

**Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Tuesday, August 08, 2017 at 4:00 p.m.**

**Attending:**

**Mayor:** L. Jangula  
**Councillors:** E. Eriksson  
D. Frisch  
D. Hillian  
R. Lennox – via Teleconference  
B. Wells

**Staff:**

D. Allen, CAO  
J. Ward, Director of Legislative Services/Deputy CAO  
W. Sorichta, Manager of Corporate Administrative Services  
I. Buck, Director of Development Services  
B. Parschauer, Director of Financial Services  
R. O’Grady, Director of Engineering  
D. Snider, Director of Recreation and Cultural Services  
D. Salmon, Network Coordinator

**1.00 ADOPTION OF MINUTES**

**.01** Moved by Wells and seconded by Frisch that the July 17, 2017  
MINUTES Regular Council meeting minutes be adopted.  
**Carried**

**2.00 ADOPTION OF LATE ITEMS**

**3.00 DELEGATIONS**

**1. LCdr D. Earl Phillips, CD, Sea Division Training Officer, HMCS QUADRA**

LCdr D. Earl Phillips, CD, Sea Division Training Officer, HMCS QUADRA, made a presentation to Council regarding the HMCS Quadra cadet program and extended an invitation to Council to attend the HMCS Quadra Open House and Ceremony of Flags, August 12<sup>th</sup>, 1:00 – 4:30 p.m.

**4.00 STAFF REPORTS/PRESENTATIONS**

**.01** Moved by Frisch and seconded by Wells that based on the August  
BYLAW 8, 2017 staff report “Bylaw Enforcement Policy”, Council approve the  
ENFORCEMENT draft bylaw enforcement policy attached to this report.  
POLICY **Carried**  
4000-00

**.02**  
FENCE HEIGHTS IN  
ZONING BYLAW  
4020-20 (FENCES)

Moved by Hillian and seconded by Frisch that based on the August 8, 2017 staff report, “Fence Heights in Zoning Bylaw”, Council approve OPTION 1 that Council direct staff to investigate and recommend enforcement action on over height fences upon the receipt of a valid complaint (or past complaint) pursuant to the bylaw enforcement policy.

**Carried**

**.03**  
DEVELOPMENT  
VARIANCE PERMIT  
NO. 1704 (127  
WOODS AVENUE)  
3090-20-1704

Moved by Frisch and seconded by Hillian that based on the August 8, 2017 staff report “Development Variance Permit No.1704 – 127 Woods Avenue”, Council support approving OPTION 1 and direct staff to proceed with issuing Development Variance Permit No. 1704.

**Carried**

**.04**  
POLICE  
CONTINGENCY  
RESERVE  
1871-01

Moved by Frisch and seconded by Wells that based on the August 8, 2017 staff report, “Police Contingency Reserve”, Council approve OPTION 1 and adopt the “Police Contingency Reserve Bylaw No. 2890, 2017”.

**Carried**

**The council meeting recessed at 4:54 p.m. for the Public Hearing regarding Bylaw 2870.**

**The meeting reconvened at 5:27 p.m.**

**.05**  
HEADQUARTERS/  
PEBERNAT ROAD  
SANITARY SEWER  
EXTENSION 15 YEAR  
PARCEL TAX OPTION  
1970-14

Moved by Wells and seconded by Frisch that based on the August 8, 2017 report “Headquarters/Pebernat Road – Sanitary Sewer Extension – 15 Year Parcel Tax Option” Council approve OPTION 1 and consider adopting the “City of Courtenay Headquarters/Pebernat Roads Sanitary Sewer Parcel Tax Bylaw 2887, 2017” which provides property owners a fifteen year parcel tax option for payment of the \$8,000 connection fee.

**Carried**

## **5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

## **6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**.01**  
CROWN ISLE TRAFFIC  
ISSUES  
5210-02 (2017)

Moved by Frisch and seconded by Eriksson that Council direct staff to investigate drafting a letter suggesting dump trucks use an alternate route such as Atlas Road or Ryan Road.

**Carried**

Moved by Frisch and seconded by Wells that the staff Briefing Note “Crown Isle Traffic Issues” be received for information.

**Carried**

**.02 & .03**

UPDATE WILLIAMS  
LAKE WILD FIRE  
2017-07-21 AND  
2017-08-03  
7130-06

Moved by Hillian and seconded by Frisch that the staff Briefing Note “Update – Williams Lake Wild Fire” dated July 21, 2017 and staff Briefing Note “Update – Williams Lake Wild Fire” dated August 03, 2017 , be received for information, and;

Moved by Eriksson and seconded by Wells that Council direct staff to write an appreciation letter to our volunteer firefighters thanking them for their service.

