

Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay, B.C., on Monday, September 16, 2019 at 4:00 p.m.

Attending:

Mayor: B. Wells
Councillors: W. Cole-Hamilton
D. Frisch
D. Hillian
M. McCollum
W. Morin
M. Theos

Staff:

D. Allen, CAO
J. Ward, Director of Legislative & Corporate Services/Deputy CAO
W. Sorichta, Manager of Legislative & Corporate Administrative Services
I. Buck, Director of Development Services
J. Nelson, Director of Financial Services
R. O'Grady, Director of Engineering Services
D. Snider, Director of Recreation and Cultural Services
M. Fitzgerald, Manager of Development Planning
R. Matthews, Executive Assistant
A. Guillo, Manager of Communications

1.00 ADOPTION OF MINUTES

.01 Mined by Frisch and seconded by Cole-Hamilton that the
MINUTES September 3rd, 2019 Regular Council meeting minutes be adopted.
Carried

2.00 INTRODUCTION OF LATE ITEMS

3.00 DELEGATIONS

Paula Holmes-Rodman, Community Engagement Coordinator, L'Arche Comox Valley, presented an overview of L'Arche Society's model for providing an accessible and inclusive environment where members, with and without intellectual disabilities, share life together.

Ms. Holmes-Rodman provided additional information to Council about the services, programs and supported living residences L'Arche Comox Valley and the I Belong Centre provide; Randy Bates, resident of Vanier Suites and member of L'Arche Comox Valley, described his experiences as a tenant and the social and employment activities he participates in.

Dianne Hawkins, Chief Executive Officer, Comox Valley Chamber of Commerce, presented information to Council related to the history, initiatives, milestones and statistics achieved and supported by the Chamber of Commerce as they celebrate their 100th year servicing our community.

Ms. Hawkins invited Council to join in celebrating the Comox Valley Chamber of Commerce's centennial year; and proposed that Council express their support by way of a proclamation recognizing the Chamber of Commerce's 100 years of service to the business community and its support of economic development in the Comox Valley.

Gregg Strong, Comox Valley Cycling Coalition, presented a report to Council about use and approach options for the 5th Street Bridge rehabilitation project and 6th Street Active Transportation Bridge initiative.

The August 20, 2019 report summarized survey information and statistics compiled by the Cycling Coalition related to non-vehicle bridge use events; and data related to demographics, crossing choices i.e. pedestrian, cyclist, e-bike and mobility scooters; and suggestions to improve accessibility, safety and multi-modal use options, including development of crossing approaches.

The coalition requested a variation to the existing bridge signage that would instruct motorists not to pass cyclists on the travel lane, with suggested language, "Vehicles MUST NOT Pass Cyclists on the Bridge", which would likely immediately improve cyclist safety.

4.00 STAFF REPORTS/PRESENTATIONS

.01

PRESENTATION
THOM ARMSTRONG
EXECUTIVE
DIRECTOR, CO-
OPERATIVE HOUSING
FEDERATION OF BC

Thom Armstrong, Executive Director, Co-Operative Housing Federation of BC (CHFBC), presented information to Council regarding affordable housing solutions and explained the concept and principles of co-op housing organizations and housing models as part of the CHFBC's initiative to shelter people. CHFBC is seeking to increase the number of available co-op housing sites and is exploring stakeholder engagement opportunities to develop and steward affordable housing assets at a community level.

Mr. Armstrong thanked Council for the invitation to present and welcomed future opportunities to discuss co-op housing initiatives and co-op housing development options in partnership with the City of Courtenay in our community.

Mr. Armstrong's presentation was received for information.

Councillor Morin left Council Chambers at 5:19 p.m.

Councillor Morin returned to Council Chambers and took her seat at 5:21 p.m.

Councillor McCollum left Council Chambers at 5:59 p.m.

Councillor McCollum returned to Council Chambers and took her seat at 6:01 p.m.

.02
DEVELOPMENT
PERMIT WITH
VARIANCES NO. 1904
- 2900 CLIFFE
AVENUE
3060-20-1904

Moved by McCollum and seconded by Frisch that based on the September 16th, 2019 staff report “Development Permit with Variances No. 1904 - 2900 Cliffe Avenue”, Council support approving OPTION 1 and proceed with issuing Development Permit with Variances No. 1904.

