

R1/2021 - January 11, 2021

Minutes of a Regular Council Meeting

Meeting #: R1/2021

Date: January 11, 2021

Time: 4:00 pm

Location: City Hall, Courtenay, BC, via video/audio conference

Attending:

Mayor: B. Wells, via video/audio conference

Council: W. Cole-Hamilton, via video/audio conference

D. Frisch, via video/audio conference

D. Hillian, via video/audio conference

M. McCollum, via video/audio conference

W. Morin, via video/audio conference

M. Theos, via video/audio conference

Staff: T. Kushner, Interim CAO, via video/audio conference

W. Sorichta, Corporate Officer, via video/audio conference

I. Buck, Director of Development Services, via video/audio conference

K. O'Connell, Director of Corporate Support Services, via video/audio conference

M. Fitzgerald, Manager of Development Planning, via video/audio conference

E. Gavelin, Network Technician, via video/audio conference

R. Matthews, Executive Assistant/ Deputy Corporate Officer, via video/audio conference

Due to the Coronavirus COVID-19 emergency, the City of Courtenay with the authority of Ministerial Order No. M192 Local Government Meetings & Bylaw Process (COVID-19) Order No. 3 implemented changes to its open Council meetings.

In the interest of public health and safety, and in accordance with section 3(1) of Ministerial Order No. 3 M192, in-person attendance by members of the public at Council meetings will not be permitted until further notice. Council meetings are presided over by the Mayor or Acting Mayor with electronic participation by Council and staff via live web streaming.

1. ADOPTION OF MINUTES

1.1 Adopt December 21st, 2020 Regular Council meeting minutes (0570-03)

Moved By Cole-Hamilton

Seconded By Morin

THAT the December 21st, 2020 Regular Council meeting minutes be adopted.

Carried

2. INTRODUCTION OF LATE ITEMS

3. DELEGATIONS

4. STAFF REPORTS/PRESENTATIONS

4.1 Development Services

4.1.1 Zoning Amendment Bylaw No. 3010 Updated Proposal - Storefront Cannabis Retailer - 444 Lerwick Road (3360-20-2008)

Moved By McCollum

Seconded By Frisch

THAT based on the January 11th, 2021 staff report, “Zoning Amendment Bylaw No. 3010 - Updated Proposal - Storefront Cannabis Retailer - 444 Lerwick Road” Council approve OPTION 1 and amend Zoning Amendment Bylaw No. 3010 to include unit 301 in the area where a storefront cannabis retailer is permitted; and,

THAT Council direct staff to schedule and advertise a statutory Public Hearing with respect to the above referenced bylaw.

Carried

5. EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

6. INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

7. REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

7.1 Councillor Hillian

Councillor Hillian participated in the following events:

- K'ómoks First Nation (KFN) Main Treaty Table meeting
- Comox Strathcona Waste Management (CSWM) Board meeting
- Comox Valley Sewage Commission meeting (2 Total)
- Comox Valley Water Committee meeting
- CVRD Board meeting (2 Total)
- Comox Valley Coalition to End Homelessness (CVCEH) meeting
- Comox Valley Community Justice Centre Board of Directors meeting

7.2 Councillor Morin

Councillor Morin participated in the following event:

- Comox Valley Social Planning Society meeting

7.3 Mayor Wells

Mayor Wells mentioned that there have been reports of bonfires being lit in downtown Courtenay's back alleys recently. The Comox Valley RCMP will be working with the Downtown Courtenay Business Improvement Association (DCBIA) on an annual basis to support and familiarize business owners with reporting nuisance behaviour.

8. RESOLUTIONS OF COUNCIL

8.1 In Camera Meeting

Moved By Frisch

Seconded By Hillian

THAT a Special In-Camera meeting closed to the public will be held January 11th, 2021 at the conclusion of the Regular Council Meeting pursuant to the following sub-sections of the *Community Charter*:

- 90 (1) (c) labour relations or other employee relations;
- 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

- 90 (1) (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

Carried

8.2 Councillor Cole-Hamilton Resolution - 2021 Strategic Planning - Equity and Inclusion (0620-20)

Moved By McCollum

Seconded By Frisch

WHEREAS recent events remind us of the presence of bullying, harassment, and discrimination in our community;

WHEREAS the City of Courtenay has Core Values that it strives to uphold including "people matter" and "to be accountable", and seeks to lead by example; and

WHEREAS the Mayor and Council participate in a strategic planning session each year;

BE IT RESOLVED THAT the Mayor and Council include a focus on equity and inclusion in our strategic planning for 2021.

Carried

9. UNFINISHED BUSINESS

10. NOTICE OF MOTION

11. NEW BUSINESS

11.1 Letter of Request - Howie Siemens, Emergency Program Coordinator - Comox Valley's Regional Emergency Operations Centre (EOC) - Emergency Operations Centre Policy Group Creation (0470-20/7130-01)

Moved By Cole-Hamilton

Seconded By Frisch

THAT Mayor Wells, City of Courtenay, be appointed to the Comox Valley's Regional Emergency Operations Centre Policy Group in response to the ongoing COVID-19 pandemic;

AND FURTHER THAT the Policy Group be tasked with providing leadership and strategic direction/decision making on Emergency Operations Centre policy matters and act as the key communications liaison point between senior government and health officials and the local emergency operations centre and local jurisdictions.

Carried

11.2 Comox Valley Airport Commission (CVAC) Concurrence of Director Reappointment to CVAC Board (8400-20)

Moved By Hillian

Seconded By McCollum

THAT the correspondence dated December 3rd, 2020 received from Joe Schommer, Board Secretary, Comox Valley Airport Commission (CVAC), seeking input from area Local Governments regarding the reappointment of Director Richard Clarke to the CVAC Board, be received for information; and,

THAT Council direct staff to send a letter to the CVAC Board advising the City of Courtenay's concurrence with the Director reappointment of Mr. Richard Clarke to the CVAC Board; extending his term to September 19th, 2022.

Carried

12. BYLAWS

12.1 For Third Reading

12.1.1 Zoning Amendment Bylaw No. 2977, 2020 (2355 Mansfield Drive)

**Moved By Frisch
Seconded By McCollum**

THAT "Zoning Amendment Bylaw No. 2977, 2020" pass third reading.
Carried

12.1.2 Zoning Amendment Bylaw No. 2989, 2020 (4070 Fraser Road)

**Moved By Frisch
Seconded By McCollum**

THAT "Zoning Amendment Bylaw No. 2989, 2020" pass third reading.
Carried

12.1.3 Zoning Amendment Bylaw No. 3024, 2020 (Home Occupation Regulations)

**Moved By McCollum
Seconded By Morin**

THAT "Zoning Amendment Bylaw No. 3024, 2020" pass third reading.
Carried

12.2 For Final Adoption

12.2.1 Zoning Amendment Bylaw No. 3024, 2020 (Home Occupation Regulations)

**Moved By Hillian
Seconded By Cole-Hamilton**

THAT "Zoning Amendment Bylaw No. 3024, 2020" be finally adopted.
Carried

13. ADJOURNMENT

Moved By Hillian

Seconded By McCollum

THAT the meeting now adjourn at 4:57 p.m.

Carried

CERTIFIED CORRECT

Corporate Officer

Adopted this 18th day of January, 2021

Mayor