

**Minutes of an Inaugural Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, November 05, 2018 at 4:00 p.m.**

**Attending:**

**Mayor:** B. Wells  
**Councillors:** W. Cole-Hamilton  
D. Frisch  
D. Hillian  
M. McCollum  
W. Morin  
M. Theos

**Staff:**

D. Allen, CAO  
J. Ward, Director of Legislative and Corporate Services/Deputy CAO  
W. Sorichta, Manager of Legislative & Corporate Administrative Services  
I. Buck, Director of Development Services  
T. Kushner, Director of Public Works Services  
J. Nelson, Director of Financial Services  
R. O’Grady, Director of Engineering Services  
D. Snider, Director of Recreation and Cultural Services  
D. Bardonnex, Fire Chief  
A. Guillo, Manager of Communications

Chief Nicole Rempel, K’omoks First Nation, delivered a welcoming address and opening remarks to Mayor, Council, staff and the public.

John Ward, Corporate Officer, administered the Oath of Office for the incoming Mayor and Councillors.

**1.00 INAUGURAL ADDRESS**

**.01** Mayor Wells presented his Inaugural Address  
INAUGURAL  
ADDRESS

**2.00 CALL MEETING TO ORDER**

**3.00 MOTION TO ADOPT APPOINTMENTS**

**.01** Moved by Hillian and seconded by Frisch that Council make the  
APPOINTMENTS following City of Courtenay appointments for the period of  
0360-01 / 0550-01 November 05, 2018 to November 2019.

**Comox Valley Regional District**

**Regional District Board of Directors:**

Mayor Bob Wells  
Councillor David Frisch  
Councillor Wendy Morin  
Councillor Doug Hillian

**Alternate Regional District Directors:**

Councillor Will Cole-Hamilton  
Councillor Manno Theos  
Councillor Melanie McCollum

**Voting Strength for City Directors on Regional District Board (City has eighteen votes):**

Mayor Bob Wells	4 votes
Councillor Doug Hillian	5 votes
Councillor David Frisch	5 votes
Councillor Wendy Morin	4 votes

**Three Directors to Regional District Sewage Commission (Three Directors elected to Regional Board to serve):**

Councillor David Frisch  
Councillor Wendy Morin  
Councillor Doug Hillian

**Alternates:** Mayor Bob Wells, Councillor Will Cole Hamilton, Councillor Melanie McCollum and Councillor Manno Theos

**Four Directors to Comox Valley Water Committee (Four Directors elected to Regional Board to serve):**

Mayor Bob Wells	1 vote
Councillor Doug Hillian	2 votes
Councillor Wendy Morin	2 votes
Councillor David Frisch	2 votes

**Alternates:** Councillor Will Cole-Hamilton, Councillor Melanie McCollum and Councillor Manno Theos

**Directors or Alternates to attend Comox Strathcona Regional Hospital District Board**

Mayor Bob Wells  
Councillor David Frisch  
Councillor Doug Hillian  
Councillor Will Cole-Hamilton

**Alternates:** Councillor Melanie McCollum, Councillor Wendy Morin and Councillor Manno Theos

**Directors or Alternates to attend Comox Strathcona Waste Management Board**

Mayor Bob Wells  
Councillor David Frisch  
Councillor Doug Hillian  
Councillor Will Cole-Hamilton

**Alternates:** Councillor Melanie McCollum, Councillor Wendy Morin and Councillor Manno Theos

**Court of Revision (Frontage Taxes):**

Councillor Wendy Morin  
Councillor Will Cole-Hamilton  
Councillor Melanie McCollum

**Alternate:** Councillor Manno Theos

**Board of Variance: *On Hold - Requires Staff Report***

**Comox Valley Economic Development Society:**

Councillor Melanie McCollum

**Alternate:** Councillor David Frisch

**Comox Valley Community Justice Society:**

Councillor Doug Hillian

**Alternate:** Councillor Melanie McCollum

**Downtown Courtenay Business Improvement Association:**

Councillor Will Cole-Hamilton

**Alternate:** Councillor Wendy Morin

**Community Drug Strategy Committee and Overdose Working Group):**

Councillor Will Cole-Hamilton

**Alternate:** Councillor Doug Hillian

**Comox Valley Social Planning Society:**

Councillor Wendy Morin

**Alternate:** Councillor Doug Hillian

**Comox Valley Harbour Authority:**

John Ward, Director of Legislative and Corporate Services/Deputy CAO

**Comox Valley Liquid Waste Management Plan (LWMP) Public Advisory Committee (PAC):**

Councillor Will Cole-Hamilton

*(Staff Note: Councillor David Frisch appointed as alternate for the duration of the LWMP planning process per July 16, 2018 Council resolution).*