Amending Motion:

Moved by Frisch and seconded by McCollum that Council approve Development Permit with Variances No. 1904 - 2900 Cliffe Avenue with the added condition that the proponent include electric vehicle (EV) charging station improvements for vehicles and motorized scooters; and, consider provision of a transit shelter amenity in consultation with City staff and stakeholder agencies.

Carried

The main motion was carried as amended

Council unanimously agreed to permit, Adam Lillejord, Golden Lake Management, (Applicant), to address Council in response to Council’s request for the provision of additional amenities, including electric vehicle (EV) chargers and a transit shelter, as a condition of the development permit for 2900 Cliffe Avenue.

Adam Lillejord, Golden Lake Management, advised Council that they would be willing to provide EV/motorized scooter charging stations and/or transit shelter improvements; however, Mr. Lillejord identified the need for stakeholder engagement between the developer’s transportation consultant, WATT Consulting Group, and the Ministry of Transportation and Infrastructure (MoTI), to discuss transit shelter options in consultation with MoTI.

Councillor Hillian left Council Chambers at 6:27 p.m.

Councillor Hillian returned to Council Chambers and took his seat at 6:29 p.m.

.03
ZONING AMENDMENT
BYLAW NO. 2980 -
605/625 CLIFFE
AVENUE
3360-20-1819

Moved by Hillian and seconded by McCollum that based on the September 16th, 2019 staff report “Zoning Amendment Bylaw No. 2980 - 605/625 Cliffe Avenue” Council approve OPTION 2 and postpone First and Second Readings of Zoning Amendment Bylaw No. 2980, 2019.

Carried

.04
DEVELOPMENT COST
CHARGE RESERVE
FUND EXPENDITURE
BYLAW 2979
3150-01

Moved by McCollum and seconded by Hillian that based on the September 16th, 2019 staff report, “Development Cost Charge Reserve Fund Expenditure Bylaw 2979”, Council proceed to first, second and third readings of Bylaw 2979.

Carried

The council meeting recessed at 6:51 p.m.

The meeting reconvened at 7:11 p.m.

.05
5TH STREET BRIDGE
REHABILITATION
PROJECT UPDATE

Katie Hamilton, Tavola Strategy Group, presented an update to Council related to the 5th Street Bridge Rehabilitation Project. Ms. Hamilton provided an update on the current project status and next steps, focussed on communications, public engagement and development of a traffic management strategy to help mitigate impacts to the community during construction. The input received from the public consultation process will be used to refine the traffic management plan, future project planning and sequencing of work, and detailed design and budget.

In early 2020 Council will receive the results of the public input, technical detail and various options for consideration related to the project; with construction planned in 2021 and a projected completion date of March 2022.

A discussion followed arising from community input associated to the proposed widened cantilevered multi-use pathway improvements on the 5th Street Bridge; and, feedback on design costs, safety and grant funding options related to the 6th Street multi-use pedestrian-bike bridge initiative.

Mayor Wells vacated the chair and Acting Mayor Hillian took the seat

Moved by Wells and seconded by Frisch that Council rescind the June 24th, 2019 Council resolution approving OPTION 2 of the June 24th staff report “5th Street Bridge Rehabilitation Project”; and, that Council no longer include the upgrade of added cantilevered multi-use pathways to the 5th Street Bridge project scope; and, proceed with the associated next steps to rehabilitate the 5th Street Bridge.

Defeated

In favour: Mayor Wells and Councillors Hillian and Theos

Opposed: Councillors Cole-Hamilton, Frisch, McCollum and Morin

Mayor wells returned to the chair

Subsequent motion:

Moved by Cole-Hamilton and seconded by Frisch that Council direct staff to expedite delivery of a range of options and stakeholder engagement for the 6th Street multi-use pedestrian-bike bridge concept to provide greater information related to the design cost, public safety features and funding source options simultaneously with the 5th Street Bridge rehabilitation project update, and bring forward for consideration at a future Council meeting in January 2020.

