

**Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, May 07, 2018 at 4:00 p.m.**

**Attending:**

**Mayor:** L. V. Jangula  
**Councillors:** E. Eriksson  
D. Frisch  
D. Hillian via Teleconference  
R. Lennox  
M. Theos  
B. Wells

**Staff:**

D. Allen, CAO  
J. Ward, Director of Legislative and Corporate Services/Deputy CAO  
W. Sorichta, Manager of Corporate Administrative Services  
I. Buck, Director of Development Services  
B. Parschauer, Director of Financial Services  
A. Guillo, Manager of Communications

**1.00 ADOPTION OF MINUTES**

**.01**  
MINUTES

Moved by Frisch and seconded by Theos that the April 16<sup>th</sup>, 2018 Regular Council meeting minutes be adopted.

**Carried**

Moved by Wells and seconded by Lennox that the April 30<sup>th</sup>, 2018 Special Council meeting minutes be adopted.

**Carried**

**2.00 ADOPTION OF LATE ITEMS**

**3.00 DELEGATIONS**

1. Caila Holbrook, Manager of Outreach Fundraising and Mapping and Kathy Haigh, Director of Fundraising and Outreach, Project Watershed, made a presentation to Council regarding a theatrical show hosted by Project Watershed to raise funds and awareness for the purchase and restoration of the Kus-kus-sum property. The show, Nomadic Tempest, performed by the Caravan Stage Company, will take place at the Kus-kus-sum site during the July 1<sup>st</sup> Canada Day week celebrations in Courtenay.

Project Watershed is seeking support from the City of Courtenay for in-kind donations i.e. site clean-up and sweeping, temporary fencing, porta potties and an electrician and power supply and is requesting a financial contribution in the amount of \$2,500 towards event costs.

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Moved by Frisch and seconded by Wells that Council consider the request for support from Project Watershed at tonight’s council meeting; and,

That Council direct staff to prepare a report investigating the costs and implications of providing a financial contribution of \$2,500 to the Kus-kus-sum fundraiser event, Nomadic Tempest, hosted by Project Watershed including costs and options related to the provision of in-kind support.

**Carried**

**4.00 STAFF REPORTS/PRESENTATIONS**

**.01** Moved by Frisch and seconded by Lennox that based on the May 07, 2018 staff report “2017 Audited Financial Statements” Council approve OPTION 1 which approves the Audited Financial Statements for the year ended December 31, 2017.  
2017 AUDITED FINANCIAL STATEMENTS 1870-02 (2017) **Carried**

**.02** Moved by Wells and seconded by Lennox that based on the May 07, 2018 staff report “2018/19 RCMP Municipal Contract Expenditure Cap: Final Approval” Council approves OPTION 1, granting final approval of the 2018/19 Municipal Policing Contract expenditure cap of \$4,887,300 based on an established number of 27.42 members for Courtenay.  
2018/19 RCMP MUNICIPAL POLICING CONTRACT EXPENDITURE CAP: FINAL APPROVAL 1660-20 **Carried**

**The council meeting recessed at 5:14 p.m.  
The meeting reconvened at 5:18 p.m.**

**.03** Moved by Frisch and seconded by Lennox that based on the May 07, 2018 staff report, “A New Liquor Licence (Match Eatery and Public House) - 361 Hunt Road”, Council approve OPTION 1 and direct staff to post notice on the City’s website requesting public input on the proposed new liquor primary licence application for Council consideration at the regular meeting scheduled for May 22, 2018.  
A NEW LIQUOR LICENCE (MATCH EATERY AND PUBLIC HOUSE) - 361 HUNT ROAD 4320-20 **Carried**

**.04** Moved by Wells and seconded by Frisch that based on the May 07, 2018 staff report “Development Variance Permit No. 1708 - 770 Harmston Avenue” Council approve Development Variance Permit No. 1708 (OPTION 1).  
DEVELOPMENT VARIANCE PERMIT NO. 1708 - 770 HARMSTON AVENUE 3090-20-1708 **Carried with Mayor Jangula opposed**

Moved by Frisch seconded by Lennox that Council permit Mike Zbarsky, Manager of Transit, Comox Valley Regional District (CVRD) to speak on behalf of the CVRD’s development application for the development site at 770 Harmston Avenue and to answer Council questions regarding the CVRD’s plans for parking amenities at this location.  
**Carried**

**.05**

ZONING AMENDMENT  
BYLAW 2932 FOR  
988 - 8TH STREET  
3360-20-1809

Moved by Wells and seconded by Hillian that based on the May 07, 2018 staff report “Zoning Amendment Bylaw 2932 for 988 - 8<sup>th</sup> Street” Council approve OPTION 1 and proceed to First and Second Readings of Zoning Amendment Bylaw No. 2932; and

That Council direct staff to schedule and advertise a statutory Public Hearing with respect to Bylaw No. 2932 on May 22, 2018 at 5:00 p.m. in City Hall Council Chambers.