**Development Industry Working Group:**

Mayor Bob Wells

*(Staff Note: Councillor David Frisch appointed for a 1 year term per June 18, 2018 Council resolution).*

**Integrated Transportation Advisory Committee:**

Councillor David Frisch

**Alternate:** Councillor Melanie McCollum

**Parks and Recreation Advisory Commission:**

Councillor Manno Theos

**Alternate:** Councillor Wendy Morin

**Agricultural Land Review Committee:** *On Hold - Requires Research,*

**Heritage Advisory Commission:**

Lawrence Burns, Ross Dingwall, Julie Fortin, Linda Grant, Deb Griffiths, Judy Hagen, Andrew Ireson, Cliff Piercy

**Sid Williams Theatre Society:**

Darryl Calnan, Heather McFetridge, Marty Douglas, Neil Havers, Tansy Pauls, Bill Anglin, Brian Mather, Naz Dizai

**AD HOC COMMITTEES:**

**Comox Valley Coalition to End Homelessness**

Councillor Doug Hillian

**Alternate:** Councillor Will-Cole Hamilton

**Kus-kus-sum Restoration Project**

Councillor Doug Hillian

**Alternate:** Councillor Wendy Morin

**Comox Valley Accessibility Committee**

Councillor David Frisch

**Alternate:** Councillor Doug Hillian

**Comox Valley Early Years Collaborative**

Councillor Melanie McCollum

**Alternate:** Councillor David Frisch

**July 1<sup>st</sup> Organizing Team**

Councillor Manno Theos

**Carried**

**4.00 VANCOUVER ISLAND REGIONAL LIBRARY BOARD**

**01.**

VANCOUVER ISLAND  
REGIONAL LIBRARY  
BOARD  
7960-02

Moved by Frisch and seconded by Hillian that Councillor Manno Theos be appointed to the Vancouver Island Regional Library Board for a one year appointment, January 01 to December 31, 2019, with Councillor Melanie McCollum as alternate.

**Carried**

**5.00 SCHEDULE OF ACTING MAYORS**

SCHEDULE OF  
ACTING MAYORS

Moved by Frisch and seconded by McCollum that Council adopt the following monthly schedule of Acting Mayors for the period November 05, 2018 to November 30, 2020 pursuant to *Council Procedure Bylaw No. 2730, 2013*:

June and December	Councillor Manno Theos
May and November	Councillor David Frisch
March and September	Councillor Doug Hillian
April and October	Councillor Will Cole-Hamilton
February and August	Councillor Melanie McCollum
January and July	Councillor Wendy Morin

**Carried**

**6.00 SIGNING AUTHORITIES**

SIGNING  
AUTHORITY  
1940-01

Moved by Hillian and seconded by Frisch that the following individuals be authorized as signing authorities for the City of Courtenay:

Robert Wells - Mayor  
William Cole-Hamilton - Councillor  
David Frisch - Councillor  
Douglas Hillian - Councillor  
Melanie McCollum - Councillor  
Wendy Morin - Councillor  
Emmanuel Theos- Councillor

David Allen - Chief Administrative Officer  
John Ward - Director of Legislative & Corporate Services/Deputy  
CAO  
Jennifer Nelson - Acting Director of Finance  
Renata Wyka - Manager of Finance

**Carried**

**7.00 STAFF REPORTS / PRESENTATIONS**

**.01**  
2018 ELECTION  
RESULTS  
4200-07

Moved by Frisch and seconded by Theos that Council postpone consideration and receipt of the November 5<sup>th</sup>, 2018 staff report, “2018 Election Results”, until the November 19<sup>th</sup>, 2018 Regular Council meeting.

**Carried**

**.02**

CODE OF  
CONDUCT  
0530-03

Moved by Hillian and seconded by Frisch that Council proceed with signing the Council Code of Conduct.

**Carried**

**8.00 EXTERNAL COMMUNICATION FOR INFORMATION**

**.01**

COMOX VALLEY  
REGIONAL DISTRICT  
(CVRD) INAUGURAL  
BOARD MEETING  
ORIENTATION  
470-20

Moved by Frisch and seconded by Theos that the October 2<sup>nd</sup>, 2018 communication, Notice of Inaugural Comox Valley Regional District (CVRD) Board Meeting and Orientation, be received for information.

**Carried**

**9.00 ADJOURNMENT**

**.01**

Moved by Hillian and seconded by Theos that the meeting now adjourn at 4:19 p.m.

**Carried**

**CERTIFIED CORRECT**

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**Corporate Officer**

**Adopted this 19<sup>th</sup> day of November, 2018**

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**Mayor**