

**Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, October 15, 2018 at 4:00 p.m.**

**Attending:**

**Mayor:** L. V. Jangula  
**Councillors:** E. Eriksson  
D. Frisch  
D. Hillian  
R. Lennox  
B. Wells  
M. Theos

**Staff:**

D. Allen, CAO  
J. Ward, Director of Legislative and Corporate Services/Deputy CAO  
W. Sorichta, Manager of Legislative & Corporate Administrative Services  
I. Buck, Director of Development Services  
T. Kushner, Director of Public Works Services  
J. Nelson, Director of Financial Services  
D. Snider, Director of Recreation and Cultural Services  
A. Guillo, Manager of Communications  
R. Reid, Manager of Human Resources

**1.00 ADOPTION OF MINUTES**

**.01** Moved by Wells and seconded by Theos that the October 1<sup>st</sup>,  
MINUTES 2018 Regular Council meeting minutes be adopted.  
Carried

**2.00 ADOPTION OF LATE ITEMS**

**3.00 DELEGATIONS**

**4.00 STAFF REPORTS/PRESENTATIONS**

**.01** Mayor Jangula presented a Certificate of Appreciation to Ken MacLeod  
CERTIFICATE OF in recognition and appreciation of his community service within the City  
APPRECIATION of Courtenay and the Comox Valley.  
KEN MACLEOD  
0330-01

**The council meeting recessed at 4:15 p.m.  
The meeting reconvened at 4:18 p.m.**

**R20/2018 – October 15, 2018**

**.02**  
APPOINTMENTS TO  
THE PARKS AND  
RECREATION  
ADVISORY  
COMMISSION  
0550-20 – PRAC

Moved by Frisch and seconded by Hillian that based on the October 15<sup>th</sup>, 2018 staff report, “Appointments to the Parks and Recreation Advisory Commission”, Council approve OPTION 1 and receive the September Parks and Recreation Advisory Commission minutes and appoint Tom Demeo, and Michael Lynch to the commission.

**Carried**

**.03**  
KUS KUS SUM  
EXTENSION OF  
MEMORANDUM OF  
UNDERSTANDING  
(MOU)  
0400-20

Moved by Hillian and seconded by Lennox that based on the October 15<sup>th</sup>, 2018 staff report “Kus Kus Sum Extension of Memorandum of Understanding (MOU)”, Council proceed with OPTION 1 and approve the City signing an extension of the MOU between the City, Project Watershed, and K'omoks First Nation to October 20<sup>th</sup>, 2019.

**Carried**

**.04**  
CAO PERFORMANCE  
REVIEW AND  
PROFESSIONAL  
DEVELOPMENT  
POLICY  
2730-00

Moved by Wells and seconded by Theos that based on the October 15<sup>th</sup>, 2018 staff report, “CAO Performance Review and Professional Development Policy”, Council approve the proposed CAO Performance Review and Professional Development Policy #2730.00.02.

**Carried**

**.05**  
BUSINESS LICENCE  
AMENDMENT BYLAW  
NO. 2942 TO INCLUDE  
CANNABIS  
REGULATIONS  
4320-20

Moved by Lennox and seconded by Wells that based on the October 15<sup>th</sup>, 2018 staff report, “Business Licence Amendment Bylaw No. 2942, to include cannabis regulations”, Council approve OPTION 1 and proceed to first, second and third readings of Business Licence Amendment Bylaw No 2942, 2018; and

That Council direct staff to arrange for the required statutory advertising regarding “Business Licence Amendment Bylaw No. 2942, 2018” prior to considering its final adoption.

**Carried**

**.06**  
DEVELOPMENT COST  
CHARGE RESERVE  
FUND EXPENDITURE  
BYLAW 2943 FOR  
SOUTHWINDS  
DEVELOPMENT CORP.  
3150-01

Moved by Frisch and seconded by Lennox that based on the October 15<sup>th</sup>, 2018 staff report, “Development Cost Charge Reserve Fund Expenditure Bylaw 2943 for Southwinds Development Corp.”, Council proceed to first, second and third readings of Bylaw 2943.

