

Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, August 21, 2017 at 4:00 p.m.

Attending:

Acting Mayor: E. Eriksson
Councillors: D. Frisch
D. Hillian
R. Lennox – via Teleconference

Staff:

J. Ward, Director of Legislative Services/Deputy CAO
W. Sorichta, Manager of Corporate Administrative Services
A. Guillo, Manager of Communications
I. Buck, Director of Development Services
B. Parschauer, Director of Financial Services

1.00 ADOPTION OF MINUTES

.01 Moved by Frisch and seconded by Hillian that the August 08, 2017
MINUTES Regular Council meeting minutes be adopted.
Carried

2.00 ADOPTION OF LATE ITEMS

.01 Moved by Hillian and seconded by Frisch that the agenda be
BYLAW NO. 2891, amended to include first and second reading of “Zoning Amendment
2017 Bylaw No. 2891, 2017”.
2500 MISSION ROAD **Carried**
(SECONDARY SUITE)

3.00 DELEGATIONS

4.00 STAFF REPORTS/PRESENTATIONS

.01 Moved by Hillian and seconded by Frisch that based on the
OCP AMENDMENT August 21, 2017 staff report ‘OCP Amendment Bylaw No. 2881 and
BYLAW NO. 2881 Zoning Amendment Bylaw No. 2892 – Habitat for Humanity at 1330
AND ZONING Lake Trail Road’ Council approve OPTION 1 and proceed to First and
AMENDMENT BYLAW Second Readings of OCP Amendment Bylaw No. 2881, 2017 and
NO. 2892 – HABITAT Zoning Amendment Bylaw No. 2892, 2017;
FOR HUMANITY -
1330 LAKE TRAIL RD. That Council direct staff to schedule and advertise a statutory public
3360-20-1705 hearing with respect to the above referenced Bylaws on September 5th
2017 at 5:00 p.m. in City Hall Council Chambers; and

That Council not request amenity contributions from Habitat for
Humanity related to the zoning amendment application.
Carried

R16/2017 – August 21, 2017

.02
DEVELOPMENT
VARIANCE PERMIT
NO. 1703 – 1290
CROWN ISLE DRIVE
3090-20-1703

Moved by Frisch and seconded by Hillian that based on the August 21, 2017 staff report “Development Variance Permit No. 1703 – 1290 Crown Isle Drive” Council approve OPTION 1 and Development Variance Permit No. 1703.

Carried

.03
DEVELOPMENT
VARIANCE PERMIT
NO. 1711 – 993
PRESTWICK PLACE
3060-20-1711

Moved by Hillian and seconded by Frisch that based on the August 21, 2017 staff report “Development Permit with Variances No. 1711 – 993 Prestwick Place”, Council support approving OPTION 1 and proceed with issuing Development Permit with Variances No. 1711.

Carried

.04
ZONING
AMENDMENT BYLAW
NO. 2891
2500 MISSION ROAD
(SECONDARY SUITE)
3360-20-1708

Moved by Frisch and seconded by Hillian that based on the August 21, 2017 Staff report, “Zoning Amendment Bylaw No. 2891 – 2500 Mission Road”, Council support approving OPTION 1 and proceed to First and Second Readings of Zoning Amendment Bylaw No. 2891, 2017; and

That Council direct staff to schedule and advertise a statutory public hearing with respect to Zoning Amendment Bylaw No. 2891, 2017 on September 5, 2017 at 5:00 pm in City Hall Council Chambers.

Carried

The council meeting recessed at 4:13 p.m.

The meeting reconvened at 4:17 p.m.

.05
MUNICIPAL AND
REGIONAL DISTRICT
TAX (HOTEL ROOM
TAX)
0250-20 (EDS)

Moved by Hillian and seconded by Frisch that based on the August 21, 2017 staff report “Municipal and Regional Tax (Hotel Room Tax)”, Council approve OPTION 1 and provide a Letter of Support agreeing to CVEDS receiving and administering the MRDT accommodation tax in the City of Courtenay and Comox Valley.

Carried

.06
CONSIDERATION OF
2018 PERMISSIVE
PROPERTY TAX
EXEMPTIONS AND
PERMISSIVE
PROPERTY TAX
EXEMPTION POLICY
REVISION
1960-20 (2018)

Moved by Hillian and seconded by Frisch that based on the August 21, 2017 staff report “2018 Permissive Property Tax Exemptions”, Council approve OPTION 1 as follows:

1. That Council approve the proposed amendment to the existing May 2013 permissive property tax exemption policy;
2. That Council approve exemptions for new applicants as recommended in Schedule A;
3. That Council direct staff to prepare the applicable bylaws for permissive tax exemption in 2018 based on the attached schedules A, B, C, D and E; and
4. That statutory notice of the proposed permissive exemption bylaws pursuant to Section 227 of the Community Charter be published for two consecutive weeks prior to final adoption of the bylaws.

12.00 BYLAWS

.01
BYLAW NO. 2881,
2017
OFFICIAL
COMMUNITY PLAN
AMENDMENT
(TO CHANGE LAND
USE DESIGNATION
FROM URBAN
RESIDENTIAL TO
MULTI RESIDENTIAL,
1330 LAKE TRAIL
ROAD - HABITAT FOR
HUMANITY)

Moved by Frisch and seconded by Hillian that “Official
Community Plan Amendment Bylaw No. 2881, 2017” pass first, and
second reading.

Carried

.02
BYLAW NO. 2892,
2017
ZONING AMENDMENT
(REZONE FROM
RESIDENTIAL TWO
ZONE (R-2) TO
RESIDENTIAL THREE
ZONE (R-3), 1330
LAKE TRAIL ROAD –
HABITAT FOR
HUMANITY)

Moved by Hillian and seconded by Frisch that “Zoning
Amendment Bylaw No. 2892, 2017” pass first and second reading.

Carried

.03
BYLAW NO. 2891,
2017
2500 MISSION ROAD
(SECONDARY SUITE)

Moved by Hillian and seconded by Frisch that “Zoning
Amendment Bylaw No. 2891, 2017” pass first and second reading.

Carried

.04
BYLAW NO. 2870,
2017
ZONING AMENDMENT
(REZONE PROPERTIES
LOCATED ON CLIFFE
AVENUE NEAR 29TH
STREET)

Moved by Frisch and seconded by Lennox that “Zoning
Amendment Bylaw No. 2870, 2017” pass third reading.

Carried

R16/2017 – August 21, 2017

.05
BYLAW NO. 2887,
2017
HEADQUARTERS /
PEBERNAT ROAD
SANITARY SEWER
SERVICE AREA
PARCEL TAX BYLAW

Moved by Hillian and seconded by Frisch that
“Headquarters/Pebernats Road Sanitary Sewer Service Area Parcel Tax
Bylaw No. 2887, 2017” be finally adopted.
Carried

.06
BYLAW NO. 2890,
2017
POLICE
CONTINGENCY
RESERVE

Moved by Frisch and seconded by Lennox that “Police
Contingency Reserve Bylaw No. 2890, 2017” be finally adopted.
Carried

13.00 ADJOURNMENT

.01

Moved by Hillian and seconded by Frisch that the meeting now
adjourn at 4:47 p.m.
Carried

CERTIFIED CORRECT

Director of Legislative Services

Adopted this 5th day of September, 2017

Mayor