m.

**3. Old Orchard Residents Association re: Local Area Plan**

Steve Schoenhoff and Deborah Kozlick expressed concerns regarding the Third Street construction project and the Old Orchard Area Local Area Plan.

**4.00 STAFF REPORTS/PRESENTATIONS**

**.01** Moved by Hillian and seconded by Wells that based on the  
VOLUNTEER November 7, 2016 staff report “Volunteer Appreciation Options”,  
APPRECIATION Council direct that staff request that the City’s partner volunteer  
OPTIONS organizations provide the names of their representative volunteers  
8100-01 annually during National Volunteer Appreciation Week (April 23-29,  
2017) to attend the City’s Volunteer Appreciation Dinner held in the Fall  
each year.  
**Carried**

**.02** Moved by Hillian and seconded by Frisch that based on the  
HYDRO SRW November 7, 2016 staff report “BC Hydro Statutory Right of Way  
PUNTLEDGE RIVER (SRW) for the Puntledge River Public Safety Project”, that subsequent to  
SAFETY PROJECT publication of notice, Council approve Option 1 and the Statutory Right  
5810-20 of Way with the legal description as described; and that the Mayor and  
Director of Legislative Services be authorized to sign all documentation  
relating to the SRW.  
**Carried**

**.03** Moved by Hillian and seconded by Wells that based on the  
ENCROACH AGREE November 7, 2016 staff report “Encroachment Agreement for 430-5<sup>th</sup>  
430-5<sup>TH</sup> ST Street”, Council support Option 1 and authorize the encroachment  
3060-20-1617 agreement as shown in Schedule No. 1.  
**Carried**

**.04** Moved by Frisch and seconded by Hillian that based on the  
ZONING AMEND November 7, 2016 staff report, “Zoning Amendment of 2945 Muir  
2945 MUIR RD Road”, Council approve Option 1 and proceed to first and second reading  
3360-20-1607 of Zoning Amendment Bylaw No. 2861, 2016; and

That Council direct staff to schedule and advertise a statutory public hearing with respect to Zoning Amendment Bylaw No. 2861 on November 21, 2016 at 5:00 p.m. in City Hall Council Chambers.

**Carried**

**.05**  
ZONING AMEND  
560 PIDCOCK  
3360-20-1605

Moved by Wells and seconded by Frisch that based on the November 7, 2016 staff report, “Zoning Amendment of 560 Pidcock Avenue”, Council approve Option 1 and proceed to first and second reading of “Zoning Amendment Bylaw No. 2860, 2016; and

That Council direct staff to schedule and advertise a statutory public hearing with respect to Zoning Amendment Bylaw No. 2860, 2016 on November 21, 2016 at 5:00 p.m. in City Hall Council Chambers.

**Carried**

**.06**  
DVP NO. 1606  
2963 CASCARA CRES  
3090-20-1606

Moved by Wells and seconded by Frisch that based on the November 7, 2016 staff report “Development Variance Permit No. 1606 – 2963 Cascara Crescent” Council approve Development Variance Permit No. 1606 (Option 1).

**Carried**

**.07**  
SANDWICK WATER  
CHANGEOVER  
5600-20

Moved by Wells and seconded by Theos that based on the November 7, 2016 Council Report entitled “Sandwick Waterworks District Changeover – CWWF Grant Support”, Council approve Option 1 and direct staff to prepare a letter of support from Council for a CWWF grant application for the Sandwick Waterworks District Changeover works within the City boundaries and the balance of the system in Area B; and, that the grant application be prepared by City staff and submitted by Area B.

**Carried**

**.08**  
CLEAN WATER  
/WASTEWATER  
FUND  
1845-20

Moved by Hillian and seconded by Wells that based on the November 7, 2016 Council report entitled “Clean Water and Waste Fund” Grant Application Option” Council approve Option 1 and direct staff to proceed with applications to the Clean Water and Wastewater Fund for the Willemar Watermain Replacement and the SCADA Implementation (Phase 1).

**Carried**

Mayor Jangula left Council Chambers at 6:36 p.m. and returned at 6:39 p.m.

## **5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**.01**  
C.V. CONSERVATION  
STRATEGY  
TREE BYLAW

Moved by Hillian and seconded by Wells that the letter from Comox Valley Conservation Strategy regarding Tree Protection and Management Bylaw No. 2850 be received for information.

**Carried**

**6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**.01** Moved by Wells and seconded by Theos that Briefing Note “5<sup>th</sup>  
BN 5<sup>TH</sup> ST COMPLETE Street Complete Streets Pilot Project – Public Engagement” be received  
STREET for information.  
8620-01 **Carried**

**.02** Moved by Frisch and seconded by Wells that the Heritage  
HERITAGE MINUTES Advisory Commission minutes of September 28, 2016 be received for  
information.  
**Carried**

**8.00 RESOLUTIONS OF COUNCIL**

**.01** Moved by Hillian and seconded by Wells that notice is hereby  
IN CAMERA MEETING given that a Special In-Camera meeting closed to the public will be held  
November 7, 2016 at the conclusion of the Regular Council Meeting  
pursuant to the following sub-section of the *Community Charter*:

- 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- 90(1)(k) negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

**Carried**

**12.00 BYLAWS**

**.01** Moved by Wells and seconded by Frisch that “Zoning  
BYLAW NO. 2860 Amendment Bylaw No. 2860, 2016” pass first and second reading.  
ZONING AMEND **Carried**

**.02** Moved by Wells and seconded by Frisch that “Zoning  
BYLAW NO. 2861 Amendment Bylaw No. 2861, 2016” pass first and second reading.  
ZONING AMEND **Carried**

**13.00 ADJOURNMENT**

**.01** Moved by Theos and seconded by Frisch that the meeting now adjourn at 6:41p.m.

**Carried**

**CERTIFIED CORRECT**

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**Director of Legislative Services**

**Adopted this 21<sup>st</sup> day of November, 2016**

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**Mayor**