Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, August 21, 2017 at 4:00 p.m.

Attending:

Acting Mayor: E. Eriksson **Councillors:** D. Frisch D. Hillian

R. Lennox – via Teleconference

Staff: J. Ward, Director of Legislative Services/Deputy CAO

W. Sorichta, Manager of Corporate Administrative Services

A. Guillo, Manager of Communications I. Buck, Director of Development Services B. Parschauer, Director of Financial Services

1.00 **ADOPTION OF MINUTES**

.01 Moved by Frisch and seconded by Hillian that the August 08, 2017

Regular Council meeting minutes be adopted. **MINUTES**

Carried

2.00 ADOPTION OF LATE ITEMS

.01 Moved by Hillian and seconded by Frisch that the agenda be

amended to include first and second reading of "Zoning Amendment BYLAW NO. 2891,

Bylaw No. 2891, 2017". 2017

Carried 2500 MISSION ROAD

(SECONDARY SUITE)

DELEGATIONS 3.00

4.00 STAFF REPORTS/PRESENTATIONS

.01 Moved by Hillian and seconded by Frisch that based on the

BYLAW NO. 2881 AND ZONING AMENDMENT BYLAW NO. 2892 – HABITAT

FOR HUMANITY -1330 LAKE TRAIL RD.

OCP AMENDMENT

3360-20-1705

August 21, 2017 staff report 'OCP Amendment Bylaw No. 2881 and Zoning Amendment Bylaw No. 2892 - Habitat for Humanity at 1330 Lake Trail Road' Council approve OPTION 1 and proceed to First and Second Readings of OCP Amendment Bylaw No. 2881, 2017 and Zoning Amendment Bylaw No. 2892, 2017;

That Council direct staff to schedule and advertise a statutory public hearing with respect to the above referenced Bylaws on September 5th 2017 at 5:00 p.m. in City Hall Council Chambers; and

That Council not request amenity contributions from Habitat for Humanity related to the zoning amendment application.

R16/2017 – August 21, 2017

.02

DEVELOPMENT VARIANCE PERMIT NO. 1703 – 1290 CROWN ISLE DRIVE 3090-20-1703 Moved by Frisch and seconded by Hillian that based on the August 21, 2017 staff report "Development Variance Permit No. 1703 – 1290 Crown Isle Drive" Council approve OPTION 1 and Development Variance Permit No. 1703.

Carried

.03 DEVELOPMENT

VARIANCE PERMIT NO. 1711 – 993 PRESTWICK PLACE 3060-20-1711 Moved by Hillian and seconded by Frisch that based on the August 21, 2017 staff report "Development Permit with Variances No. 1711 – 993 Prestwick Place", Council support approving OPTION 1 and proceed with issuing Development Permit with Variances No. 1711. **Carried**

.04

ZONING AMENDMENT BYLAW NO. 2891 2500 MISSION ROAD (SECONDARY SUITE) 3360-20-1708 Moved by Frisch and seconded by Hillian that based on the August 21, 2017 Staff report, "Zoning Amendment Bylaw No. 2891 – 2500 Mission Road", Council support approving OPTION 1 and proceed to First and Second Readings of Zoning Amendment Bylaw No. 2891, 2017; and

That Council direct staff to schedule and advertise a statutory public hearing with respect to Zoning Amendment Bylaw No. 2891, 2017 on September 5, 2017 at 5:00 pm in City Hall Council Chambers.

Carried

Carried

The council meeting recessed at 4:13 p.m. The meeting reconvened at 4:17 p.m.

.05

MUNICIPAL AND REGIONAL DISTRICT TAX (HOTEL ROOM TAX) 0250-20 (EDS) Moved by Hillian and seconded by Frisch that based on the August 21, 2017 staff report "Municipal and Regional Tax (Hotel Room Tax)", Council approve OPTION 1 and provide a Letter of Support agreeing to CVEDS receiving and administering the MRDT accommodation tax in the City of Courtenay and Comox Valley.

