

R21/2019 - November 18, 2019

Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, November 18, 2019 at 4:02 p.m.

Attending:

Mayor: B. Wells
Councillors: W. Cole-Hamilton
D. Frisch
D. Hillian
M. McCollum
W. Morin arrived at 4:09 p.m.
M. Theos via Teleconference

Staff:

D. Allen, CAO
W. Sorichta, Manager of Legislative & Corporate Administrative Services
I. Buck, Director of Development Services
T. Kushner, Director of Public Works Services/Assistant CAO
J. Nelson, Director of Financial Services
D. Snider, Director of Recreation and Cultural Services
A. Guillo, Manager of Communications
R. Matthews, Executive Assistant

1.00 ADOPTION OF MINUTES

.01 Mined by Cole-Hamilton and seconded by McCollum that the
MINUTES November 4th, 2019 Regular Council meeting minutes be adopted.
Carried

2.00 ADOPTION OF LATE ITEMS

3.00 DELEGATIONS

4.00 STAFF REPORTS/PRESENTATIONS

.01 Mined by Frisch and seconded by Cole-Hamilton that based on
ASSET the November 18th, 2019 staff report, "Asset Management Bylaw No.
MANAGEMENT 2981, 2019 for Adoption" Council approve OPTION 1 and proceed to
BYLAW NO. 2981, First, Second and Third Readings of the attached Asset Management
2019 Bylaw No. 2981, 2019; and
1670-01 /
3900-20-2981 That Council direct staff to bring Asset Management Bylaw No, 2981,
2019 back to Council for Final Adoption prior to its consideration of the
2020-2024 Five-Year Financial Plan.
Carried

5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

.01 Moved by Cole-Hamilton and seconded by Frisch that the correspondence dated October 23rd, 2019 from the Climate Caucus addressed to Prime Minister Trudeau related to Climate Change policy be received for information.

CORRESPONDENCE -
CLIMATE CAUCUS -
LETTER TO PRIME
MINISTER TRUDEAU
RE: CLIMATE CHANGE
POLICY
0470-20

Carried

Moved by Hillian and seconded by McCollum that based on the October 23rd, 2019 letter from the Climate Caucus that the City of Courtenay endorse the climate change policy letter to Prime Minister Trudeau; and,

that the City send an accompanying letter acknowledging the City's support to develop and implement climate policy to the federal government.

Carried

6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

.01 Moved by Hillian and seconded by Frisch that the November 18th, 2019 Briefing Note, "Outcomes of Strategic Priorities 2019 - 2022 Check-in October 15 & 16, 2019" be received for information.

OUTCOMES OF
STRATEGIC
PRIORITIES
2019-2020 CHECK-IN
OCTOBER 15 & 16,
2019
0620-20

Carried

.02 Moved by McCollum and seconded by Cole-Hamilton that the Parks and Recreation Advisory Commission meeting minutes for September 12th, 2019 be received for information.

PARKS AND
RECREATION
ADVISORY
COMMISSION
MEETING MINUTES
0360-20

Carried

7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

COUNCILLOR
COLE-HAMILTON

Councillor Cole-Hamilton reviewed his attendance at the following events:

- CVRD Committee of the Whole
- CVRD Board meeting
- Comox Valley Water Committee meeting
- Comox Valley Sewage Commission meeting
- 2019 Climate Leadership Institute conference
- Comox Valley Drug Strategy Committee meeting

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- Comox Strathcona Waste Management Board meeting
- City of Courtenay Finance Select Committee meeting #2
- Climate Caucus Coordinating Committee conference call

COUNCILLOR
FRISCH

Councillor Frisch reviewed his attendance at the following events:

- CVRD Board meeting
- Comox Valley Water Committee meeting
- Comox Valley Sewage Commission meeting
- Co-operative Housing Citizen Leaders meeting
- North Island College Regional Community Forum and 5 year strategic planning consultation
- Comox Valley Social Planning Workshop
- City of Courtenay Finance Select Committee meeting #2
- Comox Strathcona Regional Hospital District Board meeting
- Coastal Ferry Vision Forum
- Comox Strathcona Waste Management Board meeting
- Comox Valley Social Planning workshop
- Glacier View Lodge/Vancouver Island University graduate level planning program consultation
- Financial & Estate Planning Group meet and greet and Proclamation “*Financial and Estate Planning Week*”
- Announcement by Premier John Horgan and Ground Breaking Ceremony for the new Ocean Front Village long-term care and hospice facility, 2900 Cliffe Avenue
- Courtenay Remembrance Day Ceremony

COUNCILLOR
HILLIAN

Councillor Hillian reviewed his attendance at the following events:

- Comox Valley Water Committee meeting
- CVRD Committee of the Whole meeting
- Two separate meetings related to pending developments; one with an Arden Road resident and one with a potential developer
- Comox Strathcona Regional Hospital District Board meeting
- Announcement by Premier John Horgan and Ground Breaking Ceremony for the new Ocean Front Village long-term care and hospice facility, 2900 Cliffe Avenue
- Comox Valley Social Planning Society Workshop
- Meeting with Premier Horgan to tour the Kus-kus-sum site
- Courtenay Remembrance Day Ceremony
- Meeting with residents re: Lerwick Road development concerns
- Comox Strathcona Waste Management Board meeting
- City of Courtenay Finance Select Committee meeting #2
- Lake Trail Community Education Society AGM
- Celebration of Life for former City Councillor, Ian Potts