**Carried**

**5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES**

COUNCILLOR  
ERIKSSON

Councillor Eriksson reviewed his attendance at the following event:  
➤ Evergreen Seniors Sonshine Club, Gospel Hour fundraiser event

COUNCILLOR  
FRISCH

Councillor Frisch reviewed his attendance at the following event:  
➤ Georgia Strait Big Band Festival and Welcome Reception

Councillor Frisch provided an update for the Downtown Courtenay Business Improvement Association (DCBIA) and mentioned the following events:

- DCBIA working on new banners funded by the City
- Pride Event and Pride Crosswalk in June
- Downtown Movie event
- Annual Market Day event July 21<sup>st</sup>

COUNCILLOR  
HILLIAN

Councillor Hillian reviewed his attendance at the following events:

- Homeless Coalition meeting
- Drug Strategy Committee meeting
- AVICC Annual Convention and AGM
- July 1<sup>st</sup> Commission meeting
- Comox Valley Transition Society, Purple Ribbon campaign launch
- Substance abuse information night hosted by Parent Advisory Council, Mark R. Isfeld Secondary School
- Council of Canadians Open House and Presentation for the Kuskus-sum project
- Comox Valley Community Health Network Transition planning
- Comox Valley Community Justice Centre meeting
- Social Planning Council Annual meeting
- Cumberland Annual Bean dinner
- McDonald’s Restaurant annual McHappy Day fundraiser for Child Development Association and Ronald McDonald House

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- COUNCILLOR  
LENNOX
- Councillor Lennox reviewed her attendance at the following events:
- AVICC Annual Convention and AGM
  - Canadian Federation of University Women guest speaker
- COUNCILLOR  
THEOS
- Councillor Theos reviewed his attendance at the following event:
- Vancouver Island Regional Library Board meeting
- COUNCILLOR  
WELLS
- Councillor Wells reviewed his attendance at the following events:
- Comox Valley Rotary anniversary celebration, 30 years of Women in Rotary
  - Comox Valley Elder College 2018 Volunteer Appreciation Event
  - AVICC Annual Convention and AGM
  - Assisted with I-Ride Program
  - Top 20 under 40 Vancouver Island Business Awards event
  - Waste to Energy Select Committee Delegation to meet Andrew Weaver, Waste to Energy discussion
  - Water Treatment Project meeting with MLA, Ronna Rae Leonard and representatives of Ministers
  - Commuter Challenge
  - Day of Mourning opening address at Simms Millennium Park
  - Project Watershed event
  - McDonald's Restaurant annual McHappy Day fundraiser for Child Development Association and Ronald McDonald House
  - Spices and Blarney Fundraiser event for Dawn to Dawn Action on Homelessness
- MAYOR  
JANGULA
- Mayor Jangula reviewed his attendance at the following events:
- Georgia Strait Big Band Festival and Welcome Reception
  - Spices and Blarney Fundraiser event for Dawn to Dawn Action on Homelessness
  - Comox Valley Rotary guest speaker
  - McDonald's Restaurant annual McHappy Day fundraiser for Child Development Association and Ronald McDonald House
  - Walk for Memories, 2018 Investors Group Walk for Alzheimer's fund raising event
  - Comox Valley Naval Association, Battle of the Atlantic Memorial ceremony

## **8.00 RESOLUTIONS OF COUNCIL**

### **.01** IN CAMERA MEETING

Moved by Frisch and seconded by Hillian that a Special In-Camera meeting closed to the public will be held May 7<sup>th</sup>, 2018 at the conclusion of the Regular Council Meeting pursuant to the following subsections of the *Community Charter*:

- 90 (1) (c) labour relations or other employee relations.

