

Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay, B.C., on Tuesday, July 02, 2019 at 4:00 p.m.

Attending:

Mayor: Bob Wells
Councillors: W. Cole-Hamilton
D. Frisch
D. Hillian
M. McCollum
W. Morin
M. Theos

Staff:

D. Allen, CAO
W. Sorichta, Manager of Legislative & Corporate Administrative Services
I. Buck, Director of Development Services
T. Kushner, Director of Public Works Services/Assistant CAO
J. Nelson, Director of Financial Services
R. O’Grady, Director of Engineering Services
M. Fitzgerald, Manager of Development Planning
R. Matthews, Executive Assistant
A. Guillo, Manager of Communications

1.00 ADOPTION OF MINUTES

.01
MINUTES

Moved by Cole-Hamilton and seconded by Morin that the June 17th, 2019 Regular Council meeting minutes be adopted as amended.
Carried

Moved by Cole-Hamilton and seconded by Morin that the June 24th, 2019 Committee of the Whole meeting minutes be adopted.
Carried

2.00 ADOPTION OF LATE ITEMS

3.00 DELEGATIONS

Cliff Boldt presented information to Council supporting his recommendation for the City, in consultation with School District No. 71, to establish and develop a Local Area Plan (LAP) for west Courtenay to identify areas of mutual concern, delivery of common services and gaps in public services such as education, recreation and other amenities.

Mr. Boldt further suggested that this new LAP be incorporated into the City of Courtenay’s Official Community Plan (OCP) to help guide decisions, future planning and policy development in our community.

4.00 STAFF REPORTS/PRESENTATIONS

Councillor McCollum recused herself at 4:24 p.m. citing a conflict of interest as her employer, North Island College, is the applicant of development variance permit #1809 being considered by Council.

.01 Moved by Hillian and seconded by Frisch that based on the May 6th, 2019 staff report “Development Variance Permit No. 1809 - 2300 Ryan Road”, Council approve OPTION 1 and issue Development Variance Permit No. 1809.
DEVELOPMENT
VARIANCE PERMIT
NO. 1809 - 2300
RYAN ROAD
3060-20-1809
Carried

Councillor McCollum returned to Council Chambers at 4:27 p.m. and took her seat.

.02 Moved by Frisch and seconded by McCollum that based on the July 2nd, 2019 staff report “Zoning Amendment Bylaw No. 2958 - #101-576 England Avenue” Council approve OPTION 1 and proceed to First and Second Readings of Zoning Amendment Bylaw No. 2958, 2019; and
ZONING AMENDMENT
BYLAW NO. 2958
(#101 - 576
ENGLAND AVENUE)
3360-20-1904
THAT Council direct staff to schedule and advertise a statutory public hearing with respect to the above-referenced Bylaw on August 6th or 19th, 2019 at 5:00 p.m. in City Hall Council Chambers; and
THAT Council direct staff to prepare a bylaw to remove storefront cannabis retailer as a permitted use at 605/625 Cliffe Avenue.
Carried

.03 Moved by Hillian and seconded by McCollum that based on the July 2nd, 2019 staff report “2020/2021 RCMP Municipal Policing Contract: Approval in Principle”, Council approve OPTION 1 which provides approval in principle for an expenditure of \$6,375,449 of which Courtenay is responsible for 90% (\$5,737,904).
2020/2021 RCMP
MUNICIPAL POLICING
CONTRACT:
APPROVAL IN
PRINCIPLE
1660-20
Carried

.04 Moved by McCollum and seconded by Frisch that the draft Transportation Master Plan presentation be received for information.
CONNECTING
COURTENAY - DRAFT
TRANSPORTATION
MASTER PLAN
8620-21 / 5335-20
Carried
Dan Casey, Urban Systems, presented information to Council related to the draft Transportation Master Plan (TMP) and the Cycling Network Plan (CNP), highlighting key outcomes, recommendations, values and guiding principles for both plans.

The next step is to release the TMP and CNP for a 30-day public comment period. Any changes to the adopted CNP will be brought forward at a future Council meeting; and all comments and feedback from the public engagement period will be compiled, with a final draft TMP presented to Council for adoption.

The council meeting recessed at 4:59 p.m. for the Public Hearing regarding Bylaw No.'s 2955 & 2969.

The meeting reconvened at 5:30 p.m.

Moved by Hillian and seconded by Morin that based on the July 2nd, 2019 staff report "Connecting Courtenay - DRAFT Transportation Master Plan," Council approve OPTION 1 and release the draft master plan for final feedback; and

That Council approve the text revision on Page A40 of the Connecting Courtenay - Cycling Network Plan.

Carried

.05

DCBIA EVENT
STREET CLOSURE
AND SUPPORT
REQUEST - MARKET
DAY AND SUMMER
STREET MARKETS
0250-20/5400-04

Moved by Hillian and seconded by Cole-Hamilton that based on the July 2nd, 2019 Staff Report, "DCBIA Event Street Closure and Support Request" Council approves OPTION 1 and supports the request from the Downtown Courtenay Business Improvement Association for the City's Public Works Services department to arrange traffic control operations for both Downtown Courtenay Market Days and the Summer Street Market events; and

THAT Council utilize \$15,000 of the 2019 Gaming Funds to supplement Public Works Service's 2019 Operational Budget.

