

Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, December 02, 2019 at 4:00 p.m.

Attending:

Mayor: B. Wells
Councillors: W. Cole-Hamilton
D. Frisch
D. Hillian
M. McCollum
W. Morin
M. Theos

Staff: D. Allen, CAO
W. Sorichta, Manager of Legislative & Corporate Administrative Services
I. Buck, Director of Development Services
T. Kushner, Director of Public Works Services/Assistant CAO
J. Nelson, Director of Financial Services
D. Snider, Director of Recreation and Cultural Services
M. Fitzgerald, Manager of Development Planning
A. Guillo, Manager of Communications
R. Matthews, Executive Assistant

1.00 ADOPTION OF MINUTES

.01 Mined by McCollum and seconded by Morin that the November
MINUTES 18th, 2019 Regular Council meeting minutes be adopted.
Carried

Mined by McCollum and seconded by Morin that the November
25th, 2019 Committee of the Whole meeting minutes be adopted.
Carried

2.00 ADOPTION OF LATE ITEMS

3.00 DELEGATIONS

1. John & Jennifer Hedican presented information to Council about the drug crisis and illegal drug supply contaminated with poisonous substances such as fentanyl or carfentanil, linked to loss of life. Mr. and Mrs. Hedican, who lost their son and a brother to fentanyl poisoning, are asking Comox Valley municipal Councils to change how local governments are responding to the fentanyl and opioid crisis by holding provincial and federal governments accountable for toxicity related deaths.

The delegation is seeking Council's support to advocate to provincial and federal leaders to change policies, and intervene on the supply of toxic drugs through: decriminalization and regulation, education to destigmatize addiction; and, improve access to resources for harm reduction treatment and related support services.

2. Doug Cox, Artistic Director & Executive Producer, and Sue Wood, Marketing & Media Manager - Vancouver Island MusicFest, presented information to Council regarding the entertainment, cultural and economic stimulus the MusicFest event brings to the Comox Valley, supported by 1300 - 1400 volunteers annually, benefiting tourism, local businesses and musicians.

The delegation is seeking Council's continued support of their annual community event and is requesting funding in the amount of \$20,000 per year over a period of 3 years to help offset the costs associated with producing the festival.

4.00 STAFF REPORTS/PRESENTATIONS

.01 Moved by Hillian and seconded by McCollum that based on the
COMOX VALLEY December 2nd, 2019 staff report, "Comox Valley Project Watershed
PROJECT WATERSHED Society Grant Implications," Council approve OPTION 1 and grant the
SOCIETY GRANT society \$387.71 as a financial contribution towards the event.
IMPLICATIONS **Carried**
0400-20

.02 Moved by Frisch and seconded by Hillian that based on the
NUISANCE December 2nd, 2019 staff report "Nuisance Abatement and Cost
ABATEMENT AND Recovery Bylaw", Council approve OPTION 1 and proceed to first,
COST RECOVERY second, and third reading of "Nuisance Abatement and Cost Recovery
BYLAW Bylaw No. 2987, 2019.
3900-01 **Carried**

.03 Moved by McCollum and seconded by Frisch that based on the
DEVELOPMENT December 2nd, 2019 staff report "Development Variance Permit No. 1904
VARIANCE PERMIT - 4646 Headquarters Road", Council approve OPTION 1 and proceed
NO. 1904 - 4646 with issuing Development Variance Permit No. 1904.
HEADQUARTERS **Carried**
ROAD
3090-20-1904

.04 Moved by McCollum and seconded by Hillian that based on the
PERMANENT CHANGE December 2nd, 2019 staff report, "Permanent Change to Liquor Licence
TO LIQUOR LICENCE Application (Cornerstone) - 208A 5th Street", Council approve OPTION
APPLICATION 1 and direct staff to post notice on the City's website requesting public
(CORNERSTONE) - input on Cornerstone's proposed Patron Participation Entertainment
208A 5TH STREET endorsement and extended hours.
4320-20 **Carried**

.05 Moved by McCollum and seconded by Frisch that based on the
MEETING SCHEDULE December 2nd, 2019 staff report "Meeting Schedule - 2020-2024
2020-2024 Financial Plan Discussions and 2020 Property Tax Rates", Council
FINANCIAL PLAN approve OPTION 1 to approve the meeting schedule as proposed in
DISCUSSIONS AND Table 1 on Page 2 of this report.
2020 PROPERTY TAX **Carried**
RATES
1700-01

5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

.01
CORRESPONDENCE -
COMOX BAY CARE
SOCIETY - REQUEST
FOR FINANCIAL
SUPPORT - 2020
CARE-A-VAN
OPERATIONS
0400-20

Moved by Cole-Hamilton and seconded by Frisch that the correspondence dated October 30th, 2019 from the Comox Bay Care Society related to the health and social development services provided through their Care-a-Van program and request for financial support be received for information.
Carried

Moved by Hillian and seconded by Theos that staff advise the Comox Bay Care Society of the process to apply for funding through the City of Courtenay's *Grant-in-Aid policy #1850.00.04* in response to their October 30th, 2019 letter requesting funding to help subsidize the operating costs of their Care-a-Van program.
Carried

.02
CORRESPONDENCE -
KUMUGWE
CULTURAL SOCIETY -
REQUEST FOR LETTER
OF SUPPORT - RED
DRESS LEGACY
0400-20

The correspondence dated November 26th, 2019 from Mr. Lee Everson, Administrator, Kumugwe Cultural Society, requesting a letter of support in their grant application to the Canada Council of the Arts for Malkwalatlan's: A Legacy Project, to design, carve and erect a 20-ft totem pole honouring Missing and Murdered Indigenous Women, Girls and Two Spirited, was received for information.