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COUNCILLOR
MCCOLLUM

Councillor McCollum reviewed her attendance at the following events:

- Two meetings with Comox Valley Coalition to End Homelessness
- Comox Valley Economic Development Society meeting
- Comox Strathcona Regional Hospital District Board meeting
- Announcement by Premier John Horgan and Provincial government Ground Breaking Ceremony for the new Ocean Front Village long-term care and hospice facility, 2900 Cliffe Avenue
- Meeting with Jenny Deters, President, Downtown Courtenay Business Improvement Association
- City of Courtenay Finance Select Committee meeting #2

COUNCILLOR
MORIN

Councillor Morin reviewed her attendance at the following events:

- Meeting with Deana Simkin, Vice President, and Lara Greasley, Marketing & Communications Manager, Comox Valley Economic Development Society
- Comox Valley Sewage Commission meeting
- Comox Valley Water Committee meeting
- CVRD Committee of the Whole meeting
- CVRD Board meeting
- Comox Strathcona Regional Hospital District Board meeting
- Comox Valley Social Planning workshop
- Comox Valley Regional Food Policy Council meeting
- Comox Strathcona Waste Management Board meeting
- Lake Trail Community Education Society Dinner & AGM

MAYOR
WELLS

Mayor Wells reviewed his attendance at the following events:

- Comox Valley Regional District Board inaugural meeting; Councillor Jess Ketler elected Chair and Arzeena Hamir, Vice Chair, of the Board
- North Island College Regional Community Forum and 5 year strategic planning consultation
- Announcement by Premier John Horgan and Ground Breaking Ceremony for the new Ocean Front Village long-term care and hospice facility, 2900 Cliffe Avenue
- Tour of Kus-kus-sum site and lunch with Premier John Horgan
- Courtenay Remembrance Day Ceremony, Royal Canadian Legion breakfast and tour of Comox Valley Royal Canadian Legion branches
- Downtown Courtenay Business Improvement Association event hosted at the Union Street Grill
- Glacier View Lodge/Vancouver Island University graduate level planning program consultation
- Leaders Lunch hosted at the CFB Comox
- Island Coastal Economic Trust - North Island meeting

The council meeting recessed at 4:56 p.m. for the Public Hearing regarding Bylaw No's 2963 & 2971.

The meeting reconvened at 6:04 p.m.

8.00 RESOLUTIONS OF COUNCIL

.01
IN CAMERA MEETING

Moved by Hillian and seconded by McCollum that notice is hereby given that a Special In-Camera meeting closed to the public will be held November 18th, 2019 at the conclusion of the Regular Council Meeting pursuant to the following sub-section of the *Community Charter*:

- 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

Carried

9.00 UNFINISHED BUSINESS

.01
VERBAL UPDATE -
CHILDCARE
PLANNING
SUBCOMMITTEE OF
THE EARLY YEARS
COLLABORATIVE
AND PROVINCIAL
COMMUNITY CHILD
CARE SPACE
CREATION GRANT
PROGRAM
0410-20

Dave Snider, Director of Recreation and Cultural Services, provided a verbal update regarding the November 22, 2019 provincial Community Child Care Space Creation Grant Program intake deadline to assist local governments in creating new, licensed child care spaces within local government facilities. The Childcare Planning Subcommittee of the Early Years Collaborative established to develop a child care plan in partnership with the Comox Valley Regional District (CVRD), the City of Courtenay, Town of Comox and School District No. 71 are preparing a report that will identify existing child care spaces, gaps in service and make recommendations with action plans tailored to each jurisdiction to create additional child care spaces.

The committee report, anticipated later this month, will be presented to the CVRD Board and each respective Council for consideration; the November 22, 2019 grant deadline identified in the province's letter is for applicants who have already completed this process, and have space, license and capital plans in-hand.

There is an additional grant intake for the Provincial Community Child Care Space Creation Program anticipated next year. The City will continue looking for capital grant opportunities for this initiative, in collaboration with their partners through the Childcare Planning Subcommittee.

Moved by Hillian and seconded by Frisch that the report regarding the update on the Childcare Planning Subcommittee's child care initiative to create additional child care spaces in the Comox Valley and the provincial Community Child Care Space Creation grant funding program be received for information.

Carried

10.00 NOTICE OF MOTION

11.00 NEW BUSINESS

12.00 BYLAWS

.01
ASSET MANAGEMENT
BYLAW 2981, 2019
TO PROVIDE FOR AN
ASSET MANAGEMENT
PROGRAM AIMED AT
SUSTAINABLE
SERVICE DELIVERY

Moved by Frisch and seconded by Hillian that “Asset Management Bylaw No. 2981, 2019” pass first, second and third readings.

Carried

13.00 ADJOURNMENT

.01

Moved by Hillian and seconded by Cole-Hamilton that the meeting now adjourn at 6:11 p.m.

Carried

CERTIFIED CORRECT

Director of Legislative and Corporate Services

Adopted this 2nd day of December, 2019

Mayor