

Minutes of a Committee of the Whole meeting held Monday, February 24, 2020 at 4:00 p.m. in the City Hall Council Chambers.

Attending:

Mayor: B. Wells
Councillors: W. Cole-Hamilton
D. Frisch
D. Hillian
M. McCollum
W. Morin
M. Theos

Staff:

D. Allen, CAO
W. Sorchta, Manager of Legislative & Corporate Administrative Services
T. Kushner, Deputy CAO – Interim
D. Bardonnex, Fire Chief
I. Buck, Director of Development Services
J. Nelson, Director of Financial Services
D. Snider, Director of Recreation and Cultural Services
A. Guillo, Manager of Communications
A. Berard, Manager of Financial Planning, Payroll & Business Performance
R. Matthews, Executive Assistant

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CHIEF
ADMINISTRATIVE
OFFICER
INTRODUCTION
2020 - 2024
GENERAL CAPITAL
AND OPERATING
FINANCIAL PLAN
1705-20

David Allen, Chief Administrative Officer, presented opening statements for the 2020-2024 Five Year Financial Plan.

The financial plan reflects Council's 2019-2022 thematic Strategic Priorities, and also the specific Council NOW/NEXT and departmental OPERATIONAL strategic priorities developed in November 2019.

The proposed 2020-2024 General Capital and Operating Financial Plan defines and seeks Council approval for the service priorities and operating budget for each City department for the current year, and presents the projection for the following next four years.

The 2020 Financial Plan reflects the City's growing maturity in developing and implementing its Asset Management Program within a progressive corporate culture where all departments, officers and employees have a role to play.

Like the City's previous Asset Management Policy, the new Asset Management Bylaw continues to focus on maintaining service levels, renewing and maximizing the life of the City's existing infrastructure, and the public's willingness to pay. In addition, the AM Bylaw introduces consideration of full life-cycle costs in making decisions regarding the renewal, upgrade, and acquisition of *all* the City's capital assets.

Council previously considered the 2020-2024 sewer, water, and solid waste financial plans, and these will be consolidated with the 2020-2024 General Operating and Capital financial plans for final consideration and adoption by Council in the coming weeks; with the potential for future revenues to off-set forecasted expenditures through either grants, partnerships or the outcomes of Council's Finance Select Committee.

1.00 STAFF REPORTS/PRESENTATIONS

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2020 - 2024
GENERAL CAPITAL
FINANCIAL PLAN
1705-20

Jennifer Nelson, Director of Financial Services, and Trevor Kushner, Deputy CAO - Interim, presented information to Council related to the proposed Capital projects for the 2020 financial plan year; projects were selected with a focus on Council strategic priorities, master plans and asset management principles such as risk, condition assessment and capacity assessment for sustainable service delivery.

The proposed 2020 capital project data dashboards were reviewed, by department, followed by general discussion related to project features and proposed funding sources.

Moved by Frisch and seconded by McCollum that the February 24th, 2020 staff report "2020-2024 General Capital Financial Plan" and presentation, and the 2020 General Capital Project Data Dashboards, be received for information.

Carried

Moved by Hillian and seconded by Frisch that Council postpone approval of the 2020 - 2024 General Capital Financial Plan until the March 2nd, 2020 regular Council meeting.

Carried

The meeting recessed at 6:06 p.m.

The meeting reconvened at 6:26 p.m.

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2020 - 2024
GENERAL
OPERATING
FINANCIAL PLAN
1705-20/1715-20

Jennifer Nelson, Director of Financial Services, and Trevor Kushner, Deputy CAO - Interim, presented information to Council related to the proposed 2020 general operating financial plan categorizing operating expenditures, transfers to reserves and other funds guided by the City's asset management bylaw, Council's strategic priorities and preventative maintenance programs to extend the life of City assets.

General discussion followed related to the proposed 2020 municipal tax increase, the impact of external cost drivers including Personnel (BC provincial minimum wage increase, benefit premium increases) Services (RCMP contract, insurance increases) and Other (library requisition, solid waste collection contract); and, options for alternative funding sources to reduce general taxation.

Moved by Cole-Hamilton seconded by McCollum that the February 24th, 2020 staff report “2020-2024 General Operating Financial Plan” and presentation, be received for information.

Carried

Moved by McCollum and seconded by Hillian that Council amend the proposed 2020-2024 General Operating Financial Plan, and direct staff to include an amendment to the schedule for general taxation that reflects utilizing \$100,000 from gas tax toward cycling infrastructure improvement outlined in the 2020 Capital budget and better utilize the park amenity reserve toward park improvements outlined in the 2020 General Operating Capital Plan.

Withdrawn

Moved by Hillian and seconded by Frisch that Council postpone approval of the 2020 - 2024 General Operating Financial Plan until the March 2nd, 2020 regular Council meeting; and,

That staff provide a report with options to reduce the general taxation rate by incorporating the proposed amendments discussed at the February 24th, 2020 Committee of the Whole meeting as follows:

- utilizing \$100,000 from gas tax toward cycling infrastructure improvement outlined in the 2020 Capital budget,
- utilizing the park amenity reserve toward park improvements outlined in the 2020 General Operating Capital Plan; and,
- allocating \$110,000 from gaming funds into the 2020 operating budget to implement the recommendations from the 2019 Cultural Services Report.

Carried

2.00 ADJOURNMENT

.01

Moved by Frisch and seconded by Cole-Hamilton that the meeting now adjourn at 8:31 p.m.

Carried

CERTIFIED CORRECT

Corporate Officer

Adopted this 2nd day of March, 2020

Mayor