**Carried**

**9.00 UNFINISHED BUSINESS**

**.01**

APRIL 16<sup>TH</sup>  
DELEGATION -  
DENNIS THOMAS,  
WOODLANDS STRATA  
(2001 BLUE JAY PL.)  
STRATA UTILITY FEE  
BILLING AND  
COLLECTION FOR  
SEWER & SOLID  
WASTE SERVICES

Moved by Hillian and seconded by Theos that Council direct staff to draft a report providing options how strata utility fees for sewer and solid waste may be calculated and collected for a more equitable allocation of service fees for strata residents;

That the report include processes to bill individual owners of strata lots separately on an equalized basis; and,

That the report includes the current billing procedures used by the Town of Comox and comparable municipal jurisdictions.

**Carried**

**10.00 NOTICE OF MOTION**

**11.00 NEW BUSINESS**

**12.00 BYLAWS**

**.01**

BYLAW NO. 2932,  
2018  
A BYLAW TO REZONE  
PROPERTY (988 – 8<sup>TH</sup>  
STREET)

Moved by Hillian and seconded by Wells that “Zoning Amendment Bylaw No. 2932, 2018” pass first and second reading.

**Carried**

**.02**

BYLAW NO. 2893,  
2018  
ZONING AMENDMENT  
(3420 RHYS ROAD)

Moved by Wells and seconded by Frisch that “Zoning Amendment Bylaw No. 2893, 2018” pass third reading.

**Carried**

**.03**

BYLAW NO. 2893,  
2018  
ZONING AMENDMENT  
(3420 RHYS ROAD)

Moved by Frisch and seconded by Lennox that “Zoning Amendment Bylaw No. 2893, 2018” be finally adopted.

**Carried**

**.04**

BYLAW NO. 2917,  
2018  
ELECTION  
PROCEDURES AND  
AUTOMATED VOTING  
AMENDMENT BYLAW

Moved by Frisch and seconded by Lennox that “Election Procedures and Automated Voting Amendment Bylaw No. 2917, 2018” be finally adopted.

**Carried**

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**.05**

BYLAW NO. 2919,  
2018  
SUBDIVISION AND  
DEVELOPMENT  
SERVICING (SDS)  
BYLAW

Moved by Wells and seconded by Frisch that “Subdivision and Development Servicing Bylaw No. 2919, February 2018” be finally adopted.

**Carried with Mayor Jangula and Councillor Theos opposed**

**Subsequent Motion:**

Moved by Wells and seconded by Frisch that Council direct staff to continue to work with the Comox Valley Development & Construction Association (CVDCA) on the three items of concern summarized in their letter dated May 7<sup>th</sup>, 2018:

- 1) Section 4.11.4 Wet Detention Ponds (vertical side slopes)
- 2) Section 5.15.4 Trees (cost per street tree)
- 3) Section 4.9.14 Service Connections (fittings); and,

That Council direct staff to review Section 4.11.4, Wet Detention Ponds, Section 5.15.4 Trees and Section 4.9.14 Service Connections and provide a report back to Council on any proposed amendments to SDS Bylaw No. 2919, 2018 related to these three issues.

**Carried**

**.06**

BYLAW NO. 2920,  
2018  
HARMSTON AVENUE  
ROAD CLOSURE  
BYLAW

Moved by Frisch and seconded by Lennox that “Harmston Avenue Road Closure Bylaw No. 2920, 2018” be finally adopted.

**Carried with Mayor Jangula and Councillor Theos opposed**

**.07**

BYLAW NO. 2925,  
2018  
TAX RATES (TO  
ESTABLISH 2018  
PROPERTY VALUE  
TAXATION RATES)

Moved by Frisch and seconded by Wells that “Tax Rates Bylaw No. 2925, 2018” be finally adopted.

**Amended motion:**

Moved by Theos and seconded by Wells that Tax Rates Bylaw No. 2925 be amended so that the commercial multiplier rate of 3.03986 is reduced to 2.95.

**Defeated**

**In Favour: Mayor Jangula and Councillors Theos and Wells**

**Opposed: Councillors Eriksson, Frisch, Hillian and Lennox**

**The main motion was carried with Mayor Jangula and Councillor Theos opposed**

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**13.00 ADJOURNMENT**

**.01**

Moved by Lennox and seconded by Wells that the meeting now adjourn at 6:30 p.m.

**Carried**

**CERTIFIED CORRECT**

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**Director of Legislative and Corporate Services**

**Adopted this 22<sup>nd</sup> day of May, 2018**

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**Mayor**