Moved by Hillian and seconded by Frisch that Council provide a letter to Mr. Lee Everson, Administrator, Kumugwe Cultural Society, in support of their grant application for the Malkwalatlan's: A Legacy Project, to craft and erect a totem pole in honour of the Missing and Murdered Indigenous Women, Girls and Two Spirited.
Carried

6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

.01
FINANCE SELECT
COMMITTEE
MEETING MINUTES
0360-20

Moved by Hillian and seconded by Frisch that the Finance Select Committee (Council Select Committee on Alternative Asset Management Funding Sources and Levels of Service Options) - Inaugural meeting minutes dated October 25, 2019 be received for information.
Carried

7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

COUNCILLOR
COLE-HAMILTON

Councillor Cole-Hamilton reviewed his attendance at the following events:

- Immigrant Welcome Centre Annual Comox Valley Fall Collaboratory
- South Courtenay Riverway Trail Extension open house
- 5th Street Bridge Rehabilitation Project open house
- Project Watershed and LIFT for Festive Cheer fundraiser event for the Kus-kus-sum project
- Downtown Courtenay Business Improvement Association 2019 Moonlight + Magic event
- 24 Hours of Reality: Climate Truth in Action - Breaking the Climate Silence presentation hosted at Comox Valley United Church
- City of Courtenay Multi-Modal Transportation & Cycling Lane - Lunch and Learn and tour
- CVRD Committee of the Whole
- CVRD Board meeting
- Comox Valley Watershed Advisory Group meeting
- Meeting with Jenny Deters, President, Downtown Courtenay Business Improvement Association
- Youth Climate Action Comox Valley climate march
- Vancouver Island Coastal Community Climate Leadership Plan Steering Committee meeting

COUNCILLOR
FRISCH

Councillor Frisch reviewed his attendance at the following events:

- CVRD Board meeting
- Transit discussion with CVRD staff and Councillor McKenna, Town of Comox
- CVRD Special Committee of the Whole meeting
- Downtown Courtenay Business Improvement Association 2019 Moonlight + Magic event
- City of Courtenay Multi-Modal Transportation & Cycling Lane Design - Lunch and Learn and tour
- 5th Street Bridge Rehabilitation Project open house

COUNCILLOR
HILLIAN

Councillor Hillian reviewed his attendance at the following events:

- South Courtenay Riverway Trail Extension open house
- 5th Street Bridge Rehabilitation Project open house
- Comox Valley Physical Literacy 101 Workshop
- Comox Valley Community Justice Centre monthly meeting
- Homelessness Response Team meeting with City staff, RCMP and outreach agencies
- City of Courtenay Multi-Modal Transportation & Cycling Lane Design - Lunch and Learn and tour
- CVRD Committee of the Whole meeting
- CVRD Board meeting

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- Comox Valley Watershed Advisory Group meeting
- Comox Valley Community Justice Centre AGM
- North Island 911 Board meeting

COUNCILLOR
MCCOLLUM

Councillor McCollum reviewed her attendance at the following events:

- CVRD Committee of the Whole meeting
- 5th Street Bridge Rehabilitation Project open house
- Downtown Courtenay Business Improvement Association 2019 Moonlight + Magic event
- City of Courtenay Multi-Modal Transportation & Cycling Lane Design - Lunch and Learn and tour
- Comox Valley Christmas Parade event

COUNCILLOR
MORIN

Councillor Morin reviewed her attendance at the following events:

- CVRD Committee of the Whole meeting
- South Courtenay Riverway Trail Extension open house
- 5th Street Bridge Rehabilitation Project open house
- Project Watershed and LIFT for Festive Cheer fundraiser event for the Kus-kus-sum project
- Downtown Courtenay Business Improvement Association 2019 Moonlight + Magic event
- Square Foot Art Show opening at Alchemy Studio
- City of Courtenay Multi-Modal Transportation & Cycling Lane Design - Lunch and Learn and tour
- CVRD COW meeting
- CVRD Board meeting
- Comox Valley Watershed Advisory Group meeting

COUNCILLOR
THEOS

Councillor Theos mentioned:

- Vancouver Island Regional Library Board has received a provincial funding grant; and, the Courtenay library facility will undergo refurbishment in early 2020