**Carried**

**.07**  
ZONING AMENDMENT  
BYLAW NO. 2931 -  
4100 FRASER ROAD  
3360-20-1808

Moved by Frisch and seconded by Theos that based on the October 15<sup>th</sup>, 2018 staff report ‘Zoning Amendment Bylaw No. 2931 - 4100 Fraser Road’ Council approve OPTION 1 and proceed to first and second readings of Zoning Amendment Bylaw No. 2931, 2018;

That Council direct staff to schedule and advertise a statutory public hearing with respect to the above-referenced Bylaw on November 19<sup>th</sup> 2018 at 5:00 p.m. in City Hall Council Chambers; and

That prior to final reading of Zoning Amendment Bylaw No. 2931 a covenant be registered on title to secure amenity contributions and the construction of a walkway.

**Carried**

**5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION**

**.01**  
COMOX VALLEY ART  
GALLERY (CVAG) /  
K’OMOKS FIRST  
NATION CEREMONIAL  
POLE RAISING  
2240-20 CVAG

Moved by Wells and seconded by Lennox that that the October 11<sup>th</sup>, 2018 Memorandum, “Comox Valley Art Gallery / K’omoks First Nation Ceremonial Pole Raising”, be received for information.

**Carried**

**7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES**

COUNCILLOR  
ERIKSSON

Councillor Eriksson reviewed his attendance at the following events:  
➤ Sarah Hagan recital performance and Comox Valley Walk of Achievement inductee  
➤ Trent Freeman the Fretless performance and Comox Valley Walk of Achievement inductee

COUNCILLOR  
HILLIAN

Councillor Hillian reviewed his attendance at the following events:  
➤ Comox Valley Vital Signs launch  
➤ Comox Valley Coalition to End Homeless meeting  
➤ Comox Valley Community Health Network Transition meeting  
➤ Annual Volunteer Appreciation Dinner  
➤ Annual Community Justice Centre volunteer dinner; celebrating their 20<sup>th</sup> anniversary

COUNCILLOR  
THEOS

Councillor Theos reviewed his attendance at the following events:  
➤ Annual Volunteer Appreciation Dinner  
➤ Maple Pool Campground & RV Park Thanksgiving dinner hosted by Jin Lin

COUNCILLOR  
WELLS

Councillor Wells reviewed his attendance at the following events:

- Comox Valley Vital Signs launch
- Comox Valley Coalition to End Homeless meeting
- Lake Trail Middle School Future Plan (Oct 4<sup>th</sup>)
- Comox Strathcona Waste Management Board meeting
- Comox Strathcona Regional Hospital District Board meeting
- Riverwalk Centre Grand Opening
- Annual Volunteer Appreciation Dinner
- Comox Valley Community Foundation Dinner

MAYOR  
JANGULA

Mayor Jangula reviewed his attendance at the following events:

- Annual Volunteer Appreciation Dinner

**8.00 RESOLUTIONS OF COUNCIL**

**.01** Moved by Lennox and seconded by Wells that

COUNCILLOR  
LENNOX RESOLUTION  
- K'OMOKS FIRST  
NATION  
RECOGNITION AT  
EVENTS

Whereas the City of Courtenay is on unceded traditional territory of the K'omoks First Nation;

Therefore may it be recognized as such at civic events and celebrations.

**Carried**

**.02** Moved by Hillian and seconded by Wells that

COUNCILLOR HILLIAN  
RESOLUTION - RANDY  
WIWCHAR  
RECOGNITION

Whereas over his numerous years of service Randy Wiwchar was instrumental in shaping many of the programs, facilities, and parks in the City of Courtenay and was involved in initiatives such as the Lewis Centre expansion, 2010 BC Seniors Games, Olympic Spirit events, Sid Williams Theatre and Native Sons Hall renovations, the LINC Youth Centre, Simms Millennium Park and Pavilion, the Rotary Trail, and many other parks, trails and playgrounds; and

Whereas Randy was passionate about serving the residents of the City of Courtenay and the Comox Valley, particularly through projects and programs benefitting youth, and was also the City's liaison with many civic groups and organizations and was a champion for arts and culture in our community; and

Whereas Randy devoted endless hours organizing the 2015 Courtenay Centennial Celebrations, which he considered "a perfect way to end a great career, planning a huge celebration for the City he loved and all the citizens that make Courtenay such a wonderful community"; and

Whereas Randy is deserving of lasting recognition for his exemplary service to our community;

Therefore be it resolved that:

1. the City convey posthumously upon Randy Wiwchar the award of Freedom of the City; and
2. that Council establish the intent to name a City street in Randy's honour; and
3. that staff investigate and report back on the potential for naming a street in the future envisioned cultural precinct of downtown Courtenay "Wiwchar Way".