Carried

5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

.01

CORRESPONDENCE
E. & B. MARLER
VASILLI'S BREAD
SHOP (556 - 5TH ST.)
PARKING SIGNAGE &
AMENDMENT TO
TRAFFIC
REGULATION
BYLAW NO. 1926,
1996
3900-01/5455-04

The correspondence dated June 23rd, 2019 from Erica and Bill Marler of Vassilli's Bread Shop, requesting parking signage and an amendment to Traffic Regulation Bylaw 1926, 1996, was received for information.

Moved by Frisch and seconded by McCollum that Council direct staff to investigate costs and implications to amend Traffic Regulation Bylaw 1926, 1996, to accommodate the provision of two 15 minute parking signs in front of 556 - 5th Street; and,

That Bylaw Services continue to monitor the parking along this block for vehicles parked longer than 2 hours; and,

That staff explores options for amending the parking restrictions outlined in Traffic Regulation Bylaw 1926, 1996, from the current 2 hour limit to a 1 hour limit along the 500 Block of 5th Street; and investigate the implications of amending the parking limit to 1 hour within the broader downtown core.

Carried

6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

.01
2019 UNION OF BC
MUNICIPALITIES
(UBCM) CONVENTION
MINISTER MEETING
REQUESTS
0410-20

The June 26th, 2019 Briefing Note, “Draft Ministerial Meeting Requests 2019 Union of BC Municipalities (UBCM) Convention” was received for information.

Moved by Hillian and seconded by McCollum that Council request staff to prepare an on-line poll for Council to rank their preferred minister meeting requests in priority sequence, as identified in the June 26th, 2019 Briefing Note, “Draft Ministerial Meeting Requests 2019 Union of BC Municipalities (UBCM) Convention”.

Carried

.02
2019 UNION OF BC
MUNICIPALITIES
(UBCM) CONVENTION
MINISTER MEETING
REQUESTS
0410-20

Moved by McCollum and seconded by Hillian that the June 26th, 2019 Briefing Note, “Draft Ministerial Meeting Request 2019 Union of BC Municipalities (UBCM) Convention: Minister of Finance - Tax Policy Branch re: Property Transfer Tax Revenues Redistribution”, be received for information.

Carried

VARY AGENDA

.01
VARY AGENDA
SECTION 12.00
BYLAWS

Moved by Frisch and seconded by Cole-Hamilton that Council vary the July 2nd, 2019 Regular Council agenda and move item *12.00 Bylaws* “Zoning Amendment Bylaw No. 2958, 2019” ahead on the agenda to be addressed before items 7.00, 8.00, 9.00, 10.00 and 11.00.

Carried

12.00 BYLAWS

.01
BYLAW NO. 2958,
2019,
ZONING AMENDMENT
TO ALLOW
STOREFRONT
CANNABIS RETAILER
AS PERMITTED USE
(#101 - 576
ENGLAND AVENUE)

Moved by Hillian and seconded by McCollum that “Zoning Amendment Bylaw No. 2958, 2019” pass first and second readings.

Carried

**The council meeting recessed at 7:14 p.m.
The meeting reconvened at 7:35 p.m.**

7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

COUNCILLOR
COLE-HAMILTON

Councillor Cole-Hamilton reviewed his attendance at the following events:

- Public Hearing for Zoning Amendment Bylaw No. 2959, 2019 - to restrict water bottling as permitted use
- Ecole Puntledge Park Elementary End of Year Celebration
- Federation of Canadian Municipalities (FCM) Climate Caucus Communications Team conference call
- National Indigenous People's Day celebration hosted by K'omoks First Nation
- Meeting with Downtown Courtenay Business Improvement Association representatives to discuss the 5th Street Bridge rehabilitation project
- LUSH Valley Food Action Society "Share the Harvest" AGM
- July 1st Canada Day celebration - participated in the parade, cake cutting and YANA VIP Dunk Tank Fundraising event events

COUNCILLOR
FRISCH

Councillor Frisch reviewed his attendance at the following events:

- CVRD Board meeting
- Comox Strathcona Waste Management Board meeting
- National Indigenous People's Day celebration hosted by K'omoks First Nation
- Comox Valley Local Farm tour hosted by the CVRD
- Comox Valley Economic Development Society and CVRD Board to Board meeting
- Courtenay Development Industry Working Group meeting
- Meet & greet event with Lisa Beare, Minister of Tourism, Arts and Culture and MLA Ronna-Rae Leonard
- July 1st Canada Day celebration - participated in the YANA VIP Dunk Tank Fundraising event

COUNCILLOR
HILLIAN

Councillor Hillian reviewed his attendance at the following events:

- Comox Strathcona Waste Management Board meeting
- National Indigenous People's Day celebration hosted by K'omoks First Nation
- Cumberland 34th Miners Memorial event
- Comox Valley Economic Development Society and CVRD Board to Board meeting
- CVRD Board meeting
- Comox Valley Community Justice Centre/Restorative Justice event with visitors from Nottingham, England
- LUSH Valley Food Action Society "Share the Harvest" AGM
- July 1st Canada Day celebration
- Comox Valley Water Pollution Control Centre tour

R13/2019 - July 02, 2019

COUNCILLOR
MCCOLLUM

Councillor McCollum reviewed her attendance at the following events:

- Public Hearing for Zoning Amendment Bylaw No. 2959, 2019 - to restrict water bottling as permitted use
- National Indigenous People's Day celebration hosted by K'omoks First Nation
- Comox Valley Economic Development Society and CVRD Board to Board meeting
- Comox Valley Local Farm tour hosted by the CVRD

COUNCILLOR
MORIN

Councillor Morin reviewed her attendance at the following events:

- Public Hearing for Zoning Amendment Bylaw No. 2959, 2019 - to restrict water bottling as permitted use
- Student Bursary presentations at Glacier View Secondary Alternate School and Gaglardi Academy
- National Indigenous People's Day celebration hosted by K'omoks First Nation
- Meet & greet event with Lisa Beare, Minister of Tourism, Arts and Culture and MLA Ronna-Rae Leonard
- Comox Valley Local Farm tour hosted by the CVRD
- LUSH Valley Food Action Society "Share the Harvest" AGM
- July 1st Canada Day celebration

COUNCILLOR
THEOS

Councillor Theos reviewed his attendance at the following events:

- July 1st Canada Day celebration

Councillor Theos extended his compliments to Scott Mossing, Assistant Manager of Recreation Facility Operations, and the July 1st event volunteers

MAYOR
WELLS

Mayor Wells reviewed his attendance at the following events:

- Public Hearing for Zoning Amendment Bylaw No. 2959, 2019 - to restrict water bottling as permitted use
- Comox Strathcona Waste Management Board meeting
- Seafood Producers meeting
- Courtenay Development Industry Working Group meeting
- National Indigenous People's Day celebration hosted by K'omoks First Nation
- Chances Casino ribbon cutting ceremony for new patio opening
- Comox Valley Economic Development Society and CVRD Board to Board meeting
- CVRD Board meeting
- CVEDS Innovate 2030 Update meeting
- Lunch with the Mayor recipient from the Glacier Grannies fundraising event
- September 2019 Mayors Charity Golf Classic planning meeting
- Meet & greet event with Lisa Beare, Minister of Tourism, Arts and Culture and MLA Ronna-Rae Leonard
- Mark R. Isfeld Secondary School 2019 Graduation ceremony

- Comox Valley Community Justice Centre/Restorative Justice event with visitors from Nottingham, England
- July 1st Canada Day celebration - participated in the pancake breakfast, parade, cake cutting and YANA VIP Dunk Tank and K'omoks First Nations Quilt Fundraising events

Mayor Wells expressed a HUGE thank you to all the volunteers, City staff, City Councillor and participants that made the July 1st Canada Day event so successful.

8.00 RESOLUTIONS OF COUNCIL

.01
CANCEL AUGUST 6TH,
2019 REGULAR
COUNCIL MEETING

Moved by Hillian and seconded by Theos that Council cancel the regular Council meeting scheduled Tuesday, August 6th, 2019 to accommodate the 2019 summer meeting schedule.

Carried

.02
IN CAMERA
MEETING

Moved by Frisch and seconded by McCollum that notice is hereby given that a Special In-Camera meeting closed to the public will be held July 2nd, 2019 at the conclusion of the Regular Council Meeting pursuant to the following sub-section of the *Community Charter*:

- 90(1) (c) labour relations or other employee relations.

Carried

9.00 UNFINISHED BUSINESS

.01
DEVELOPMENT
VARIANCE PERMIT
NO. 1809 - 2300
RYAN ROAD
3060-20-1809

Addressed under *Section 4.00 Staff Reports and Presentations*, Agenda item 4.1.

.02
DELEGATION -
BREATHE CLEAN AIR
COMOX VALLEY

Moved by Frisch and seconded by Morin that Council direct staff to provide an interim status report of the Regional Airshed Advisory Working Group's discussions related to a regional approach for improving air quality in the Comox Valley.

Carried

.03
APPOINTMENTS TO
COUNCIL SELECT
COMMITTEE ON
ALTERNATIVE ASSET
MANAGEMENT
FUNDING SOURCES
AND LEVELS OF
SERVICE OPTIONS
0550-20

Moved by Hillian and seconded by Morin that Councillors Hillian, McCollum and Cole-Hamilton be appointed to the Alternative Asset Management Funding Sources and Levels of Service Options Council Select Committee, with Councillor Cole-Hamilton designated as the Mayor's alternate; and,

That the Select Committee choose the Chairperson and Deputy Chairperson at the committee's inaugural meeting.

Carried