MAYOR
WELLS

Mayor Wells reviewed his attendance at the following events:

- Comox Valley Physical Literacy 101 Workshop
- Aids Vancouver Island (AVI) Health & Community Services and Glacier Grannies World AIDS Day “Red Scarf Campaign”, an event to raise awareness about HIV/AIDS
- Homelessness Response Team meeting with City staff, RCMP and outreach agencies
- 5th Street Bridge Rehabilitation Project open house
- Downtown Courtenay Business Improvement Association 2019 Moonlight + Magic and Christmas tree lighting event
- Youth Climate Action Comox Valley climate march
- Town of Comox Christmas tree lighting event
- Met with Charlottetown Mayor Philip Brown to discuss affordable housing and similar issues that affect our communities
- Comox Valley Christmas Parade event

8.00 RESOLUTIONS OF COUNCIL

.01
COUNCILLOR COLE-
HAMILTON -
GLOBAL COVENANT
OF MAYORS CANADA
SHOWCASE CITIES
IN-PERSON MEETING
0390-01

Moved by Cole-Hamilton and seconded by Hillian that Council support Councillor Cole-Hamilton's attendance at the *Global Covenant of Mayors Canada Showcase Cities In-Person Meeting and Panel Discussion* January 8th - 10th, 2020, hosted in Montreal, Quebec; and,

That the balance of Councillor Cole-Hamilton's travel expenses, not covered by the *Global Covenant of Mayors Canada* as identified in their letter dated November 12th, 2019, be funded from the regular Council travel expense budget.

Carried

.02
IN CAMERA
MEETING

Moved by Frisch and seconded by McCollum that notice is hereby given that a Special In-Camera meeting closed to the public will be held December 2nd, 2019 at the conclusion of the Regular Council Meeting pursuant to the following sub-section of the *Community Charter*:

- 90 (1) (c) labour relations or other employee relations.

Carried

9.00 UNFINISHED BUSINESS

10.00 NOTICE OF MOTION

11.00 NEW BUSINESS

12.00 BYLAWS

.01
BYLAW NO.
2987, 2019
NUISANCE
ABATEMENT AND
COST RECOVERY

Moved by Hillian and seconded by McCollum that "Nuisance Abatement and Cost Recovery Bylaw No. 2987, 2019" pass first, second and third reading.

Carried

.02
OFFICIAL
COMMUNITY PLAN
AMENDMENT BYLAW
NO. 2963, 2019 TO
CHANGE THE LAND
USE DESIGNATION
FROM COMMERCIAL
TO MULTI
RESIDENTIAL
(2600 MISSION
ROAD)

Moved by Frisch and seconded by McCollum that "Official Community Plan Amendment Bylaw No. 2963, 2019" pass third reading.

Carried

Amending motion:

Moved by Hillian and seconded by Cole-Hamilton that approval of Bylaw No. 2963, 2019 be subject to further staff work to address the traffic safety concerns identified in the public comments received at the November 18th, 2019 public hearing and as discussed by Council at the December 2nd, 2019 regular Council meeting.

Carried

The main motion was carried as amended

.03

ZONING AMENDMENT
BYLAW NO. 2964,
2019 TO REZONE
FROM MULTI USE
FOUR ZONE TO
RESIDENTIAL FOUR A
ZONE & AMEND
SCHEDULE 8 ZONING
MAP (2600 MISSION
ROAD)

Moved by Frisch and seconded by McCollum that “Zoning
Amendment Bylaw No. 2964, 2019” pass third reading.

Carried

.04

ZONING AMENDMENT
BYLAW NO. 2971,
2019 TO ALLOW FOR
A SECONDARY SUITE,
SECONDARY
RESIDENCE OR
CARRIAGE HOUSE AS
PERMITTED USE
(2940 COMOX
LOGGING ROAD)

Moved by Hillian and seconded by Frisch that “Zoning
Amendment Bylaw No. 2971, 2019” pass third reading.

Carried

.05

ZONING AMENDMENT
BYLAW NO. 2971,
2019 TO ALLOW FOR
A SECONDARY SUITE,
SECONDARY
RESIDENCE OR
CARRIAGE HOUSE AS
PERMITTED USE
(2940 COMOX
LOGGING ROAD)

Moved by Frisch and seconded by Morin that “Zoning
Amendment Bylaw No. 2971, 2019” be finally adopted.

Carried

.06

ASSET MANAGEMENT
BYLAW 2981, 2019
TO PROVIDE FOR AN
ASSET MANAGEMENT
PROGRAM AIMED AT
SUSTAINABLE
SERVICE DELIVERY

Moved by Theos and seconded by Cole-Hamilton that “Asset
Management Bylaw No. 2981, 2019” be finally adopted.

Carried

13.00 ADJOURNMENT

- .01** Moved by Cole-Hamilton and seconded by Frisch that the meeting now adjourn at 6:33 p.m.
Carried

CERTIFIED CORRECT

Director of Legislative and Corporate Services

Adopted this 16th day of December, 2019

Mayor