Carried

The September 16th, 2019 staff report, “5th Street Bridge Rehabilitation Project Update” and presentation; were received for information.

5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

.01
CORRESPONDENCE
GREEN COMMUNITIES
CLIMATE ACTION
RECOGNITION
PROGRAM
5280-12

Moved by Hillian and seconded by Frisch that the correspondence dated August 30, 2019 from Jessica Brooks, Executive Director, Planning and Land Use Management, Ministry of Municipal Affairs and Housing, awarding the City of Courtenay Level 3 recognition “Accelerating Progress on Charter Commitments” under the joint Provincial - UBCM Green Communities Committee (GCC), Climate Action Recognition Program, be received for information.
Carried

.02
CORRESPONDENCE
COURTENAY AND
DISTRICT MUSEUM,
207 - 4TH STREET -
LETTER OF INTENT
RE: MUSEUM
EXPANSION
7930-02

Moved by Hillian and seconded by McCollum that staff draft a Memorandum of Understanding (MOU) between the City of Courtenay and Courtenay and District Museum Society for approval in principle related to the museum expansion project in order to establish a framework for the final agreement; to provide direction to the Museum Board on the use of the property; and, to facilitate their strategic planning, including project funding options.
Carried

.03
CORRESPONDENCE
COMOX VALLEY
REGIONAL DISTRICT
(CVRD) - LOW
INCOME REGIONAL
RECREATION
ALL-ACCESS PASS
PROGRAM
0470-20

Moved by Cole-Hamilton and seconded by Morin that the correspondence dated August 30, 2019 from Jesse Ketler, Chair, Comox Valley Sports Centre Commission, regarding a low income regional recreation all-access pass program, be received for information.
Carried

.04
CORRESPONDENCE
COUNCIL OF SENIOR
CITIZENS'
ORGANIZATIONS
OF BC (COSCO)
INTERNATIONAL DAY
OF OLDER PERSONS
0630-01

Moved by Hillian and seconded by Morin that the correspondence dated September 5th, 2019 from the Council of Senior Citizens' Organizations of BC (COSCO), inviting Courtenay Council to observe the UN International Day of Older Persons on October 1st, be received for information; and,
That Council declare October 1st as International Day of Older Persons in the City of Courtenay.
Carried

R17/2019 - September 16, 2019

.05
CORRESPONDENCE
COMOX VALLEY
COALITION TO END
HOMELESSNESS -
LETTER OF SUPPORT -
REACHING HOME
DESIGNATED
COMMUNITY
EXPANSION
0400-20 / 1850-01

The correspondence dated September 5th, 2019 from Andrea Cupelli, Coordinator, Comox Valley Coalition to End Homelessness, requesting a letter of support from Council to include in their concept proposal for the National Housing Strategy funding, “Reaching Home Designated Community Expansion” program, was received for information.

Moved by Hillian and seconded by Morin that Council provide a letter addressed to the Comox Valley Regional District in support of the Comox Valley Coalition to End Homelessness’ application for federal funding through the “Reaching Home Designated Community Expansion” grant program by Wednesday, September 18th, 2019.

Carried

.06
CORRESPONDENCE
COMOX VALLEY
REGIONAL DISTRICT
(CVRD) - LETTER OF
RESPONSE RE:
REGIONAL
ACCESSIBILITY
STRATEGY
0470-20

Moved by Morin and seconded by Frisch that the correspondence dated September 11th, 2019 from Jake Martens, Manager of Legislative Services, Comox Valley Regional District (CVRD), replying to the City of Courtenay’s request for the CVRD to work with City staff to develop a regional accessibility strategy, be received for information.