**Carried**

**Mayor Jangula left Council Chambers at 5:05 p.m.; Acting Mayor Wells took the chair  
Mayor Jangula returned to Council Chambers and took his seat at 5:08 p.m.**

**.03**

COUNCILLOR HILLIAN  
RESOLUTION - 5<sup>TH</sup>  
STREET HYDRO POLE  
PAINTING PROJECT

Moved by Hillian and seconded by Lennox that

Whereas the 5<sup>th</sup> Street Complete Streets project, now nearing completion, will provide a much improved streetscape but without the additional enhancement that would have been achieved through removal of hydro poles; and

Whereas local citizens have suggested a pole painting project to engage neighbourhood residents in a public art initiative to add to the aesthetics of the street;

Therefore, be it resolved that staff investigate the possibility of a 5<sup>th</sup> Street pole painting project to involve neighbourhood residents in turning their hydro poles from an aesthetic liability into a community asset.

**Carried**

## **9.00 UNFINISHED BUSINESS**

## **10.00 NOTICE OF MOTION**

## **11.00 NEW BUSINESS**

**Councillor Lennox left Council Chambers at 5:12 p.m.**

**Councillor Lennox returned to Council Chambers and took her seat at 5:14 p.m.**

## **12.00 BYLAWS**

**.01**

BYLAW NO. 2931,  
2018 ZONING  
AMENDMENT (4100  
FRASER ROAD)

Moved by Wells and seconded by Frisch that "Zoning Amendment Bylaw No. 2931, 2018" pass first and second reading.

**Carried**

**R20/2018 – October 15, 2018**

**.02**  
BYLAW NO. 2942,  
2018, BUSINESS  
LICENCE  
AMENDMENT  
(CANNABIS  
PRODUCTION &  
RETAIL SALES)

Moved by Frisch and seconded by Hillian that “Business Licence Amendment Bylaw No. 2942, 2018” pass first and second reading.  
**Carried**

Moved by Frisch and seconded by Wells that “Business Licence Amendment Bylaw No. 2942, 2018” pass third reading.  
**Carried**

**.03**  
BYLAW NO. 2943,  
2018, DEVELOPMENT  
COST CHARGE  
RESERVE FUND  
EXPENDITURE

Moved by Theos and seconded by Hillian that “Development Cost Charge Reserve Fund Expenditure Bylaw No. 2943, 2018” pass first and second reading.  
**Carried**

Moved by Hillian and seconded by Wells that “Development Cost Charge Reserve Fund Expenditure Bylaw No. 2943, 2018” pass third reading.  
**Carried**

**.04**  
BYLAW NO. 2929,  
2018  
ZONING AMENDMENT  
(911 BRAIDWOOD  
ROAD)

Moved by Wells and seconded by Frisch that “Zoning Amendment Bylaw No. 2929, 2018” be finally adopted.  
**Carried**

**.05**  
BYLAW NO. 2939,  
2018  
TAX EXEMPTION  
2019

Moved by Hillian and seconded by Wells that “Tax Exemption 2019 Bylaw No. 2939, 2018” be finally adopted.  
**Carried**

**.06**  
BYLAW NO. 2940,  
2018  
CHURCHES TAX  
EXEMPTION 2019

Moved by Eriksson and seconded by Frisch that “Churches Tax Exemption 2019 Bylaw No. 2940, 2018” be finally adopted.  
**Carried**

**Councillor Hillian expressed his thanks to Mayor, Council and staff for the past four years working together. Councillor Hillian stated that a significant amount has been accomplished for the City during that time and added that it has been a privilege to serve with all of Council.**

**13.00 ADJOURNMENT**

**.01**                            Moved by Lennox and seconded by Wells that the meeting now adjourn at 5:15 p.m.  
**Carried**

**CERTIFIED CORRECT**

\_\_\_\_\_  
**Corporate Officer**

**Adopted this 19<sup>th</sup> day of November, 2018**

\_\_\_\_\_  
**Mayor**