**Carried**

**.04**

PICKLEBALL AND  
TENNIS PILOT  
PROJECT  
6120-02

Moved by Frisch and seconded by Wells that the staff Briefing Note “Pickleball and Tennis Pilot Project”, be received for information, and;

**Carried**

**Mayor Jangula left Council Chambers at 6:00 p.m.; Acting Mayor Eriksson took the chair**

**Mayor Jangula returned to Council Chambers and took his seat at 6:06 p.m.**

**7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES**

COUNCILLOR  
ERIKSSON

Councillor Eriksson reviewed his attendance at the following events:  
➤ Comox Valley Regional District Board Meeting

COUNCILLOR  
HILLIAN

Councillor Hillian congratulated the Town of Comox on their very successful Filberg and Nautical Days festivities

MAYOR JANGULA

Mayor Jangula reviewed his attendance at the following events:  
➤ Comox Valley Classic Cruisers 23<sup>rd</sup> Anniversary Car Show  
➤ HMCS Quadra Cadet Graduation Parade  
➤ Nautical Days Parade, Mayor’s Luncheon and Ceremony of Flags

Mayor Jangula acknowledged former Comox Councillor, John Marinus, who was bestowed Freeman of the City for Town of Comox

**8.00 RESOLUTIONS OF COUNCIL**

**.01**

IN CAMERA  
MEETING

Moved by Hillian and seconded by Frisch that notice is hereby given that a Special In-Camera meeting closed to the public will be held August 8<sup>th</sup>, 2017 at the conclusion of the Regular Council Meeting pursuant to the following sub-sections of the Community Charter:

- 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably

be expected to harm the interests of the municipality.

- 90 (1) (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.

**Carried**

**9.00 UNFINISHED BUSINESS**

JULY 17<sup>TH</sup>  
DELEGATION  
AFFORDABLE  
HOUSING  
CONSIDERATIONS,  
VARIANCES AND  
PARKING CONCERNS  
PATRICIA FOSTER, RN  
MSN

Moved by Hillian and seconded by Wells that Council direct staff to write a report to follow up on the July 17<sup>th</sup> delegation by Patricia Foster, RN, MSN, in relation to innovative ideas for design and development in Courtenay.

**Carried**

**10.00 NOTICE OF MOTION**

**11.00 NEW BUSINESS**

**.01**  
2017 UBCM LETTER  
FROM PREMIER JOHN  
HORGAN TO MAYORS  
AND REGIONAL  
DISTRICT CHAIRS

Moved by Wells and seconded by Frisch that 2017 UBCM Letter from Premier John Horgan to Mayors and Regional District Chairs be received for information.

**Carried**

**.02**  
2017 UBCM LETTER  
FROM MINISTER OF  
MUNICIPAL AFFAIRS  
AND HOUSING -  
MEETING REQUESTS  
TO MAYORS AND  
REGIONAL DISTRICT  
CHAIRS

Moved by Wells and seconded by Frisch that 2017 UBCM Letter from Minister of Municipal Affairs and Housing - Meeting Requests to Mayors and Regional District Chairs, be received for information.

**Carried**

**.03**  
DRAFT RESPONSE TO  
COMOX VALLEY  
TAXPAYERS  
ALLIANCE RECORD  
NEWSPAPER AD OF  
JUNE 15, 2017

Moved by Frisch and seconded by Hillian that staff release the For the Record response to the Comox Valley Taxpayers Alliance Record Newspaper Ad of June 15, 2017, for posting on the City of Courtenay website as drafted in today's report.

**Carried**

**12.00 BYLAWS**

**.01**  
BYLAW NO. 2887,  
2017  
HEADQUARTERS /  
PEBERNAT ROAD  
SANITARY SEWER  
SERVICE AREA  
PARCEL TAX BYLAW

Moved by Frisch and seconded by Wells that "Headquarters/Pebernat Road Sanitary Sewer Service Area Parcel Tax Bylaw No. 2887, 2017" pass first, second and third reading.

**Carried**

**.02**  
BYLAW NO. 2890,  
2017  
POLICE  
CONTINGENCY  
RESERVE

Moved by Wells and seconded by Frisch that "Police Contingency Reserve Bylaw No. 2890, 2017" pass first, second and third reading.

**Carried**

**.03**  
BYLAW NO. 2810,  
2017  
ZONING AMENDMENT  
(FROM RESIDENTIAL  
ONE B (R-1B) PUBLIC  
ASSEMBLY TWO (PA-  
2) 3300 MISSION  
ROAD)

Moved by Hillian and seconded by Wells that "Zoning Amendment Bylaw No. 2810, 2017" pass third reading.

**Carried**

**.04**  
BYLAW NO. 2882,  
2017  
TO ALLOW FOR A  
CARRIAGE SUITE 525  
BACK ROAD

Moved by Hillian and seconded by Frisch that "Zoning Amendment Bylaw No. 2882, 2017" pass third reading.

**Carried**

Moved by Hillian and seconded by Frisch that "Zoning Amendment Bylaw No. 2882, 2017" be finally adopted.

**Carried**

**13.00 ADJOURNMENT**

**.01**

Moved by Wells and seconded by Frisch that the meeting now adjourn at 6:38 p.m.

**Carried**

**CERTIFIED CORRECT**

\_\_\_\_\_  
**Director of Legislative Services**

**Adopted this 21<sup>st</sup> day of August, 2017**

\_\_\_\_\_  
**Mayor**