Carried

6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

COUNCILLOR
COLE-HAMILTON

Councillor Cole-Hamilton reviewed his attendance at the following events:

- Meeting with Downtown Courtenay Business Improvement Association (DCBIA) President, Jenny Deters
- DCBIA Board meeting
- Overdose Working Group grant writing workgroup September 10, 11 & 13
- World Community Event - Addressing the Climate Crisis “The Human Element”
- Comox Strathcona Waste Management Board meeting
- Community Drug Strategy Committee
- Climate Caucus Communications Team meeting
- Brunch and Learn Session with staff and Council re: 2019 Projects and Quarterly Report

R17/2019 - September 16, 2019

- COUNCILLOR HILLIAN
COUNCILLOR HILLIAN reviewed his attendance at the following events:
- Book signing event with former Vancouver City Councillor and Member of Parliament, Libby Davies
 - Meeting with City resident related to crime and safety concerns in West Courtenay
 - Project Watershed Kus Kus Sum fundraising event
 - Brunch and Learn Session with staff and Council re: 2019 Projects and Quarterly Report
 - Comox Valley International Immigrant Welcome event
 - Co-Op Housing presentation and information meeting facilitated by Thom Armstrong, Executive Director, Co-Operative Housing Federation of BC hosted at the Vancouver Island Visitor's Centre
- COUNCILLOR MCCOLLUM
COUNCILLOR MCCOLLUM reviewed her attendance at the following events:
- Brunch and Learn Session with staff and Council re: 2019 Projects and Quarterly Report
 - Comox Valley Coalition to End Homelessness meeting
- COUNCILLOR MORIN
COUNCILLOR MORIN reviewed her attendance at the following events:
- Comox Strathcona Waste Management Board meeting
 - Betty Annand's "The Lady from New York" Book Release celebration
 - Co-Op Housing presentation and information meeting facilitated by Thom Armstrong, Executive Director, Co-Operative Housing Federation of BC hosted at the Vancouver Island Visitor's Centre
- MAYOR WELLS
MAYOR WELLS reviewed his attendance at the following events:
- 11th Annual Mayor's Golf Charity Classic
 - Comox Valley Parkinson SuperWalk awareness and fundraising event for Parkinson Society BC
 - Comox Strathcona Waste Management Board meeting
 - Industrial Plastics and Paints 65th Anniversary event
 - Development Industry Working Group meeting
 - Eldercollege 20th Anniversary event hosted at North Island College
 - Comox Valley Ribfest event
 - 79th Annual Battle of Britain Parade event and lunch with Stocky Edwards, fighter pilot during the Second World War
 - Comox Valley International Immigrant Welcome event

8.00 RESOLUTIONS OF COUNCIL

- .01**
COUNCILLOR COLE-HAMILTON -
NUISANCE
ABATEMENT AND
COST RECOVERY
BYLAW
- Moved by Cole-Hamilton and seconded by Hillian that Council direct staff to provide a report to Council with options and implications for implementing a nuisance abatement and cost recovery bylaw similar to the City of Prince George.
- Carried**

.02

IN CAMERA
MEETING

Moved by Hillian and seconded by McCollum that notice is hereby given that a Special In-Camera meeting closed to the public will be held September 16th, 2019 at the conclusion of the Regular Council Meeting pursuant to the following sub-section of the *Community Charter*:

- 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- 90 (1) (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Carried

9.00 UNFINISHED BUSINESS

.01

DELEGATION - ANNE
BERMAN - NUISANCE
DWELLING
ABATEMENT / GOOD
NEIGHBOUR BYLAW

See *Resolutions of Council - Agenda Item 8.1.*; Council resolution to investigate options and implications to implement a Nuisance Abatement and Cost Recovery Bylaw.

10.00 NOTICE OF MOTION

11.00 NEW BUSINESS

.01

MINUTES

The correspondence dated September 3rd, 2019 from Mayor Karen Elliot, District of Squamish, and Mayor Josie Osborne, District of Tofino, regarding a joint local government submission for a Provincial Plastics Action Plan was received for information.

Moved by Hillian and seconded by Frisch that the City of Courtenay support and join in with the Districts of Squamish and Tofino in their response to the Ministry of Environment and Climate Change Strategy's proposed amendments to the *Recycling Regulation* under the authority of the *Environmental Management Act*.

Carried

12.00 BYLAWS

.01

BYLAW NO. 2979,
2019,
TO AUTHORIZE
EXPENDITURES FROM
DEVELOPMENT COST
CHARGE RESERVE
FUNDS

Moved by McCollum and seconded by Hillian that "Development Cost Charge Reserve Fund Expenditure Bylaw No. 2979, 2019" pass first, second and third reading.

Carried