.06

CONSIDERATION OF 2018 PERMISSIVE PROPERTY TAX EXEMPTIONS AND PERMISSIVE PROPERTY TAX EXEMPTION POLICY REVISION 1960-20 (2018) Moved by Hillian and seconded by Frisch that based on the August 21, 2017 staff report "2018 Permissive Property Tax Exemptions", Council approve OPTION 1 as follows:

- 1. That Council approve the proposed amendment to the existing May 2013 permissive property tax exemption policy;
- 2. That Council approve exemptions for new applicants as recommended in Schedule A;
- 3. That Council direct staff to prepare the applicable bylaws for permissive tax exemption in 2018 based on the attached schedules A, B, C, D and E; and
- 4. That statutory notice of the proposed permissive exemption bylaws pursuant to Section 227 of the Community Charter be published for two consecutive weeks prior to final adoption of the bylaws.

Carried

5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

COUNCILLOR Councillor Eriksson reviewed his attendance at the following event:

► Proclamation of Pride Week August 21 – 25, 2017 and raising of

the Pride Flag at City Hall

COUNCILLOR Councillor Hillian reviewed his attendance at the following meeting:

HILLIAN Met with representatives of Project Watershed regarding ongoing

work at former Field's Sawmill (Kus Kus Sum) property

8.00 RESOLUTIONS OF COUNCIL

.01 Moved by Frisch and seconded by Hillian that the Committee of

CANCEL the Whole meeting scheduled for September 25, 2017 be cancelled.

SEPTEMBER 25, 2017 Carried

COMMITTEE OF THE WHOLE MEETING FOR UBCM

9.00 UNFINISHED BUSINESS

10.00 NOTICE OF MOTION

11.00 NEW BUSINESS

.01 Moved by Hillian and seconded by Lennox that Council support

COUNCIL SUPPORT OF the effor INTERNATIONAL staging a

OVERDOSE

AWARENESS DAY, PREVENTION AND

AWARENESS

AUGUST 31, 2017

the efforts of the Hedican family and other community members in staging an event to acknowledge International Overdose Awareness Day August 31, 2017, hosted at Simms Millennium Park, from 6:00 – 8:00

p.m. and;

That Council declare August 31, 2017 as International Overdose

Awareness Day in Courtenay.

R16/2017 - August 21, 2017

12.00 BYLAWS

.01

BYLAW NO. 2881,

2017

OFFICIAL

COMMUNITY PLAN

AMENDMENT

(TO CHANGE LAND

USE DESIGNATION

FROM URBAN

RESIDENTIAL TO

MULTI RESIDENTIAL,

1330 LAKE TRAIL

ROAD - HABITAT FOR

HUMANITY)

.02

BYLAW NO. 2892,

2017

ZONING AMENDMENT

(REZONE FROM

RESIDENTIAL TWO

ZONE (R-2) TO

RESIDENTIAL THREE

ZONE (R-3), 1330

LAKE TRAIL ROAD -

HABITAT FOR

HUMANITY)

Moved by Frisch and seconded by Hillian that "Official Community Plan Amendment Bylaw No. 2881, 2017" pass first, and second reading.

Carried

Moved by Hillian and seconded by Frisch that "Zoning Amendment Bylaw No. 2892, 2017" pass first and second reading.

Carried

.03

BYLAW NO. 2891,

2017

2500 MISSION ROAD

(SECONDARY SUITE)

.04

BYLAW NO. 2870,

2017

ZONING AMENDMENT

(REZONE PROPERTIES

LOCATED ON CLIFFE AVENUE NEAR 29TH

STREET)

Moved by Hillian and seconded by Frisch that "Zoning Amendment Bylaw No. 2891, 2017" pass first and second reading.

Carried

Moved by Frisch and seconded by Lennox that "Zoning Amendment Bylaw No. 2870, 2017" pass third reading.

R16/2017 – August 21, 2017

.05
BYLAW NO. 2887,
2017
HEADQUARTERS /
PEBERNAT ROAD
SANITARY SEWER
SERVICE AREA

PARCEL TAX BYLAW

Moved by Hillian and seconded by Frisch that "Headquarters/Pebernat Road Sanitary Sewer Service Area Parcel Tax Bylaw No. 2887, 2017" be finally adopted.

Carried

.06

BYLAW NO. 2890, 2017 POLICE CONTINGENCY RESERVE Moved by Frisch and seconded by Lennox that "Police Contingency Reserve Bylaw No. 2890, 2017" be finally adopted. **Carried**

13.00 ADJOURNMENT

.01

Moved by Hillian and seconded by Frisch that the meeting now adjourn at 4:47 p.m.

CERTIFIED CORRECT
Director of Legislative Services
Adopted this 5 th day of September, 2017
Mayor